

# Instructional Council Meeting Minutes

Date 5-8-24

Time 8:15 - 9:05am

Location Library

Facilitator name Christin Johnson

Time Keeper name Cara Heck

Recorder name Mandy Allred

## Members Present

Amanda Allred

Sheila Barbour

Lauren Condon

Teresa Fierro

Cara Heck

Christin Johnson

Linda MacMaster

Steve MacMaster

Nolan Mulroy

Jessie Olson

Olivia Oyinatumba

Glenn McNeely

Anna Rogge

Geoff Smith

Megan Thompson

Michelle Vela

Samantha Warren (on leave)

Chrissy Kuhlman

## Agenda Topic – Announcements

Happy Teacher Appreciation Week. Admin wants everyone to know how much they appreciate the JMMS staff.

Admin. has been working on the schedule, and you should get your assignments next week. The admin. has been working on the common prep times.

We got new blinds in the library. New carpet and paint will be going in this summer.

Chromebook check-in will be in A-124 because we can't store them in the library due to carpet.

## Agenda Topic: 2024-2025 Duty day and bell Schedule

### Teacher duty day

7:50 - 2:50 PM for MORNING duty teachers

8:05 - 3:05 PM for AFTERNOON duty teachers

(15 min. Paid duty built in)

Student schedule 8:05 - 2:50 PM (15 min. Loss of instructional minutes)

Possible bell schedule WITH DEAR TIME built in to 2nd period

[DRAFT 2024-2025 Bell Schedule](#)

The IC looked at the DEAR time survey results. Overwhelmingly, students are not bought into DEAR time. Teachers have more mixed emotions. There are some teachers who admitted that they never did DEAR time.

Vote on DEAR time schedule for next year:

6 votes for 2nd period after news

4 votes for weekly during Advisory

1 vote for no DEAR time at all

Data interpreted as: DEAR time will be during 2nd Period after announcements next year.

(Social Studies was not present to vote but vote was received after the meeting).

### **Agenda Topic: Goal Teams Next Year**

Principal's meeting Michelle heard a rumor that SREB would continue next year. She asked at another meeting, and there is still no information set in stone. We still have to wait and see if we will be able to have goal teams vs. focus teams next year.

Would we prefer to have goal teams back next year if it is a possibility?

### **Agenda Topic: Student Incentive Points**

Point systems in Synergy?

Kuhlman's daughter goes to Hillerman and they give out points, but they only give pretty minor incentives.

(Ex. Pencils). Maybe we could turn in our incentive points on our "cheat" days. What could we do that kids would actually like/enjoy? Dress down days?

Maybe some teachers could pilot it in their own classrooms? Jessie is thinking of trying it in her own room no matter what.

Could we ask families for donations for the student store and students could use earned points at the student store?

ELA department mentioned focusing on one behavior per quarter as a school. This way each teacher is only assigning one point plus or minus per student. Lilian Manfredi said she found a way to mass enter points, so that would make entry easier.

### **Agenda Topic: PD Days and Educator Preparation Day**

IC looked at the end of year survey results for this discussion. (Survey isn't done yet, but it is due by May 15th.) Lots of topics were suggested: ex: IXL/Power Up, Safe Zone, AI, IEP Feedback, Synergy training, duty-station expectations; how to support SE students.

If we do a full-day of PD it will probably be the first day back. However, due to the other items we need to do, we couldn't do a full-day PD any other day. Michelle has said that we may not be able to have a full-day no matter what. There is a lot we have to do including registration and jump-start.

**Agenda Topic: IC Meeting Times for next year**

7 people want it at 7am

8 want 3:15 pm

So, IC will be at 3:15 pm. Mandy will be stepping down as the minute taker because she has to leave early each IC.

**Agenda Topic: End of year activities on calendar**

Pep rally May 31 ½ day?

May 28 grade level activities day - finish planning this day during April 26 PD day

6th (courtyard in AM and classes in PM)

7th gr. (park in AM and courtyard in PM)

8th grade (Main Event, Top Golf, Elevate)

May 23rd

Cheat day during both lunches as a Fundraiser (senate will help organize a portion of this day) - extra trash cans needed

Next Meeting: May 22, 2024