

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the April 18, 2024

Board of Education Meeting

Board Approved 5-8-2024

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on April 18, 2024 and called to order by President Sue Kresge at 7:00 PM. The Pledge of Allegiance was led by Mr. Roger Pomposello followed by a moment of silence. The meeting was held in the Pleasant Valley School District Conference Room, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call – School Board Recorder: Ms. Debra Duff

School Board members in attendance: Mrs. Susan Kresge, Mr. Norm Burger, Mr. Ryan O’Keefe, Mr. John Gesiskie, Mrs. Diane Serfass, Mr. Matthew Walters, Mr. Michael Galler. Absent: Mrs. Melanie Zipp, Mr. Robert Clark.

Administrative staff in attendance: Dr. James Konrad, Superintendent, Dr. Rae Lin Howard, Assistant Superintendent, Mrs. Lori Fulmer, Director of Human Resources, Mr. Michael Simonetta, Business Manager, Mrs. Tammy Smale, Assistant Business Manager, Mrs. Kathleen Franklin, Assistant Board Secretary, Mr. Chuck Tomori, Technology Coordinator, Mr. Randy Smale, Director of Operations, Ms. Julie Harris, Director of Special Education.

Building Administrative staff in attendance: Mr. Brian Boylan, Mr. Jeremy Byrd, Ms. Josephine Fields, Mr. Roger Pomposello, Mr. Jason Van Voorhis, Ms. Sabrina Albright, Ms. Sarah Adams.

School Solicitor in attendance: Timothy Gilsbach, Esq.

Notification of Executive Session:

President Sue Kresge announced that an executive session was held on April 18, 2024 immediately prior to the regularly scheduled meeting for the purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Senior Class President Madeline Worden – Ms. Worden highlighted activities and events at the high school:

- The Class of 2024 Show held on April 7th.
- Multiple colleges visited this month with Admissions Counselors that gave students insight on College Life and gave them opportunities for Instant Decisions.
- Mini-Thon held last weekend hosted by the Leo Club and raised \$6,397.34.
- The National Honor Society hosted a college fair for the sophomores and juniors.
- The SAC meeting was held on April 12th.
- The Band is having their Spring Band Concert next week on April 24th.
- Close to 50 students in FBLA competed and attended states at Hershey April 7th-10th where 9 students qualified for Nationals.
- Congratulations to FBLA who were given 5 chapter awards as a whole; 26 students placed in the top 10 in their events; 9 students competing in Nationals.
- Academic Fair to be held on April 24th in Gress Hall.
- Special Olympics is being hosted at PV this year on April 29th. Special Olympics Buddies organized by Mrs. Tonkay are excited to help and watch our athletes compete.
- May 7th – The Middle School and The High School will host their Spring Choir Concert.
- May 11th – Prom at Penn’s Peak, the theme being Tangled in Our Memories.
- Keystones and AP Exams will be distributed throughout May.

April Students of the Month

The student of the month event was presented by principals and teachers recognizing students nominated by their teachers. They read statements of praise and accomplishments of their respective students who received the honor of being named Student of the Month. Students recognized along with their families were: PVE – Ian Mundy, Summer Kelchner, Morgan Serfass; PVI – Millie Hageman, Cecilia Moore, Natalie Crosby; PVMS – Alaina Mease, Alison Ramirez-Melesio, Sophia Cerino; PVHS – Hailey Marsh, Julianna Cannarella, Ethan Hernandez, Madeline Worden; PV Bears Academy – Ashley Modrak. Principals took this opportunity to recognize their employees of the month for the month of April: PVE – Christine Konstantopolous, Rebecca Benson; PVI – Athena Yeager, Jayne Werkheiser; PVMS – Amy Wilusz, Joyce Christman; PVHS – Payton Gregory, Lorrie Anderson. Principals also took this opportunity to highlight special events and activities at their respective buildings.

