Patrick E. Sullivan Ed.D. Superintendent of Schools 781-383-6111

Susan E. Owen
Director of Finance and Operations
781-383-6108



Leslie A. Scollins, Ed.D. Assistant Superintendent 781-383-4120

Barbara A. Cerwonka, M.Ed. Director of Student Services 781-383-6104

Cohasset Public Schools

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To: Dr. Patrick E. Sullivan, Superintendent of Schools

Cohasset School Committee

From: Susan Owen, Director of Finance & Operations

Date: February 28, 2024

RE: FY24 January Finance Report

School Budget (general fund)

As of January 31, 2024 the School Department has expended \$10,204,309 out of the \$22,905,421 budget awarded (55.45%) and we are 58% through the year. We have encumbered supplies and materials on purchase orders in the amount of \$1,666,556. There is a remaining balance of \$10,204,309 which will be expended by salary accounts and any other school department needs that cannot be anticipated or have not yet been entered as a purchase order.

SPED Tuitions were budgeted at \$940,275 and are currently encumbered on purchase orders. The shortfall in tuitions has increased from -\$544,423 to -\$578,246. This is an increase in the amount of \$33,823 as we had a student move out of district.

A request has been made to draw funds from the SPED Stabilization Fund to help offset this deficit.

School	Budget	Expended	Encumbrances	Balance	% Used	FTE
Osgood	\$3,993,308	\$1,859,753	\$106,054	\$2,027,500	49.22%	53.10
DeerHill	\$4,071,421	\$1,782,984	\$77,783	\$2,210,653	45.70%	45.80
Middle	\$4,138,878	\$1,693,790	\$10,004	\$2,435,085	41.16%	46.0
High	\$7,097,617	\$3,339,816	\$266,825	\$3,490,976	50.81%	66.80

Circuit Breaker

Circuit Breaker funding received in FY23 was \$1,170,609. This amount was carried over in its entirety into FY24 as part of the budget. This amount was based on a 75% reimbursement rate.

Circuit Breaker funding expected to be received in FY24 has been posted at \$1,034,108, a decrease \$136,501, which will be rolled over in its entirety into FY25 as part of the budget. The reimbursement rate has remained at 75% for several years.

Circuit Breaker is a state program providing school districts with reimbursement for some of the costs incurred for providing "free and appropriate education" to students with special needs.

Year	# of Students	% Reimbursement	Reimbursement Amount
FY24	14	75%	\$1,034,108
FY23	18	75%	\$1,170,609
FY22	18	75%	\$701,856
FY21	14	75%	\$648,533
FY20	19	75%	\$726,908
FY19	14	75%	\$592,920
FY18	13	75%	\$534,554
FY17	14	75%	\$446,704

FY24 VOTED CAPITAL LIST	
	Approved
Bus Lease (2024 - 2027) (District) 8 diesel	\$90,000
Replacement of aging Chromebooks (540 - yr 3 of 3 yr lease)	\$52,000
Replace Smart Projectors/Panels in all rooms (CMS)	\$155,161
Replace IPADS at Osgood to include (253 Ipads & cases, charging station)	\$93,960
Continue to replace furniture - Teacher/Students DH *adding a new grade 3 class	\$35,000
Grand Total	\$426,121

	FY25 DRAFT CAPITAL LIST		
		Sum of 2025	
C	Bus Lease (8 diesel buses)	\$ 150,000	Q
C	Electric Bus Lease	\$ 25,000	Q
C	Replacement of aging Chromebooks (540 - 3 yr lease \$143,100)	\$ 69,000	Q
C	Replace all Projectors with interactive presentation equipment 46 (CHS)	\$ 268,509	Q
C	Replacement Furniture - Student & Staff (DeerHill)	\$ 35,000	Q
C	Add Chromebooks at DeerHill Elementary (100)	\$ 35,000	Q
C	Middle/High School indoor signage on classrooms/hallways	\$ 50,000	
c ((2) New Athletics 15 Passenger Vans - 48 month lease	\$ 31,946	Q
C	Alumni Field Fence	\$ 80,000	Q
C	Alumni Field Bleachers	\$ 100,000	\$ 844,455
S	Fire Alarm, CMHS (CMHS) - Engineering study	\$ 175,000	
S	Osgood Roof (funding towards roof \$3-\$4m)	\$ 200,000	
S	Finish Retiling all Classrooms at DeerHill	\$ 300,000	
S	Asphalt road & sidewalk between DHS and JOS needs to be resurfaced. (DHS)	\$ 150,000	
S	Asphalt Road from Pond Street needs to be resurfaced. (CMHS)	\$ 100,000	1
S	Replace Sidewalk and Curbing on entry road to CMHS (CMHS)	\$ 250,000	
S	Extend Sidewalk to Pond Street (CMHS)	\$ 75,000	
S	Generator for Osgood Elementary	\$ 250,000	\$ 1,500,000
	Grand Total	\$ 2,344,455	

