

RICHFIELD PUBLIC SCHOOLS

Health, Safety and Wellness Committee

Meeting Minutes

4.11.2024

Meeting Called to Order: 7:15 a.m. in the District Office Boardroom.

Members Present

- Craig Holje (Chief Human Resources Admin Officer)
- Michael Manning (Food Services Director)
- Michelle Axell (Human Resources Director)
- Noemi Lopez-Del Valle (Human Resources)
- Ellen Bowden (Human Resources)
- Amy Skare-Kleckler (Community Education Director)
- Michelle Whiteside (Exposure Control Officer, District Health Services)
- Cassi O'Meara (Food Services)
- Eric Carter (School Board Member)
- Tim Brackett (Safe Routes to Schools Coordinator)
- Steve Lichtenberg (SFM Workers Compensation)
- Peter Fitzpatrick (Centennial Custodial)
- Daniel Holcomb (IEA Health & Safety)

Minutes

WORKERS COMPENSATION UPDATE

- 11 Total Reports (Since our last meeting)
 - 0 Incident Only
 - 11 Medical Only
 - 0 Loss Time
- Source of injury (Medical and Loss Time Reports)
 - 6 students related (punch, kick, bites, etc.)
 - 5 contusions, 3 strains, 1 crushing, 1 laceration, 1 other.

REVIEW STUDENT INCIDENT REPORTS

- Reports since last meeting
 - RHS: 4 injuries, all in gym: ankle, finger jammed, broken finger, crushed foot.
 - RMS: 0
 - Centennial: 1 (uncontrollable nosebleed)
 - Central: 1 (fell on playground)
 - Sheridan Hills: 0
 - RDLS: 0
 - STEM: 0
- MDH has updated the COVID-19 guidance
 - Specific COVID-19 community guidance was retired

- New guidance applies to many respiratory viruses, including COVID-19, influenza (flu) and respiratory syncytial virus (RSV) Prevention guidance focuses on core prevention strategies and layering of additional prevention strategies as needed.
 - #1 Stay up to date on vaccinations
 - #2 Practice good hygiene if you feel sick:
 - Stay home and away from others until both of the following are true:
 - 24 hours without fever (without fever-reducing medicine) AND 24 hours of improved symptoms
 - Layer additional prevention strategies like masking, physical distancing, and testing for the next five days
 - Use precautions (e.g. masking, physical distancing) when in public to prevent spread
 - Seek health care promptly for testing and/or treatment if you have risk factors for severe illness
 - If you are asymptomatic but test positive for a respiratory virus, use added precautions (e.g. hygiene, masks, physical distancing) for 5 days as you may be contagious.

WELLNESS UPDATE

- Nutrition Services Update
 - Share cart at Richfield High School
 - Grant applications are coming for other schools soon.
 - Richfield High School freezer install scheduled for Summer 24
 - Richfield Farmer's Market partnership
 - Green Team elementary pilot sampling planned for May
 - FFVP Fresh Fruit and Vegetable program dropping from all 4 elementary schools to only 2.
 - Richfield participated in USDA meeting to discuss further guideline changes.
- Safe Routes to Schools Update
 - Safe Routes to Schools coordinator position will be renewed for 3 more years.
 - RPS was awarded a Planning Assistance grant, which will allow us to update our Safe Routes to School Comprehensive Plan by July 2025.
 - Boost Grant was awarded for \$26,000 to facilitate the implementation of Trauma-informed practice into the Safe Routes to School Program.
 - RPS has three bike fleets available for the community.
 - Narcan was added to the elementary and secondary school bike fleets.

HEALTH & SAFETY UPDATE

- Lead-in-Water Sampling Results
 - 516 water samples were taken from 9 buildings on 2/28 and 2/29. 38 samples were greater than 5 ppb (new MDH action level). Our action level was 15 ppb 5 years ago (guidance was 20 ppb back then). 7 samples were drinking fountains

and water coolers, 2 hot water dispensers, the other 29 were sinks. We tested sinks in elementary school classrooms and in all district buildings where there's potential to be used for food prep or drinking (break rooms, FACS, office, etc.). EPA requirement for public drinking water systems is 15 ppb, FDA recently changed the lead limit for bottle water threshold to 5 ppb (used to be 10 ppb). The lead-in-water reports will be uploaded onto the district website. Our radon reports are also available online.

- Indoor Air Quality Walkthrough Results
 - The walkthroughs were completed 2/5 – 2/9. There were no major concerns identified throughout the district. IEA identified ceiling tiles for the District to review for on-going moisture concerns. 6 of the 11 buildings conducted did not have CO2 levels above 1200 ppm (last year we had 4 of the 11). Most of the rooms that were elevated in CO2 were repeat rooms from last year. A thing that Maintenance will need to put a focus on with the HVAC automated system. Only the pool room at the Middle School had temperatures not within the recommended range of 68 – 75 degrees.
- Mock OSHA Inspection Results
 - This was completed on March 14th at the High School, Bus Garage, and Centennial Elementary. Steve Lichtenberg (SFM) assisted with the walkthrough. Items that were identified include: eyewash stations not being flushed and documented at the High School, machine guarding improvements at maintenance shop, bus garage, and high school custodial shop, drain grate cover missing in the RHS boiler room.
- EHS Tasks:
 - Lockout Tagout Annual Inspections
 - Inspections occurring for authorized lockout tagout users within the district will be on April 18th. LOTO authorized staff are able to deenergize equipment and lockout the energy source (and apply a tag identifying who is doing the work) to do maintenance activities to equipment.
 - MedCompass Respirator Fit-Tests and Audiograms
 - Respirator users (designated pool operators) and hearing tests for certain departments will be occurring on April 16th.
- Health & Safety Email Concerns – There were no submissions to review since the last committee meeting. The email address is health-safety@rpsmn.org.
- Safety Suggestion Form – No submissions to review since the last committee meeting. The form is located on the District website under the Facilities page.

FACILITIES UPDATE

- New Track Surface – Construction starts on 6/10 and will take 3-4 weeks to complete.
- Central Exterior Door Replacement – Will be completed over the summer for additional building security and natural lighting.

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- Building exterior work at RHS, RMS, and Central over the summer.

NEW BUSINESS

- End of Year Hazardous Waste Disposal – Emails will be sent out to various departments that are common hazardous waste generators. RPS utilizes a hazardous waste hauler at least once per year to ship out our hazardous waste from the RHS Warehouse.

OPEN DISCUSSION

- None

THIS WAS THE FINAL MEETING FOR THE 2023-2024 SCHOOL YEAR. HAVE A SAFE SUMMER! SEE YOU BACK IN THE FALL!