

**COHASSET PUBLIC SCHOOLS
BUDGET CALENDAR FOR FY 22**

September	Principals submit building maintenance needs to Director of Finance and Operations.
October	Submit Capital requests to Town Manager / Capital Budget Committee.
October	Budget Information sent to Principals and discussed at District Leadership meeting.
October 30	School Committee discusses principles and priorities to guide the budget process.
November 1	District leaders submit budgets to Director of Finance and Operations.
December 2	Superintendent and Director of Finance and Operations meet w/Principals and Directors to discuss preliminary FY22 budget.
December 9	Superintendent and Director of Finance and Operations review preliminary budget.
December 16	School Committee finalizes budget priorities and budget calendar.
December 22	School Committee receives preliminary FY22 Operating Budget.
January 6	Superintendent and Director of Finance and Operations present overview of proposed FY22 Operating Budget and Capital Budget to School Committee.
January 20	FY22 Line Item Budget Presentation to School Committee.
February 3	School Committee discussion of the FY22 Budget.
February 8	District publishes notice of upcoming public hearing in local newspaper.
February 24	School committee discusses budget and receives presentation of state budget (Representative Meschino and Senator O'Connor).
TBD	Joint meeting of School Committee, Selectmen and Advisory Committee.
March 3	School Committee public hearing on budget.
March 17	School Committee votes final adoption of budget and certifies budget figure. ◆
May	Town Meeting.
June	<i>Final Account Line budgets sent to Principals and Directors.</i>

◆ - School Committee Votes