



Cohasset School Committee Meeting

School Committee Minutes

Wednesday, June 22, 2016
Cohasset Middle-High School
Community Use Room
143 Pond Street
Cohasset, MA

In Attendance: Jeanne Astino, Chairman
Katie Dugan
Ellen Maher
Barbara Stefan
Amanda Zani

Also in Attendance: Louise Demas, Interim Superintendent
Marge Foster, Interim Business Manager

Call to Order and Roll Call

Chairman Astino called the meeting to order at 8:20 p.m. **Roll Call Vote; Barbara Stefan-Present, Katie Dugan-Present, Jeanne Astino-Present, Ellen Maher-Present, Amanda Zani-Present**

Pledge of Allegiance – Recited

Invitation to Speak - None

Motion by Mrs. Maher to re-arrange the meeting agenda, seconded by Mrs. Zani and the vote was unanimous (5-0).

Superintendent's Report-Hiring Update-Mrs. Demas introduced John Tuffy as a candidate for Interim Business Manager. Mr. Tuffy gave an overview of his career. Chairman Astino stated the Committee has offered the position to Mr. Tuffy pending salary negotiations and would like him to start on July 1st.

Motion by Mrs. Dugan to appoint John Tuffy as Interim Business Manager pending salary negotiations and start date, seconded by Mrs. Maher. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Amanda Zani-Aye.

Kennedy Gardens Recognition-Mrs. Demas introduced Osgood Principal Bob LaCount and Chris Kennedy-owner of Kennedy Country Gardens. Mr. LaCount presented Mr. Kennedy with a certificate of appreciation. Mr. Kennedy donated and put in all of the plantings at the Osgood School. He is also working with the Junior Gardening Club at the Deer Hill School. The Committee thanked Mr. Kennedy for his time and donations.

Sgt. Michael Lopes Update-Sgt. Lopes gave the Committee an update of the school year. He has made a great strides in communicating with the kids. All students and faculty are used to his presence now. Any issues that have come up were addressed expeditiously. There is a comfort level and connection to the police department as a whole. Mrs. Demas added having Sgt. Lopes in the schools is a positive

presence. Sgt. Lopes discussed how he has worked with Mr. Buckley's classes. They have visited Boston Police Headquarters and Quincy Courthouse. The classes were respectful and well behaved. Sgt. Lopes discussed his plan for the upcoming school year which includes starting with preventative issues. The Committee asked Sgt. Lopes for input and ideas to educate and get parents involved with Safe Harbor Coalition.

Finance-Warrant 16-27S-Motion by Mrs. Dugan to approve Warrant 16-27S, seconded by Mrs. Stefan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Amanda Zani-Aye. Ellen Maher abstained from the vote.

Budget Update/End of Year Forecast-Interim Business Manager Marge Foster reported there looks like there is a little more of a surplus than they initially anticipated. The pre-pay amount of student services tuition that is recommended is \$100,000 however they could go as high as \$158,863. She recommends the SC vote to approve tonight. The School Committee had a brief discussion. **Motion by Mrs. Maher to approve \$115,000 for Student Service Prepaid Tuition, seconded by Mrs. Dugan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Amanda Zani-Aye.**

Disposal of Surplus Materials-Ms. Foster presented the SC with a list of surplus materials and equipment. She stated the Town Manager is interested in the Special Ed van. The Committee discussed the whole list of surplus items. Mrs. Maher asked about the roomful of old technology equipment. Ms. Foster stated they have started doing an inventory to see what is worth keeping or not. Mrs. Dugan suggested there should be a written surplus policy. The Committee agreed they should work on that. Mrs. Demas stated there is a policy for getting rid of surplus textbooks and supplies. **Motion by Mrs. Maher to declare the list of items presented by Interim Business Manager Marge Foster as surplus and begin to look into disposing, seconded by Mrs. Zani. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Amanda Zani-Aye.**

Transportation Update-Ms. Foster stated the mileage has been updated on the sheets. There are two buses currently out for minor body repairs. Mrs. Dugan asked if the two buses with the lowest mileage can be used over the summer. She also asked if NET can provide a mechanic to be on site for the August inspections as they did last year.

