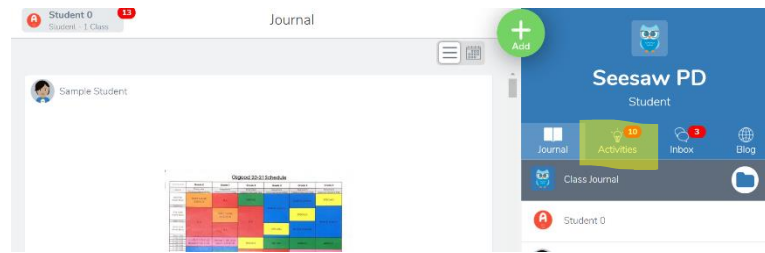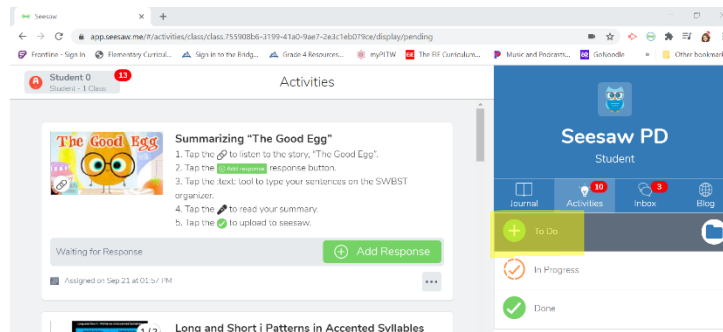## Finding/Starting an Assignment (Video Link)
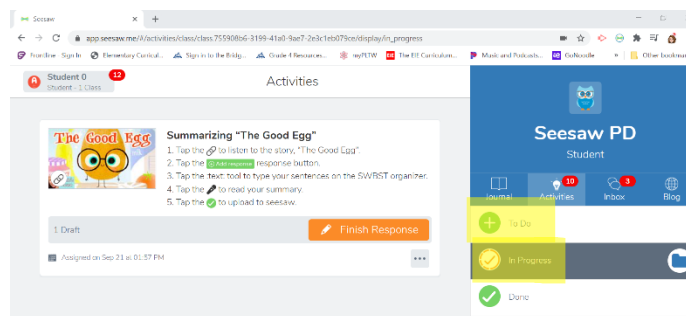
1. Click on "Activities" to find the assignments given to your student.

2. All activities that have been assigned will be in the "To-do" section of the activities.
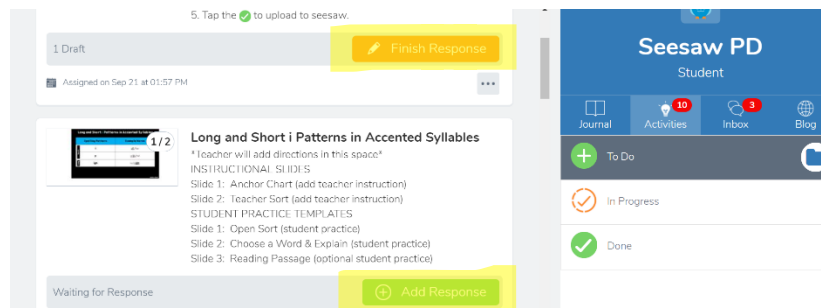
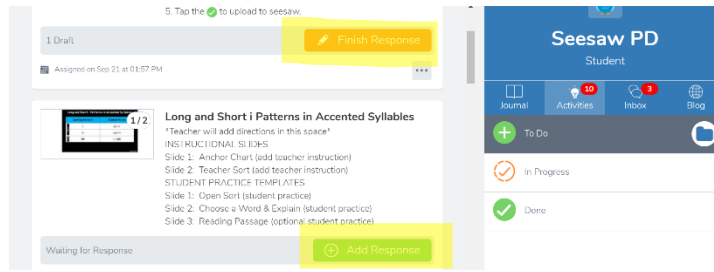3. Activities that have been started, but not completed can be found under "to-do" or under "In Progress"

Teachers may also send back work to be fixed. It can be found in "In Progress"

