



# Ottawa Hills Local Schools

## Personnel and Human Resources/Finance Combined Committee Meeting May 9, 2024 8:15 a.m. Village Green Conference Room

### AGENDA

#### 1. Meeting Called to Order

Attendees: Kathy Lathrop, Katie Timmers, Adam Fineske, Tom Siloy

#### 2. Items for discussion

##### A. Discussion with Jeremy Bauer about class sizes

###### a. Review class size numbers at elementary as of this week

###### i. [Enrollment over time](#)

###### ii. 2024-2025 Classroom Projections

###### b. **Class Size Idea**-shifting a current teacher up to keep 4 sections and hiring a new teacher but capping hiring to up to 5 years experience to still gain cost savings with retirement

##### B. Posting and hiring ½ time Math Tutor/Intervention at JHHS for Foundry (8-12 noon daily) with ESSER grant funding and other savings after discussion from Tom and Adam

##### C. Discuss overall class sizes at the JHHS and tuition student request consideration

###### a. Incoming 7th grade- 80

###### b. Incoming 8th grade- 68

###### c. Incoming 9th grade- 79

###### d. Incoming 10th grade- 90

###### e. Incoming 11th grade- 85

###### f. Incoming 12th grade- 83

###### g. **Total projected: 485** (current enrollment is 485)

##### D. Update on athletic director support plan- holding on this

##### E. Discussion on Insurance Moratorium earned, what month to take it (\$184,000 in savings)

##### F. Discussion around Payroll/HR position

##### G. Update on Fitness Center Coordinator position (Jan 1, 2025-June 2025)

##### H. Monthly Financial Updates from Tom

##### I. Current financial forecast with these budget updates included (and changes to admin handbook that will impact 2024-2025 budget)

3. Items for possible Board approval

A.

4. Additional items, issues or concerns

A.

5. Adjournment

Meeting adjourned at: