

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
BUSINESS MEETING MINUTES**

**Minutes Approved
Monday, December 11, 2023**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, December 11, 2023 at Mt. Hope High School, Cafeteria located at 199 Chestnut Street, Bristol, RI 02809.

Present: Nicky Piper- Chairperson, Adam McGovern- Vice-Chairperson, Kyle Jackson, Carly Reich, Jessica Almeida- Treasurer, Karen Cabral, Marjorie McBride, Ana Riley- Superintendent of Schools, Danielle Carey- Director of Finance & Administration, Diane Sanna- Assistant Superintendent and Frank Caliri- Facilities Director

Absent: Sarah Bullard and Tara Thibaudeau

I. OPEN SESSION

Chairperson Nicky Piper called the meeting to order at approximately 7:00 pm

II. OPENING BUSINESS

A. Pledge of Allegiance

Chairperson Piper invited all present to stand to recite the Pledge of Allegiance.

III. MOTION TO SEAL EXECUTIVE SESSION MINUTES (Meeting Dates 11/15/23 & 12/11/23)

MOTION: Ms. Reich made a motion seal the Executive Session Minutes for Meeting Dates 11/15/23 & 12/11/23; seconded by Ms. McBride. The motion was approved (7-0).

IV. PUBLIC COMMENT

None

V. CONSENT AGENDA

Chairperson Piper asked if any member of the School Committee wanted to remove any items from the Consent Agenda. Ms. Almeida asked for Consent items H. Contract for Superintendent and I. Approval of Certified Administrator Raise for FY24 to be removed and added to the Business Agenda.

MOTION: Mr. McGovern made a motion to approve the items A- G on the Consent Agenda; seconded by Mr. Jackson. The motion was approved (7-0).

A. Approval of Minutes

a. 11/15/23 School Committee Meeting

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- B. Standardized Monthly Financial Reports
 - Cash Disbursements
 - Monthly Financial Report with Variance Analysis
 - Budget Transfer Report
- C. Homeschool Requests (2)
- D. School Property Disposal
- E. Contract for Systems Administrator
- F. Contract for Network Manager
- G. Contract for Mt. Hope High School Dean of Students

VI. PRESENTATION

Chairperson Piper and the School Committee recognized the Music and Girls Soccer students.

VII. DISCUSSION AND/OR ACTION ITEMS

A. Contract for Superintendent

Chairperson Piper asked for a motion to approve the Contract for Superintendent.

Motion: Ms. Reich made a motion approve the Contract for Superintendent, seconded by Ms. Cabral. This motion passed (5-2) with Ms. Almeida and Ms. McBride voting in descent.

B. Approval of Certified Administrator Raise for FY24

Chairperson Piper asked for a motion to approve the Certified Administrator Raise for FY24.

Motion: Ms. Reich made a motion to approve the Certified Administrator Raise for FY24, seconded by Mr. Jackson. This motion passed (7-0).

C. School Committee Calendar 2024

Chairperson Piper asked for a motion to approve the School Committee Calendar 2024.

Motion: Ms. Reich made a motion to approve the School Committee Calendar 2024, seconded by Ms. Almeida. This motion passed (7-0).

D. Perkins Eastman Contract Amendment pending approval by the CESE on 12/19/23 as recommended by the Budget Subcommittee

Chairperson Piper asked for a motion to approve the Perkins Eastman Contract Amendment pending approval by the CESE on 12/19/23 as recommended by the Budget Subcommittee

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Motion: Ms. Reich made a motion to approve the Perkins Eastman Contract Amendment pending approval by the CESE on 12/19/23 as recommended by the Budget Subcommittee, seconded by Mr. McGovern. This motion passed (6-1) with Ms. McBride abstaining.

E. New Rates for HCL Legal Services

Chairperson Piper asked for a motion to approve the New Rates for HCL Legal Services.

Motion: Ms. McBride made a motion to approve the New Rates for HCL Legal Services, seconded by Ms. Almeida. This motion passed (7-0).

F. Resolution Requesting Waiver of Chevron Parking Requirement

Chairperson Piper asked for a motion to approve the Resolution Requesting Waiver of Chevron Parking Requirement.

Motion: Ms. Reich made a motion to approve the Resolution Requesting Waiver of Chevron Parking Requirement, seconded by Mr. Jackson. This motion passed (6-1) with Ms. McBride voting in descent.

Chairperson Piper asked for a motion to adjourn.

Motion: Ms. Reich made a motion to adjourn, seconded by Ms. Almeida. The motion passed (7-0). The meeting adjourned at approximately 7:27 PM