



## EIC Agenda and Minutes for 5/1/24



**Action Items for IC members: Finals & Graduation Week Schedule, Retreat**

**Topics: New Grad Requirements, Tutoring, Duty/Monitoring Time, End of Year Priorities, New Staff Orientation**

**Attendees: EIC Members**

**Chair: Patrick McElwee**

**CoChair: Reid Figiel**

**Acting Secretary: Patrick McElwee**

**Schedule 60 minutes**

### Meeting to Order

Time:	Minutes	Activity
7:30-7:35	5	<ul style="list-style-type: none"> <li>● Call to order -               <ul style="list-style-type: none"> <li>○ Remaining IC: 5/15 Will need to have this meeting to wrap up things for the year.</li> </ul> </li> </ul>

### Decision Items

Time	Minutes	Item
7:35-7:40	5	<ul style="list-style-type: none"> <li>● Finals and Graduation Week Schedule               <ul style="list-style-type: none"> <li>○ Monday = C Day (Advisory/No Advisory?), Tuesday = Even, Wednesday = Asynch/Graduation, Thursday = Odd, Friday = 1st Period finals</li> <li>○ OR Monday = Odd, Tuesday = Even, Wednesday = Asynch/Graduation, Thursday = C Day (Advisory/No Advisory?), Friday = 1st Period finals</li> <li>○ Monday, 20th = Modified C-Day with No Advisory. Going to follow C, B, Asynch, A, 1st Period Finals</li> </ul> </li> </ul>
7:40-7:45	5	<ul style="list-style-type: none"> <li>● Beginning of Year PD Options               <ul style="list-style-type: none"> <li>○ August 1st and 6th can be switched:                   <ul style="list-style-type: none"> <li>■ August 1st: Site-Based Orientation and Site-Determined PD/Registration and/or the recommended Middle and High School Jump Start day as determined by the Instructional Council. (Jump Start days require all staff participation.)</li> <li>■ August 6th: Educators' Plan/Prep Day</li> <li>■ August 6th will be Plan/Prep Day for teachers.</li> </ul> </li> </ul> </li> </ul>

7:45 - 7:55	10	<ul style="list-style-type: none"> <li>● Goal Focus Retreat?</li> <li>● Torres - Hold off and try to bring IC back a day or two before all teachers return. Suggestion = <b>Tentatively for 31st of July.</b> (IC Rep, Dept. Chair, 90-Day Plan hopefully in attendance)</li> <li>● Focus = Graduate profile, school goals, what's important for students.</li> </ul>
<b>Discussion Items</b>		
		<ul style="list-style-type: none"> <li>● PD Focus</li> <li>● Torres - Ideas and topics for PD <ul style="list-style-type: none"> <li>○ Formative assessment, engagement strategies, changing demographic of Eldorado. What are our priorities that we can tackle early in the year?</li> </ul> </li> <li>● English - Admin focus, student focus, and staff focus groups.</li> <li>● Send thoughts or ideas to Patrick, Reid or Juan.</li> </ul>
7:55-8:05	10	<ul style="list-style-type: none"> <li>● New Graduation Requirements beginning in 2025/2026 Cont. <ul style="list-style-type: none"> <li>○ What does the future of our department look like?</li> <li>○ Math -</li> <li>○ What's the one class our students should have access to that we should develop?</li> <li>○ Math - Math modeling class, Pre-Algebra class (Giving the students a choice to continue taking math without having to enroll in Algebra 2). Expanding our computer science program.</li> <li>○ Counseling - Change the perspective of math and create a math class that will help students gain the basic skills that they have not fully grasped before coming to high school.</li> <li>○ Science - Create an option to have an integrated science structure. 3 sciences taught consecutively to build off one another. Astronomy and Geology could be added in and delved into more fully.</li> <li>○ PE - Introduction of a Health 2. (Based off district decisions)</li> <li>○ Social Studies - Restructure social studies path. (based off district decisions)</li> <li>○ Social Studies - Giving students the opportunity to select a Social Studies elective their freshmen year.</li> <li>○ Patrick - If your department is interested, create a plan within department in the restructuring of progression of classes.</li> </ul> </li> </ul>
8:05 - 8:10	5	<ul style="list-style-type: none"> <li>● Tutoring Plan Follow Up <ul style="list-style-type: none"> <li>○ 9 People have indicated interest</li> <li>○ Next Steps?</li> </ul> </li> </ul> <p>Start tutoring with these 9 staff so we can establish that we are offering tutoring. We would like to begin this school year and continue building on tutoring for the Fall semester.</p>

		If you hear of more people wanting to tutor, please send to Patrick. Those teachers will be sent to Juan to establish and continue developing the tutoring plan.
8:10-8:15	15	<ul style="list-style-type: none"> <li>● New staff orientation team Follow Up <ul style="list-style-type: none"> <li>○ Reid sent out information for people that are interested in being a part of this team. PLEASE review document Reid sent.</li> <li>○ PE is working with Harmon to get some details.</li> <li>○ Request at this point is for possibly up to half a day for conducting this orientation.</li> <li>○ Juan: Handbook is coming</li> <li>○ Fine Arts: Sheldon Richards would like to help new teachers understand class fees.</li> <li>○ Frances Wilson is willing to run a Synergy Workshop (Maybe this is good for all staff PD? Maybe a “foundational” version and a “refresher” version)</li> <li>○ Reid will follow up with Admin regarding Structures/Time Frame etc.</li> </ul> </li> </ul>
8:15-8:25	10	<ul style="list-style-type: none"> <li>● Developing Instructional Goals - Communication/Flow, Timeline</li> </ul> <div style="text-align: center;"> </div> <ul style="list-style-type: none"> <li>■ Revisit Eagle Code and EHS Vision &amp; Mission (Review Department Feedback from Meeting)</li> <li>■ Report out on Department Chair</li> <li>○ “Graduate” Profile</li> <li>○ Retreat</li> <li>○ Continue bringing this conversation up in PLC’s so we can have ideas to build off of for the retreat or the Fall semester.</li> </ul>
<b>Adjournment</b>		
<b>Time</b>	<b>Minutes</b>	<b>Item</b>
8:25-8:30	5	<b>Brief Recap, Review Minutes Reminder and Thank yous.</b> <u><b>Next year schedule Info</b></u> <b>Torres - The expectation is that the schedule will be from 8:40 - 3:25. Teachers will all be doing a 15:00 duty time throughout each school day.</b>

		<b>Graduate Requirements are changing for the Freshman class of 25/26</b>
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**Next meeting: 5/15**

**Attendance:**

Administration: Juan Dominguez-Torres, Angela Adcox, Paul Burrows, Cory Donley

ATF Rep: Patrick Mcelwee (Chair)

Social Studies: Kenneth Ortega, Jake Weber

CTE: **Aaron Orosco**

Math: Rachel Godwin

Language Arts: Maria Johns

Science: Eric Holmes

MCL: Israel Ibarra

Fine Arts: Emery Edwards

PE/Health: Reid Figiel

Special Ed/Gifted: Cherie Harris

Counseling: Lori Montoya

Parent Rep: TBD

Student Rep: Haley King-Mead/Helena Dambmann

**\*\*Highlight in Yellow = ABSENT\*\***