Good News – FBLAs Club Advisor Denise Hopely

Dr. Konrad acknowledged Ms. Hopely and the FBLA students. He congratulated them for their achievements at the leadership conference. FBLA Advisor Denise Hopely expressed how proud

she is of the students who took first place in three state championships. She introduced Clark Po who came in 3rd place for Public Policy Advocacy. He reported the results of the conference. Congratulations to Lily Erhardt and Briana Palmieri who came in 1st place for Community Service Project Team, Katelyn Honadel who came in 1st place for the second time in Client Services, Anayah Accilien and Michael Clement St. Louis who came 1st place for Social Media Strategy Team, Aaron Bien who earned 2nd place for Public Policy Advocacy, Lily Erhardt and Ashley Palmieri who came in 3rd place for Business Plan Team. Lily Erhardt, Anayah Accilien, and Katelyn Honadel expressed their gratitude for the opportunity given to them and shared their experiences with being a part of FBLA. These students all qualify for the National Leadership Conference in Orlando, FL this summer.

2024-2025 Budget Presentation

Assistant Business Manager Tammy Smale presented the 2024-2025 Proposed Budget and outlined the budget highlights, staffing summary, revenue/expenditure summary, expenditure comparisons, fund balance review, tax impact scenarios/history, and the next steps to be taken. Mrs. Smale stated that the tax impact is a 1% increase. The Proposed Budget adoption is scheduled for May 8th with final adoption slated for June 20th. The proposed budget is attached.

Mrs. Serfass thanked Mrs. Smale for a very detailed budget. Mr. Burger thanked the Business Department and stated that it puts ourselves in a very good position for the education of our students as well as major renovations for the high school. Mrs. Kresge stated that a 1% increase is good and an update on the high school renovations is scheduled for May 8th. Dr. Konrad thanked Mrs. Smale for a detailed budget and expressed his appreciation to the entire team.

Superintendent's Response to Community Questions: There were no community questions.

SECRETARY'S REPORT: Mrs. Tammy Smale, Board Secretary

Mr. Burger motioned, seconded by Mr. O'Keefe to approve the minutes of the Board of Education Meeting held on April 4, 2024; approve the Board Meeting Agenda of April 18, 2024.

VOICE VOTE: 7-0 CARRIED

President Sue Kresge announced the meeting procedures and an opportunity was given for Pleasant Valley citizens to address the Board on agenda items:

Pleasant Valley Citizens – (Agenda items): There were no community members wishing to comment.

TREASURER'S REPORT: Mrs. Diane Serfass

Mr. Burger motioned, seconded by Mr. Galler to approve Agenda item #4.A. – Accounts Payable, as attached:

Approval of Agenda item #4.B. – Accounts Payable April 18, 2024.

Approval of Agenda item #4.C. – Trial Balance/Financial Statement March 2024.

Approval of Agenda item #4.D. – Asset Cost Summary March 2024.

Approval of Agenda item #4.E. – Condensed Board Summary II/Expenditures and Revenues March 2024.

VOICE VOTE: 7-0 CARRIED

Abstained on Agenda item #4.B. Check No. 240455: Mr. Gesiskie 6-0-1 CARRIED

UNFINISHED BUSINESS

Solicitor: Timothy Gilsbach, Esq. – No report.

NEW BUSINESS:

Monroe Career & Technical Institute – Mrs. Diane Serfass: Mrs. Serfass stated that the annual Authority meeting was held and a full report will be given at the next Board meeting. She also announced that on May 23rd an award will be presented to PV student Aiden Fava who placed 2nd for Cyber Security at the State Skills Competition in Hershey.

Colonial IU20 – Mr. Michael Galler: No report.

PSBA Legislative Liaison Report – No report.

Education Committee – Mrs. Susan Kresge: No report.

Finance Committee – Mrs. Diane Serfass: No report.

Athletic Committee – Mr. Ryan O’Keefe: Mr. O’Keefe provided a summary from the coaches of the spring mid-season athletics including baseball, softball, boys’ tennis, and girls’ lacrosse. He reported that cheerleading held a spring craft fair which had a great turnout. In addition, Mr. O’Keefe thanked the All Sports Club for continuing to support our athletes by having concession stands open at events.

Policy Committee – An informational report was provided outlining policies on the agenda.

Capital Improvement Plan Report – Mr. Norm Burger: Mr. Burger stated that a meeting was held today.

- Capital Improvement Team’s value engineering cost reduction review is in progress where ideas were due today.
- A workshop will be held on April 29th to evaluate cost reduction ideas; a goal to reduce projected cost by \$1.4 million.
- The next design meeting is scheduled for May 8th where our engineering team will give a presentation at the working session meeting.
- Update to the Board and Stakeholders planned for May 23rd in the high school auditorium.
- Planned schedule remains on track.

