



Cohasset Public Schools

143 Pond Street

Cohasset, MA 02025

Empowering Students to Improve Communities

Cohasset School Committee Meeting

School Committee Minutes

Wednesday, April 27, 2022

Learning Commons

Cohasset Middle High School

143 Pond Street

Cohasset, MA 02025

143TV/Zoom/Facebook

In Attendance:

Craig MacLellan, Chairman

Lance Dial

Paul Kearney

Lydia St. Onge

Also, in Attendance:

Dr. Patrick Sullivan, Superintendent

Dr. Leslie Scollins, Assistant Superintendent

Susan Owen, Director of Finance & Operations

Principal Brian Scott

Jake Squatrito, Student Advisor

Owen Gurtz, CHS Freshman

Call to Order and Roll Call: Chairman MacLellan called the meeting to order at 6:01 p.m. This meeting is being live streamed on Cohasset 143TV and Facebook. **Roll Call Vote: Ashley Colleary – Not Present, Paul Kearney - Present, Lance Dial – arrived at 6:10 PM, Lydia St. Onge - Present, Craig MacLellan - Present.**

Public Comment - None

Superintendent's Report – Welcome back from April vacation. Over the break there was a Grand Canyon trip and a High School Trip to Europe. All schools are planning spring events that are enriching and fun. US News National Report of High Schools recently released its ratings of all High Schools in the US. This year Cohasset High School ranked #31 in MA, #28 Boston metro area, #1 on the South Shore, #783 in the nation and tied for #1 for our graduation rate!

Also, on Spots to live South of Boston, local photographer and Cohasset citizen Dan Leahy was quoted celebrating the wonderful qualities, natural beauty and phenomenal schools of Cohasset.

Dr. Scollins sent out an email to families for the free summer learning program. There will be a two-week program August 1 – 11 for rising 1 – 12 graders. That application will close on May 6.

Information for incoming Kindergarteners and jumpstart Kindergarten program will be August 8 – 11!

Teachers are signing up and Principal Farrell will be the administrator again this summer.

Student Advisor Update – **Jake Squatrito** – 95% of people know where they are going to college by now! Euro Trip happened over April break. AP Exams start next week. People are feeling prepared. It's been a normal school year for the most part with normal pacing and people are feeling good.

This is Jake's last meeting and Mr. Kearney wished him all the luck in the world! He asked what Jake would say to future students. Jake said he has learned to appreciate every day, appreciate the events and opportunities. The school has focused a lot more on organization and take responsibility for your own timing as a result of the pandemic. This will be a helpful skill in college.



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Mr. MacLellan asked, what was your favorite part of being a Cohasset student? The teachers. They can be so supportive and that is where the magic comes in. They are so passionate about what they do. There has been a lot of love and with everything that has happened the teachers have been a big part of what made Cohasset good.

Cohasset High School Spotlight on Learning: Fahrenheit 451 (Mr. Brian Scott & Owen Gurtz) -

Principal Scott introduced Owen Gurtz a ninth-grade student. He is in Ms. Norton's 9th grade English class. He was inspired by the book and outside of any assignment given he adapted the novel Fahrenheit 451 into a 40-minute movie.

Owen read the book in class. He read ahead so that he could start making the film. He cast his family as all of the characters.

This book is set in the future and is about firemen who burn books because the government don't want them. This is about one fireman who decides to take a book.

Owen is a self-taught film maker. He has been learning how to make films and learning digital techniques for about five years.

Student Services Forum Planning – Wednesday, May 18 in the Learning Commons

Finance Update- FY22 March Finance Report. The school budget through March is 73.56% spent and we are 75% through the year.

The information attached represents an update concerning current budget conditions. Attached you will find a detailed copy of the budget in several different formats.

School Budget (general fund)

As of March 31, 2022 the School Department has expended \$14,710,500 out of the \$21,684,432 budget awarded (73.56%) and we are 75% through the year. We have encumbered supplies and materials on purchase orders in the amount of \$1,242,174. There is a remaining available balance of \$5,731,758 which will be expended by salary accounts and any other school department needs that cannot be anticipated or have not yet been entered as a purchase order.

