

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
Meeting of the Policy Review Subcommittee
Wednesday, March 27, 2024
9:30 AM
District Office
68 Dudley-Oxford Road
Dudley, MA 01571

MINUTES

1. Call to Order

The meeting was called to order at 9:34 AM. In attendance was Superintendent Lamarche, School Committee Members Jean Costello and Maureen Chickering, Chair.

2. Approval of Minutes, Meeting of December 1, 2023 and January 12, 2024

A motion by J. Costello, second by M. Chickering to approve the Meeting Minutes of December 1, 2023 and January 12, 2024 was approved unanimously.

J. Costello - Yes

M. Chickering - Yes

3. Review Policies for full School Committee Meeting 04.10.2024

● JJIF - Head Injuries and Concussions in Extra Curricular Athletic Activities

- The Policy Sub Committee unanimously agreed to expand the criteria for head injuries and concussion to all extracurricular activities, not just specific to athletics.
- J. Costello would like to address the procedures to ensure all levels of students have a full understanding of the policy before signature is required.
- Superintendent Lamarche will show a redlined version of the updated policy to Jim Scanlon, Athletic Director and to the SHRHS School Nurse for additional feedback before bringing it to the next Policy Sub Committee Meeting in April.

● ADDA - Background Checks

- The current ADDA policy was last updated in 2014 and does not include SORI information (Sexual Offender Registration Information). Looking at a combination of MASC (which does not include SORI language) and other school districts policies that do include this language, Superintendent Lamarche will create a red line version and bring to the next school committee meeting for distribution.

● ADDA-R - DCJIS Model CORI Policy

- ADDA-R is a required policy to have in our District Policy Handbook. The version listed is from 2014 while the most current one available is from 2022. Superintendent Lamarche will review for any updates and bring back to the next sub committee meeting for review.

● ADF - Wellness Policy

- Superintendent Lamarche recommended replacing the current policy with the most updated MASC one dated 2023.
- This policy will also be reviewed by Director of Food Services, Matthew Greenberg.
- J. Costello recommended the policy be reviewed by the DCLC (Dudley Charlton Leadership Council), however, feedback can be incorporated after distribution to School Committee on April 10, 2024.

- Superintendent Lamarche will also run the policy by all principals in the next Ad-Council meeting.
- **FEB - Designer Selection Process**
- It is recommended to keep this policy in place as it is a referral policy for the DCRSD Facilities Director.
- **FCB - Retire Facilities**
- There is no current policy for retiring facilities but the subcommittee recommends having one in place due to fluctuating enrollment rates within the District. The recommendation is to use the MASC policy as a model policy.
- **FF - Naming New Facilities**
- There is no current policy for naming new facilities, but requests have come into the District for school gymnasiums and therefore a policy needs to be in place. Superintendent Lamarche will look to a policy that has been utilized by multiple schools outside our District as a guideline.
- **LBC - Relations with Non-Public Schools**
- There is no current policy for relations with non-public schools. It is agreed upon by the subcommittee to have a policy in place that ensures our regional school district is involved with any new charter schools that may develop in the area. It is recommended to model after the MASC policy dated 2022.
- **LDA - Student Teachers**
- The Student Teacher Policy was last updated in 2012 and is recommended to model after the MASC policy dated 2022.
- **(BEA) - 940 Mass. Reg. 29.03 Notice Posting Requirements**
- There is no policy for BEA, however the School Committee can vote on a motion to move meeting/agenda notices to the DCRSD website and direct the town of Dudley and town of Charlton to the DCRSD website for School Committee meeting communications. This will also include all subcommittee meetings and school council meetings. Superintendent Lamarche will bring a motion to the April 10, 2024 School Committee meeting for vote.

4. Next Meeting Date

The next Policy Subcommittee meeting date is scheduled for April 24, 2024.

5. Future Agenda Items

- Update - DCRSD Policy Reconciliation Project
- School Committee Handbook/Training for new School Committee Officer Positions

6. Adjourn

A motion by J. Costello, second by M. Chickering to adjourn the meeting at 10:28 AM was passed unanimously.

J. Costello - Yes

M. Chickering - Yes

School Committee Members

Jeanne Costello

Maureen Chickering, Chair