

*Oakwood Elementary
School Pledge*

Oakwood Huskies are
SAFE, RESPONSIBLE, and RESPECTFUL.



2024-2025



2024-2025

1305 E. Vine Street
Lodi, CA 95240
(209) 331-7000

Modified Traditional Instructional Calendar

2024

July

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	EO	19	20
23	EO	EO	EO	EO
30				

October

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

2025

November

M	T	W	T	F
				1
4	5	EO	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

January

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March

M	T	W	T	F
3	4	EO	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

April

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	EO	22	23
26	27	28	29	30

June

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

Vacation Days

- June 3, 2024 - July 29, 2024 - SUMMER BREAK
- September 30 - October 11, 2024 - FALL BREAK
- November 27, 2024 - Non Instructional Day
- November 28, 2024 - Thanksgiving Day
- November 29, 2024 - Board Designated
- December 23, 2024 - January 3, 2025-WINTER BREAK
- March 17 - 28, 2025 - SPRING BREAK
- June 2 - July 28, 2025 - SUMMER BREAK

Holidays

- July 4, 2023 (L).....Independence Day
- Sept. 2, 2024 (L)Labor Day
- Nov. 11, 2024 (L)Veteran's Day
- Nov. 28, 2024 (L)Thanksgiving Day
- Nov. 29, 2024 (L).....Board Designated
- Dec. 25, 2024 (L)Christmas Holiday
- Dec. 31, 2024 (B)Board Designated
- Jan. 1, 2025 (L).....New Year's Holiday
- Jan. 20, 2025 (L) Martin Luther King
- Feb. 7, 2025 (L)Lincoln's Holiday
- Feb. 17, 2025 (L).....Washington's Holiday
- May 26, 2025 (L)Memorial Day
- June 20, 2025 (L).....Juneteenth

LUSD Minimum Days

K-12	EO Elementary Only
08/07/24	9/18/24
09/11/24	9/24-9/27/24
10/23/24	11/6/24
12/04/24	3/5/25
12/11/24	5/21/25
12/20/24	
01/15/25	
02/05/25	
04/09/25	
05/07/25	
05/30/25	

STUDENTS: School year begins July 30, 2024
Last Day of School: May 30, 2025

Oakwood Huskies are Safe, Responsible, and Respectful.

	Safe	Responsible	Respectful
<p>Common Areas</p> <p>Volume: 0 <u>1</u> 2 3 4</p>	<p>Line Checks- hands by side, feet forward, mind the gap.</p> <p>Look where you are going.</p> <p>Walk forward.</p>	<p>Politely remind others to follow rules.</p> <p>Walk with a purpose.</p> <p>Have a hall pass during class.</p>	<p>Allow other classes to learn without distractions.</p> <p>Hold the door open for the people behind you.</p>
<p>Arrival and Dismissal</p> <p>Volume: 0 1 <u>2</u> 3 4</p>	<p>Use sidewalks and crosswalks.</p> <p>Wait with your teacher.</p> <p>Do not go into the street without an adult.</p>	<p>Arrive on time between 7:30 - 7:55.</p> <p>Leave on time at 2:00.</p> <p>If you are not picked up on time, wait quietly outside office.</p>	<p>Use kind words and actions.</p> <p>Wait your turn.</p> <p>Follow adult directions.</p>
<p>Cafeteria</p> <p>Volume: 0 1 <u>2</u> 3 4</p>	<p>Keep hands and feet to yourself.</p> <p>Sit properly.</p> <p>Walk at all times.</p> <p>Eat your own food.</p>	<p>Wait in a single file line.</p> <p>Throw away all garbage (even if it doesn't belong to you).</p> <p>Wait to be excused.</p> <p>Keep personal belongings to yourself.</p>	<p>Wait for staff to bring you in.</p> <p>Wait your turn.</p> <p>Say "please" and "thank you"</p> <p>Follow staff directions.</p> <p>Finish your food at the table.</p>
<p>Office</p> <p>Volume: <u>0</u> 1 2 3 4</p>	<p>Keep hands and feet to yourself.</p> <p>Use tables and chairs appropriately.</p>	<p>Clean up after yourself.</p> <p>Take your belongings with you.</p>	<p>State your purpose politely.</p> <p>Ask permission to use phone.</p> <p>Wait quietly.</p>
<p>Bathrooms</p> <p>Volume: 0 1 <u>2</u> 3 4</p>	<p>Keep feet on floor.</p> <p>Keep water in the sink.</p> <p>Wash your hands.</p>	<p>Flush toilet after use.</p> <p>Return to classroom promptly.</p> <p>Use restroom at recess & lunch.</p>	<p>Knock on stall door.</p> <p>Give people privacy.</p> <p>Put towels in garbage only.</p>
<p>Library</p> <p>Volume: 0 <u>1</u> 2 3 4</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Use chairs and tables appropriately.</p>	<p>Use shelf marker correctly.</p> <p>Return materials to proper place.</p>	<p>Return materials on time.</p> <p>No food or drinks.</p>
<p>Playground/ Recess</p> <p>Volume: 0 1 2 3 <u>4</u></p>	<p>Keep your hands, feet, and objects to yourself.</p> <p>Get adult help.</p> <p>Walk on the blacktop and in the bark box.</p> <p>Stay within designated boundaries.</p>	<p>Only leave the playground area with a note.</p> <p>Use playground equipment properly and return it to the proper place.</p> <p>Eat healthy snacks in designated areas.</p>	<p>Play fairly.</p> <p>Include everyone.</p> <p>Use words to solve problems.</p> <p>Leave bark on the ground and in the bark box at all times.</p> <p>Follow staff directions.</p>

