

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
WORKSHOP MINUTES**

**Monday, August 29, 2022**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, August 29, 2022 at Mt. Hope High School in the Cafeteria located at 199 Chestnut Street, Bristol, RI 02809.

Present: Marjorie McBride, Chairperson; Victor Cabral, Secretary; Tara Thibaudeau, Vice Chair, and Karen Cabral, Erin Schofield, Nicky Piper, Carly Reich, Ana Riley, Superintendent of Schools, Diane Sanna, Ph.D., Assistant Superintendent; Anthony Ferrucci, Chief Financial Officer; Frank Caliri, Director of Facilities; Lisa Colwell, Director of Student Support Services; Mary Ann Carroll, Esq., District Solicitor. Absent: Sarah Bullard and Sheila Ellsworth

**I. OPEN SESSION**

Chairperson Marjorie McBride called the meeting to order at approximately 6:00 PM

**II. EXECUTIVE SESSION (Closed to the Public)**

MOTION: Mr. Cabral made a motion for the Committee to go into Executive Session pursuant to RIGL §42-46-5(a) (1) for the purpose of discussion of the job performance , character, or physical or mental health or a person, RIGL 42-46-5(a) (3) - Security Updates - Matter of Security, and RIGL §42-46-5(a) (2) for legal consultation regarding pending litigation. The motion was seconded by Ms. Thibaudeau. The motion was approved unanimously. The Committee went into Executive Session at 6:01PM.

**III. Re-OPEN SESSION**

Chairperson McBride re-opened the Open Session of the School Committee at 7:00 PM

**IV. OPENING BUSINESS**

**A. Pledge of Allegiance**

Chairperson McBride invited all present to join in the recitation of the Pledge of Allegiance to the Flag

**V. PUBLIC COMMENT (*Public Comment is limited to not more than 15 minutes; Individuals are asked to limit remarks to three (3) minutes*)**

Chairperson McBride opened Public Comment. There were no requests for Public Comment. Chairperson McBride closed the Public Comment portion of the meeting.

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
WORKSHOP MINUTES**

**VI. CONSENT AGENDA**

Before asking for a Motion to approve the Consent Agenda, Chairperson McBride requested that Item C-i Contract Approval for Director of Facilities be removed from the Consent Agenda.

MOTION: Ms. Thibideau made a motion to approve all the remaining items on the Consent Agenda; seconded by Mr. Cabral.

- A. Minutes of the August 10, 2022 meeting
- B. Homeschool Requests (21 students; 11 families)
- C. Contract Approvals
  - i.
  - ii. Assistant to the Chief Financial Officer
  - iii. Assistant to the Assistant Superintendent
  - iv. Part-time PC Technician
- D. Approval of Security Upgrades, as recommended by the Budget & Facilities Subcommittee.
- E. Approval of Policy BB - School Committee Legal Status, as recommended by the Policy & Curriculum Subcommittee, for a Second Reading.
- F. Approval of Policy BBB - School Committee Elections, as recommended by the Policy & Curriculum Subcommittee, for a Second Reading.
- G. Approval of Policy BBE - Unexpired Term Fulfillment, as recommended by the Policy & Curriculum Subcommittee, for a Second Reading.
- H. Standardized Monthly Financial Reports
  - i. Cash Disbursements Report
  - ii. Monthly Financial Report
  - iii. Budget Transfer Report

VOTE: The motion was approved unanimously.

**C. i Director of Facilities**

MOTION: Motion was made by Mr. Cabral to approve the contract for the Director of Facilities; second by Ms. Piper.

VOTE: The Motion was approved with a vote of 6-1, with Chairperson McBride voting in dissent.

**VII. DISCUSSION AND/OR ACTION ITEMS**

- A. Approve and Seal the Minutes of the Executive Session

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
WORKSHOP MINUTES**

MOTION: Ms. Thibideau made a motion to approve and seal the Minutes for the Executive Session; seconded by Ms. Cabral.

VOTE: The motion was approved unanimously.

B. FY23 Capital Facilities Report

Mr. Ferrucci explained the Capital Facilities Report that was presented to the Budget Subcommittee. He explained that housing aid will help to cover expenses going forward.