Technology Report – No report.

Security Report – Mr. Matthew Walters: No report.

Mrs. Kresge announced that the PSBA School Leadership Conference is scheduled for October 6th – 8th and they are calling for performers and presenters. She suggested to Mr. Pomposello the possibility of presenting the Social Emotional Learning Lab.

SUPERINTENDENT-REPORT/REQUESTS: Dr. James Konrad

Agenda item #7.A. – Informational – Policy Review and First Reading:

No changes were recommended to the following policies reviewed on April 10, 2024. The revision date only will be updated on these policies. Unless otherwise required or requested, each policy will be reviewed again per the policy review cycle.

1. Policy 300 Ethical Behavior of District Staff
2. Policy 301 Creating a Position
3. Policy 306 Employment of Summer School Staff
4. Policy 307 Student Teachers/PDS Students/Interns/Student Observers
5. Policy 308 Employment Contract/Board Resolution
6. Policy 311 Suspensions/Furloughs
7. Policy 312 Performance Assessment of Superintendent/Assistant Superintendent
8. Policy 314.1 HIV Infection
9. Policy 324 Personnel Files
10. Policy 326 Complaint Process
11. Policy 328 Compensation Plans/Salary Schedules
12. Policy 330 Overtime

First Reading

1. Policy 200 Enrollment
2. Policy 209.1 Food Allergy Management
3. Policy 217 Graduation
4. Policy 246 Student Wellness
5. Policy 254 Educational Opportunity for Military Children (New Policy)
6. Policy 810 Transportation (School Code addition to policy - no change to policy)
7. Policy 916 Volunteers

Agenda item #7.B. – The April Enrollment Report was provided.

Mr. Gesiskie questioned the process for review and subsequent approval of policies. Dr. Konrad and Mrs. Serfass explained the process and lengthy discussion was held.

HUMAN RESOURCES: Mrs. Lori Fulmer

Mr. O’Keefe motioned, seconded by Mr. Gesiskie to approve Agenda item #8.A. – Personnel Items:

Approval of Agenda item #8.B. – Hiring of Support Staff (pending receipt of required paperwork):

1.	Name:	Samantha Grando
	Position:	Building Secretary
	Building:	PVIS
	Salary:	\$32,786 (prorated)
	Effective Date:	May 6, 2024

Approval of Agenda item #8.C. – Change to Current Assignment:

1.	Name:	Carley Hartzell
	Position:	School Counselor
	Current Building:	PVES
	New Building:	PVHS
	Effective Date:	TBA

Approval of Agenda item #8.D. – Intramural Advisors:

If the intramural runs at least 9 weeks and a total of 54 hours, one stipend of \$1,240.00 will be distributed. In the event the intramural does not meet the 54-hour requirement, payment will be distributed using the hourly intramural rate of \$21.00 per hour per the Supplemental Contract.

1.	Club/Activity:	Football
	Advisor:	Blaec Saeger
	Volunteer:	Brian Miller
	Volunteer:	Joe Anderton
	Dates:	June 3, 2024 – August 2, 2024
	Day(s):	Monday – Thursday
	Times:	8:30 AM – 11:30 AM
	Building:	PVHS

VOICE VOTE: 7-0 CARRIED

Agenda item #8.E. – Informational: Resignation:

	Name	Position	Building	Effective Date
1.	Corinne Morris	Girls Basketball Head Coach	n/a	April 3, 2024
2.	Dana Varone	Monitor	PVMS	April 2, 2024

Agenda item #8.F. – Informational: Family and Medical Leave:

1.	Employee ID:	751
	Position:	School Counselor
	Building:	PVMS
	Number of Days:	Thirty-five (35)
	Dates:	April 4, 2024 – May 16, 2024

ADDENDUM – HUMAN RESOURCES: Mrs. Lori Fulmer

Mr. Burger motioned, seconded by Mr. Walters to approve Addendum item #9.A. – Personnel Addendum Items:

Approval of Addendum item #9.B. – Position Title Change:

1.	Name:	Jason Van Voorhis
	Current Title:	Bears Academy Principal
	New Title:	Director of Instructional Technology and Innovation
	Salary:	\$120,000
	Effective Date:	July 1, 2024

Approval of Addendum item #9.C. – Rescind Hiring:

1.	Name:	Kaylee Wilson
	Position:	School Counselor
	Building:	PVHS

Approval of Addendum item #9.D. – Leave Without Pay:

1.	Name:	Alyson Cody
	Position:	Monitor
	Building:	PVIS
	Number of Days:	One(1)
	Dates:	March 20, 2024
2.	Name:	Lisa Costenbader
	Position:	Food Service Employee
	Building:	PVES
	Number of Days:	One (1)
	Dates:	April 3, 2024
3.	Name:	Mary Jean Dunleavy
	Position:	Food Service Employee
	Building:	PVIS
	Number of Days:	Two (2)
	Dates:	March 25, 2024 and April 3, 2024
4.	Name:	Marcie Holderman
	Position:	Food Service Employee

	Building:	PVIS
	Number of Days:	Two (2)
	Dates:	April 3, 2024 and April 5, 2024
5.	Name:	Desiree Kresge
	Position:	Teacher
	Building:	PVES
	Number of Days:	One (1)
	Dates:	April 2, 2024
6.	Name:	Joan Mattson
	Position:	Monitor
	Building:	PVMS
	Number of Days:	Two (2)
	Dates:	March 14, 2024 – March 15, 2024

VOICE VOTE: 7-0 CARRIED
 Abstained on Addendum item #9.D.5.: Mrs. Kresge 6-0-1 CARRIED; Voting No on Addendum item #9.B.: Mr. Gesiskie 6-1 CARRIED

Agenda item #9.E. – Informational: Resignations:

	Name	Position	Building	Effective Date
1.	Marlena Morrell	Building Secretary	PVHS	April 19, 2024

Agenda item #9.F. – Informational: Volunteers:

	Name	Effective Date
1.	William Bruckman	April 15, 2024
2.	Kristi Green	April 15, 2024
3.	Stephanie Green	April 15, 2024
4.	Gwen Heckman Morris	April 15, 2024
5.	Kristen Mackes	April 15, 2024
6.	Laura Miller	April 15, 2024
7.	Kayla Stevenson-Mullin	April 15, 2024
8.	Rebecca Tippet	April 15, 2024
9.	Laura Venturini	April 15, 2024
10.	Vincent Zimbardo	April 15, 2024

CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard – No report.

OPERATIONS SERVICES: Mr. Randy Smale –

Mr. Gesiskie motioned, seconded by Mr. Galler to approve Agenda item #11.A. – Operations Items:

Approval of Agenda item #11.B. – Donation of 2 - 6' X 5' storage sheds from the West End Little League to be used to store supplies, tools & equipment at the PVE ball fields.

Approval of Agenda item #11.C. – Facility Usage:

A.	Organization	Girl Scouts in the Heart of PA
	Schedule ID Number	13516
	Facility Requested	Pleasant Valley Intermediate School Cafeteria
	Purpose	Girl Scout Bridging
	Dates/Times	May 20, 2024 6:30PM – 8:00PM
	Requestor	Robbin Serfass
	Attendance	65
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
B.	Organization	Pleasant Valley Baseball
	Schedule ID Number	13546
	Facility Requested	Pleasant Valley High School Cafeteria
	Purpose	Baseball Senior Night
	Dates/Times	April 22, 2024 3:30PM – 7:30PM
	Requestor	Tara Bordick
	Attendance	50
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

VOICE VOTE: 7-0 CARRIED

BUILDING REPORTS (Agenda item #12) – Building reports were provided for the month of April.

BUSINESS MANAGEMENT: Mr. Michael Simonetta

Mr. Burger motioned, seconded by Mr. O’Keefe to approve Agenda item #13.A. – Business Management Items:

Approval of Agenda item #13.B. – Cafeteria Fund as provided:

1. Cafeteria Accounts Payable for April 18, 2024.
2. Cafeteria Fund Asset Cost Summary – March 2024.

Approval of Agenda item #13.C. – The following contracts as provided:

1. Informant Technologies - Informant Enhanced Edition - 5-User License with 3-year Software Maintenance Services - Total Cost- \$21,725.00
2. Pennsylvania School Board Association. 2024-2025 All Access Package - \$17,387.06 and Administrative Regulations - Annual Updates \$905.25.

Approval of Agenda item #13.D. – Public School Facility Improvement Grant Application, as provided: Resolution to apply for the Public School Facility Improvement Grant from the Commonwealth Financing Authority to be used for the Pleasant Valley High School Renovations.