At the Special Town Election, a new School Special Purpose Stabilization Fund was passed which will provide the district with a \$1.5M fund from which we can pay for important repair and maintenance projects. Thank you for all the support for the schools and for our students and staff.

Grants

			t Public Schools						
Sub Fund Name	Sub Fund Code		mary Fiscal Year Opening Balance	2024 - July-Janua Receipts	Opening Balance + Receipts	Expended	Encumbered	Fund Balance FY24	
RANTS									FY23 An
CIRCUIT BREAKER FY23	125	43	\$1,042,458	\$0	\$1,042,458	\$403,260	\$647,349	(\$8,151)	
CIRCUIT BREAKER FY24	125	42	\$1,034,108	\$517,054	\$517,054			\$517,054	
SCHL IMPROVE ED QUALITY GRANT (Title IIA)	140	42		\$18,343	\$18,343	\$3,362	\$0	\$14,981	\$19,49
SCHOOL SPED IDEA GRANT	240	42		\$367,028	\$367,028	\$159,967	\$0	\$207,061	\$354,4
SCHOOL SPED EARLY CHILDHOOD GR	262	42		\$10,559	\$10,559	\$5,275	\$0	\$5,284	\$10,41
SCHOOL TITLE I	305	42		\$41,415	\$41,415	\$18,767	\$0	\$22,648	\$46,65
TITLE IV	309	42		\$10,000	\$10,000	\$1,835	\$0	\$8,165	
METCO	317	42		\$366,540	\$366,540	\$147,945	\$0	\$218,595	\$355,4
METCO Restorative Justice	319	42		\$2,708	\$2,708			\$2,708	NEW
EXPANDING HIGH QUALITY INSTR MATH MAT	164	42		\$23,000	\$23,000	\$23,000	\$0	\$0	NEW
OPEN SCIED MIDDLE SCHOOL IMPLEMENTATION	601	42		\$62,600	\$62,600	\$953	\$0	\$61,647	NEW
INVESTIGATING HISTORY IMPLEMENTATION	653	42		\$26,900	\$26,900	\$1,014	\$576	\$25,309	NEW
RANTS Total			\$2,076,566	\$1,446,147	\$2,488,605	\$765,380	\$647,925	\$1,075,300	

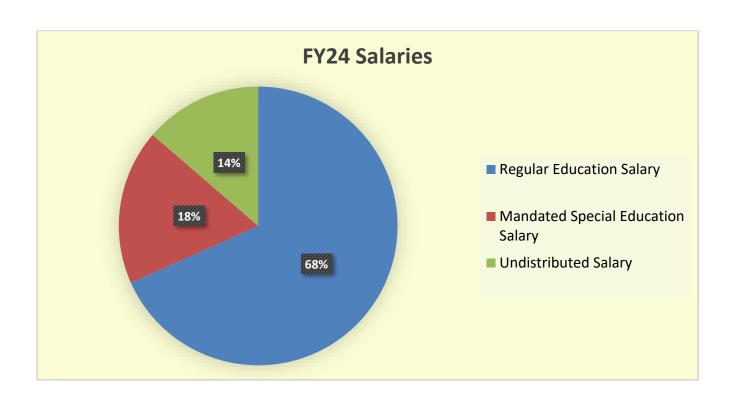
FY24_Grant funds are used to employ approximately 12.40 additional staff.