VOICE LEVEL			
0 = silent	1 = whisper	2 = normal talk	3 = classroom talk 4 = outdoor talk

RECOGNIZING STUDENTS - TOP DOG CARDS

The purpose of awarding Top Dog cards is to encourage and reward positive school behavior. It is meant to encourage our entire community to think about and talk about positive behaviors and actions.



When a student has demonstrated being *Safe*, *Responsible*, or *Respectful* he/she can earn a Top Dog card(s). An Oakwood team member will fill out the card by:

- checking one of the Oakwood core values: Safe / Responsible / Respectful
- filling in the student's first name, last name, and room number
- signing the card

Student can use the Top Dog cards:

1. Purchase items or privileges from teachers in the classroom.
2. Purchase items from Husky Student Store (Wednesdays during recess)
3. Place in drop box in cafeteria for a chance to win a prize.

THE HUSKY DEN

Husky Den Programs:

Husky Den Pass Day – Fridays (up to two students from each class can earn a Husky Pass and visit the Husky Den on Fridays)

1. K can visit @ 11:00-11:20 (supervised by counselor or admin)
2. 1-3 can visit @ 12:45-1:15 (supervised by counselor or admin)
3. 4-6 can visit @ 1:30-2:00 (supervised by counselor or admin)

Class Reward Days (Teachers that want to reward the entire class for earning points etc. Must sign up for time in advance. Sign-up form will be located in office break room.

Maximum time available is 30 minutes)

4. Mondays available to K-1 teachers
5. Tuesday available to 2-3 teachers
6. Wednesday available to 4-5 teachers
7. Thursday available to 6th grade teachers

How to Get to the Husky Den:

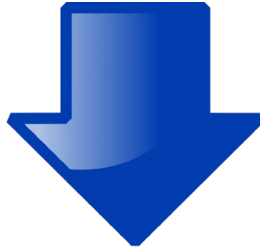
Up to two students can be selected weekly per teacher for overall effort in being...

Safe, Responsible, and Respectful.

STUDENT DISCIPLINE

Reteaching Appropriate Behaviors:

The first step when students do not meet school-wide and classroom expectations will be for school staff to reteach appropriate student expectations. Students will be encouraged to think about the outcomes of their choices and to reflect on how to choose the appropriate behavior when a similar situation occurs in the future. This might look like informal or verbal warnings from school staff.



Classroom Behavior Slips:

After reteaching student expectations, some students will continue to make inappropriate choices. Students that continue to make poor choices might be given a “Classroom Behavior Slip” by a staff member. These behavior slips are a tool for communication with both the student, parent, and staff member giving out the slip. When a slip is sent is filled out by a staff member, a pink copy of this slip will go home for parents to discuss with their student and to send back signed to the teacher. Just like the school staff, the focus is to go back over what the appropriate student expectations are and to reteach behaviors that are appropriate.



Office Referral:

When inappropriate behaviors continue beyond reteaching, informal warnings, and classroom behavior slips, intervention from the principal or vice principal will be referred to the office using an online AERIES discipline referral. This is meant to be a last resort for most behaviors, but some actions (such as fighting, physical violence, threats of violence, etc...) will require office action as soon as possible. When this occurs, teachers will refer students to the office using AERIES and then wait for the student to be retrieved by principal, vice principal, or other administrative designee. If a student receives this kind of referral, the office will make an attempt to contact a parent or guardian regarding the inappropriate behavior and any consequences that come from it. Teachers will also be notified of any outcomes in a timely manner.