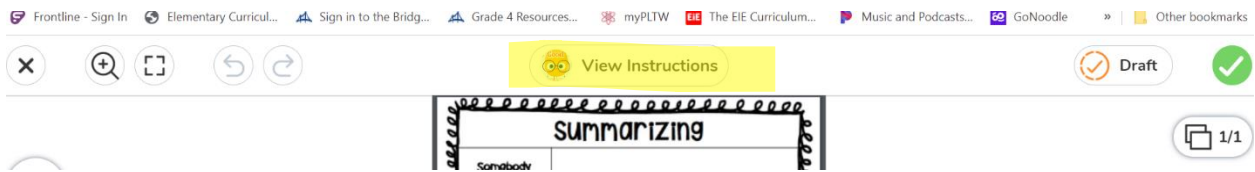4. Click "Add response" or "Finish Response" to complete an assignment

## Buttons/Tools In Assignments on SeeSaw (Video Link)

Click "Add response" or "Finish Response" to start an assignment
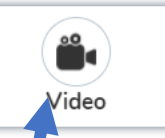
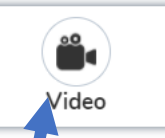Click "View Instructions" to view/listen to the teacher's instructions.

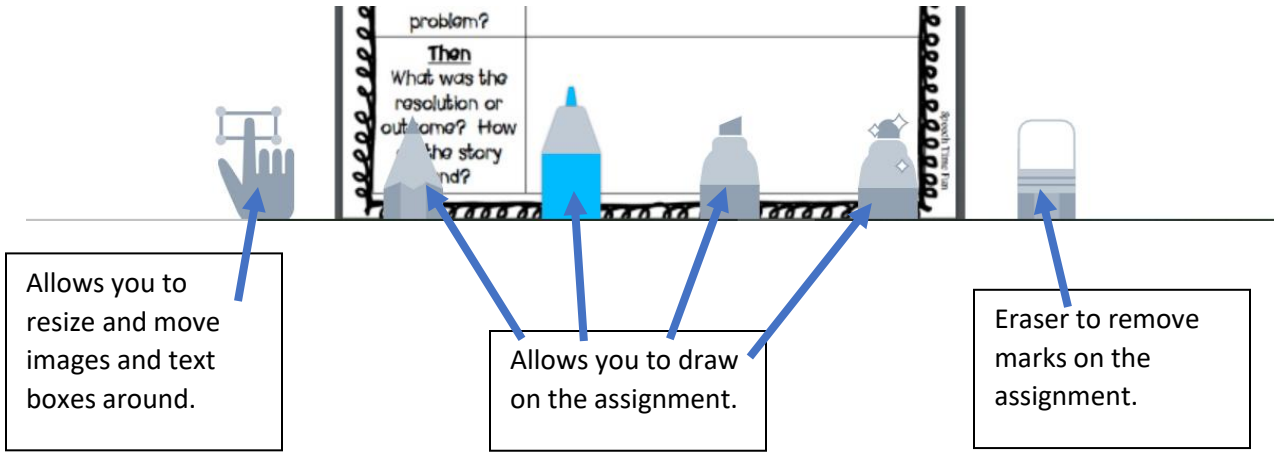- Allows you to add a "text box" to the assignment. You can type within the box.

- Allows you to record your voice on your assignment.

- Allows you to take or upload a picture or video to your assignment.

