

**COHASSET PUBLIC SCHOOLS
BUDGET CALENDAR FOR FY 23**

September	Principals submit building maintenance needs to Director of Finance and Operations.
October	Submit Capital requests to Town Manager / Capital Budget Committee.
October	Budget Information sent to Principals and discussed at District Leadership meeting.
October 20	Superintendent and Director of Finance and Operations present the FY 23 Budget Priorities to School Committee for their input at the October 20 School Committee Meeting.
November 3	District leaders submit budget drafts to Director of Finance and Operations
November 16	Capital Walkthrough through with town and school leaders
November 17	School Committee finalizes budget priorities and budget calendar at the November 17 School Committee Meeting
December 1	Superintendent and Director of Finance and Operations meet w/Principals and Directors to discuss preliminary FY23 budget
December 8	Budget Workshop with District Leaders and School Committee
December 9	Superintendent and Director of Finance and Operations review preliminary budget
December 15	School Committee receives preliminary FY23 Operating Budget at the December 15 School Committee Meeting
January 5	Superintendent and Director of Finance and Operations present overview of proposed FY23 Operating Budget and Capital Budget to School Committee at the January 5 School Committee Meeting
January 19	FY23 Line Item Budget Presentation to School Committee at the January 19 School Committee Meeting
February 2	School Committee discussion of the FY23 Budget at the February 2 School Committee Meeting
February 7	District publishes notice of upcoming public hearing in local newspaper
February 16	School committee discusses budget and receives presentation of state budget (Representative Meschino and Senator O'Connor) at the February 16 School Committee Meeting
TBD	Joint meeting of School Committee, Selectmen, and Advisory Committee
March 2	School Committee public hearing on budget preceding the March 2 School Committee Meeting
March 16	School Committee votes final adoption of budget and certifies budget figure ◆
May	Town Meeting.
June	<i>Final Account Line budgets sent to Principals and Directors.</i>

◆ - School Committee Votes