

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
PERSONNEL CONTRACT NEGOTIATIONS SUBCOMMITTEE MEETING**

**MINUTES
November 8, 2021**

A meeting of the Bristol Warren Regional School Personnel Contract Negotiations Subcommittee was held on Monday, November 8, 2021. Subcommittee Chairperson, Marj McBride, called the meeting to order at approximately 6:03 p.m.

Present:

Subcommittee: Marj McBride, Chairperson, Erin Schofield, and Victor Cabral
School Committee Members and Administrators: Nicky Piper, Ed Mara, Ph.D., Superintendent, Mary Ann Carroll, Esq., District Solicitor; Kathryn Brown, Administrative Assistant; Diana Campbell, Recording Secretary

**I. Discussion and/or Possible Action
A. Superintendent Search Process**

Attorney Carroll introduced a draft of a Superintendent Search Process that she developed based on the Search Process that was originally prepared by Interim Superintendent Hicks.

Attorney Carroll reviewed the proposed steps in the process:

- School Committee screens all applicants
- School Committee picks a top candidate to recommend to the full School Committee.
- If the School Committee rejects that candidate, the Subcommittee will put a 2nd candidate forward for an interview.

Attorney Carroll explained that if the Search Process is adopted, the Subcommittee can interview the candidate.

DISCUSSION: The Subcommittee discussed the number of candidates to bring forward to the full Committee. It was suggested to add, “up to 3” to the 3rd step, to read, “Sub-committee shall choose **up to 3** top applicant(s) to be interviewed by the full School Committee”.

Ms. Schofield and Ms. Piper asked about surveying the community for input from the public on their requirements for a new Superintendent. Chairperson McBride remarked that any on-line survey, even if all the parents connected to the School District responded, the results would not reflect the whole community.

MOTION: Mr. Cabral made a motion to approve the proposed Search Process, with the suggested change, and send it to the Full School Committee for adoption. Motion was 2nd by Ms. Schofield.

VOTE: The Motion passed 2-1, with Ms. Schofield voting in dissent.

II. Executive Session

Chairperson McBride explained that there was a need to go into Executive Session to discuss candidates for Superintendent.

MOTION: Mr. Cabral made a motion to go into Executive Session; 2nd by Ms. Schofield. The Motion passed unanimously.

III. RE-OPEN SESSION (Open to the Public)

MOTION: Ms. Thibaudeau made a motion to approve and seal the Minutes of the Executive Session; 2nd by Ms. Thibaudeau. The motion was approved unanimously.

IV. Adjournment

MOTION: Mr. Cabral made a motion to adjourn the meeting at 7:00 p.m., seconded by Ms. Schofield. The motion passed unanimously. The meeting was adjourned at 7:00 pm.

Marjorie McBride, Chair
Personnel Contract Negotiations Subcommittee of the
Bristol Warren Regional School Committee

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