



# CECIL COUNTY PUBLIC SCHOOLS PURCHASING DEPARTMENT

GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER  
201 BOOTH STREET • ELKTON, MD 21921

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Jeffrey A. Lawson, Ed.D.  
Superintendent of Schools

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## NOTICE TO CONTRACTORS

The Board of Education of Cecil County Public Schools is seeking sealed bids for the following until the time and date indicated.

### CCPS RFP# 24-15 NORTH EAST MIDDLE/HIGH SCHOOL REPLACEMENT PROJECT

**Thursday, March 28, 2024  
1:00 PM (ET) Local Time**

Sealed bids for the following Prime Bid Packages for the **North East Middle/High School Replacement Project** must be received in the Purchasing Department, Cecil County Public Schools by **Thursday, March 28, 2024; 1:00 PM (ET), Local Time**, at which time they will be publicly opened and read aloud. All bids must be submitted in a sealed envelope addressed to the Cecil County Public Schools George Washington Carver Education Leadership Center, Attention: Purchasing Department, **201 Booth Street, Elkton, MD 21921**.

The envelope must be identified on its face with the name of the person, firm, or corporation making the bid and plainly marked **“CCPS RFP# 24-15 North East Middle/High School Replacement Project - Due March 28, 2024, – 1:00 PM (ET), Local Time and must include the specific PRIME BID PACKAGE NUMBER AND DESCRIPTION** of the Work for which the Bid is being submitted as indicated on the “Notice to Contractors”.

The Cecil County Public Schools will not be responsible for the premature opening of a proposal not properly addressed and identified. Should the **Central office** close due to an unexpected circumstance, the bid opening will be on the next scheduled business day for CCPS Offices, **Tuesday, April 2, 2024, 1:00 PM (ET), Local Time** (due to spring break). Please check the CCPS website; [www.ccps.org](http://www.ccps.org), for details on closings and up-to-date schedules.

#### PRIME BID PACKAGES

03A - CONCRETE  
04A - MASONRY  
05A - STEEL  
06A - GENERAL TRADES  
06B - MILLWORK & CASEWORK  
07A - ROOFING  
07B - METAL PANELS  
08B - GLASS & GLAZING  
09B - FLOORING

11A - FOOD SERVICE  
11B - GYMNASIUM EQUIPMENT  
12A - FIXED SEATING  
21A - SPRINKLER  
23A - MECHANICAL / PLUMBING  
23B - GEOTHERMAL WELL  
26A - ELECTRICAL  
31A - SITEWORK  
32A - ASPHALT & SITE CONCRETE  
32B - LANDSCAPING

North East Middle school is located at 200 E Cecil Ave, North East, MD. North East High School is located at 300 Irishtown Rd, North East, MD 21901. The proposed project is for the co-locating of the two schools into one building to be located on land adjacent to the existing high school that was recently acquired by Cecil County Public Schools and incorporated into the high school property. The new school will be constructed on the western portion of the site, south of Irishtown Road. During construction, the existing high school will remain operational. The stadium was recently

renovated and will remain as part of the new school. The existing building will remain in place and operational, completely separated from construction activity. All construction will take place within a fenced area. Existing pedestrian and vehicular access to the high school will be maintained. Following the completion of the construction of the new building, the existing building will be demolished and remaining sitework will be completed, utilizing existing infrastructure to the greatest extent possible. **(The Demolition and Irishtown Road Improvements Bid Package(s) will be advertised at a later date and are not included in this RFP# 24-15 as noted on the bid documents).**

The new building is designed to meet USGBC LEED v4 Building Design and Construction Silver certification requirements and current building codes, energy codes, and accessibility standards. This project is subject to prevailing wage rates per 00 45 28 Prevailing Wage Section

The contractor or supplier who provides materials, supplies, equipment, and/or services for this construction project must attempt to achieve the specific Prime Bid Package MBE goal established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as general or prime contractors, are required to attempt to achieve these goals from certified MBE firms. The bidder may use the Maryland Department of Transportation web site ([www.mdot.state.md.us](http://www.mdot.state.md.us)) to help locate Maryland Department of Transportation certified Minority Business Enterprises.

