

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
MINUTES
March 6, 2023**

A meeting of the Bristol Warren Regional School Policy Subcommittee was held in the First Floor Conference Room of the Reynolds Building on Monday, March 6, 2023. Subcommittee Chairperson Carly Reich called the meeting to order at approximately 6:01 p.m.

Present: Subcommittee: Carly Reich, Chairperson, Kyle Jackson, and Sarah Bullard
School Committee Members and Administration: Nicky Piper, Jessica Almeida, Ana C. Riley, Superintendent; Diane Sanna, Ph.D., Assistant Superintendent

I. DISCUSSION AND/OR POSSIBLE ACTION

- A. Policies GCE - Substitute Professional Staff Employment, GCEA - Arrangements for Professional Staff Substitutes, GCEAA - Substitute Teacher Policy, and GCEB - Part-time Licensed Professional Staff

MOTION: Ms. Bullard made a motion to recommend that the full School Committee remove Policy GCEA; seconded by Mr. Jackson. The motion was approved unanimously.

Superintendent Riley suggested that Policies GCE and GCEA be merged into a single Policy GCE that is updated with current substitute professional staff qualifications. She also suggested re-coding Policy GCE to GCG to comply with NEPN standards.

MOTION: Mr. Jackson made a motion to forward Policy GCG - Substitute Professional Staff Employment, re-coded from Policy GCE and updated with corrections and content from Policy GCEA, to the full School Committee for a first reading; seconded by Ms. Bullard. The motion was approved unanimously.

MOTION: At the Superintendent's suggestion, Ms. Bullard made a motion to table Policy GCEB - Part-time Licensed Professional Staff; seconded by Mr. Jackson. The motion was approved unanimously.

- B. Policy JP - Education Records & Confidentiality, JP-E Family Education Rights & Privacy Act, and Policy LC - Relations with Educational Research Agencies

Superintendent Riley suggested swapping the codes for Policies JP and JP-E so

that they match the content of those policies.

MOTION: Mr. Jackson made a motion to re-code Policy JP to Policy JP-E and Policy JP-E to Policy JP; seconded by Ms. Bullard. The motion was approved unanimously.

Superintendent requested that Policy LC be tabled and put on the April 3, 2023 Policy Subcommittee meeting.

MOTION: Ms. Bullard made a motion to table Policy LC; seconded by Mr. Jackson. The motion was approved unanimously.

- C. Student Representative on the School Committee - suggest Policy JIBB - Student Member of School Board

Chairperson Reich tabled Policy JIBB.

- D. Policy KH - Public Gifts to the Schools - feedback from 2-27-23 School Committee meeting

After discussion, the Subcommittee decided to adopt the re-wording of the first paragraph as drafted by Mr. Jackson.

MOTION: Ms. Bullard made a motion to updated Policy KH - Public Gifts to the Schools to include the Mr. Jackson's proposed paragraph: *"The School Committee will accept gifts, grants, or bequests equal to or over the value of \$1500, provided the conditions of acceptance are not in conflict with the District's mission and vision. Gifts under the value of \$1500 will be accepted by the Superintendent, who will notify the School Committee,"* for a second reading; seconded by Mr. Jackson. The motion was approved unanimously.

- E. Recode/rename Policies to conform with NEPN Classification Standards
 1. Policy BCA - School Committee Organization Meeting to Policy BDA
 2. Policy BDA - Regular School Committee Meetings to Policy BEA
 3. Policy BDB - Special School Committee Meetings to Policy BEB

MOTION: Mr. Jackson made a motion to approve the re-coding of Policy BCA to Policy BDA, Policy BDA to Policy BEA, and Policy BDB to Policy BEB, to conform with NEPN standards; seconded by Ms. Bullard. The motion was approved unanimously.

4. Policy HF - Superintendent to Policy HG - Superintendent's Role in Negotiations

F. Review and Reaffirm the following policies

1. BBBB - School Committee Oath of Office

Superintendent reviewed Policy BBBB, noting that the name of the State of Rhode Island needs to be updated to remove “and Providence Plantations,” and to re-code it to Policy BDA-E to conform with NEPN standards.

2. DGA - Authorized Signatures
3. DID - Inventories
4. CF - School Building Administration
5. CH - Policy Implementation
6. CHB - School Committee Review of Regulations

MOTION: Ms. Bullard made a motion to forward Policy BDA-E, corrected and re-coded from Policy BBBB, and Policies DGA, DID, CF, CH, and CHB to the full School Committee for review; seconded by Mr. Jackson. The motion was approved unanimously.

7. CI - Temporary Administrator Arrangements
8. CM - School District Annual Report

Superintendent Riley requested that Policies CI and CM be tabled and put on the April 3, 2023 Agenda.

MOTION: Ms. Bullard made a motion to table Policies CI and CM; seconded by Mr. Jackson. The motion was approved unanimously.

III. ADJOURNMENT

MOTION: Ms. Bullard made a motion to adjourn; seconded by Mr. Jackson. The motion was approved unanimously.

Chairperson Reich adjourned the meeting at 6:50 pm.

Carly Reich, Chair
Policy & Curriculum Subcommittee

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