House of Givers

Mascot: Snake

Heritage: Brazil



House of Friendship

Mascot: Peacock

Heritage: Spain



House of Courage

Mascot: Lion

Heritage: South Africa



House of Dreamers

Mascot: Wolf

Heritage: France



House of Kindness

Mascot: Dragon

Heritage: Japan



House of Unity

Mascot: Bengal Tiger

Heritage: India



Husky House System



House of Success

Mascot: Bear

Heritage: Greece



House of Uplifting

Mascot: Phoenix

Heritage: Italy

The purpose of the OAKWOOD HOUSE SYSTEM is to foster a sense of community and cultural belonging.

Our goal is to inspire passion and enthusiasm for learning in a safe, engaging environment.

Benefits of the Oakwood House System:

- Generates pride in house, school, and community
- Provides an outlet for creative expression, physical activity, and social engagement
- Creates leaders and contributing members of the community
- Builds confidence, character, and reinforces values
- Establishes a network for students needing help academically and emotionally
- Develops positive relationships
- Reinforces behavior expectations

What's a house MEETING?

A house meeting is only with the members of your house. The purpose is to build community and promote positive school climate. During the house meetings, we will teach and practice the Husky Pact, do team building activities, and practice house chants. House meetings are held 2 times a month.

What's a house RALLY?

A house rally is when the entire school gathers together to celebrate accomplishments, do house cheers, and build whole school community. During house rallies, students sit with their houses. House rallies are held once a month.

What are house POINTS?

House points create a fun and healthy competitive spirit. Students can earn points for demonstrating positive behavior, academic achievement and growth, using good manners, and other examples of the HUSKY PACT. Points are positive and can't be taken away. Points will be tracked using the HOUSE APP. Houses will compete for best house weekly, quarterly, and yearly.



The Husky Pact

1. Always greet people and ask their name.
2. Respond to adults by name; Yes/No Mr. _____ or Yes/No Mrs. _____ or by Yes/No Sir or Ma'am
3. Make eye contact when someone is speaking.
4. Hold the door open for people.
5. Always say please and thank you.
6. If someone bumps into you, say excuse me, even if it was not your fault.
7. If you win, be humble. If you lose, practice good sportsmanship.
8. Congratulate other's success.
9. Appreciate rewards; don't expect them.
10. Respond respectfully to others.
11. Respect other students' comments, opinions, and ideas.
12. Follow along when we read together in class.
13. Answer all questions, written or spoken, with a complete sentence.
14. Complete all your assignments.
15. All transitions will be swift, quiet, and orderly.
16. Be as organized as possible.
17. When a substitute is present, all class rules still apply.
18. Follow school and classroom expectations.
19. During an assembly, stay quiet and attentive.
20. Keep yourself, and the bathrooms, clean and germ-free.
21. Cover your mouth when you sneeze or cough and say excuse me.
22. Be responsible for keeping the campus neat.
23. When walking in line, keep your arms at your sides. Move silently.
24. Respect others' privacy.
25. If you are bullied or have a concern about it, let an adult know.
26. Surprise others by performing random acts of kindness.
27. Respectfully stand up for what you believe in.
28. Always be honest and kind.
29. Learn from your mistakes and move on.
30. Be positive, enjoy life, and be the best person you can be.

Oakwood Elementary School Policies

Conduct Code Violations and Consequences

A student may be disciplined, suspended or expelled for any of the reasons set forth in California Education Code 48900, 48900.2, 48900.3, 48900.4, 48900.7 and 48915. The District will proceed with disciplinary action permitted by the Ed. Code for misconduct even if it is not specifically listed in this Student Conduct Code. Oakwood Elementary School follows progressive discipline as set forth by Board policies. See the Lodi Unified School District's Board policies for information regarding specific offenses.

Students who are suspended from Oakwood Elementary School must check into the school office and meet with the principal and/or vice principal before going to their classroom on the day of their return to school. Students returning from suspension will also be provided continued intervention and support during their unstructured (recess and lunch recess) time; the length of this intervention will be determined by administration.

Cell Phones

Students should keep their cell phones off and in their backpacks during school hours unless they are given permission otherwise by an adult on campus. Students may ask for permission to make calls or send messages after school dismissal when still on campus. At no point is Oakwood Elementary school liable for any damage to a student's cell phone.

Oakwood has a three-strike policy when it comes to cell phones. If a student is using their cell phone during school hours without permission, then:

For a first offense: Students will be given a warning and be asked to put it away.

