APPROVED: 3/29/24

FACILITIES SUBCOMMITTEE MINUTES

Gilroy Unified School District
9 a.m Friday, Feb. 2, 2024

PRESENT

Maribel Guizar
Alvaro Meza
Anisha Munshi
Paul Nadeau
Anna O'Connor
James Pace
Linda Piceno
Aurelio Rodriguez
Marissa Van Patten
Matt Woolman

CALLED TO ORDER: 9:25 a.m.

SECTION 1: APPROVAL OF MINUTES & TIME CERTAINS

ITEM #	ITEM
1a	Approval of minutes: Jan. 12, 2024

MINUTES

- Linda moved to approve. James seconded.
- All moved to approve.

SECTION 2: FACILITIES (PAUL NADEAU)

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
2a	Facilities Master Plan Process	N/A	N/A	N/A	N/A

MINUTES

- The master plan was last updated in 2016.
- The plan is a detailed property list to help set value for insurance coverage, for repairs like HVAC or flooring. It also helps the district set priorities for upgrades and repairs.
- Staff would like to see an updated master plan to include better demographic data. A master plan would be a process that would last a year to a year and a half.
- The project would go out to bid because it could cost as much as $100K or more.
- Next steps: Matt and Paul will compile a list of projects by grade level and site-by-site, ordered by priority.

2b	Balance of SVMS funds	South Valley MS	N/A	N/A	N/A

MINUTES

- $1.3M is left in this project budget after the last few items are paid. If it is not needed for this project, it will go back to the general bond fund to be used for other projects.
- The site is wired and has infrastructure for solar.
- Next steps: Paul will research costs for installing solar system at this site.

2c	Resolution to change OPSC representation from Dr. Flores to Dr. Munshi	N/A	N/A	N/A	N/A

MINUTES

- This to officially update Dr. Munshi as the district representative.
- Next steps: This will go to the board for approval.

SECTION 3: MAINTENANCE (MATT WOOLMAN)

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
3a	5-year roofing plan update Request budget for summer 2024 **INFORMATION ONLY**	District-wide	Tremco	TBD	TBD

MINUTES

- District-wide roofing projects were organized by priority.
  - Immediate replace or restore: $1.6M. Includes Eliot ES,
  - GPS gym and ADB/South County Annex.
- Next steps: Staff will put together bid packages for the projects that need immediate attention.

SECTION 4: FACILITY MODIFICATION REQUESTS (MARISSA VAN PATTEN)

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
4a	Request for additional trees	Las Animas ES	TBD	TBD	TBD
MINUTES • The site is asking for additional trees throughout the campus, including on the playing field. • Next steps: The committee does not approve this request.					
4b	Mural renderings for approval	Luigi Aprea ES	TBD	$10,500	Goal 3 & LAPC
MINUTES • These are renderings for two mural proposals at this site. • Next steps: The committee approves the Bulldog Way proposal. The committee does not approve the Character Counts proposal.					
4c	Mural rendering for approval	El Roble ES	Shile Cifuentes	$9,257	Goal 3
MINUTES • This rendering is for 4th-5th grade mural project, based on monuments. • The committee would like the American flag to be in correct colors. • Next steps: The committee approves this proposal with the American flag in correct colors. Marissa will confirm with Camille if the labels on the rendering will be on the mural or not.					

NEXT MEETING: Friday, March 29, 2024