

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
BUSINESS MEETING MINUTES**

**Monday, May 22, 2023**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, May 22, 2023 at Mt. Hope High School in the cafeteria located at 199 Chestnut Street, Bristol, RI 02809.

Present: Nicky Piper, Chairperson; Jessica Almeida, Treasurer; Tara Thibaudeau, Secretary; Karen Cabral, Kyle Jackson, Marjorie McBride, Carly Reich, Adam McGovern, and Sarah Bullard; Ana Riley, Superintendent of Schools; Diane Sanna, Ph.D., Assistant Superintendent; Frank Caliri, Facilities Director; Lisa Colwell, PhD., Director of Student Support Services; Mary Ann Carroll, Esq., District Solicitor

Guests: Chad Crittenden & Chris Carroll from PMA Consultants, Joseph Drown, Lisa Pecora, Robert Bell & Robert Santos from Perkins Eastman

**I. OPEN SESSION**

Chairperson Nicky Piper called the meeting to order at approximately 7:00 pm

**II. EXECUTIVE SESSION**

MOTION: Ms. Bullard made a motion for the Committee to go into Executive Session pursuant to RIGL §42-46-5(a)(1) for discussion of job performance, character, or physical or mental health of a person and RIGL §42-46-5(a)(2) for a discussion of \collective bargaining (BWEA) contract negotiations. The motion was seconded by Mr. Jackson. The motion was approved unanimously. The Committee went into Executive Session at 6:02 PM.

**III. RE-OPEN SESSION**

Chairperson Piper re-opened the Public Session at approximately 7:01 PM.

**IV. OPENING BUSINESS**

A. Pledge of Allegiance

Chairperson Piper invited all present to stand to recite the Pledge of Allegiance.

**V. PUBLIC COMMENT**

There was no public comment.

**VI. CONSENT AGENDA**

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Chairperson Piper opened by stating that items D.i., D.ii., and E would be removed from the agenda and tabled for a future meeting. Chairperson Piper then asked if any member of the School Committee wanted to remove any items from the Consent Agenda. Ms. Almeida requested that Item D.iii and Mr. McGovern requested that Item G be pulled. Chairperson Piper pulled Items D.iii and G, stating that they will be addressed later in the meeting. She then asked for a motion to approve all the remaining items under the Consent Agenda.

MOTION: Ms. Reich made a motion to approve the remaining items on the Consent Agenda; seconded by Ms. Thibaudeau. The motion was approved unanimously.

- A. Minutes of 5-8-23 School Committee Meeting
- B. Minutes of 5-15-23 School Committee Meeting
- C. Standardized Monthly Financial Reports
  - i. Cash Disbursements
  - ii. Monthly Financial Report with Variance Analysis
  - iii. Budget Transfer Report
- D. Approve Administrative Contracts as recommended by the Superintendent of Schools:
  - i.
  - ii.
  - iii. Benefits Manager - Human Resources (updated contract)
  - iv. Executive Assistant to Superintendent (updated contract)
- E.
- F. Acceptance of Donations from Bristol Rotary Charities Foundation and SeaCorp, LLC, to KMS Science Olympiad Team
- G. Update on Upcoming Visioning Work Sessions for Elementary, Middle and High Schools

**VII. DISCUSSION AND/OR ACTION ITEMS**

- A. Approve and Seal the minutes of the Executive Session

MOTION: Ms. Thibaudeau made a motion to approve and seal the minutes of the Executive Session; seconded by Ms. Reich. The motion was approved unanimously.

- B. Approve the Second Reading of revised and recoded Policy LC - Relations with Educational Research Agencies to Policy ILD - Educational Surveys and Research/Effective Schools

MOTION: Ms. Reich made a motion to approve the Second Reading of revised and recoded Policy LC - Relations with Educational Research Agencies to Policy ILD - Educational Surveys and Research/Effective Schools; seconded by Ms. McBride. The motion was approved unanimously.

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- C. Approve the Second Reading of revised and recoded Policy JFCA - Student Dress Code to Policy JICA - Student Dress Code.

MOTION: Ms. Reich made a motion to approve the second reading of revised and recoded Policy JFCA - Student Dress Code to Policy JICA - Student Dress Code, seconded by Ms. Cabral. The motion was approved with a vote of 6-3; Ms. McBride, Ms. Thibaudeau and Ms. Almeida voted in dissent.

- D. Approve the Second Reading of revised Policy CCA - Organizational Chart.

MOTION: Ms. Reich made a motion to approve the second reading of revised Policy CCA - Organizational Chart, seconded by Ms. McBride. The motion was approved unanimously.