For a second offense: Students will be asked to take their phone to the office, and a parent or guardian will be asked to come and pick it up.

For a third offense: Students will no longer be permitted to have a cell phone on campus; they will receive 1 day of on-campus intervention.

Chromebooks

Each student at Oakwood has a Chromebook that is assigned to them and should be handled appropriately. Each family has an opportunity to purchase a Chromebook Care Plan (CCP) to minimize costs for damages to or replacements of Chromebooks. Any damages or replacements will be assessed and then appropriately charged to student accounts by the Library Media Assistant.

Payments to repair or replace a damaged or lost Chromebook can be made by visiting the "Parent & Community Resources" tab under "Resources" at the district's website. (lodiUSD.net/parents)

Social Media / District Student Accounts

Oakwood Elementary supports the use of social media for healthy interaction among students and others. Oakwood Elementary does not allow impersonation or the use of its name and/or mascot in social media accounts without prior consent. Accounts using Oakwood's name and/or mascot without permission will be immediately reported for banning, and students found to be responsible will be disciplined.

Oakwood Elementary supports the use of social media in order to build up others and to share stories. Oakwood Elementary does not allow its students to use social media as a platform for bullying. *California Education Code 48900(r)* states that students may be suspended for acts of bullying whether in-person or through electronic means (text messages, videos, social media, etc...). Oakwood Elementary School believes these behaviors to be disruptive to school activities, and students found to be involved in bullying behaviors on district accounts or social media will be disciplined as follows:

- | | |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>For a first offense:</u> | Students will be given a warning and speak with the school counselor about social media use. |
| <u>For a second offense:</u> | Students will no longer be able to take their Chromebook home, and they will be unable to bring a cell phone to school. |
| <u>For a third offense:</u> | Students will no longer be permitted to use their Chromebook in class unless it is specifically allowed by teacher for tests, quizzes, or major assignments/projects. |

Bullying:

Bullying is an ongoing and deliberate misuse of power in relationships through repeated verbal, physical and/or social behavior that intends to cause physical, social and/or psychological harm. It can involve an individual or a group misusing their power, or perceived power, over one or more persons who feel unable to stop it from happening.

Per LUSD Board Policy 5131.2

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.

Not Responsible for Lost/Stolen Items

Oakwood Elementary School and Lodi USD are not responsible for lost or stolen items. Please use caution in bringing expensive or important belongings to school, as they are solely each student's responsibility. This includes items that are confiscated due to a student's refusal to follow school dress codes and/or electronic device policies.

Visitor Policy

All visitors must present a valid government-issued ID at the Oakwood Office and be cleared to receive a visitor's pass. All persons on campus not on official business will be handled as trespassers and cited by the police (*LUSD Board Policy 5142.7*). Oakwood Elementary welcomes parents to visit. Parents wishing to visit specific classes are requested to notify the school one day in advance to receive teacher approval. Students are not allowed to bring visitors or siblings on campus during school hours.

NOTE: The school district does not assume financial liability for any visitor on campus.

Video Camera Surveillance

The Lodi Unified Board of Education believes that such monitoring will deter misconduct and help to ensure the safety of students and staff. At the discretion of the Superintendent or designee, school video recordings also may be used to resolve complaints by students and/or parents/guardians and to help employees maintain discipline. (*LUSD Policy 5131.2*)

Food / Item Dropoff Policy

There will be times throughout the school year when students are encouraged to support the classroom learning environment by bringing items and/or food to the classroom. Oakwood families are expected to partner with the school to ensure that students' instructional day is not interrupted and that they arrive prepared each day.

Students should bring food items for classroom events with them as they arrive to school. Oakwood Elementary does not permit parents to drop off food items throughout the day as this can be disruptive to students' instructional time.

At times, students may need some items from home during the regular school day. Parents should deliver these items to the office for students. The Oakwood office will then email teachers for students to pick up these items during their recess or lunch recess.

Nutrition Policy – Candy and Chewing Gum

Oakwood Elementary School supports student health and nutrition as stated in the Lodi Unified School District's Board Policy (*LUSD Board Policy 3550*). Students are not permitted to bring candy to school, and they will be asked to put any candy back in their backpack to take home. Oakwood parents will be notified when this occurs. Students are not permitted to chew gum on campus at any time.