Revolving and Grants Summary Fiscal Year 2024 -July-January Sub Fund Name Sub Fund Opening Receipts Opening Expended Encumbered									
Sub Fund Name	Sub Fund Code	Fund	Opening Balance	Receipts	Opening Balance + Receipts	Expended	Encumbered	Fund Balance FY24	
CHOOL REVOLVING FUNDS									
SCHOOL ADVANCED PLACEMENT FEES	302	46	\$25,737	\$36,402	\$62,139	\$3,224	\$0	\$58,915	
PARENT SCHOOL ORGANIZATION	303	46	\$20,064	\$341	\$20,405	\$2,350	\$932	\$17,123	
COHASSET EDUCATION FOUNDATION	304	46	\$128,410	\$28,375	\$156,785	\$37,306	\$83,772	\$35,707	
SCHOOL INSURANCE RECOVERY <\$20	310	46	\$5,463	\$0	\$5,463	\$0	\$0	\$5,463	
AFTER SCHOOL	313	46	\$24,546	\$35,679	\$60,225	\$27,538	\$0	\$32,687	
SCHOOL ATHLETIC REVOLVING	315	46	\$36,627	\$99,862	\$136,489	\$126,682	\$3,094	\$6,713	
SCHOOL PRESCHOOL REVOLVING	320	46	\$30,297	\$71,275	\$101,572	\$21,825	\$0	\$79,747	
HIGH SCHOOL REVOLVING	321	46	\$16,055	\$4,675	\$20,730	\$3,687	\$0	\$17,042	
MIDDLE SCHOOL REVOLVING	322	46	\$664	\$46	\$710	\$554	\$0	\$156	
DEER HILL REVOLVING	323	46	\$5,880	\$0	\$5,880	\$24	\$0	\$5,857	
OSGOOD REVOLVING	324	46	\$4,067	\$2,317	\$6,384	\$0	\$0	\$6,384	
SCHOOL ENRICHMENT	325	46	\$9,283	\$13,350	\$22,633	\$15,326	\$1,074	\$6,233	
SCHOOL KINDERGARTEN	330	46	\$5,975	\$0	\$5,975	\$137,085	\$0	(\$131,110)	
SCHOOL TRANSPORTATION REVOLVING	335	46	\$20,177	\$66,590	\$86,767	\$65,815	\$0	\$20,952	
SCHOOL USE OF FACILITIES REVOLVING	340	46	(\$15,123)	\$19,650	\$4,528	\$19,182	\$0	(\$14,655)	
ALUMNI FIELD	341	46	\$0	\$0	\$0	\$0	\$0	\$0	
SCHOOL MS INTRAMURAL REVOLVING	345	46	\$14,615	\$0	\$14,615	\$0	\$0	\$14,615	
SCHOOL SUMMER SPORTS CAMP	350	46	\$9,414	\$0	\$9,414	\$8,784	\$0	\$631	
SCHOOL LOST BOOK REVOLVING	355	46	\$9,634	\$844	\$10,478	\$248	\$0	\$10,230	
SCHOOL COMMITTEE GIFTS	391	46	\$17,950	\$57	\$18,006	\$0	\$0	\$18,006	
SCHOOL SWIM TEAM GIFTS	392	46	\$877	\$250	\$1,127	\$0	\$0	\$1,127	
SCHOOL ATHLETIC HALL OF FAME G	393	46	\$519	\$2,921	\$3,440	\$0	\$0	\$3,440	
SCHOOL MUSICAL	394	46	\$17,341	\$3,090	\$20,431	\$5,162	\$0	\$15,269	
SCHOOL SUMMER INSTITUTE GIFTS	395	46	\$127	\$0	\$127	\$0	\$0	\$127	
SCHOOL LUNCH	004/005	40	\$538,745	\$406,111	\$944,856	\$530,427	\$72,703	\$341,726	
CHOOL REVOLVING FUNDS Total			\$927,344	\$791,835	\$1,719,179	\$1,005,218	\$161,575	\$552,386	

These accounts cover the salaries for approximately 24.70 personnel whose jobs relate to the account from which they are paid.