- E. Approve the Second Reading of revised and recoded Policy BBFA - School Committee Member Conflict of Interest to Policy BCB - School Committee Member Conflict of Interest

MOTION: Ms. Reich made a motion to approve the second reading of revised and recorded Policy BBFA - School Committee Member Conflict of Interest to Policy BCB - School Committee Member Conflict of Interest; seconded by Ms. McBride. The motion was approved unanimously.

- F. Approve the Owner's Project Management Contract, as recommended by the Budget Subcommittee and Superintendent of Schools

MOTION: Mr. McGovern made a motion to approve the Owner's Project Management contract, as recommended by the Budget Subcommittee and Superintendent of Schools; seconded by Ms. Reich.

**DISCUSSION:**

Superintendent Riley noted that the contract states that it is not to exceed \$150,000 for total basic services fee for the Feasibility Study Phase plus \$15,000 for additional services allowed for a contract total of \$165,000.

Ms. Piper asked for more information about Article 10.1 where it states that the OPM shall be reimbursed its actual costs and those of its Sub-consultants, supported by invoices or receipts, plus 10%? Superintendent Riley will look into that question and report back to the committee with the answer.

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The motion was approved unanimously.

- G. Approve the Fee Schedule for Year 2 & 3 of Landscaping Contract for Ground Maintenance - Bristol Locations Only, as recommended by the Budget Subcommittee and Superintendent of Schools

MOTION: Ms. Almeida made a motion to approve the fee schedule for Year 2 & 3 of Landscaping contract for Ground Maintenance - Bristol Locations only, as recommended by the Budget Subcommittee and Superintendent of Schools; seconded by Ms. McBride.

DISCUSSION: Superintendent Riley stated that the costs for the current year we are paying \$99,845.00, and next year, Year 2 (July 1, 2023 - June 30, 2024), is for \$104,330.00 and the following year, Year 3 (July 1, 2024 - June 30, 2025), is for \$109,000.00.

The motion was approved unanimously.

- H. Approve the Track Resurfacing Bid, as recommended by the Superintendent of Schools

MOTION: Ms. McBride made a motion to approve the track resurfacing bid as recommended by the Superintendent of Schools.; seconded by Ms. Thibaudeau.

DISCUSSION: Superintendent Riley stated that the costs for the track resurfacing bid submitted by JG Coffey in Year 1, July 1, 2022 - June 30, 2023, was for a lump sum fee of \$72,565.00. This is in the Athletics budget for this current school year.

The motion was approved unanimously.

- I. Approval of Resolution in Support of Extension of School Construction Deadline As Outlined in 2023 S 0454 H 5792

MOTION: Ms. McBride made a motion to approve the resolution in support of the extension of school construction deadline as outlined in 2023 S0454 H 5792; seconded by Ms. Reich.

DISCUSSION: Chairperson Piper explained that this is a resolution that many districts are sending to ask the legislation to push the deadline to the end of the year to just give more time for construction projects.

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The motion passed unanimously.

- J. Notice of Emergency Funding for Emergency Generators at MHHS and KMS per Rhode Island Department of Education

DISCUSSION: Superintendent Riley stated that RIDE will provide full emergency funding paid through SBA funds for the full cost of the replacement and associated costs for emergency generators at both MHHS & KMS to not exceed \$209,549.

- D. Approve Administrative Contract as recommended by the Superintendent of Schools:

- iii. Benefits Manager - Human Resources (updated contract)

MOTION: Ms. Bullard made a motion to approve the Administrative Contract of the Benefits Manager as recommended by the Superintendent of Schools Manager; seconded by Ms. Reich. The motion passed 7-2, with Ms. Almeida and Mrs. Thibaudeau dissenting.

- G. Update on Upcoming Visioning Work Sessions for Elementary, Middle and High Schools

DISCUSSION: Superintendent Riley stated that the district was kicking off the visioning sessions for capital projects at the following sessions: Middle School Focus - May 30, 2023, at 6pm at KMS Cafeteria; High School Focus - May 31, 2023, at 6pm at MHHS - Cafeteria, and Elementary School Focus on June 15, 2023 at Colt Andrews - Gymnasium.

We will send this information out via email district-wide, in school newsletters and will be posted on our district website.

Mr. McGovern stated that these visioning sessions will help provide feedback from the community to the design team and are very important.

**VIII. ADJOURNMENT**

MOTION: Ms. McBride made a motion to adjourn the meeting; seconded by Mr. McGovern. The motion was approved unanimously. The meeting adjourned at 7:14 PM.

Respectfully submitted,  
Tara Thibaudeau, Secretary

/kmb