Student Dress Code:

Oakwood Elementary School believes that the way students dress for school influences their behavior and learning. Oakwood also believes that its dress code policy helps in promoting the most productive learning environment and student safety, as well as discourage theft, peer rivalry and/or gang activity. Students are expected to come to school dressed in a manner that assures adequate modesty. Student dress that causes disruption to school activities or leads to unsatisfactory behavior is inappropriate and is not to be worn. Violation of Oakwood's dress code policies can result in a warning or discipline for willful defiance of school authority.

Violation of the Oakwood Student Dress Code policies will result in:

- | | |
|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>For a first offense:</u> | Phone call home to request a change of clothes. |
| <u>For a second offense:</u> | Phone call home and a parent meeting will be requested. |
| <u>For a third offense:</u> | Student will receive 1 day of on-campus intervention (student will be removed from classroom setting and will continue learning in an alternative setting) |

Inappropriate Content

Clothing will be free of advertisement or references of alcohol, tobacco, drugs, drug paraphernalia, money, weapons, gang themes, degrading statements or images of any gender, profane language, sexually suggestive, or racially suggestive words or images. Students may not exhibit any dress, grooming, hand gestures, student created work/art pieces, which disrupts or tends to disrupt the educational process or affects the health and safety of persons or the safety of the campus.

Hats / Hoods / Head Coverings

Oakwood students are to remove hats, hoods, or other head coverings while inside of indoor spaces (the classroom, lunchroom, office, etc...). Oakwood encourages students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. Students may wear hats, hoods, and other head coverings outdoors at any time. Head coverings for religious observances are permitted in all areas of the school.

Footwear

Student footwear should promote safety and movement. Students at Oakwood should always wear tennis shoes. Other types of footwear such as sandals, Crocs (or other sandal-style rubber shoes), heels, Heelys with wheels (these may be worn with wheels removed), etc... are not permitted.

Tops

Chests, backs and midriffs must be fully covered, and all tops must have a minimum of a 1-inch strap. Male tank-top undershirts will not be permitted. Bandeau or crop tops are not permitted to be worn under shirts to expose the sides/backs of students. Strapless, halter, single strap, off the shoulder, low cut, and see-through tops are considered to be inappropriate and must not be worn at Oakwood Elementary.

Pants

Oakwood Elementary School defines appropriate length for shorts/skirts as follows:

When standing up straight with arms to the sides, the length of a student's shorts/skirt must not be above their own fingertips.

All pants, shorts, skirts must be worn at the waist level. Clothing must fit appropriately and be worn in the way they were intended. Sagging clothes (shorts/pants worn below hips) will not be permitted. Students are not permitted to have clothing items hanging from their pockets or pants/shorts/etc... at any time.

Student pants or shorts that are distressed or ripped by design should not reveal any portion of a student's legs as determined by the definition for appropriate length as seen above.

Facial Make Up

Wearing facial make-up is not encouraged as it can be a distraction. Bringing make-up to school is not permitted and needs to remain at home.

Purses

Purses are not permitted at school. Any items students need, can be kept in their backpack.

Oakwood Elementary reserves the right to amend or change school policies. Parents will be notified of policy changes via email and Oakwood's website.

Parents can access these policies at any time through the school's website.

Oakwood Attendance Policies:

Good attendance and acceptable behavior are the keys to academic scholarship and overall success at Oakwood Elementary School. Teachers who notice issues with attendance are encouraged to reach out to parents and offer support or school resources. Parents are reminded that it is their responsibility to see that their student attends school daily on time and to report absences or truancy. Online attendance and grade viewing access are available through the Parent Portal in Aeries.

To clear absences or when arriving late

Submit a parent/guardian note, (written and signed by parent/guardian only), email or phone the Oakwood Office when absent or arriving late.

Students who are absent more than 14 days/occasions during a school year will be asked to provide medical verification. If verification is not provided, absences will be posted as unexcused. Students have 10 school days to clear absences or tardies with the office; and exceptions cannot be made past the 10-day period.

Students arriving late should go to the front gate and receive a pass before heading to their classroom.

Student Attendance Codes

Use the following list of codes to better understand your child's attendance reporting when viewing their profile in AERIES.

Excused Codes:

F	=	Funeral
M	=	Medical Appointment / Dental Appointment
I	=	Illness – Cleared within 10 School Days
N	=	On Campus
P	=	Pre-arranged Absence or Tardy
J	=	Excused Tardy
V	=	Field Trip / Activity
C	=	On-campus Intervention
S	=	Off-campus Suspension

Unexcused Codes:

A	=	Unaccounted for Absence
T	=	Unexcused Tardy (less than 30 minutes)
L	=	Unexcused Tardy (more than 30 minutes)
U	=	Overslept / Car Trouble
R	=	Truant