Meeting Summary

Project Name:	Boulder Valley School District – Boulder TEC
Project No.:	23-0207
Subject:	DAT 04
Location:	Boulder TEC Admin Office
Meeting Date:	April 25, 2024
Issue Date:	May 6, 2024
From:	Jackie Squires / Cuningham
Attendees:	Charles Zachemsky, Kris Stoppenhagen, Ming Scheid, Arlie Huffman, Amy Buss, Aubree Ellis, Darrin Rasmussen, Dan Rosseau, Ash, Robin, JT Alexander, Felix Rojas, Aaron Peterson, Nadine Abell, Alyssa Maristela, Hailey Wrasman, Jackie Squires
Copy To:	File, Charles, JT, Felix, Nadine, Alyssa, Hailey, Kari-elin Mock

The following notes summarize our fourth Design Advisory Team (DAT) meeting on April 25th.

A. Welcome / DAT 03 Highlights: Jackie welcomed back the team to DAT 04, reminded them of the guidelines for our time together, and gave a brief overview of the activities and outcomes from DAT 03 including:

1. A reminder of the floor plan refinement and discussion about the pathway locations presented last time, along with the feedback from the DAT and consensus around Option 1 which co-located medical, biomed and PT.
2. The 3 interior concepts that were presented, along with the consensus for Option 2 which was a good middle ground between not colorful enough and too much color. There was also good feedback about natural materials, use of wood in key locations and pops of color.
3. We also looked at different areas around the building for activation and flexible spaces. Some key comments from that discussion included the popularity of booths and nooks, providing ample area for storage as well as display and a professional and exciting environment.

B. Design Updates- Floor Plans: Nadine reviewed the current proposed floor plans that were updated based on feedback from DAT 03 as well as further development and thought about programs, and existing building constraints. Some feedback from the discussion included:

1. ARHS Space: We had a discussion about how much space Arapahoe Ridge High School needed and whether the space currently shown for them breaks up the Boulder TEC spaces to the north from those to the south. The design team is still getting information about ARHS's currently programmed spaces, requirements, and future needs. They will continue to work with Arlie and the district to understand the program needs and how it best fits within the overall building layout.
2. General Approval: Overall the DAT approved the pathway locations and adjacencies.
   a. Additional study is required for the Video Production space, including the booth size and location.
   b. Construction does not need two classrooms, and would prefer to change one classroom to be open space incorporated into the larger build space.
   c. We discussed restrooms – some are being added and some removed. We will continue to look at travel distance from classrooms to restrooms throughout the building. The DAT noted that inclusive style restrooms are preferred (more private).

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d. All spaces will continue to be refined as we begin user group meetings with each pathway to dive deeper into the details and requirements within each pathway / spaces.

C. Design Updates – Exterior Design Exploration: Nadine presented some thoughts for design options for the exterior of the building. We have heard in other meetings that this project should increase the "curb appeal" as well as bring more attention to the fact that this is the CTE center for the district. Additionally, there have been comments about creating a more pleasing and welcoming entrance at the front of the building. Nadine talked about areas for exterior signage (on the building and a monument sign), ways to update and enhance the exterior façade, ideas for simplifying and beautifying the main entrance, and thoughts about enhancing the landscape around the main entrance. Feedback from these ideas and images included:

1. The DAT liked the idea of exterior signage with a large logo.
2. We talked more about the main entry and how it should feel welcoming but also feel like a CTE center. Consider use of steel to highlight the entry in some way.
3. The current planter boxes often have dead plantings in them, so consider something else or a rock garden, etc.
4. People do not sit at the tables near the front because they are right in front of the offices. Consider other uses for this "patio" space such as a rock garden.
5. The circle at the main entrance is not in good shape, so we should consider paving it.
6. The path from the upper level (print shop area) to the lower level (main entrance) goes to nowhere. It is a well-traffic area, but the path should be relocated to make more sense and become more useful. This is especially true since all students will now be entering through the main entrance, but there is a lot of parking near the print shop area.
7. The DAT liked some options for the grassy hill that included collegiate looking seating which may or may not include terraced seating. This hill and path area should continue to be studied.
8. The DAT also noted that traffic on campus is an issue and there are several places that aren't ideal including the stop light and immediate turn to get to Boulder TEC as well as other pinch points.

D. Design Updates - Interior Design Development: Hailey recapped Option 2 of the interior design options and some of the images and ideas that the DAT liked. She then presented additional imagery and materials for the entry lobby + café, activated spaces throughout the building, the commons, and classroom + lab spaces. We also talked about different ways to bring in wayfinding and pathway identification. Comments from the DAT included:

1. Generally, the DAT liked the images that Hailey showed and said that is the right direction.
2. The wood slats in the common areas continue to be well liked. Along with writable surfaces on the walls and polished concrete floors.
3. We discussed preferred options for branding which included:
    a. Branding by trades instead of by pathway, for instance, Healthcare and Skilled Trades. This could be color selection as well as signage and wayfinding.
    b. Each pathway would then have a logo or icon to bring identity and pride
4. Signage should be designed or installed so that it can be changed without too much hassle. Pathways may change, so we want the signage to be able to be updated.

E. Next Steps

1. Cuningham will take the feedback from the discussions and continue to develop the design.
2. A presentation to the district leadership team to give them an update on the project and get their input on key decision.
3. User group meetings with pathway teachers to discuss the particular needs of their pathway including spaces, size of spaces, equipment, layout, etc. These will occur mid-May and have been scheduled.
4. DAT 05: We will reconvene again in the fall for DAT 05 to present the updates on the project.
5. Happy Summer Break!

Attachments

A. PDF of the DAT 03 presentation

The foregoing is believed by the author to be an accurate and materially complete reflection of the discussions described. Requests for any corrections or additions to this document should be forwarded to the author within five business days. Thereafter, this document shall be deemed the official record of the discussions described herein.