Strategic Plan –Mrs. Demas presented the updated CPS Strategic Plan for 2016-2021. The Committee discussed putting articles in the Mariner to announce all the good work that has been done. Mrs. Demas stated they are working on a summary for the Mariner. **Motion by Mrs. Maher to approve the CPS Strategic Plan, seconded by Mrs. Zani and the vote was unanimous (5-0).**

Hiring Update-Mrs. Demas advised the Committee the new hires are going extremely well. They should be in good shape by July barring any surprises. They have put out an announcement on Blackboard connect for new principal of the Osgood School Lisa Farrell. Mrs. Astino asked if the School Committee can be added to Blackboard.

Resignation Letter-Mrs. Demas advised the Committee she has received a resignation letter from Amy Green as physical education and health teacher at Cohasset Middle/High School. The position has been filled.

School Committee Comments and Communications

Benchmarking-Mrs. Maher reviewed her report on General Statistics for Cohasset & Selected Benchmarking Districts. Mrs. Dugan recommended that they track warning and needs improvement on testing.

Reading of Policy GBEC-Drug-Free Workplace Policy-2nd read-Motion by Mrs. Dugan to approve the GBEC Policy, seconded by Mrs. Zani and the vote was unanimous (5-0).

Reading of Policy IHAMB-Teaching about Alcohol, Tobacco and Drugs-2nd read-Motion by Mrs. Dugan to approve IHAMB Policy, seconded by Mrs. Zani and the vote was unanimous (5-0).

Reading of Policy JICH-Alcohol, Tobacco, and Drug use by Students Prohibited-2nd read-Motion by Mrs. Maher to approve Policy JICH, seconded by Mrs. Zani and the vote was unanimous (5-0).

Reading of Policy JLCD-Administering Medicines to Students-2nd read-Motion by Mrs. Dugan to approve Policy JLCD, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Reading of Policy JBA-Student-to-Student Harrassment-2nd read-Motion by Mrs. Maher to approve Policy JBA, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Reading of Policy GBA-Notice of Equal Opportunity-2nd read-Motion by Mrs. Dugan to approve Policy GBA, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Reading of Policy ACA-Nondiscrimination on the Basis of Sex-2nd read-Motion by Mrs. Maher to approve Policy ACA, seconded by Mrs. Astino and the vote was unanimous (5-0).

Reading of Policy EDCA-Home use of Laptop Computers and Other School-Owned Technology -2nd read-Motion-Motion by Mrs. Maher to approve Policy EDCA, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Reading of Policy EDCA-B-Faculty/Administrator use of Laptop Computers and Other School-Owned Technology-2nd read-Motion by Mrs. Dugan to approve Policy EDCA-B as amended, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Reading of Policy EDCA-C-Technology Network Access & Acceptable Use Policy-2nd read-Motion by Mrs. Dugan to approve Policy EDCA-C, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Mrs. Zani asked Mrs. Demas to send all updated policies to all administrators.

Reports from sub committees of School Committee-Mrs. Dugan stated she and Mrs. Maher attended the Board of Selectmen's meeting and they discussed the Long Range Planning Group. She distributed a memo from Town Manager Chris Senior. The Board had some good conversation about the terms of appointees and continuity. Mrs. Dugan distributed some background material on the Special Education Stabilization Fund to the Committee. Chairman Astino stated she and Mrs. Zani attended the AEC meeting on Monday. They recapped on the electric vehicle status. Mrs. Maher attended the Hall of Fame meeting where six individuals were voted in. Mrs. Stefan stated she and Mrs. Zani attended the SEPAC end of the year meeting. The summary from SEPAC showed they had a very productive year.

Motion by Mrs. Maher to adjourn, seconded by Mrs. Zani and the vote was unanimous (5-0).

The meeting adjourned at 10:30 p.m.

Documents used at the Meeting

Budget Update/End of Year Forecast	E-1
Disposal of Surplus Materials	E-2
Transportation Update	E-3
Strategic Plan	F-1
Resignation Letter	F-2
Benchmarking	G-1
Policy GBEC	G-2
Policy IHAMB	G-3
Policy JICH	G-4
Policy JLCD	G-5
Policy JBA	G-6
Policy GBA	G-7
Policy ACA	G-8
Policy EDCA	G-9
Policy EDCA-B	G-10
Policy EDCA-C	G-11

