

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
POLICY AND CURRICULUM SUBCOMMITTEE MEETING  
MINUTES  
September 6, 2022**

A meeting of the Bristol Warren Regional School Policy & Curriculum Subcommittee was held in the First Floor Conference Room of the Reynolds Building on Tuesday, September 6, 2022. Subcommittee Chairperson Carly Reich called the meeting to order at approximately 6:08 p.m.

**Present; Subcommittee:** Carly Reich, Chairperson and Victor Cabral,  
**School Committee Members and Administration:** Erin Schofield; Ana C. Riley, Superintendent; Diane Sanna, Ph.D., Assistant Superintendent

**I. Approval of Minutes:**

MOTION: Mr. Cabral made a motion to approve the meeting minutes from August 1, 2022; seconded by Ms. Reich. The motion was approved unanimously.

**II. DISCUSSION AND/OR POSSIBLE ACTION**

**A. Policy BDC - Executive Session - recommend review and reaffirmation**

Superintendent Riley stated that this policy is fine as written. She recommends that the Subcommittee just add the date (9-6-22) be added to show that it was reviewed.

MOTION: Mr. Cabral made a motion to forward Policy BDC to the full School Committee for reaffirmation and that the date of review be added to it; seconded by Ms. Reich. The Motion was approved unanimously.

- B. Policy BDD - Presentations - recommend removal (process)**
- C. Policy BDDE - Rules of Order - recommend removal (process)**
- D. Policy BDDEA - Parliamentarian - recommend removal (process)**
- E. Policy BDDEB - Suspension of Rules of Order - recommend removal (Process)**
- F. Policy BDDF - Voting Method - recommend removal (process)**

Superintendent Riley explained that since Policies BDC, BDD, BDDE, BDDEA, BDDEB, and BDDF provided information on Process and not Policy, she recommended removing them from the official School Committee Policies.

MOTION: Mr. Cabral made a motion to approve the removal of Policies BDC, BDD, BDDE, BDDEA, BDDEB, and BDDF, and to forward them to the full School Committee with the recommendation that they be removed from the School

Committee Policies; second Ms. Reich. The Motion was approved unanimously.

- G.** Policy BBF - School Committee Member Code of Ethics (consider changing number to BCA to comply with National Classification Standards)

Superintendent Riley explained that she is recommending that the Subcommittee approve the change of the District's Policy numbers to comply with the National Education Policy Network (NEPN) classification system. As there are no changes to the content of Policy BBF, she recommended that the Subcommittee approve the number of Policy BBF to Policy BCA to comply with the NEPN classification system.

MOTION: Mr. Cabral made a motion to approve the number change of Policy BBF to Policy BCA, and to forward it to the full School Committee with the recommendation that they change the number to Policy BCA; second by Ms. Reich. The Motion was approved unanimously.

- H.** Policy BCG- School Attorney - recommend revision and number change to BDG to comply with National Classification Standards

Superintendent Riley explained that the original Policy BCG - School Attorney was adopted in 1992 and only contained one sentence. She recommends expanding the Policy content and to renumber it to Policy BDG to comply with NEPN Standards.

MOTION: Mr. Cabral made a recommendation to approve the revised Policy BCG and renumber it to Policy BDG, and to forward the revised Policy BDG to the full School Committee for a first reading; seconded by Ms. Reich. The Motion was approved unanimously.

- I.** Policy BDA - Regular School Committee Meetings - recommend revision and inclusion of language from BDDG - Minutes and BDDG-R- Minutes
- J.** Policies BDDG - Minutes and BDDG-R - Minutes - Recommend removal

Superintendent Riley recommended combining the content of Policy BDDG-R into Policy BDA.

MOTION: Mr. Cabral made a motion approve the revised Policy BDA and the removal of Policies BDDG and BDDG-R, and to forward the revised Policy BDA to the full School Committee with the recommendation that they approve Policy BDA for first reading and the removal of Policies BDDG and BDDG-R; seconded by Ms. Reich. The Motion was approved unanimously.

### **K. Policy JIC - Code of Conduct**

Superintendent Riley stated that she did not have any further changes to make to Policy JIC. She explained that the middle and high schools are working together to develop an MTSS approach with the goal to individualize, with the focus on the child and not on the action. She would like to provide more of an explanation to the MTSS to the full school committee.

MOTION: Mr. Cabral made a motion to reaffirm Policy JIC and to resend it to the full School Committee for a first reading; seconded by Ms. Reich. The motion was approved unanimously.

### **III. Adjournment**

MOTION: Mr. Cabral made a motion to adjourn the meeting at 6:29 p.m., seconded by Ms. Reich. The motion was approved unanimously. The meeting was adjourned at 6:29 pm.

Carly Reich, Chair  
Policy & Curriculum Subcommittee of the  
Bristol Warren Regional School Committee

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