

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE MINUTES**

**Minutes Approved
Wednesday, January 17, 2024**

The meeting of the Bristol Warren Regional School Committee was held in person on Wednesday, January 17, 2024 at Reynolds School, Superintendent's Office-2nd Floor, Room 205 located at 235 High Street, Bristol, RI 02809.

Present: Jessica Almeida- Chairperson; Adam McGovern, Tara Thibaudeau, Nicky Piper, Danielle Carey-Director of Finance & Administration, Ana Riley- Superintendent

I. Discussion and/or Possible Action

Chairperson Almeida called the meeting to order at approximately 12:03 PM

A. Minutes of Budget Subcommittee Meeting on December 1, 2023

MOTION: Mr. McGovern made a motion to approve the Minutes from December 1, 2023; seconded by Ms. Thibaudeau. The motion was approved (3-0).

B. Standardized Monthly Financial Reports

- Cash Disbursements
- Monthly Financial Report with Variance Analysis
- Budget Transfer Report

The Director of Finance and Administration reviewed the Financial Reports.

C. PMA Consultants/Perkins Eastman Payments for Stage 2

The Director of Finance and Administration discussed the most recent expenses related to the Stage 2 application.

D. Perkins Eastman Amendment

MOTION: Ms. Thibaudeau made a motion to approve the Perkins Eastman Amendment; seconded by Mr. McGovern. The motion was approved (3-0).

E. Standard Reports

This item was tabled for the February Agenda.

F. Facilities Update

An update was given on the leak in the KMS gym.

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G. Budget '25 Status Update

The Director of Finance and Administration discussed the FY24-25 Budget Status.

II. ADJOURNMENT

MOTION: Mr. McGovern made a motion to adjourn the meeting; seconded by Ms. Thibaudeau. This motion was approved (3-0).

Chairperson Almeida adjourned the meeting at approximately 1:27 PM.