SPED Tuitions were budgeted at \$1,187,528 and are currently encumbered on purchase orders in the amount of \$661,354. To date, we have expended \$1,116,906. This brings our shortfall to -\$590,732 (no change from the prior month). We are closely monitoring these accounts for any additional expenditures.

Budgets by School:

School	Budget	Expended	Encumbrances	Balance	% Used
Osgood	\$3,590,696	\$2,377,573	\$31,525	\$1,181,597	67.09%
DeerHill	\$3,968,823	\$2,604,486	\$33,126	\$1,331,212	66.45%
Middle	\$3,769,986	\$2,346,585	\$9,293	\$1,414,108	62.49%
High	\$6,586,092	\$4,370,896	\$136,396	\$2,078,800	68.43%



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Circuit Breaker:

Year	# of Students	% Reimbursement	Reimbursement Amount
FY22	18	75%	\$701,856
FY21	14	75%	\$648,533
FY20	19	75%	\$726,908
FY19	14	75%	\$592,920
FY18	13	75%	\$534,554
FY17	14	75%	\$446,704

*For FY22 we will be receiving a 5th payment from Circuit Breaker due to extra ordinary relief

Capital Outlay Funds for FY22 - \$1,829,000

\$250,000	Deer Hill Air Handlers - Bid Opening (11/22) *must re-bid
\$ 75,000	Osgood Sprinkler Heads –Completed
\$500,000	Middle/High HVAC System – Bid Opening (11/22) *must re-bid
\$500,000	Turf Replacement – Bid opening April 4th
\$120,000	Track Replacement - Bid opening April 4th
\$ 50,000	Woodshop Dust Collection System – Completed
\$ 40,000	Door Fobs – Work to be completed April break
\$120,000	Science Lab plumbing and upgrade – Plumbing work in progress
\$ 32,000	Pilot Technology – materials ordered
\$ 52,000	Chromebook Lease – completed
<u>\$ 90,000</u>	School Bus Lease - completed
\$1,829,000	TOTAL



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Requested Capital Outlay Funds for FY23 - \$1,024,500

\$ 90,000	School Bus Lease
\$ 75,000	Middle/High Paging Zones
\$ 60,000	Furniture Replacement – student & staff (DeerHill cycle)
\$ 15,000	Replace cove base in gym entryway 1 st & 2 nd floor Middle/High
\$ 52,000	Replacement of aging Chromebooks (540 – 3 year lease \$143,000)
\$ 50,000	Safety Automatic Window Shades for gym at Osgood
\$100,000	Retile all classrooms at DeerHill
\$ 20,000	Replace all ceiling tiles at Osgood
\$ 60,000	Field Lights
\$ 95,000	New Scoreboard(s)
\$ 12,500	Locker mechanisms for Middle School
\$ 20,000	Install AC/Heater split for Middle School Health Clinic (no air/no windows)
\$ 40,000	Create hallway at Middle School to access bathroom in Room 223
\$ 45,000	15 Passenger Van for Athletics
\$ 80,000	Asphalt Road from Pond Street needs to be resurfaced (CMHS)
<u>\$ 210,000</u>	Replace sidewalk and curbing on entry road to CMHS
\$1,024,500	TOTAL

Approved Capital Outlay Funds for FY23 - \$484,500

\$ 90,000	School Bus Lease
\$ 75,000	Middle/High Paging Zones
\$ 35,000	Furniture Replacement – student & staff (DeerHill cycle)
\$ 15,000	Replace cove base in gym entryway 1st & 2nd floor Middle/High
\$ 52,000	Replacement of aging Chromebooks (540 – 3 year lease \$143,000)
\$ 50,000	Safety Automatic Window Shades for gym at Osgood
\$100,000	Retile all classrooms at DeerHill
\$ 20,000	Replace all ceiling tiles at Osgood
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\$484,500	TOTAL



