



Cohasset School Committee Meeting

School Committee Minutes

Wednesday, August 24, 2016
Cohasset Middle-High School
Community Use Room
143 Pond Street
Cohasset, MA

In Attendance: Jeanne Astino, Chairman
Katie Dugan
Ellen Maher
Barbara Stefan
Amanda Zani

Also in Attendance: Louise Demas, Interim Superintendent
John Tully, Interim Business Manager

Call to order and Roll Call-Chairman Astino called the meeting to order at 6:00 p.m. and asked for a **Roll Call Vote; Katie Dugan-Present, Jeanne Astino-Present, Ellen Maher-Present-Amanda Zani-Present.** Chairman Astino asked for a motion to go into executive session for Exception #4-To discuss the deployment of security personnel or devices or strategies. **Motion moved by Mrs. Maher and seconded by Mrs. Zani. Roll Call Vote; Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Amanda Zani-Aye.**

The Committee went into executive session at 6:02 p.m.

Motion by Mrs. Maher to come out of executive session, seconded by Mrs. Zani. Roll Call Vote; Jeanne Astino-Aye, Katie Dugan-Aye, Ellen Maher-Aye, Amanda Zani-Aye.

Chairman Astino called the meeting back to order at 8:09 p.m.

Pledge of Allegiance-Recited.

Invitation to Speak-None

Finance-Warrant-Motion by Mrs. Dugan to approve Warrant 17-03S, seconded by Mrs. Zani. **Roll Call Vote; Jeanne Astino-Aye, Katie Dugan-Aye, Amanda Zani-Aye.** Ellen Maher abstained from the vote.

Monthly Update-John Tuffy advised the Committee there is a new report format for the monthly reports that is directly from SoftRight that he is now using. He will be suggesting a number of budget transfers with the Committee soon.

Bus Maintenance Log-Mr. Tuffy stated all of the buses have passed inspections and have a sticker. The Massachusetts Inspections for school bus safety which happen twice a year will happen tomorrow. There will be a mechanic on site tomorrow as requested by the SC. Mrs. Maher asked why the Dodge SPED van and the W SPED van have no additional mileage from the last report. Mr. Tuffy stated the two buses are not in use. He is waiting to see if the Town has any use for them before he looks into disposing them. Mr. Tuffy will look into how the buses are switched around to avoid high mileage on some buses. He will get more information for the Committee. He advised the Committee they are swapping the tires on the buses with high mileage.

Finalizing School Committee Goals-Mrs. Dugan stated the School Committee attended two retreats and worked on the goals with the Superintendent and district leadership. Mrs. Dugan read aloud and

reviewed the FY17 Cohasset School Committee Goals. **Motion by Mrs. Zani to approve the Fiscal 2017 Cohasset School Committee Goals as written, seconded by Mrs. Dugan and the vote was unanimous (5-0).**

Superintendent's Report-Update on Leadership Team FY17 Goals-Mrs. Demas advised the Committee that the Leadership goals fit nicely with the School Committee goals and the Strategic Plan. They have five goals for FY17. The five goals are as follows; Implement Universal Design for Learning at all levels which will help teachers reach diverse learners and learning proficiencies, Use of digital devices for learning as part of that instructional technique and skill set for student-centered learning, Encourage staff to explore the use of these devices and techniques under the umbrella of UDL, Partner principals and superintendent in observing the various classrooms throughout the year with this focus, Place emphasis on the Google suite and the teacher proficiency in its use to enhance student-centered learning. Mrs. Demas discussed each of the goals.

Mrs. Demas stated the last contract was completed today. They are fully staffed for teachers. The professional development days have been planned for the year. She will forward the schedule to the Committee.

School Committee Comments & Communications-Reading of Policy GCF-Professional Staff Hiring-2nd Read-Motion by Mrs. Dugan to approve Policy GCF with one edit to remove parenthesis, seconded by Mrs. Maher and the vote was unanimous (5-0).

Policy JB-Equal Educational Opportunities-2nd Read-Motion by Mrs. Dugan to approve Policy JB-Equal Educational Opportunities, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Policy AC-Nondiscrimination-2nd Read-Motion by Mrs. Dugan to approve Policy AC-Nondiscrimination, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Policy JJ-Co-Curricular and Extracurricular Activities-2nd Read-Motion by Mrs. Dugan to approve the Policy JJ-Co-Curricular and Extracurricular Activities, seconded by Mrs. Maher and the vote was unanimous (5-0).

Policy DN-Disposal of Equipment and Materials-2nd Read-Motion by Mrs. Dugan to approve Policy DN-Disposal of Equipment and Materials, seconded by Mrs. Zani and the vote was unanimous (5-0).

Policy JF-Student Activity Accounts-2nd Read-Motion by Mrs. Dugan to approve Policy JF-Student Activity Accounts, seconded by Mrs. Stefan and the vote was unanimous (5-0).

Follow-up Items-The Committee reviewed the list of follow-up items provided by Mrs. Maher and updated.

Report from sub-committees of school committee-Mrs. Dugan stated the Safe Harbor Coalition will hold a memorial fundraiser on September 24th at Willcutt Commons. She will also be attending a conference coming up on 9/28 for youth health and the prevention of underage drinking and drug use. Mrs. Dugan and Mrs. Maher met with Susan Skeiber as the Technology sub-committee. They reviewed the 5 year tech plan and have a lot of action steps. Ms. Skeiber is working on an implementation plan to boil it down to an 18 month plan. Capital Budget will be meeting on Monday and there will be an update on IT with Ron Menard and Bart Riley. Chairman Astino attended Alternative Energy Committee meeting last week. Shaun Selha has resigned from the Committee as Chairman. He has accepted a job in San Francisco. Mr. Selha has been great guidance and he will be sorely missed. Mary Jo Larson will

take over as Chairman. The Long Range Planning Group will begin to meet on Thursday, September 1st. This is the first of 3 scheduled meetings in September. Mrs. Dugan met with Chris Senior today about the Special Education Stabilization Fund Policy. Mr. Senior would like to bring it to the Long Range Planning Group as a project. Mrs. Maher attended the Board of Selectmen's meeting and they had a lengthy discussion on private ways. Mrs. Maher and Mrs. Zani have worked as a sub-committee on security and Sgt. Lopes has done a great job with stepping in and taking over the Security Assessment.

Approval of Minutes-Motion by Mrs. Dugan to approve the minutes of 8/10/16 as amended, seconded by Mrs. Maher and the vote was unanimous (5-0).

Motion by Mrs. Dugan to approve the minutes of 8/17/16, seconded by Mrs. Maher and the vote was unanimous (5-0).

Motion by Mrs. Maher to adjourn, seconded by Mrs. Zani and the vote was unanimous (5-0).

Meeting adjourned at 9:37 p.m.

Documents used at the Meeting

FY17 School Committee Goals	G-1
Policy GCF-Professional Staff Hiring	G-2
Policy JB-Equal Educational Opportunities	G-3
Policy AC-Nondiscrimination	G-4
Policy JJ-Co-Curricular & Extracurricular Activities	G-5
Policy DN-Disposal of Equipment and Materials	G-6
Policy JJF-Student Activity Accounts	G-7
Follow-Up Items	G-8
Minutes 8/10/16	H-1
Minutes 8/17/16	H-2