



## Cohasset School Committee Meeting

### School Committee Minutes

Wednesday, August 9, 2017  
Cohasset Middle-High School  
Community Use Room  
143 Pond Street  
Cohasset, MA

**In Attendance:** Jeanne Astino, Chairman  
Katie Dugan  
Ellen Maher  
Barbara Stefan  
Jennifer Madden

**Also in Attendance:** Louise Demas, Superintendent  
John Tuffy, Business Manager

Chairman Astino called the meeting to order at 7:05 p.m.

**Roll Call Vote; Barbara Stefan-Present, Katie Dugan-Present, Jeanne Astino-Present, Ellen Maher-Present, Jennifer Madden-Present.**

**Pledge**-Recited.

**Invitation to Speak**-None

**Approval of Warrant**-Motion by Mrs. Dugan to approve Warrant 18-02S, seconded by Mrs. Stefan.

**Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Jennifer Madden-Aye.** Mrs. Maher abstained from the vote.

**Superintendent's Report-Retirement Letter**-Superintendent Demas distributed a letter of resignation from the Deer Hill school nurse Mary Mastromarino effective 8/31/17. Mrs. Dugan asked if the committee could get a forecast of salaries. Mrs. Demas stated when the hires are complete they can work on that. **Motion by Mrs. Dugan to accept the retirement letter of Mary Mastromarino, seconded by Mrs. Stefan. The vote was 5-0.**

**Gifts**-Mrs. Demas stated they received a check for \$2000 from the Friends of Cohasset Football to help with the costs of operating the summer fitness program at the Cohasset Middle High School. **Motion by Mrs. Dugan to accept the gift of \$2000 from the Friends of Cohasset Football, seconded by Mrs. Stefan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Jennifer Madden-Aye.** Mrs. Maher abstained from the vote.

Mrs. Demas stated they received a check for \$5000 from the South Shore Playhouse Associates. Athletic Director Ron Ford discussed briefly the upgrades to benches, scorer's table and new signage that the money will be used for. **Motion by Mrs. Dugan to accept the gift of \$5000 from the South Shore**

**Playhouse Associates, seconded by Mrs. Stefan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

Mrs. Demas stated they received a check for \$4000 from the Clark Chatterton Fund to staff the summer fitness and weight training program for grades 6-12 and to purchase additional spin bikes and strength training equipment. **Motion by Mrs. Dugan to accept the gift of \$4000 from the Clark Chatterton Fund, seconded by Mrs. Madden. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Jennifer Madden-Aye.** Mrs. Maher abstained from the vote.

Mrs. Demas stated they received a donation from Dr. Aaron Chenette for mouth guards totaling \$3100 for the varsity football team. Dr. Chenette explained how he would custom fit and create the mouth guards. **Motion by Mrs. Maher to accept the gift from Dr. Chenette, seconded by Mrs. Dugan. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

Mrs. Demas stated they received a check for \$95,000 from the Cohasset Education Foundation for the final disbursement for the implementation of the Learning Commons project at the Middle High School. Cindy Matheison and Jennifer Ognibene were present. Mrs. Ognibene is now the President of CEF. Mrs. Ognibene gave an overview of the new space and all the community fundraising. **Motion by Mrs. Dugan to accept the gift of \$95,000 from the CEF and reallocate unused grants totaling \$3959.81 as requested, seconded by Mrs. Maher. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

**Update on Facilities/Building Maintenance**-Mrs. Demas thanked the Kennedy Garden Center for all of the work on the projects outside of the building. The buildings will be ready for the opening day of schools. The new desks are coming in to the Middle High School. Mr. Tuffy stated the new cleaning /janitorial process is working out well. They will have to scramble a little with the Deer Hill and Osgood Schools due to the Recreation Department use for summer camps but they do not expect any delay. The Committee had a brief discussion about setting up a walk through with SRO St. Ives sometime after the beginning of the school year to update the security list. Mrs. Maher will contact Jennifer Souretis to set up.

**SC Comments and Communications**-Mrs. Maher met with Mr. Tuffy and Chris Senior about Capital Budget. Brian Joyce has a new assistant, Michelle Leary and she will be the keeper of the Capital Request Spreadsheet. Mr. Senior stated if the school had any equipment needs or facilities projects for under \$10,000 he would put forward to STM for approval. She suggested the Committee think about it. She stated the gym floor at the Cohasset Middle School has not been restored in 13-15 years and that could be a project. They discussed possibly having a traffic study on Pond Street done to look into possibly widening the street with a turning lane. Mrs. Maher stated it was a positive discussion with Chris Senior. Mrs. Dugan reported speaking to Mr. Senior about the dormant accounts. Town counsel has notified him that they do not need town meeting approval. They can transfer to gift accounts. The Treasurer/Collector is looking into this. Mr. Senior also stated they have preliminary numbers for free cash which is approximately \$900,000-\$1 million. It is positive and robust cash flow. The majority of the money will be transferred to stabilization funds. Mrs. Dugan attended the SEPAC meeting. They have named Kelly McGhee as President and Amanda Zani as Vice President. Mrs. Astino advised the Committee there is an AEC meeting on 8/21/17 for anyone that would like to attend. Mrs. Maher stated

the security subcommittee will be meeting with the CPD in the next two weeks. The Superintendent evaluation sub-committee has scheduled meeting with Mrs. Demas.

The committee scheduled a 2<sup>nd</sup> meeting for SC goals on 8/29/17.

**School Committee Calendar 2017-18**-Chairman Astino and Mrs. Dugan met with Mrs. Demas and plugged in dates and moved some things around. Mrs. Dugan will update the list and circulate it.

**Minutes-Motion by Mrs. Maher to approve the minutes of 7/12/17, seconded by Mrs. Dugan and the vote was unanimous (5-0).**

**Motion by Mrs. Maher to approve the minutes of 7/19/17, seconded by Mrs. Dugan and the vote was unanimous (5-0).**

**Chairman Astino asked for a motion to go into Executive Session for Exception #3-Strategy in preparation for Collective Bargaining with Union Personnel. Motion moved by Mrs. Dugan and seconded by Mrs. Maher. Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

The Committee went into executive session at 8:43 p.m.

The Committee exited executive session at 9:56 p.m. on a motion by Mrs. Maher, seconded by Mrs. Madden, **Roll Call Vote; Barbara Stefan-Aye, Katie Dugan-Aye, Jeanne Astino-Aye, Ellen Maher-Aye, Jennifer Madden-Aye.**

The Committee adjourned open session at 9:57 p.m. on a motion by Mrs. Astino, seconded by Mrs. Maher. All-Aye

**Documents Used at the Meeting**

Retirement Letter	E-1
Gifts	E-2
Draft Annual SC Agenda	F-1
Minutes 7/12/17 & 7/19/17	