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GRANT	FY22 Opening Bal	FY22 Grant Amt	FY22 Expended	FY22 Encumbered	FY22 Balance
ESSER III		\$390,890	\$148,902	0	\$241,988
SCHL IMPROVE ED QUALITY GRANT (Title IIA)		\$21,679	\$6,600	\$6,889	\$8,190
SCHOOL SPED IDEA GRANT		\$351,429	\$230,376	\$1,614	\$119,439
SCHOOL SPED EARLY CHILDHOOD GR		\$9,949	\$7,823	0	\$2,126
SCHOOL TITLE I		\$53,079	\$31,191	\$750	\$21,138
TITLE IV		\$10,000	\$3,600		\$6,400
METCO		\$356,053	\$215,518	\$606	\$139,929
American Rescue Plan-Individuals w/Disabilities		\$75,454	\$41,600		\$33,854
American Rescue Plan-Individuals w/Disabilities – Early Childhood		\$7,032			\$7,032

Grant funds are used to employ approximately 14.7 additional staff.

Revolving Accounts:



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Sub Fund Name	Sub Fund Code	Opening Balance	Receipts	Opening Balance + Receipts	Expended	Encumbered	Fund Balance
SCHOOL ADVANCED PLACEMENT FEES	302	\$13,270	\$45,060	\$58,330	\$5,525	\$0	\$52,805
PARENT SCHOOL ORGANIZATION	303	\$23,975	\$2,095	\$26,069	\$1,177	\$3,391	\$21,502
COHASSET EDUCATION FOUNDATION	304	\$90,838	\$38,586	\$129,424	\$67,778	\$9,275	\$52,372
SCHOOL INSURANCE RECOVERY <\$20	310	\$5,040	\$42,580	\$47,620	\$4,259	\$9,100	\$34,261
AFTER SCHOOL	313	\$11,367	\$48,215	\$59,582	\$37,960	\$0	\$21,622
SCHOOL ATHLETIC REVOLVING	315	\$215,943	\$170,163	\$386,106	\$100,369	\$19,854	\$265,884
SCHOOL PRESCHOOL REVOLVING	320	\$83,554	\$47,480	\$131,034	\$15,216	\$0	\$115,818
COHASSET HIGH SCHOOL REVOLVING	321	\$11,312	\$8,949	\$20,261	\$2,929	\$650	\$16,682
SCHOOL ENRICHMENT	325	\$5,490	\$26,560	\$32,050	\$11,795	\$173	\$20,082
SCHOOL KINDERGARTEN 56k	330	\$89,371	\$376,838	\$466,209	\$222,862	\$4,764	\$238,583
SCHOOL TRANSPORTATION REVOLVING	335	\$199,560	\$27,203	\$226,763	\$22,297	\$0	\$204,466
SCHOOL USE OF FACILITIES REVOLVING	340	\$54,301	\$21,476	\$75,777	\$54,144	\$0	\$21,633
ALUMNI FIELD	341	\$6,688	\$0	\$6,688	\$0	\$0	\$6,688
SCHOOL MS INTRAMURAL REVOLVING	345	\$9,225	\$710	\$9,935	\$0	\$0	\$9,935
SCHOOL SUMMER SPORTS CAMP	350	\$563	\$0	\$563	\$0	\$0	\$563
SCHOOL LOST BOOK REVOLVING	355	\$8,392	\$409	\$8,800	\$0	\$0	\$8,800
SCHOOL COMMITTEE GIFTS	391	\$27,067	\$3,969	\$31,036	\$464	\$89	\$30,483
SCHOOL SWIM TEAM GIFTS	392	\$2,427	\$1,000	\$3,427	\$0	\$0	\$3,427
SCHOOL ATHLETIC HALL OF FAME	393	\$519	\$0	\$519	\$0	\$0	\$519
SCHOOL MUSICAL	394	\$14,293	\$3,690	\$17,983	\$2,842	\$0	\$15,140
SCHOOL SUMMER INSTITUTE GIFTS	395	\$127	\$0	\$127	\$0	\$0	\$127
SCHOOL LUNCH	004/005	\$313,319	\$594,529	\$907,848	\$383,762	\$236,806	\$287,280



