



## Cohasset School Committee Meeting

### School Committee Minutes

Wednesday, April 27, 2016  
Cohasset Middle-High School  
Community Use Room  
143 Pond Street  
Cohasset, MA

**In Attendance:** Jeanne Astino, Chairman  
Mary McGoldrick  
Ellen Maher  
Katie Dugan  
Barbara Stefan

**Also in Attendance:** Barbara Cataldo, Superintendent  
Joanne McDonough, Interim Business Manager

Chairman Astino called the meeting to order at 7:21 p.m.

**Pledge**—Recited

**Invitation to Speak**—None

**Superintendents Report**—Superintendent Cataldo introduced Senior Julia Klier to the Committee. Julia had an outstanding senior season and won the MIAA D2 State Championship in the 200 meter Individual Medley with a personal best of 2:05.45. She also won the MIAA South/Central Sectional Title and finished 2<sup>nd</sup> in the State in the 100 meter Backstroke event. She is the third swimmer to win the Individual State Title for Cohasset. She will continue swimming at the collegiate level for Connecticut College.

**Naloxone Administration Procedure**—Judy Collins and Sandy Crough were present. They are requesting to establish guidelines for the administration of Naloxone in the Cohasset Public School setting, in the event of a suspected opioid overdose in students, staff or building visitors. The procedure will assure that Naloxone is accessible, properly stored and administered correctly. The document has been reviewed by Dr. Justin Golden. Dr. Paul Schubert-155 Sohler Street stated it is a good idea since overdoses have tripled. He applauds the procedure.

**Facebook Page**—Assistant Principal of Cohasset Middle School Kerri Sandler was present and discussed the idea of a Facebook page with the School Committee. They currently use Twitter and Facebook would be another great communication tool. Mrs. Dugan stated she believes there should be a page for all school building not just the middle school. Chairman Astino suggested they have an administrator at each building. Mrs. Maher asked for a list of what would be posted. The Committee asked Ms. Sandler to come back to the June 15<sup>th</sup> meeting with more information.

**Middle School Program of Studies**—Ms. Sandler went over the Middle School Program of Studies with the Committee. There were only two changes. The English, Mathematics and Science course descriptions, resources, and learner outcomes were reworked to reflect a more accurate depiction of student experience. The Fine Arts was changed to Visual and Performing Arts. "Concert" level courses

were removed from the program after this pilot year as the courses did not serve the needs of all the students effectively. Music courses allow for non-performance based option for students. Chairman Astino stated the AEC would like to have Middle School student involved as liaisons as the High School students currently do. Ms. Connolly and Ms. Demus spoke about Math options in the Middle and High School.

Mrs. Stefan asked why they do not offer Civics. Ms. Connolly responded they have been working on getting a Civics program added. **Motion by Mrs. McGoldrick to approve the 2016-2017 Middle School Program of Studies, seconded by Mrs. Dugan and the vote was unanimous (5-0).**

**Motion by Mrs. Dugan to move Finance up on the agenda, seconded by Mrs. Stefan and the vote was unanimous (5-0).**

**Finance –FY16 Transportation Update**-Ms. McDonough stated transportation was up \$1300 due to driver overlap. She reviewed the maintenance log with the School Committee and reported nothing stands out. She stated the inspections are scheduled for May 17<sup>th</sup>. She will check and see what routine maintenance was done over April vacation as requested by Mrs. Dugan.

**Warrant-Motion by Mrs. McGoldrick to approve the Warrant 16-22S, seconded by Mrs. Stefan and the vote was unanimous (5-0).**

**Monthly Update**-Ms. McDonough stated this update was generated a little after the beginning of April therefore the April payroll is included. There is an increase in unemployment. She went through the FY16 projections and stated it is an ongoing process and she recommended that Ms. Foster continues to monitor.

**PAX Academic Exchange Host School Handbook**-Superintendent Cataldo stated she was contacted by a resident that would like to host a high school student from Spain for the next school year. The mother of the family in Cohasset studied in Spain during high school and has remained friends with the mother in Spain. The PAX Company covers exchanges for many countries. Mrs. Cataldo has since learned that they are looking to get the tuition waived for the student. The student would be a junior in the high school and speaks fluent Spanish and English. The School Committee has a discussion and asked to have a representative from the PAX Company come to a meeting and give a presentation. Mrs. Dugan stated waiving the tuition fee is problematic with the current budget constraints. Mrs. Cataldo said Mass Law requires the Town to pay if a student comes here for the year and the parents here in Town take responsibility. Mrs. Maher added that the Committee should consider a policy for foreign exchange students. Mrs. Cataldo will try and see if PAX is available to come to the May 18<sup>th</sup> meeting. Mrs. Dugan asked everyone to forward any questions for PAX by 5/16 to her and she will email them to prepare them.