School Budget	<u>Headcounts</u>	<u>FTEs</u>	<u>Group</u>						
REGULAR Education	5.00	4.50	Central Office A	dministrators(Adr	nin)				
REGULAR Education	6.00	6.00	Building Admini	Building Administrators (Schl Adm)					
SPED Services	5.00	3.00	Special Educati	on Administration	(SPED Adr	nin)			
REGULAR Ed & SPED	0.00	0.00	Directors and C	oordinators (Dir/C	coord)				
REGULAR Education	85.00	85.00	Regular Educat	ion Classroom Te	acher (REG	Tchr)			
REGULAR Education	40.00	30.30	Regular Educat	ion Specialist Tea	cher (Reg S	pec Tchr)			
REGULAR Education	11.00	9.00	Guidance Coun	selor(Guidance)					
SPED Services	9.00	3.50	Psychological S	ervices(Psych)					
SPED Services	7.00	6.00	Therapy/Specia	lists OT/PT/Spee	ch Tchrs(The	erapist)			
SPED Services	0.00	0.00	Therapy/Specia	Therapy/Specialists OT/PT/Speech ASST(Therapist Asst)					
SPED Services	21.00	21.00	Special Educati	on Teacher (SPE	O Tchr)				
REGULAR Education	14.00	9.00	Regular Educat	ion Aide (REG Ai	de)				
SPED Services	18.00	16.90	Special Educati	on Aide(SPED Ai	de)				
UNDISTRIBUTED	13.00	11.10	Office/non-instru	uctional: secretari	es, lunch/ha	ll aides, tecl	support		
UNDISTRIBUTED	5.00	4.00	Medical						
UNDISTRIBUTED	15.00	12.50	Custodial/Maint	enance (Cust/Ma	int)				
UNDISTRIBUTED	13.00	6.30	Bus/Van Drivers	and supervision					
SPED Programs (Summ	ner) 0.00	0.00	SPED Summer	Program					
UNDISTRIBUTED	1.00		OTHER (substit						
	leadcount: 268.00	228.60	FTFs						

SUMMA	RY Personnel b	у Туре			
Group	<u>Costs</u>	<u>FTEs</u>	<u>Headcount</u>	FTE % of total	Headcount % of total
Regular Education Salary	13,960,295	143.80	161.00	62.90%	60.07%
Mandated Special Education Salary	3,640,633	50.40	60.00	22.05%	22.39%
Undistributed Salary	2,762,795	34.40	47.00	15.05%	17.54%
TOTALS	20,363,724	228.60	268.00		



	Budget	Grants/Rev		Budget	Grants/Rev
Osgood	FTE	FTE	Deer Hill	FTE	FTE
Principal	1.0		Principal	1.0	
SPED Team Chair	0.5		SPED Team Chair	0.5	
Admin Secretary	1.0		Admin Secretary	1.0	
Kindergarten	6.0		Grade 3	6.0	
Grade 1	6.0		Grade 4	5.0	
Grade 2	6.0		Grade 5	5.0	
Physical Education	1.0		Physical Education	1.0	
Art	1.0		Art	0.9	
Health			Health	0.5	
Music	0.8		Music	1.6	
Technology	0.5		Technology	0.5	
MathSpecialist	1.5		MathSpecialist	1.5	
Reading Specialist	1.5		Reading Specialist	1.5	
Occupational Therapist	1.0		Occupational Therapist	0.8	
Speech Therapist	1.4		Speech Therapist	1.0	
Physical Therapist		0.4	Physical Therapist		
SPED Teacher	3.0		SPED Teacher	5.0	
SPED ESPs	5.4	2.8	SPED ESPs	5.0	4
PreSchool Teacher	2.0		PreSchool Teacher		
PreSchool ESP		1.8	PreSchool ESP		
Technology ESP	1.0		Technology ESP	1.0	
Kindergarten ESPs	6.0		Librarian ESP	1.0	
Librarian	1.0		Librarian		
School Psychologist	0.5		School Psychologist	0.5	
Adjustment Counselor	1.5		Adjustment Counselor	1.5	
Nurse	1.0		Nurse	1.0	
Custodian	2.5		Custodian	3.0	
TOTAL FTEs	53.1	5.0	TOTAL FTEs	45.8	4.0