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Athletic Revolving

The Athletic department is making improvements/upgrades to their department by adding new equipment to their fitness center, upgrading existing equipment and/or replacing outdated or broken equipment. A few examples are as follows:

- Football goals – ground sleeves-access frame
- Multi-purpose Net System – designed for lacrosse, field hockey & other field sports
- Upgrades to Miliken Baseball Field and bullpens
- New treadmills and stationary bikes for the fitness center/weight room
- New Press Box – Insurance covering

Cafeteria Revolving

The Food Service Department is also making improvements/upgrades to their department by adding new equipment to their kitchens, upgrading existing equipment and/or replacing outdated or broken equipment. A few examples are as follows:

- Upgrades to web site
- (4) 55 inch TV screens – 1 for each cafeteria to display menus, nutritional information etc.
- Elevator Vending Machine for reimbursable meals, refrigerated kitchen made food, snacks and beverages
- New serving line to include salad bar at the Middle/High
- New “snack room” adjacent to cafeteria
- Purchasing new “tall cafe style” tables for the senior dining area

High School added (2) 42 inch TV screens at the main entrance and the bus loop entrance.

Transportation we have added “Stopfinder” which allows parents to know where their child’s bus is at all time. Just waiting for the equipment to come in.

Conclusion

At this point in the school year the budget is proceeding based on projections with minor concerns regarding special education tuitions.

If you have specific questions, please contact me prior to the meeting so that I can be prepared to fully answer your questions/concerns (781) 383-0611.

School Committee Comments and Communication-

School Facilities Committee – The Select Board voted on the SOI last night (4/26/22). We will revote on the SOI by following the prescribed format as put forth by the MSBA.

Motion made by Chairman Craig MacLellan, that the Cohasset School Committee having convened in an open meeting on April 27th, 2022, prior to the Statement of Interest submission closing date.



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The School Committee of Cohasset in accordance with its charter-by-laws and ordinances has voted to authorize the Superintendent of Schools, Dr. Patrick Sullivan to submit the Massachusetts School Building Authority a Statement of Interest form dated April 27th, 2022 on what we submitted for the Cohasset Middle and High School at 143 Pond Street in Cohasset, Massachusetts which describes and explains the following deficiencies and the priority categories for which an application may be submitted to the Massachusetts School Building Authority in the future. Those priorities as we are applying or submitting our SOI for Cohasset Public Schools are. One, the elimination of existing or severe overcrowding. Two, placement of renovation or modernization of a school facility system such as roofs, ceilings, windows, boilers, heaters, and air ventilation systems to increase energy conservation and to decrease energy related costs in a school facility. Three, replacement or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements, seconded by Mr. Dial.

Roll Call Vote: Paul Kearney-Aye, Lance Dial-Aye, Lydia St. Onge-Aye, Craig MacLellan-Aye.

Dr. Sullivan can officially submit this certification with the language as Mr. MacLellan just stated on the district's letterhead signed by Chairman Craig MacLellan that attests to the fact that we just took that vote with that specific language and we need to submit that by the end of the month so that we're on track, everything is good and evidence of caution even though we voted last time.

Reports from Sub-Committee and Liaisons- Finance and Facilities will meet next week. Policy and Communications will also meet next week.

Approval of Minutes – none

Topics not reasonably anticipated by the chairman - none

Executive session – Reason Number #2 Contract negotiations with nonunion personnel: Superintendent
Motion to move into executive session for reason 2 by Mr. Kearney, seconded by Mr. Dial.

All - Aye

Reentered Regular meeting at 8:19 p.m.

Motion to adjourn regular school committee meeting by Mr. Dial, seconded by Mr. Kearney .

All – Aye

The meeting adjourned at 8:19 p.m.

Documents Used at the Meeting –

Fahrenheit 451 short film created by Owen Gurtz

Finance Monthly Update - Susan Owen