

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
POLICY AND CURRICULUM SUBCOMMITTEE MEETING
MINUTES
August 1, 2022**

A meeting of the Bristol Warren Regional School Policy & Curriculum Subcommittee was held in the First Floor Conference Room of the Reynolds Building on Monday, August 1, 2022. Subcommittee Chairperson Carly Reich called the meeting to order at approximately 6:00 p.m.

Present: **Subcommittee:** Carly Reich, Chairperson, Victor Cabral, and Sarah Bullard.

School Committee Members and Administration: Nicky Piper, Marjorie McBride, Ana C. Riley, Superintendent; Diane Sanna, Ph.D., Assistant Superintendent; Anthony Ferrucci, Chief Financial Officer

Guests: Ellen Estrella, BWRSD Nurse; Jessica Almeida

I. Approval of Minutes:

MOTION: Ms. Reich made a motion to approve the meeting minutes from June 6, 2022; seconded by Mr. Cabral. The motion was approved unanimously.

II. DISCUSSION AND/OR POSSIBLE ACTION

A. Policy JIC - Code of Conduct

Superintendent Riley suggested that the Committee hold on their discussion of this policy. She added that she would like to include the Student Handbooks as a Reference with the Policy.

Ms. McBride would like to ensure that any consequences in the policy are consistently enforced and she would also like to review the consequences for bystanders, similar to the Bullying Policy.

Ms. Piper asked for clarification on the use of the Policy. Superintendent Riley explained that the Policy would be part of the annual approval of handbooks.

Ms. McBride stated that the Student Handbooks are typically reviewed by the Policy Subcommittee in the Spring. Assistant Superintendent Sanna confirmed that was prior practice. Ms. Estrella added that the RI Department of Health requires that there be an annual review of policies.

No Action was taken.

B. (New) Policy JLCD - Medical Marijuana Administration in Schools Policy and JHCD-R - Procedure for Administration of Medication to Student

Superintendent Riley explained that there is overlap between the two Policies. She requested that the Subcommittee forward the Policies to the Health and Wellness Committee, asking for feedback and a proposal for a new Policy that combines them and includes other relevant changes. She has a model that she will share with them.

Nurse Estrella reminded the School Committee that nurses can only administer prescriptions that are FDA approved. She expressed concern with professional license restrictions regarding limitations on dispensing prescriptions that are not FDA approved. The National Association of School Nurses wrote a position statement that states that nurses would need to be aware of the status of their state's position on legalization and other changes in FDA approved prescriptions. She expressed safety concerns for having medical marijuana locked up in the nurse's office. Nurses will need updated cabinets with increased security protocols.

Mr. Cabral suggested that any resulting policy be reviewed by the District's Attorney.

Ms. Almeida clarified the process for prescribing medical marijuana. Superintendent Riley stated that she will seek additional guidance.

No Action was taken.

C. Policy KG - Community Use of School Facilities

Superintendent Riley suggested that, since the District is in the process of interviewing and hiring a new facilities director, the Subcommittee might consider waiting for his/her input before continuing their discussion of this Policy.

No Action was taken.

D. Policy DBK - Budget Transfer Authority

Mr. Ferrucci explained his recommendations on the Policy and noted that he added a third bullet that states that budget transfers may be made if they are in the same category and that the School Committee will be updated. The addition was included at the recommendation of the Budget Facilities Subcommittee.

MOTION: Mr. Cabral made motion to approve the Policy addition, and to forward the revised Policy to the full School Committee for a Second Reading; seconded by Ms. Bullard. The motion was approved unanimously.

E. Policy BB School Committee legal status

After reviewing the Policy, Superintendent Riley concluded that it did not need to be changed, except to note that it was reviewed on August 1, 2022. The Subcommittee agreed and no action was taken.

F. Policy BBB School Committee Elections

During the review of the Policy, Superintendent Riley suggested filling in the date - November 3 - to the Policy and that no further changes were necessary, except to note that the Policy was reviewed on August 1, 2022. The Subcommittee agreed and no further action was taken.

MOTION: Mr. Cabral made a motion to approve and forward the Policy to the full School Committee for approval; seconded by Ms. Reich. The motion was approved unanimously.

