



District Advisory Meeting

November 15, 2023

9 A.M. to 11 A.M.

Agenda publicly posted
on or before:
11/10/2023

MEETING MINUTES

*Agenda Items must match the Notice of Meeting/Agenda verbatim.

**Summary of Discussion and Actions include a brief, concise narrative of the presentation and the highlights and questions/comments presented during the discussion.

AGENDA ITEM*	Summary of Discussion and Actions**
I. Call to Order	The meeting was called to order at 9:02 am by Mr. Quinlan Chaves.
II. Welcome Opening and Attendance	Mr. Steve Johnson welcomed the committee members and introduced the Consolidated Programs team. Eighteen (18) members were in attendance, which met the quorum. Six (6) other attendees were present. Next, Mr. Quinlan Chaves reviewed the District's Pillars of Excellence, meeting norms, and the purpose of the District Advisory Committee (DAC).
III. Minutes from the Previous Meeting (5/2/2023)	The minutes of the previous meeting were shared with DAC members prior to the meeting. Mr. Quinlan Chaves asked for a motion to approve the 5-2-23 meeting minutes. Ms. Dawna McGillivray, committee representative for Panama, made a motion to approve, while Mr. Daniel Hanna, committee representative for Thompson, seconded the motion. Vote: 18 Ayes, 0 Nays. Motion carried.
IV. Additions or Revisions to the Agenda	There were no additions or revisions to the agenda.
V. Public Comment	There were no public comments received by Mr. Quinlan Chaves, Title I Program Specialist, prior to the start of the DAC meeting.
VI. Elections, Appointments, Bylaws, Training: A. DAC Training <ol style="list-style-type: none"> 1. Review of responsibilities 2. Robert's Rules of Order 3. Bylaw's- review 4. Uniform Complaint Procedure (UCP) 	A. DAC Training <ol style="list-style-type: none"> 1. Mr. Quinlan Chaves reviewed the committee's responsibilities and informed members that they act as a liaison between the District and their school site council. They serve to provide input on district policies and other district-wide items. 2. Mr. Quinlan Chaves reviewed Robert's Rules of Order with the committee members, explaining how to make a motion, second the motion, and approve items at the DAC Meeting. 3. Mr. Quinlan Chaves reviewed the current bylaws and explained that this document is updated and reapproved as needed. 4. Mr. Quinlan Chaves reviewed the Uniform Complaint Procedure (UCP) and shared that the UCP is how members make a formal complaint to the District. He also mentioned that the UCP could be accessed by visiting the District website. Nomination and Election of DAC Officers: <ul style="list-style-type: none"> • Chairperson- Dawna McGillivray (Panama) • Vice Chairperson- Chris Swartz (Hart) • Secretary- Anna Sukut (Buena Vista)
VII. Reports from Staff	

<p>A. EL Program Report–Genesis Contreras and Grace Vega, EL Program Specialists</p>	<p>A. English Learner Program Specialist Ms. Grace Vega gave an update regarding Summative English Language Proficiency Assessments for California (ELPAC) Score Reports, Annual Notification Letters and informed the DAC that the final aggregate data will be released to the public by December 15th. Also, Ms. Grace Vega and Ms. Genesis Contreras Informed members of the different mailings required to be sent to parents and the approximate dates they were mailed. Members were informed that the total number of ELPAC Initial tests administered this year was 413; 375 students were identified as English Learners, and 38 were identified as Initial Fluent English Proficient (IFEP). Ms. Genesis Contreras shared ELPAC Videos and Other Resources, which can be found on the District website under the Consolidated Programs section.</p>
<p>VIII. Old Business</p>	<p>There was no old business conducted at this meeting.</p>
<p>IX. New Business</p> <p>A. DAC Input Survey Data: Quinlan Chaves</p> <p>B. LEA Parent & Family Engagement Policy (2023-24) & Parent Involvement BP <u>6020/AR 6020 (English/Spanish/Punjabi)</u></p> <p>1. <u>Input Form</u></p> <p>C. LCAP <u>(English/Spanish)</u> Overview;</p> <p>D. Overview of LCAP Federal Addendum <u>English/Spanish</u>;</p> <p>E. ConApp Overview;</p>	<p>A. Mr. Quinlan Chaves shared the input that was received from last year's committee. He mentioned that the committee will continue to work on the areas of need based on the feedback received. He noted that the Consolidated Programs Department enjoys receiving information, and that is the only way they can improve the work that they are doing.</p> <p>B. Next, Mr. Quinlan Chaves shared the Local Education Agency (LEA) Parent and Family Engagement Policy (PFEP) (English/Spanish/Punjabi) and Board Policy 6020/Administrative Regulation 6020. He shared that the department will be sharing a Google form to begin gathering input into the development of the 2024-2025 LEA PFEP.</p> <p>C. Mr. Steve Johnson provided a budget overview for the 2023-2024 Local Control Accountability Plan (LCAP) and explained the purpose of the LCAP.</p> <p>D. Mr. Steve Johnson shared the LCAP Federal Addendum and the additional funds that aim to provide resources that go above and beyond the basic needs of schools. He explained that getting input from the DAC regarding the actions within the LCAP and LCAP Federal Addendum is essential.</p> <p>E. Lastly, Mr. Johnson showed the committee the preliminary allocations for the 2022-2023 school for the four (4) federal programs that the District participates in. He shared that once we have the final dollar amounts for the 2023-2024 school year, he will share those numbers with the committee.</p>
<p>X. Announcements, Items for Future Meetings, and Adjournment</p> <p>A. District Advisory Committee (Schedule)</p> <p>1. September 20, 2023, 9 AM- 11 AM Location: District Board Room *subject to change*</p> <p>B. Title I Subcommittee (Schedule)</p> <p>1. October 18, 2023, 9 AM- 11 AM Location:</p>	<p>A. Mr. Quinlan Chaves shared that the upcoming DAC meeting will occur on January 24, 2024, from 9 AM to 11 AM. The location is the District Board Room.</p> <p>B. Mr. Chaves shared that the upcoming Title I Parent Subcommittee will occur on February 28, 2024, from 9 AM to 11 AM. Location: Actis Junior High School- 2400 Westholme Blvd Bakersfield, CA 93309</p>