He stated that the roof project at Guiteras is delayed due to delays in shipping of materials. He added that the project is still ongoing and that it will not impact the programming going on inside the building.

Chairperson McBride reminded Mr. Ferrucci to have signs be put up reminding the construction crew that there is no smoking allowed on school property. He stated that he would follow-up with the contractor.

C. Approval of KMS Gym Floor project, as recommended by the Budget & Facilities Subcommittee.

MOTION: Ms. Thibaudeau made a motion to approve the KMS Gym Floor project; seconded by Ms. Reich.

Chairperson McBride asked for the total cost of this project. Mr. Ferrucci responded that the project will cost \$21,947.

VOTE: The motion was approved unanimously.

D. Approval of one-year contract with DaPonte Landscaping, as recommended by the Budget & Facilities Subcommittee.

MOTION: Mr. Cabral made a motion to approve the one-year contract with DaPonte Landscaping; seconded by Ms. Thibaudeau.

Mr. Ferrucci explained that the bids came in higher than expected. He is looking into the costs of doing the work with in-house staff. He noted that it's too late to use in-house staff at this point. He recommended that the School Committee approve a one-year contract with DaPonte Landscaping at a cost to \$80,000.

VOTE: The motion was approved unanimously.

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
WORKSHOP MINUTES**

- E. Approval of purchase of Athletic Wrestling Mats, as recommended by the Budget & Facilities Subcommittee.

MOTION: Ms. Thibaudeau made a motion to approve the purchase of Wrestling Mats; seconded by Ms. Cabral.

Mr. Ferrucci stated the cost of the mats is \$20,740.

VOTE: The Motion was approved unanimously.

- F. Approval of the purchase of a new van for the School Lunch Program

Mr. Ferrucci explained that the District is obligated to provide the Lunch Service with a van for transporting meals to the schools in the District. To this point, the District has been leasing a van, which is expensive. Purchasing a van for a reasonable price is difficult, often with only a few days to make a decision to make a purchase. He requested that the School Committee pre-authorize the purchase of a van, up to \$50,000, should one become available. He explained that there is a surplus of funds in the Lunch Program account and that could be impacted unless some of the funds are spent. He assured the School Committee that the funds to purchase a van are available.

MOTION: Mr. Cabral made a motion to pre-authorize the purchase of a Lunch Van for a price of up to \$50,000, when one becomes available; seconded by Ms. Reich.

VOTE: The Motion was approved unanimously.

- G. Approval of School Physician and Dentist bid awards.

This item was removed from the Agenda.

- H. Approval of FY22 Preliminary Year End Fiscal Report

MOTION: Ms. Thibaudeau made a motion to approve the preliminary Year-End Fiscal Report; seconded by Mr. Cabral.

Mr. Ferrucci reported that after a difficult start, the District's finances are on more stable ground. He expects to be able to close out the FY22 Fiscal year soon. He believes that going into next year, the District will be in a good place financially.

VOTE: The Motion was approved unanimously.

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
WORKSHOP MINUTES**

- I. Approval of Policy DBK- Budget Transfer Authority, as recommended by the Policy & Curriculum Subcommittee for a second reading.

MOTION: Ms. Thibaudeau made a motion to approve Policy DBK for a second reading and adoption; seconded by Ms. Piper.

VOTE: The Motion was approved unanimously.

- J. Approval of removal of Policy BBA School Committee Member Qualifications, as recommended by the Policy & Curriculum Subcommittee.

MOTION: Ms. Thibaudeau made a motion to approve the removal of Policy BBA; seconded by Ms. Piper.

VOTE: The Motion was approved unanimously.

- K. Approval of Policy BD School Committee Meetings, and removal of Policy BDDA Notification of School Committee Meetings, as recommended by the Policy & Curriculum Subcommittee for a second reading.

MOTION: Ms. Thibaudeau made a motion to approve Policy BD for a second reading and adoption; seconded by Ms. Piper.

VOTE: The Motion was approved unanimously.

**VIII. ADJOURNMENT**

MOTION: Ms. Thibideau made a motion to adjourn the meeting at 7:21 PM; seconded by Ms. Cabral. The motion was approved unanimously. The meeting adjourned at 7:21 PM.

Respectfully submitted, Victor Cabral, Secretary /dbc