G. Policy BBBA School Committee Member Qualifications

After reviewing the Policy, Superintendent Riley stated that there is no need for the Policy, noting that a candidate cannot run for a position on the School Committee unless they are a resident of the Town. She recommended that the Subcommittee remove the Policy.

MOTION: Ms. Reich made a motion to approve the removal of the Policy and to forward the Subcommittee's recommendation to the full School Committee for removal of the Policy from the District's Policies; seconded by Mr. Cabral. The motion was approved unanimously.

H. Policy BBE Unexpired Term Fulfillment

After reviewing the Policy, the Superintendent and the Subcommittee agreed that the Policy does not need to be updated, except to note that it was reviewed on August 1, 2022.

No action was taken.

I. Policy BBFA School Committee Member Conflict of Interest

Superintendent Riley explained that this Policy is about School Committee ethics and should include information on conflict of interest. She suggested holding on making any changes and to write a new Policy BBF to include all relevant policies on the School Committee Code of Ethics.

No action was taken.

J. Policy BD School Committee Meetings

Superintendent Riley noted that the Policy number does not comply with the National Standards for numbering policy, which is BDG. She noted that it also does not address the use of legal services. Superintendent added that she has a model policy that she would like to share with the Subcommittee and asked that the discussion be continued to the next meeting. No Action was taken.

K. Policy BD School Committee Meetings

During discussion of the policy, Superintendent Riley recommended that this Policy BD be expanded to include Policy BDDA.

MOTION: Mr. Cabral made a motion to approve the addition of the contents of Policy BDDA to Policy BD and to forward the Subcommittee's recommendation to the full School Committee for a First Reading; seconded by Ms. Reich. The motion was approved unanimously.

L. Policy BDC Executive Sessions

After reviewing the Policy, the Superintendent and the Subcommittee agreed that the Policy does not need to be changed, except to note that it was reviewed on August 1, 2022.

MOTION: Mr. Cabral made a motion to forward the reviewed Policy to the full School Committee for approval; seconded by Ms. Reich. The motion was approved unanimously.

M. Policy BDDA Notification of School Committee Meetings

As noted under Policy BD discussion, Superintendent Riley recommended adding the content of the Policy to Policy BD and then removing Policy BDDA from the School Committee's Policies.

MOTION: Mr. Cabral made a motion to approve the removal of Policy BDDA and to forward the Subcommittee's recommendation to the full School Committee for approval; seconded by Ms. Bullard. The motion was approved unanimously.

N. Policy GCE Substitute Professional Staff Employment

Superintendent Riley explained that she made some changes to clean up the language and to update the Policy based on recent changes to the regulations. She noted that the last revision was done in 1995 and that substitutes no longer need a Bachelor of Arts degree. They now need two years towards a 4-year degree or an Associates degree.

She would also like to update the section on pay scale for substitutes, perhaps removing it from the Policy to allow for more flexibility. She proposed reviewing what other districts are doing regarding pay for Substitutes.

Superintendent Riley would also like to add some information on “how to be a substitute” and a link to School Spring (on-line application tool) to the Policy. She stated that she will bring an updated proposal for the Policy to the Subcommittee at a future date.

No Action was taken.

O. (New) Policy JLIF Suicide Prevention, Intervention

Superintendent Riley proposed bringing the Policy to the Health and Wellness Committee for their input and recommendations. She would like to see the Policy be similar to the Rhode Island model. She explains that the State has specific requirements for staff training. She added that the Bristol Warren district is doing Mental Health First Aid (MHFA) and also training 3 District trainers to offer training several times in the future and to include families. The District is also exploring other necessary training.

She further explained that suicide prevention is currently addressed at several grade levels but we will need to make our efforts more robust to meet the State requirements.

Ms. McBride expressed concern that at the high school students only take a half year of health. She confirmed that the health teacher is not expected to serve as the interventionist, and that Superintendent Riley was referring to mental health professionals.

III. Adjournment

MOTION: Ms. Bullard made a motion to adjourn the meeting at 7:01 p.m., seconded by Ms. Reich. The motion was approved unanimously. The meeting was adjourned at 7:01 pm.

Carly Reich, Chair
Policy & Curriculum Subcommittee of the
Bristol Warren Regional School Committee

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