

Lakeland Elementary 2023-2024

Parent and Family Engagement Policy

Title I schools are required to engage the parents and families of Title I students during the development or revision of this policy through meaningful consultation. This consultation occurs when conversations are held before decisions are made, which ensures joint decision making and policy development. We encourage schools to include other relevant activities and actions that support engagement and strengthen student achievement.

Lakeland Elementary is committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if school and home work together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I. Description of how the District and School will Implement Required Components

1. Lakeland Elementary will engage parents and families who have Title I students in developing/revising the district and school policy.

Explain how and when this will occur.

The Family Engagement Policy will be revised each summer for the following school year. Parents will be able to view the policy throughout the year and give input before the revisions occur. This could be in the form of a survey, in person during conferences or family events, and/or meetings.

2. Lakeland Elementary will convene an annual meeting, at a convenient time, when the parents of participating children are available to attend. The Title I annual meeting will inform parents about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved.

Describe when and where the annual meeting will be held. (early in the school year)

Title I programming will be explained during fall back to school meetings. These meetings occur for two days prior to the student start of the school year. Title I teachers will have a station set up where they share the plan with families and have a place for them to leave feedback. Classroom teachers will review parent and student rights and responsibilities. Back to school meetings for the 23-24 school year are scheduled for Tuesday and Wednesday, September 5th and 6th, 2023.

3. Lakeland Elementary will offer flexible meeting times during morning, evening or weekends and may provide transportation, child care or home visits.

Describe actions.

The Title I meeting during parent/teachers meetings in the fall will be an open house style on Tuesday and Wednesday, September 5th and 6th, 2023, allowing for many options for families. If parents need transportation and/or child care in order to attend an event, we work with those families individually to find a solution.

4. Lakeland Elementary will involve parents in the planning and review of the school improvement plan and the joint development of the schoolwide plan. If the schoolwide plan is not satisfactory to the parents, submit comments on the plan when submitted to the district. [Section 1114(b)]

List activities, such as workshops, conferences, classes, website materials, equipment or other materials may be necessary to ensure success.

Parents will have the chance to give input on Lakeland's School Improvement Plan each year. The plan will be shared to parents with a link to submit comments. These comments will be considered when revising the plan.

5. Lakeland Elementary will provide assistance to parents of Title students:

- a. Timely information about programs offered to engage in their child's education.
- b. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
- c. If they request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child's education.

List activities, such as workshops, conferences, classes, website, including any equipment or other materials that may be necessary to ensure success.

During back to school parent meetings and parent/teacher conferences throughout the year, teachers will inform parents about the grade level standards, curriculum, and assessments. Parents will also be informed of their children's academic level, progress, and plan for growth throughout the year. If parents have questions outside of these meetings/conferences, additional meetings will be held.

Parent Meetings/Conferences are scheduled for:

September 5th and 6th, 2023

October 12th, 17th, and 18th, 2023

February 13th, 15th, and 16th, 2024

Part II. Description of the Shared Responsibilities for High Student Academic Achievement

Lakeland Elementary will jointly develop with Title I parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the State academic standards. The compact should:

1. Describe the curriculum and instruction that help their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child's education at home and at school.
2. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:

- a. Conduct a parent-teacher conference, at least annually, during which time the compact is discussed as it relates to the individual child.
- b. Provide frequent reports to parents on their children's progress.
- c. Provide information on how parents can contact staff and staff can best contact parents, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- d. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

Describe when and how the compact will be created and shared with parents.

The compact will be shared with parents and students during back to school meetings on September 5th and 6th, 2023. Interpreters are at these meetings and will assist in ensuring all parents understand regardless of language. Reports on academic progress will have at least twice a year in a formal meeting setting. Parents are welcome to have more conversations in addition to that if they wish.

Part III. Accessibility

Lakeland Elementary will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Describe actions.

Parent/family engagement activities will be held throughout the year. These events may take place during parent/teacher conference times, outside of the school day, and/or during the school day. Some examples of these events may include math and reading activities to do at home, family engagement nights, or classroom family experiences.

Part IV. Adoption

The Lakeland Elementary Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On _____, the Lakeland Elementary Parent and Family Engagement Policy will be in effect for the period of the school year.

Lakeland Elementary will distribute this policy to all parents of participating Title I children and make it available to the community.

(Signature of Title I Authorized Representative)

(Date)