

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
BUSINESS MEETING MINUTES**

**DRAFT
Monday, June 12, 2023**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, June 12, 2023 at Mt. Hope High School in the cafeteria located at 199 Chestnut Street, Bristol, RI 02809.

Present: Nicky Piper, Chairperson; Adam McGovern, Vice-Chairperson; Jessica Almeida, Treasurer; Tara Thibaudeau, Secretary; Karen Cabral, Kyle Jackson, Marjorie McBride, Carly Reich, and Sarah Bullard; Ana Riley, Superintendent of Schools; Diane Sanna, Ph.D., Assistant Superintendent; Danielle Carey, Director of Finance & Administration; Lisa Colwell, PhD., Director of Student Support Services; Frank Caliri, Facilities Director; Mary Ann Carroll, Esq., District Solicitor

Guests: Chad Crittenden & Chris Carroll from PMA Consultants; Joseph Drown, Lisa Pecora, Robert Bell & Robert Santos from Perkins Eastman; Marc Roy, District Manager, Chartwells

I. OPEN SESSION

Chairperson Nicky Piper called the meeting to order at approximately 6:00 pm

II. EXECUTIVE SESSION

MOTION: Ms. Bullard made a motion for the Committee to go into Executive Session pursuant to RIGL §42-46-5(a)(1) for discussion of job performance, character, or physical or mental health of a person and RIGL §42-46-5(a)(2) for a discussion of \collective bargaining (BWEA) contract negotiations. The motion was seconded by Mr. Jackson. The motion was approved unanimously. The Committee went into Executive Session at 6:02 PM.

III. RE-OPEN SESSION

Chairperson Piper re-opened the Public Session at approximately 7:30 PM.

IV. OPENING BUSINESS

A. Pledge of Allegiance

Chairperson Piper invited all present to stand to recite the Pledge of Allegiance.

V. ACCOLADES

A. School District Retirees 2022-2023

Superintendent Riley recognized the retirees from the district during the 22-23 school year and invited the principals to come up to say a few words about the recent retirees from their school buildings and receive a small gift from the district. Not all retirees were able to attend; those not in attendance would receive a gift sent to their home address.

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In attendance were the following:

- Mr. Roosevelt Taylor - Custodian, Rockwell School
- Mr. Jeffrey Brackett - Music Teacher, Kickemuit Middle School
- Mrs. Linda Staudinger - TA, Kickemuit Middle School
- Mrs. Virginia “Vicki” Boyle - Music Teacher, Mt. Hope High School
- Mrs. Donna Lama - Secretary, Mt. Hope High School

VI. PUBLIC COMMENT

There was no public comment.

VII. CONSENT AGENDA

Chairperson Piper asked if any member of the School Committee wanted to remove any items from the Consent Agenda. Ms. Almeida requested that Item I.ii be pulled. Chairperson Piper pulled Items I.ii., stating that it will be addressed later in the meeting. She then asked for a motion to approve all the remaining items under the Consent Agenda.

MOTION: Ms. Reich made a motion to approve the remaining items on the Consent Agenda; seconded by Ms. Bullard. The motion was approved unanimously.

- A. Minutes of 5-15-23 School Committee Meeting
- B. Minutes of 5-22-23 School Committee Meeting
- C. School Property Disposal
- D. Thank you Letter to Stacia & Christopher Jackson for \$1,500 Donation to KMS Science Olympiad Team
- E. Thank you Letter to Bristol Warren Education Foundation for \$1,600 Donation to KMS Science Olympiad Team
- F. Thank you Letter to Feinstein Foundation (KMS) for \$2,000 Donation to KMS Science Olympiad Team
- G. Thank you Letter to Bristol Rotary Charities Foundation for \$2,000 Donation to DECA (Conference-Travel)
- H. Thank you Letter to Balasco’s Pizza for \$1,582.00 donation from fundraiser to benefit MHHS Best Buddies Program
- I. Administrative Contracts
 - i. Assistant Superintendent (Contract extension)
 - ii.
 - iii. Mt. Hope High School Associate Principal (new contract)

VIII. PRESENTATION

- A. Capital Project Update

Chairperson Piper invited the team from PMA Consultants and Perkins Eastman to update the School Committee on the districts’ Capital Projects. Discussion ensued.

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IX. DISCUSSION AND/OR ACTION ITEMS

A. Approve and Seal the minutes of the Executive Session

MOTION: Ms. McBride made a motion to approve and seal the minutes of the Executive Session; seconded by Ms. Reich. The motion was approved unanimously.

VII. D. Approve Administrative Contract as recommended by the Superintendent of Schools:

ii. Colt Andrews Principal (contract extension)

MOTION: Ms. Reich made a motion to approve the Administrative Contract of the Colt Andrews Elementary School Principal as recommended by the Superintendent of Schools Manager; seconded by Ms. Bullard. The motion passed 8-1, with Ms. McBride dissenting.

B. BWEA Contract Ratification

MOTION: Ms. Reich made a motion to approve the BWEA Contract Ratification for the Collective Bargaining Agreement for September 1, 2023 through August 31, 2026; seconded by Ms. Bullard.