Approval of Agenda item #13.E. – Bid Award NMPC Joint Purchasing Board for Paper – Summary of Bid Awards for 2024-2025 school year, as provided:

Office Basic Vendor Total	\$3,226.50
FS-1 File Folders - 1/3-Cut Tab, Assorted Position, Letter	\$167.50
FS-6 Avery® AVE5160 Address Labels	\$195.30
IP-1 Index Paper - 8 1/2" x 11", 110 lb., White	\$651.20
PT-6 Paper Towel - Unbleached Roll 7.875" wide x 600 lineal feet	\$2,212.50
WB Mason Vendor Total	\$55,519.84
XP-1 Paper Xerographic 8 1/2" x 11" 20 lb. White	\$35,736.80
ENV-1 Envelopes #10 White	\$558.00
PT-8 Paper Towel - Bleached White, Softpul 7 3/4" x 14 3/4"	\$18,323.50
TT-5 Tissue, Toilet bleached Jumbo 3.5" x 2000 feet	\$340.00
SN-2 Sanitary Napkins #4 Individually boxed	\$561.54
Pennsylvania Paper & Supply Co. Vendor Total	\$18,580.50
TT-8 Tissue, Toilet bleached Jumbo 3.55" x 2000 feet, 3.25" Core	\$14,508.90
FT-1 Tissue - Facial 100 ply tissue/box	\$4,071.60
Imperial Bag & Paper Vendor Total	\$84.21
T-1 Tampax - 500/case tampon	\$84.21
Pleasant Valley Total	\$ 77,411.05

Approval of Agenda item #13.F. – Food Service Management Company Contract: Whitson's Nutrition, LLC to provide food service management services effective for the 2024-2025 school year.

Approval of Agenda item #13.G. – Payment from Bond Fund, as provided.

Approval of Agenda item #13.H. – Payment from Capital Reserve, as provided.

Prior to the call for a vote, Mr. Gesiskie questioned PSBA Contract concerning School Safety Institute contained in the Dues Invoice which Mr. Simonetta addressed.

VOICE VOTE: 7-0 CARRIED

Agenda item #13.I. – Student Fundraiser Report as provided.

Agenda item #13.J. – informational: Student Activities Account as provided.

Agenda item #13.K. – Informational: District Investment Report as provided.

ADDENDUM - BUSINESS MANAGEMENT: Mr. Michael Simonetta

Mr. Galler motioned, seconded by Mr. Burger to approve Agenda item #14.A. – Business Management Addendum Items:

Approval of Addendum item #14.B. – Fuel items for the 2024-2025 School Year – #2 Fuel Oil Tank Wagon Firm Price Provisions at \$3.3311 per gallon, award to World Fuel Services, Inc., Aston, PA.

VOICE VOTE: 7-0 CARRIED

SOLICITOR: Timothy Gilsbach, Esq. – No report.

PLEASANT VALLEY CITIZENS – Agenda items/Non-Agenda items: There were no community members wishing to comment.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gesiskie congratulated Toni Bush for her accomplishments. He commended Julie Harris on the success and well-attended Transition Fair held recently. He also stated that he visited PVE and commended Mr. Pomposello for his well-attended academic showcase.

SUPERINTENDENT REMARKS:

Dr. Konrad thanked Special Education Director Julie Harris and Special Education Supervisors as well as all the high school custodians and volunteers for making the Transition Fair a great success and thanked the community for attending. He also thanked representatives from Colonial IU20 and hopes the partnership will continue for years to come.

Dr. Konrad shared the news that Pleasant Valley School District has once again shone brightly with the CIU20 2024 Excellence in Education Awards and announced that our Social Emotional Learning Lab at PVE won an award in Category 1 for its innovative and highly effective approach to teaching and learning. Honorable mentions were also announced for three programs: The Bistro; PAES Transition Lab for Students 14-22-Practical Assessment Exploration System; and PVI Kindness Club. The awards ceremony is scheduled for May 9th.

ADJOURNMENT:

There being no further business to come before the Board, Mr. Galler motioned, seconded by Mr. Burger to adjourn the meeting at 8:32 PM.

CARRIED

Respectfully submitted,

Tammy Smale, Board Secretary

Debra L. Duff, Board Recorder

The next regularly scheduled Board of Education meeting:
May 8, 2024 at 7:00 PM