

FIELD TRIPS AND EXCURSIONS

Authorization

1. Requests for field trips must be submitted on appropriate forms, through the principal, to the superintendent or designee.
2. Requests for field trips must be submitted sufficiently in advance of the date scheduled for the trip, but in no case later than one (1) week before the date of the trip.
3. Conflicts with regular school bus schedules will be avoided if possible.
4. Written parental permission in the form of a completed trip/consent/indemnity agreement will be required for all students involved in authorized field trips.

Supervision

1. Teachers arranging for field trips or other trips involving students will be responsible for informing the principal of details before planning with students for the trip.
2. Any trip involving students will be directly supervised. If a bus is used for travel, at least one teacher will ride in the bus. If the trip involves secondary students, and girls are included in the bus, at least one female teacher will be assigned to ride in the bus. Supervision will be provided in the ratio of one adult for every ten students.
3. The use of tobacco and alcohol products or any other substance classified as a drug, with the exception of medically authorized drugs, is strictly prohibited. Any student infractions may result in disciplinary action and prohibition from participation in future field trips.
4. The expectation is that all students will participate in education fields. Students must conduct themselves in a manner consistent with their age/grade level maturity and as directed by supervisors.

ADOPTED: May 24, 1993

REVISED: August 25, 2003

Bristol Warren Regional School District, Bristol, RI