DISCUSSION: Ms. McBride stated that she received the impact statement today and is not prepared to vote on the contract and will not be voting for the contract tonight. Ms. Cabral stated that she was in agreement with Ms. McBride regarding the time constraints in receiving a copy of the contract earlier in the day. Mr. Jackson stated that he would be voting based on the contract he received.

The motion was approved 5-0; with Ms. Cabral, Ms. McBride, Ms. Almeida, and Ms. Thibaudeau abstained.

C. Approve the Architectural and Engineering Contract, as recommended by the Superintendent of Schools.

MOTION: Mr. McGovern made a motion to approve the Architectural and Engineering Contract for Perkins Eastman, as recommended by the Superintendent of Schools, seconded by Ms. Reich.

Discussion ensued.

AMENDED MOTION: Mr. McGovern amended the motion to approve the Architectural and Engineering Contract to Perkins Eastman with the following:

- Delete the last sentence of Section 2.5.8, replace with: “Design Agent waives all rights

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of subrogation against User Agent, Owner and Additional Insureds.”

- Insert Article 8.1.6 as follows: The Owner preserves the right for subrogation. Design Agent waives all rights of subrogation against User Agent, Owner and Additional Insureds.

This motion was seconded by Ms. Reich.

The amended motion was approved unanimously.

D. Approve the Write off of Outstanding School Meal Debt for Fiscal Year 2022

MOTION: Ms. Reich made a motion to approve the write off of outstanding school meal debt for Fiscal Year 2022, seconded by Ms. Bullard.

Discussion ensued.

The motion was approved unanimously.

E. Approve Accumulated Fund Balance Transfer to Capital Fund

MOTION: Ms. Reich made a motion to approve the accumulated fund balance transfer to capital fund; seconded by Ms. Bullard.

DISCUSSION: Superintendent Riley stated that the detailed report would be presented to the Budget Subcommittee and that this is giving Ms. Carey, Director of Finance and Administration, the ability to transfer funds to the capital fund. Discussion ensued.

The motion was approved unanimously.

F. Approve Request Authorization to Make Budget Transfers for Year End Financials

MOTION: Ms. Reich made a motion to approve the request authorization to make budget transfers for year end financials; seconded by Ms. Bullard.

DISCUSSION: Superintendent Riley stated that the detailed budget transfer report would be presented to the Budget Subcommittee and that this approval is giving Ms. Carey, Director of Finance and Administration, the ability to transfer funds to different account lines to balance the lines prior to the end of the Fiscal Year. Discussion ensued.

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The motion was approved unanimously.

G. Approve the Food Service Management Company Contract Renewal

MOTION: Ms. Reich made a motion to approve the food service management company contract renewal; seconded by Ms. Bullard.

DISCUSSION: Marc Roy, District Manager for Chartwells, discussed the contract renewal. Discussion ensued.

The motion was approved unanimously.

H. Approve School Meal Price Increase

MOTION: Ms. Reich made a motion to approve the school meal price increase; seconded by Ms. Bullard.

DISCUSSION: Ms. McBride asked if the committee could get an updated report on the School Meal Accounts. Discussion ensued.

The motion was approved unanimously.

I. Approve the amended 2023-2024 School Year Calendar

MOTION: Ms. Reich made a motion to approve the amended 2023-2024 School Year Calendar; seconded by Ms. Bullard.

DISCUSSION: Superintendent Riley stated that the changes on this calendar were made due to the addition of the special election and presidential primary election days which impacted the first and last day of school for students. The first day of school for students has changed and will be September 6, 2023, and the last day of school for students has changed to June 18, 2023. This amended calendar also has two Professional Development days that have moved and scheduled during the school year per RIDE authorization for the Science of Reading training that will count towards the required 180 days of school. Per the amended calendar, August 29th is Orientation for new staff, and Aug 30 is Orientation for all BWRSD staff.

The motion passed unanimously.

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J. Approve the 2023-2024 Student Handbooks

MOTION: Ms. Reich made a motion to approve the 2023-2024 Student Handbooks; seconded by Ms. Bullard.

DISCUSSION: Superintendent Riley stated that in the future we will just review changes to the handbooks; however, since these have not been reviewed for a few years, we have provided you the full handbooks for all three levels - elementary, middle and high school.

The motion passed with a 8-0 vote; Ms. Thibaudeau abstained.

K. Approve the 2023-2024 School Improvement Plans

MOTION: Ms. Reich made a motion to approve the 2023-2024 School Improvement Plans; seconded by Ms. Bullard.

DISCUSSION: Superintendent Riley stated since this is the first year of the RIDE requirement for schools to submit School Improvement Plans and will be based upon the District's Strategic Plan. Superintendent Riley and Assistant Superintendent Dr. Sanna have begun reviewing these plans and these will be submitted to RIDE by July 1, 2023. The School Improvement Plans have been put together by the School Improvement Teams at each school during this past year.

The motion passed with a 8-0 vote; Ms. Thibaudeau abstained.

X. ADJOURNMENT

MOTION: Ms. Reich made a motion to adjourn the meeting; seconded by Ms. Cabral. The motion was approved unanimously. The meeting adjourned at 8:30 PM.

Respectfully submitted,
Tara Thibaudeau, Secretary

/kmb