<p>To be Determined- Title I School Site *subject to change*</p> <p>C. Items for future DAC meetings- This is the time for DAC members to request that items be placed on a future agenda.</p> <p>D. Adjournment</p>	<p>C. Mr. Quinlan Chaves requested parents share ideas for topics presented at this year's DAC meetings. Mr. Daniel Hanna shared that he would like to learn more about the Non-Profit, Private Schools, and Equitable Services students receive while attending private schools. Mr. Ahron Thomas said he would like to learn more about the Charter School's effects on the District's budget.</p> <p>D. Mr. Quinlan Chaves requested a motion to adjourn the meeting at 10:28 AM. Mr. Daniel Hanna, committee representative for Thompson, made a motion, followed by a second made by Ms. Blair Davenport, committee representative for Stonecreek. <u>Vote: 18 Ayes, 0 Nays, Motion carried.</u></p>
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Evaluation and Feedback form, [click here](#). 2-4 mins.

Members Present Indicated with an X:

	Name	P/S	School		Name	P/S	School
X	Laura Elrod	P	Actis		Staci Martinez McCracken	P	Reagan
	Patricia Bowes	S	Actis		Angel Stanley	S	Reagan
	Mayra Rivera	P	Berkshire		Emely Olivia	P	Sandrini
		S	Berkshire		Therese Haley	S	Sandrini
	Raul Barraza	P	Buena Vista			P	Seibert
X	Anna Sukut	S	Buena Vista			S	Seibert
	Joel Godinez	P	Castle			P	Stine
X	Andrea Arreola Hipolito	S	Castle			S	Stine
X	Chris Dixon	P	Hart			P	Stockdale
X	Chris Schwartz	S	Hart			S	Stockdale
X	Ashley Santos	P	Highgate	X	Dwight Norman	P	Stonecreek
	Lauren Oliver	S	Highgate	X	Blair Davenport	S	Stonecreek
X	Amanda Hastings	P	Laurelglen			P	Tevis
X	Tonya Sandoval	S	Laurelglen			S	Tevis
		P	Loudon		Donivan Crawford	P	Thompson
		S	Loudon	X	Daniel Hanna	S	Thompson
		P	Lum	X	Jeanette Blanco	P	Van Horn
		S	Lum	X	Malkreet Johnson	S	Van Horn
	Todd Walker	P	McAuliffe		Ethan Beck	P	Warren
		S	McAuliffe	X	Halee Clarke	S	Warren

	Frank Lopez	P	Miller			P	Whitley
		S	Miller			S	Whitley
		P	Old River			P	Williams
		S	Old River	X	Ahron Thomas	S	Williams
X	Adriana Perez	P	Panama				
X	Dawna MacGillivray	S	Panama				

12 out of twenty-five (25) schools were represented by a representative

Others Present: Title I Program Specialists- Jill Hamilton-Bunch & Quinlan Chaves, EL Program Specialist- Grace Vega & Genesis Contreras, Administrative Secretary- Jackie Cortez, Direct of Consolidated Programs- Steve Johnson

Date: 5/2/2024
 Secretary: 