

Ms. Nelson is retiring, and will **not be available** after June 16th to answer Running Start questions; therefore, she has created a list of steps you must take if you pursue the program after June 16th! **PLEASE NOTE: You will not receive an Enrollment Verification Form until counselors return to OHS after summer break!**

Running Start Enrollment Steps

OHS Steps:

1. Join the Running Start classroom - the code is sxgkpio; you'll need to login with your OHS email address
2. Go to the "stream" and look for the **March RS informational video**
3. **Then go to the "classwork" tab and**
 - a. Do the **Parent/Student Registration form**
 - b. Read the **OHS Running Start Handbook**
 - c. Take the **Handbook quiz**
 - d. **Print, sign/initial, date and take a picture of the OHS Running Start Agreement form, and email to your counselor**
4. After completing the above steps, you must do **Pierce requirements** before an **Enrollment Verification Form (college Running Start registration form)** can be emailed to you by your counselor

Pierce College Process:

1. **Apply** to Pierce College, indicating you are a running start candidate within their application: <https://apply.ctc.edu/user>
2. Once you **receive a welcome email** a few days later, you will need to **do their online orientation** (links will be located in the body of the welcome email!)
3. You will need to **watch your Pierce email** and your **personal email**, along with your **MyPierce page** for your **registration and advising date/time**. **If you need help visit their Zoom Room help desk: <https://www.pierce.ctc.edu/need-help>**
4. Once you've **completed their Guided Self-Placement** and **assess into Running Start**, make sure you **take a screenshot of the screen that holds your English placement recommendation**, then **forward them to your counselor**

After completing all steps, your counselor will send you an **electronically signed** copy of your **Enrollment Verification Form (EVF)**. If you need OHS classes (i.e., world language or Integrated III math), your counselor will place you into these at OHS. If you want/need to take **more than 2 OHS classes**, **this will affect how many Pierce classes you can take!**

When you receive your Enrollment Verification form, please attempt to register for the classes your counselor has listed on your EVF, as they will be **OHS graduation requirements**; if you cannot get into one or more of the classes, then **refer to the last page of the OHS Running Start Handbook** to determine **other OHS equivalents** you can take.