	Budget	Grants/Rev		Budget	Grants/Rev
Middle School	FTE	FTE	High School	FTE	FTE
Principal	1.0		Principal	1.0	
Assistant Principal	1.0		Assistant Principal	1.0	
SPED Team Chair	0.5		SPED Team Chair	0.5	
Admin Secretary	1.0		Admin Secretary	2.0	
English	4.0		English	6.0	
Math	5.0		Math	7.0	
Science	4.0		Science	7.0	
Social Studies	3.0		Social Studies	6.0	
World Language	4.0		World Language	4.0	
Reading Specialist	1.0		Reading Specialist		
Librarian			Librarian	1.0	
Art	1.0		Art	4.0	
Music	2.0		Music	2.0	
Physical Education	1.0		Physical Education	1.0	
Health	1.0		Health	1.0	
Technology	0.5		Technology	0.5	
ESL Teacher	0.5		ESL Teacher		
SPED Teacher	6.0		SPED Teacher	5.0	
SPED ESPs	4.0		SPED ESPs	2.5	2.0
Speech Therapist	1.0		Occupational Therapist	0.8	
Adjustment Counselor/Guid	2.5		Adjustment Counselor/Guidance	3.5	
School Psychologist/Social	1.0		School Psychologist/Social Wker	1.5	
Nurse	1.0		Nurse	1.0	
Custodian			Custodian	7.0	
			Athletic Trainer	0.5	
			Guidance Secretrary	1.0	
TOTAL FTEs	46.0	0.0	TOTAL FTEs	66.8	2.0

				FY24 Ele	FY24 Electric Summary through JANUARY 31, 2024						
	FY24 COST	FY23 COST	FY23 COST	FY22 COST	FY21 COST	FY24 KILOWATTS	FY23 KILOWATTS	FY23 KILOWATTS	FY22 KILOWATTS	FY21 KILOWATTS	
	(thru Jan - 2024)	(thru Jan - 2023)				(thru Jan - 2024)	(thru Jan - 2023)				
OSGOOD ELEMENTARY	\$58,493.68	\$57,277.38	\$95,505.38	\$90,452.75	\$63,572.10	212,700	250,800	409,200	442,200	381,300	
DEERHILL ELEMENTARY	\$61,895.73	\$48,685.71	\$80,175.13	\$67,991.70	\$58,875.61	219,000	221,800	376,800	383,800	415,400	
MIDDLE/HIGH	\$174,686.11	\$122,214.21	\$218,741.38	\$187,793.24	\$175,575.25	643,500	570,000	1,032,750	1,134,000	1,254,750	
	\$295,075.52	\$228,177.30	\$394,421.89	\$346,237.69	\$298,022.96	1,075,200	1,042,600	1,818,750	1,960,000	2,051,450	

				FY24 GAS	S Summai	ry through	JANUAI	RY 31, 2	024	
	FY24 COST	FY23 COST	FY23 COST	FY22 COST	FY21 COST	FY24 THERMS	FY23 THERMS	FY23 THERMS	FY22 THERMS	FY21 THERMS
	(thru Jan - 2024)	(thru Jan - 2023)				(thru Jan - 2024)	(thru Jan- 2023)			
OSGOOD ELEMENTARY	\$16,440.54	\$14,725.26	\$30,366.24	\$32,767.31	\$24,897.71	18,747	19,584	40,421	49,488	46,793
DEERHILL ELEMENTARY	\$14,847.92	\$11,437.92	\$25,646.51	\$23,838.12	\$21,042.94	17,085	15,610	34,471	35,242	39,116
MIDDLE/HIGH	\$47,955.96	\$32,994.23	\$76,577.36	\$71,547.76	\$63,738.89	57,330	45,144	104,775	111,947	124,774
	\$79,244.42	\$59,157.41	\$132,590.11	\$128,153.19	\$109,679.54	93,162	80,338	179,667	196,677	210,683