These buttons appear when you click the "photo" button

Take a photo with the computer's camera

Take a video with the computer's camera

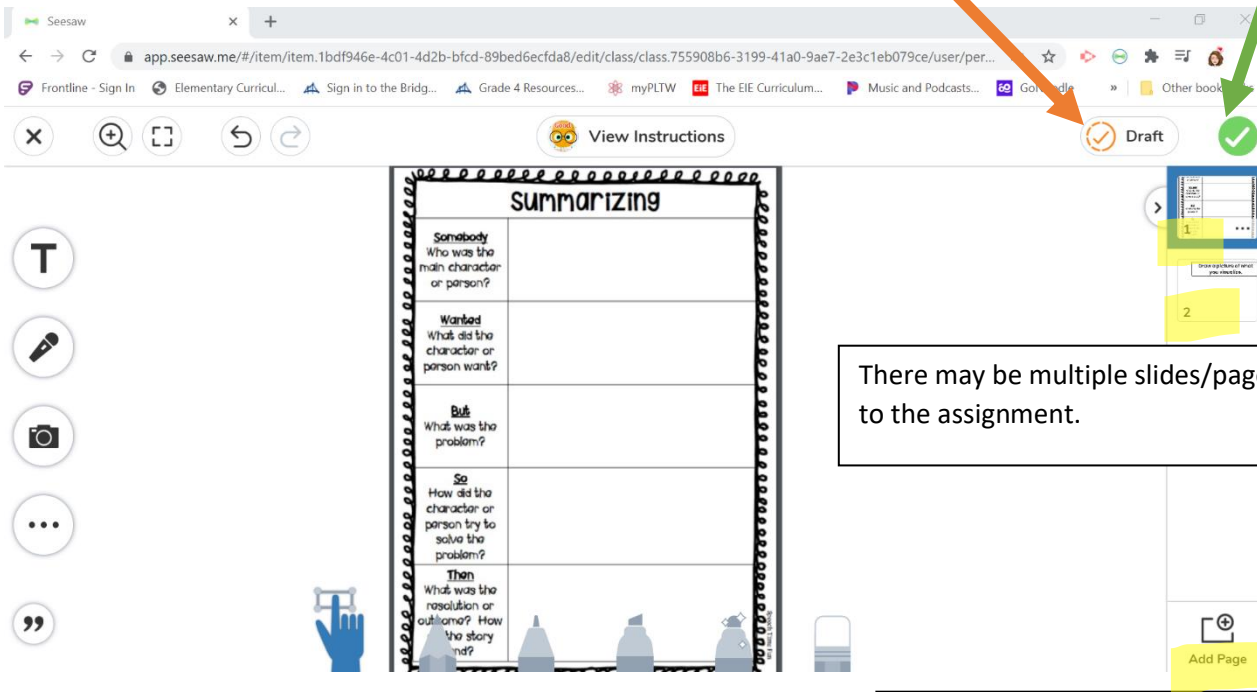Put a photo from the computer's files into the assignment

Allows you to resize and move images and text boxes around.

Allows you to draw on the assignment.

Eraser to remove marks on the assignment.

Orange Draft Button: Saves the work for later.

Green Check: Submits the work to the teacher.

There may be multiple slides/pages to the assignment.

Allows YOU to add an additional page for more work or a note to the teacher.

A teacher may also put a "link" on an assignment. A link can be clicked on and it will take you to a new page. Here is what a linked picture/text would look like.
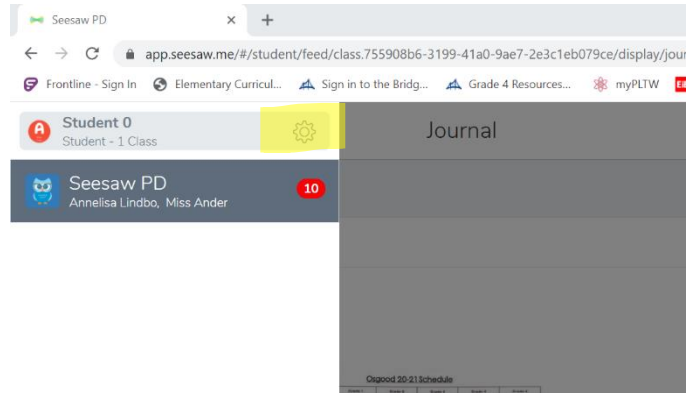
Draw a p
you
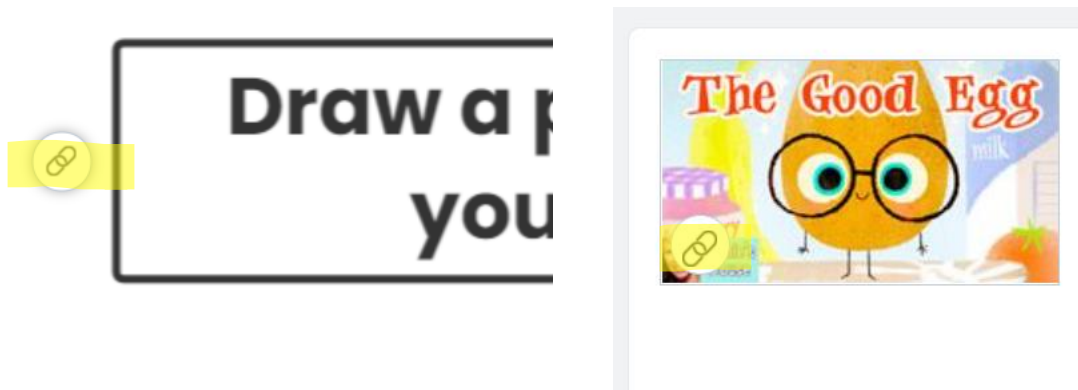
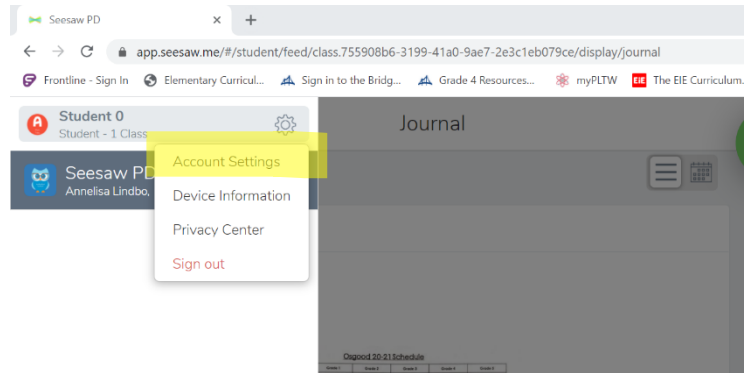**Turning Class Notifications On or Off (Video Link)**

