

April 11, 2024
 CRAWFORDSVILLE HIGH SCHOOL
 ONE ATHENIAN WAY, CRAWFORDSVILLE, IN
 ROOM 203, 5:30PM

SCHOOL BOARD MEETING MINUTES

- I. Roll Call** - Steve McLaughlin called the meeting to order at 5:30pm
Present: Steve McLaughlin, Rex Ryker, Brent Bokhart, Susan Albrecht, Kathy Brown, Andrew Nicodemus, Doug Lengerich, Kylie McFarland, Alexis Carson, Chloe Carter, Tina McGrady, Jay Strickland, Thomas Bowling, Kristen Thompson, Whit Horton, Samantha Rohr, Ryan Miller, Gabby Warren, Stephanie Wilkinson
Absent: Kent Minnette
- II. CHARACTER COUNTS!™ Corporation - Trustworthiness**
- III. Pledge of Allegiance**
- IV. Building Principal Report** - Jay Strickland - CHS Principal
- a. CHS students shared their experiences through their years at CHS and Crawfordsville schools as a whole. Each one noting that because of CHS they have grown and continue to grow as an individual, not just academically, but relationally with the guidance of the teachers and administration.
 - b. Mr. Strickland highlighted the process of becoming a High Reliability School and the steps it took to achieve this honor.
- V. Approve Previous Meeting Minutes, Construction Accounts Payable Claims Vouchers, Register of Accounts Payable Vouchers, and Surplus Items**
 Monte Thompson made a motion to approve seconded by Kathy Brown vote: 4-0

Old Business

New Business

- a. Consider Approval for [Student International Travel Opportunity](#)-Chloe Carter
 Kathy Brown made a motion to approve seconded by Susan Albrecht. vote: 4-0
- b. Consider [CHS Student Handbook](#) for 2024-2025 School Year - Susan Albrecht
 Susan Albrecht made a motion to approve seconded by Kathy Brown vote: 4-0
- c. Consider [CMS Student Handbook](#) for 2024-2025- Kent Minnette
 Monte Thompson made a motion to approve seconded by Kathy Brown vote: 4-0
- d. Consider [Substitute Handbook](#) for 2024-2025 - Kathy Brown
 Kathy Brown made a motion to approve seconded by Monte Thompson vote: 4-0

- e. Consider [Resolution on Board Compensation](#)
Kathy Brown made a motion to approve seconded by Monte Thompson vote: 4-0
- f. Consider [Approval for Technology Advance](#) from the Common School Fund
- i. This Common School Loan will allow us to continue to serve students through technology-based instructional aids. The majority of this loan will be used to purchase Chromebooks and licensing to replenish our 1:1 program at the High School. The renewal of student-centered software and backup software will help us to better protect student devices and allow our technology team to manage the program with more efficiency. This Common School Loan would be used to supplement current funds that have been bookmarked to be used for Technology devices and services. I recommend the Board approve the application for a Common School Fund Technology Advance in the amount of \$105,000.
Susan Albrecht made a motion to approve seconded by Kathy Brown vote: 4-0
- g. Consider Approval for Construction Program Advance from the Common School Fund
- i. This Common School Loan would be used to assist with many projects related to renovation costs to expand our current preschool program and offer our Employer-Sponsored child care at the Willson Preschool Academy. Some of the projects that we are looking to complete with these funds include asbestos removal in the Gymnasium, replacing carpet in the rest of the classrooms and office suite, renovation of a classroom to offer child care for infants and toddlers, kitchen upgrades, and electrical upgrades building-wide. These projects will allow us to provide care to the youngest students that we have at CCSC, improve the quality of student life, and help provide additional benefits to our staff in the form of childcare. I recommend the Board approve the application for a Common School Fund Construction Program Advance from the Common School Fund.
Susan Albrecht made a motion to approve seconded by Kathy Brown vote: 4-0
- h. Consider Approval to begin the Preliminary Determination Process Pursuant to IC 6-1.1-20-3.1
- i. In 2023 legislation passed a bill that required all school corporations between a \$.40 and \$.80 debt rate to complete a preliminary determination process before taking on any new debt. We fall between these amounts. We have been waiting for clarification on whether common school advancements are considered debt or not. The common school fund applications were released at the end of March and are Due April 19. In the application we must identify whether or not we have

completed the preliminary determination process. The preliminary determination process takes a minimum of 60 days; therefore, we have been waiting for the DOE to answer how we can meet the requirement of completing the application that only has a 22 day window when the process requires a minimum of 60 days. Today we received notice we could apply if we report we are in the process and that we report when we have completed the process.