TOTAL GRA	ANT FTE / HEADCOUNT	<u></u>
	<u>FTE</u>	<u>HEADCOUNT</u>
METCO #317	2.0	2.0
TITLE IIA TEACHER QUALITY #140	0.0	0.0
SPED #240 94-142	9.4	10.0
SPED IMPROVEMENT #274	0.0	0.0
SPED EARLY CHILDHOOD #262	0.5	1.0
SPED EC PROGRAM IMPROVEMENT #298	0.0	0.0
TITLE 1 #305	0.5	1.0
TITLE IV - STUDENT SUPPORT	0.0	0.0
	12.4	14.0

	TOTAL STAFF	funded via	REVOLVING				
Revolving Account	<u>Total FTE</u>	Detail:	<u>Admin</u>	Tchrs/Spec	<u>Aides</u>	Clerical/Support	HEADCOUNT
Early Childhood	1.8	1.80			1.8		2.0
Kindergarten Revolving	0.00	0.00	0.00	0.00	0.00		0.0
Cafeteria Revolving	16.0	16.00	2.0			14.0	16.0
Transportation Revolving	5.9	5.85				5.9	14.0
Athletic Revolving	1.0	1.00	0.5			0.5	2.0
	24.7	24.7	2,5	0.0	1.8	20.4	34.0

		ENF	ROLLME	NT as	ot FEB	RUARY	1, 202	4	
					FY 24				
		Feb	ruary -1 -24	;	# Classes		Class Size		
	JOS		392						
Pre	School		38		2		19		
	ergarten		108		6		18		
	01		118		6		20		
02			128		6		21		
	DHS		319						
	03		110		6		18		
	04		104		5		21		
	05		105		5		21		
	CMS		291						
	06		98						
	07		107						
	08		86						
	CHS		407						
	09		96						
	10		111						
11			101						
	12		99						
Gra	nd Total		1409						
J. 0			00						
	Month to Month	FY23	FY23	FY23	FY24	FY24	FY24	FY24	FY24
Enrollment	March -1 -23	April -1 -23	May -1 -23	June -1 -23	October -1 -23	November -1 -23	December -1 -23	January 1-2024	February 1-202
JOS	382	384	386	380	391	389	389	387	392
Pre School	35	38	39	35	36	36	36	36	38
Kindergarten	115	115	115	115	109	108	108	107	108
01	125	124	125	123	119	118	118	118	118
02 DHS	107 305	107 306	107 306	107 305	127	127	127 321	126 321	128 319
03	104	104	104	104	321	321 111	111	111	110
04	103	104	104	103	105	105	105	105	104
05	98	98	98	98	105	105	105	105	105
CMS	294	296	298	297	291	291	291	290	291
06	110	111	111	112	98	98	98	98	98
07	85	87	87	87	107	107	107	107	107
	99	98	100	98	86	86	86	85	86
08		434	433	431	408	405	405	405	407
08 CHS	432				O.E.	95	95	95	96
08 CHS 09	112	113	113	113	95				
08 CHS 09 10	112 107	113 107	107	107	111	111	111	111	111
08 CHS 09	112	113							

Food Service

Our new Director of Food Services, Vinicio Cordon, has hit the ground running. He continues to make changes and improvements to each of our schools offerings. We have heard all positive feedback from both staff and students and participation has increased.

Transportation

The charging station for our new electric bus has been installed and electrified. The bus should be arriving in the next few weeks. Training will be provided by the vendor to all our drivers.

Facilities

Facilities has been very busy over the last few months including December and February break:

- Repair to the Middle/High School Elevator (February break)
- New lighting for the walk in fridge and freezer in the MS/HS cafeteria
- Floor repairs at the Middle School
- Osgood numerous plumbing repairs to faucets, toilets and drains
- Deer Hill assisted with the new library renovation

Conclusion

At this point in the school year, the only concern is the special education tuition deficit which hopefully will be offset by the Circuit Breaker Extraordinary Relief Fund as well as the new Reserve Relief Fund. We will also being requesting a transfer from the SPED Stabilization Fund.

If you have specific questions, please contact me prior to the meeting so that I can be prepared to fully answer your questions/concerns (781) 383-0611.