

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
BUDGET SUBCOMMITTEE MINUTES**

**MINUTES APPROVED  
Monday, November 6, 2023**

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, November 6, 2023 at Reynolds School, Superintendent’s Office-2<sup>nd</sup> Floor, Room 205 located at 235 High Street, Bristol, RI 02809.

Present: Jessica Almeida- Chairperson; Adam McGovern, Tara Thibaudeau, Nicky Piper, Carly Reich, Danielle Carey-Director of Finance & Administration, Ana Riley- Superintendent

**I. Discussion and/or Possible Action**

Chairperson Almeida called the meeting to order at approximately 6:00 pm

**A. Minutes of Budget Subcommittee Meeting on October 16, 2023**

MOTION: Mr. McGovern made a motion to approve the Minutes from October 16, 2023; seconded by Ms. Almeida. The motion was approved (2-0).

**B. Standardized Monthly Financial Reports**

- Cash Disbursements
- Monthly Financial Report with Variance Analysis
- Budget Transfer Report

The Director of Finance and Administration reviewed the Financial Reports.

**C. PMA Consultants/Perkins Eastman Payments for Stage 2**

The Director of Finance and Admin discussed the most recent expenses related to the Stage 2 application.

**D. FY23 Audit**

The Director of Finance and Administration stated we are on target for December 31, 2023.

**E. Facilities Update**

This topic was discussion only.

**F. Overview of all contracts**

This topic was discussion only.

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**G. ESSER Funds**

This topic was discussion only.

**H. Budget 25 Timeline**

This topic was discussion only.

**II. ADJOURNMENT**

MOTION: Mr. McGovern made a motion to adjourn the meeting; seconded by Ms. Thibaudeau.  
This motion passed unanimously.

Chairperson Almeida adjourned the meeting at approximately 6:50 PM.

Jessica Almeida, Chair  
Budget/Facilities Subcommittee