



## BYLAWS

### BOARD POLICY – ORGANIZATION

BP 9100

The County Board of Education shall hold an annual organizational meeting, which shall be the first meeting on or after the second Friday in December. (Education Code 1009)

At the organizational meeting, the County Board shall:

1. Elect a president and, as applicable, other officers from its members through a process that shall not involve voting by secret ballot or the mail ballot
2. Announce the County Superintendent of Schools as secretary and executive officer of the County Board
3. Authorize signatures
4. Develop a schedule of regular meetings for the year
5. Develop a County Board calendar for the year stating the time when important governance matters will be addressed
6. Designate County Board members to serve on County Board standing committees and, as appropriate, to represent the County Board on interagency committees of which the County Board is a member or to which the County Board is invited to participate

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#### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **Management Resources**

Attorney General Opinion  
Website  
Website  
Website

#### **Description**

68 Ops.Cal.Atty.Gen. 65 (1985)  
[CSBA District and County Office of Education Legal Services](#)  
[CSBA](#)  
[California County Boards of Education](#)

#### **State**

Ed. Code 1007  
Ed. Code 1009  
Ed. Code 1010  
  
Ed. Code 1011

#### **Description**

Elections  
Annual organizational meeting; date and notice  
County Superintendent- ex-officio secretary and executive officer  
Regular meetings

Gov. Code 54950-54963

[The Ralph M. Brown Act](#)

ADOPTED BY COUNTY BOARD: July 3, 1975

REVISED: April 3, 1980, April 7, 1994, December 13, 2019, March 14, 2024