**Leave of Absence**-Mrs. Cataldo stated she received a leave of absence request from School Psychologist-Heather Smith. **Motion to approve the one year leave of absence request from Heather Smith commencing with the start of 2016-2017 school year, seconded by Mrs. Stefan and the vote was unanimous (5-0).**

**Resignation**-Mrs. Cataldo stated she has received a notice of resignation from Molly Conetta from Osgood School. She has her letter if anyone would like to read. She does not want it made public.

**Request for Reduction of Hours**-Mrs. Cataldo received a request from Mary Mastromarino-Deer Hill School Nurse from 5 days to 3 days per week at the start of the 2016-2017 school year. **Motion by Mrs. McGoldrick to approve the request of reduction of hours from 5 days to 3 days from Mary Mastromarino at the start of the 2016-2017 school year, seconded by Mrs. Maher and the vote was unanimous (5-0).**

**School Committee Comments and Communications**-Approval of Assistant Superintendent Contract-**Motion by Mrs. McGoldrick to approve the Assistant Superintendent contract, seconded by Mrs.**

**Maher. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Mary McGoldrick-Aye, Ellen Maher-Aye.**

**Superintendent Search-Next Steps**-Chairman Astino stated she reached out to MASC and they have presentations for School Committee to help with the search for a new Superintendent. There is a representative available in June. She will get the dates available and let the School Committee know next week. Mrs. Dugan has been asked by some parents about the process. Chairman Astino explained how the process worked the last time.

**Business Manager Search Update**-Chairman Astino received 7 resumes and they have narrowed down to 2 candidates. They are looking for a broader group of people to do the interviews. They will form a screening committee. The interviews with the School Committee will be in a public meeting.

**Osgood Principal Search Update**-Mrs. Cataldo stated the position has been posted. They have received about 20 resumes. The posting will be advertised until May 6<sup>th</sup>. Interviews will be held on Tuesday, Wednesday and Thursday before Memorial Day. The School Committee had a brief discussion about the process.

**Report of sub committees of school committee**-Mrs. Maher stated she spoke to Chief Quigley and Detective Lennon has been out on sick leave for 4 weeks. There is no update on security yet. She attended the High School Council meeting and they discussed the school improvement plan, social emotional wellness, technology and BYOD. She also attended the PSO leadership meeting on April 8<sup>th</sup> and they did ask if there would be a good representation of stakeholders handling the Osgood Principal search. She also attended CTC presentation along with Chairman Astino hosted by Carolyn Connolly and Torin Sweeney which was great. Mrs. Maher also attended the 4/11/16 Advisory meeting. At the meeting they approved Cohasset Police Tasers and was wondering if the SRO will be equipped with a Taser at the schools. Mrs. Cataldo will look into. Mrs. Dugan attended the Safe Harbor Coalition meeting last night and they have another event "Drug Story Theatre" next Thursday. They are hoping to get parents to come and get engaged. Mrs. Dugan asked if the SC could schedule Christine Murphy to come back and update the SC and clarify how the SC can be helpful. Mrs. Dugan stated there is a Preview of Town Meeting Forum tomorrow night at 7 p.m. at 91 Sohier Street. Mrs. Stefan attended the South Shore Coalition Legislative breakfast. Mrs. Maher congratulated Cohasset girl's hockey goalie-Shea Kearney who was honored at the Boston Bruins game on April 5<sup>th</sup> when she was awarded a 2016 Boston Bruins-MIAA Sportsmanship Award. She also noticed in the Mariner a legal notice for the bidding of the Deer Hill School generator. Mrs. McGoldrick attended the SEPAC lunch and there is a program "Assistive Technology" next Tuesday at 7 p.m. Mrs. McGoldrick also mentioned they should schedule a sub-committee meeting to discuss policies.

**Minutes-3.16.16-Motion by Mrs. Dugan to approve the minutes of 3/16/16 as amended, seconded by Mrs. Maher and the vote was unanimous (5-0).**

**Follow-up and Updates**-The Committee reviewed Mrs. Maher's list and updated.

**Chairman Astino asked for a motion to go into executive session for the purpose of Exception #2-Strategy related to negotiation with non-union personnel: Assistant Superintendent. The Committee will come out of executive session for the purpose of adjourning. Mrs. McGoldrick moved the motion, seconded by Mrs. Stefan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Mary McGoldrick-Aye, Ellen Maher-Aye.**

The Committee went into executive session at 10:33 p.m.

The Committee came out of executive session at 11:13 p.m. and adjourned.

#### **Documents used at Meeting**

Naloxone Administration Procedure

E-1

|                                            |     |
|--------------------------------------------|-----|
| Middle School Program of Studies           | E-2 |
| PAX Academic Exchange Host School Handbook | E-3 |
| FY16 Transportation Update                 | E-4 |
| Leave of Absence                           | E-5 |
| Request for Reduction of Hours             | E-6 |
| Monthly Update-Finance                     | F-1 |
| Approval of Assist. Super. Contract        | G-1 |
| Minutes 3/16/16                            | H-1 |