TEXTBOOK SELECTION AND ADOPTION POLICY

The School Committee will approve all textbooks proposed for use in the public schools upon the recommendation of the superintendent. For purposes of this policy, a "textbook" is defined as systemically organized materials comprehensive enough to cover the primary objectives outlined in the course of study for a grade or an individual course. Formats for textbooks may include but are not limited to print or non-print, including hardbound books, electronic books, activity-oriented and technology-based programs used in the learning process. As required by law, approval must be by a vote of two-thirds of the Committee with notice of the proposed changes and /or additions having been given in writing and with a presentation at a previous School Committee meeting or workshop; copies of the proposed textbook will be made available to School Committee members for review.

Once approved, a textbook will remain in use for at least three years, unless the state department of education permits an earlier change. No textbook other than those approved by the Committee may be used. The School Committee further agrees to provide a sufficient quantity of current and relevant textbooks to meet pupils' needs. The Committee recommends that the administration and teaching staff review all textbooks with a copyright date of five years or older. New adoptions will be determined by careful study of available textbooks in the field by faculty and, when appropriate, by an advisory committee.

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