**Note: The contract goals for Prime Bid Package bids shall be:**

Prime Bid Package	MBE Goal	Sub Goals
03A - CONCRETE	10%	None
04A - MASONRY	10%	None
05A - STEEL	5%	None
06A - GENERAL TRADES	20%	None
06B - MILLWORK & CASEWORK	20%	None
07A - ROOFING	15%	None
07B - METAL PANELS	10%	None
08B - GLASS & GLAZING	5%	None
09B - FLOORING	15%	None
11A - FOOD SERVICE	0%	None
11B - GYMNASIUM EQUIPMENT	0%	None
12A - FIXED SEATING	0%	None
21A - SPRINKLER	10%	None
23A - MECHANICAL / PLUMBING	20%	None
23B - GEOTHERMAL WELL	5%	None
26A - ELECTRICAL	20%	None
31A - SITEWORK	15%	None
32A - ASPHALT & SITE CONCRETE	15%	None
32B - LANDSCAPING	0%	None
<b>Total</b>	<b>15%</b>	<b>None</b>

The bidder or offeror is required to submit with its bid or proposal a completed (Attachment A) - Certified MBE Utilization and Fair Solicitation Affidavit and (Attachment B) - MBE Participation Schedule as described in the solicitation documents. **Failure to submit these forms with the bid will result in the bid being determined nonresponsive.**

When the specific Prime Bid Package MBE contract goal cannot be met, the bidder or offeror must submit with its bid the Certified MBE Utilization and Fair solicitation Affidavit, (Attachment A) and the MBE Participation Schedule (Attachment B) (*indicating partial or no participation*). The apparent low bidder must submit additional minority business enterprise material and supporting data, which is specified in the bid documents within ten (10) working days after notification that the firm is the apparent low bidder. The failure of a bidder to complete and submit all of the

required forms will result in a determination that the bid is not responsive. **The failure of an offeror to complete and submit all of the required forms will result in a determination that the bid is not susceptible to being selected for award.**

Bidders are strongly encouraged to attend a pre-bid meeting to be held on Wednesday, **March 6, 2024, at 3:30 PM (ET) Local Time at North East High School, 300 Irishtown Road, North East, Maryland 20901 – The meeting will take place in the Lecture Hall at the High School.** Please notify the Construction Manager, HESS Construction at [NEMHS@HESSconstruction.com](mailto:NEMHS@HESSconstruction.com) if you plan on attending the pre-bid meeting. Failure to attend this meeting will under no circumstances be accepted as an excuse for an alleged misunderstanding of the scope of work and bid requirements.

In addition, a 5 percent Bid Bond, Anti-Bribery Affidavit, Certification Regarding Debarment, Non-Collusion Affidavit, and Contractor's Qualification Statement (AIA Document A305) must accompany all bids. A 100 percent Performance and Payment Bond payable to the Owner and certification of appropriate insurance coverage will be required of the successful Bidder.

Contractors proposing to bid may view and obtain plans on or after **February 28, 2024**, through the Construction Manager, HESS Construction by requesting access via email to [NEMHS@HESSconstruction.com](mailto:NEMHS@HESSconstruction.com). Plans may be downloaded electronically. Printing services may be obtained by contractor through an outside vendor.

**Questions regarding this bid may be sent and received by e-mail to the Construction Manager, HESS Construction at [NEMHS@HESSconstruction.com](mailto:NEMHS@HESSconstruction.com), by Noon, March 20, 2024.**

**Responses to the questions will be addressed in an addendum and distributed by the Construction Manager to planholders and posted on eMaryland Marketplace Advantage (eMMA) - <https://procurement.maryland.gov/>.**

Board of Education of Cecil County

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**END OF SECTION  
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