

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
BUSINESS MEETING MINUTES**

**DRAFT
Monday, May 15, 2023**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, May 15, 2023 at Reynolds School in the 1st Floor Conference Room located at 235 High Street, Bristol, RI 02809.

Present: Jessica Almeida, Chairperson; Tara Thibaudeau, Adam McGovern, Ana Riley, Superintendent of Schools; Frank Caliri, Facilities Director

I. Discussion and/or Possible Action

Chairperson Jessica Almeida called the meeting to order at approximately 6:00 pm

A. Minutes of Budget Subcommittee Meeting on March 20, 2023

MOTION: Ms. Thibaudeau made a motion to approve the minutes of March 20, 2023; seconded by Mr. McGovern. The motion was approved unanimously.

B. Standardized Monthly Financial Reports

- Cash Disbursements
- Monthly Financial Report with Variance Analysis
- Budget Transfer Report

The Superintendent reviewed the Financial Reports.

C. Approval of Owner's Project Management Contract

MOTION: Ms. Thibaudeau made a motion to approve the OPM contract and send to the full School Committee for approval; seconded by Mr. McGovern.

DISCUSSION: Superintendent Riley noted that the contract for PMA Consultants states that it is not to exceed \$150,000 for total basic services fee for the Feasibility Study Phase plus \$15,000 for additional services allowed for a contract total of \$165,000.

The motion was approved unanimously.

D. Approval of Fee Schedule for Year 2 & 3 of Landscaping Contract for Ground Maintenance - Bristol Locations Only

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MOTION: Mr. McGovern made a motion to approve the fee schedule for Year 2 & 3 of Landscaping Contract by DaPonte's for Ground Maintenance - Bristol Locations Only and send to the School Committee for approval; seconded by Ms. Thibaudeau.

DISCUSSION: Superintendent Riley stated that the costs for the current year we are paying \$99,845.00, and next year, Year 2 (July 1, 2023 - June 30, 2024), is for \$104,330.00 and the following year, Year 3 (July 1, 2024 - June 30, 2025), is for \$109,000.00.

The motion was approved unanimously.

E. State Security Funds

Discussion ensued regarding state security funds.

F. ESSER III Funds

Superintendent Riley stated that the ESSER III amendment will be done by the end of June, 2023. Presented the ESSER III report and discussion ensued.

II. ADJOURNMENT

MOTION: Ms. Thibaudeau made a motion to adjourn the meeting; seconded by Mr. McGovern.

Chairperson Almeida adjourned the meeting at 7:00 PM.

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