1. The process includes:
 - a. Publish a Notice of Hearings for two public hearings on the project. Publication must be at least 10 days prior to the first meeting.
 - b. Conduct two school Board hearings on the project. These may be special board meetings
 - c. If we can provide a notice to the newspapers by April 17th, and have notices published on April 24th, we could use the May 7th Board meeting as our first hearing. We could then have a second hearing at a special board meeting the following week at a lunch meeting (Monday, May 13th?).

Kathy Brown made a motion to approve seconded by Susan Albrecht vote: 4-0

Personnel

- a. Consider Christopher Ervin Retirement - CHS Social Studies Teacher
32 Years of Service (started in 1992)
- b. Consider Steve Spencer Retirement - Hoover 4th Grade Teacher
34 Years of Service (started in 1990)

Susan Albrecht made a motion to approve seconded by Kathy Brown vote: 4-0

- c. Consider Joyce Musselman Resignation - Hoover Life Skills Aide
- d. Consider Jared Kaminski Resignation - CHS Science Teacher
- e. Consider Jill Cocanower Resignation - Nicholson Principal
- f. Consider Karen Crawford Resignation - CARA Instructor
- g. Consider Han Truong Resignation - CHS Math Teacher

Kathy Brown made a motion to approve seconded by Monte Thompson vote: 4-0

- h. Recommend Emily Brown - Hoover Music Teacher
Monte Thompson made a motion to approve seconded by Kathy Brown vote: 4-0
- i. Recommend Edward Siefertman - CHS Science Teacher
Susan Albrecht made a motion to approve seconded by Kathy Brown vote: 4-0

Business Manager Report

A. Business Operations

- a. We are beginning the Go-Live process with SpendBridge for our purchasing/procurement platform. Every school building, including the Central Office, will use SpendBridge as its primary purchasing platform. This will greatly increase efficiencies in purchasing and allow us to have all purchasing on one platform.

B. Human Resources/Payroll

- a. We are getting closer to having the Frontline system for Absence Management and Time and Attendance running. Heather Ford has been meeting with the Team Representative to refresh our system and implement the necessary modules to accomplish this. This process will give us greater efficiencies in payroll processing and tracking of leave time for all employees.

C. Corporation Budget

- a. Our annual Budget process will start in the coming weeks. We will begin with preliminary looks at all budgeted funds to see what we need to start with. I should have a preliminary schedule available for viewing at the next Board Meeting.

Assistant Superintendent Report

A. School Safety

- a. As we have been working through what a transition to ALICE would be for school safety we've decided the next step would be to have Amber Reed and Officer Villalpando attend ALICE training. There is a financial commitment to be district certified with ALICE and before going further exploration through training will be a good next step. Additional school safety training is always a good thing.

B. Professional Development and Education

- a. We held our first new teacher institute seminar on March 12th. We had 20 teachers attend with four mentor teachers leading cohorts of those 20. We were able to cover topics around teacher evaluation and High Reliability Schools areas of a collaborative culture and effective teaching in every classroom. I'm both proud and appreciative of our administrators that led PD topics that day and our mentor teachers that led our groups, along with the engagement from our new teachers. Feedback on the day was positive and we are excited for where the program will go in the future. We

continue to hear when meeting with potential candidates their value on what we would do to support them as new teachers and this program will be a valuable piece to provide that support.

- b. Tami Haas and Jen Hall completed their first year of the Indiana Principal Leadership Institute by presenting their action research projects yesterday at the Spring IPLI seminar. This summer they will turn to year 2 of the program during which teacher leaders will join them as they study different aspects of the schools.
 - c. ILEARN testing begins next Monday. The window goes from April 15th through May 10th. Grades 3-8 will be testing math and language arts. Grades 4 and 6 will also test in science and grade 5 will also test in social studies.
- C. Policy, Procedures, IDOE Updates
- a. We have submitted for Athens Virtual Academy of Indiana for accreditation by the state. Upon approval we will be issued our official school number for AVA and will be able to begin setting things up for the school behind the scenes in PowerSchool for official registration for the 2024-2025 school year.
 - b. Indiana Diploma - SBOE Proposal
 - i. Two Types
 - 1. Indiana Graduates Prepared to Succeed(GPS) Diploma (Flex 40)
 - a. Component 1 - Required Courses
 - i. Foundational Courses in grades 9-10 (20 points)
 - ii. Additional Courses in grades 11-12 (20 points)
 - b. Component 2 - Employability Skills
 - i. Project Based Learning
 - ii. Service Based Learning
 - iii. Work Based Learning
 - c. Component 3 - Postsecondary Ready Competencies
 - 2. Indiana GPS Diploma Plus
 - a. Component 1 - Required Courses
 - i. Foundational Courses in grades 9-10
 - ii. Additional Courses in grades 11-12
 - b. Component 2 - Work Based Learning
 - c. Component 3 - Postsecondary Ready Competencies
 - ii. Timeline is currently in the public comment period 1, which will go through the spring. Revisions will occur followed by a public comment period 2 during the summer with a final state board of

education final rule on requirements. This will become effective for the graduation cohort of 2029 (current 7th graders).

Superintendent Report

A. Community

- a. Community Foundation Grant VIII Lilly Fund partnership
- b. Progress on Willson Preschool Academy renovation plans
- c. MoCo Early Childhood Coalition and CHS will host the “family fun day” on Saturday April 20th. This event will have free games and activities such as touch-a-truck, story time, and live music. There will be free snacks and the first 100 families will receive swag bags. PBS Kids' own Daniel the Tiger will be present along with my favorite mascot Alexander.

B. Educational Leadership

- a. Educational Strategic Planning
 - i. A 3-5 year plan with action steps and measurable checkpoints. This will help us make staffing and instructional decisions and maintain focus.
 - ii. Senate Enrolled Act 1 revised Indiana Code to include a literacy endorsement requirement for all Indiana educators in pre-K-5 and special education. The state is providing training and a \$1,200 stipend to teachers that complete the program this summer. This requires 7 days and completing an exam. While we encourage staff to take advantage of this opportunity, we are also trying to determine other means for reaching this requirement by July 1, 2027. Anyone in the identified roles will not be able to renew their license after this date if they do not have the endorsement. In 2025 we will be required to have a differentiated pay for teachers with this endorsement. I fully support the training and the endorsement and the pay increase, but like with most legislation, there are many unanswered questions.

C. Personnel Management

- a. Top Candidate day was held on Friday, March 22nd
- b. We are working on our staffing for the 2024-25 school year. This year three major factors are driving decisions on how to staff to meet the needs of our students: 1) ESSER funds, 2) Student Enrollment, and 3) Fund

Balances. I'm glad to meet with each of you to answer any questions. Questions often produce new ideas.

D. Organizational Management

- a. Wellness Clinic contract update
- b. Funding and debt conversations with Baker Tilly and Ice Miller

E. Celebrations

- a. Please take the time to look through the Oracle.
- b. Our fine arts continue to excel as our band and color guard continue to earn honors. Footloose: The Musical was superbly cast and performed and will be recognized as one of our best productions.
- c. Alexander the Athenian continues to share the Athenian Way.



F. Announcements

- a. Legislative Breakfast this Saturday at 9:00 am at Fusion 54. I hope to thank Representative Thompson for his help on the legislation that provided us with room for continuing projects and to talk about our specific debt issues due to our low assessed value.
- b. ISBA Spring Regional Meeting, Monday, April 15th at The Stables in Lafayette (Carpool?)
- c. LWV Literacy Panel at CHS at 6:00 pm on April 16th.
- d. Teacher Appreciation week is May 6 through the 10th. PTO is looking for volunteers to help with activities and items for the week. If interested

contact me or see the Crawfordsville Elementary School PTO Facebook page.

- e. Next Board Meeting is Tuesday, May 7th at Nicholson Elementary School
- f. I'm Rex Ryker and I am an Athenian.

XI. Other

XII. Board Member Communication

XIII. Patron Comments

XIV. Adjournment: Steve McLaughlin called for a motion to adjourn

Kathy Brown made a motion to adjourn seconded by Monte Thompson. Vote 4-0

Meeting adjourned at 6:35pm