

## EVALUATION OF SUPPORT STAFF

The performance of each non-certified person shall be monitored throughout the year. The employee's immediate supervisor is responsible for a formal written assessment of the employee's performance based on their specifically assigned duties, which will be submitted according to District procedures.

It will be the responsibility of the Superintendent to implement appropriate evaluation procedures for non-certified staff.

This policy may be superseded by a collective bargaining agreement.

Adopted: 5/15/06  
Reaffirmed: 4/06/09  
Revised: **5/06/2024**