1. Click on the student's name in the upper, left-hand corner.
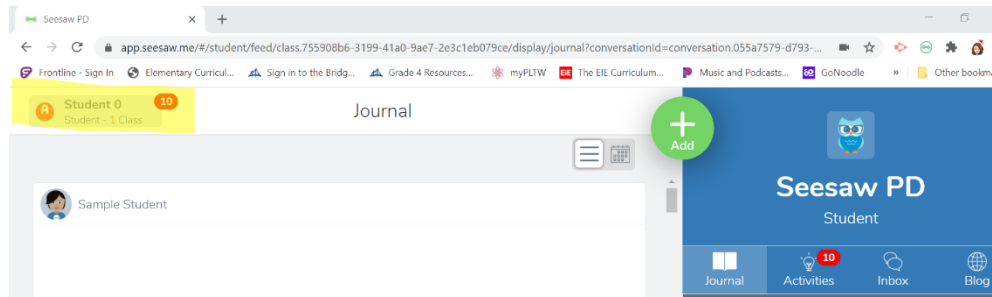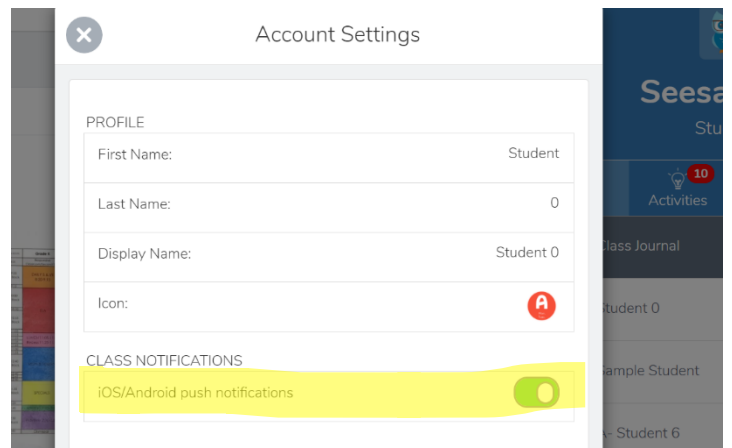


2. Click on the "Gear" next to the name.
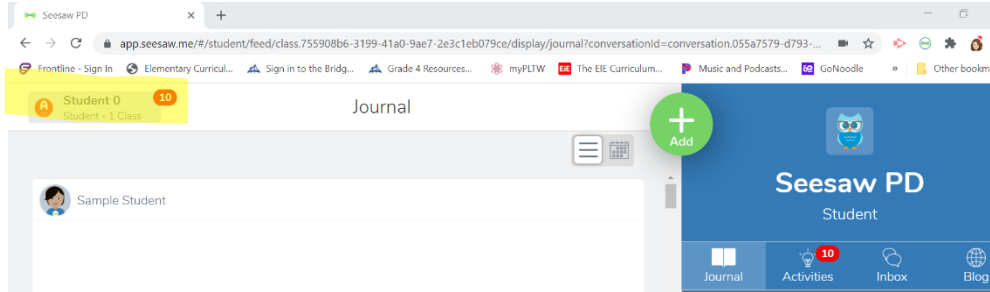


3. Select "Account Settings"



4. Toggle the button "on" or "off" for notifications.

## Multiple Classes (Video Link)

1. If your student is in multiple classes, you can find the other classes by click on the student's name in the upper, left-hand corner.



2. If they are in another class, all classes will appear in the drop down.
3. Click on the class you want to view.