

## Student REPORT CARDS & Progress Reports to Parents

### Report Cards

The Committee wishes to keep parents fully and regularly informed of their children's progress in school.

Therefore, the superintendent will direct staff at appropriate instructional levels in the development of reporting forms for elementary and secondary students. Forms must describe a child's academic and social progress clearly, accurately, and thoroughly in order to be approved by the Committee for use in the grade-reporting system.

Reports to parents will be made at regular intervals throughout the school year. Deficiency warnings may be issued whenever necessary; however, written notice must be sent home as soon as a teacher expects a student's work may fail for the marking period.

### progress reports

A mid term progress report will be provided to all parents in the middle of each grading period. Any change which puts a child in danger of failure/ loss of credit, between the time of this progress report and the report card, should be reported to the parent(s) of that child.

Adopted: January 24, 1994

Revised: August 14, 2001

Revised: October 22, 2001

CROSS REF.: IKA, Grading Systems