



## Confidentiality Agreement

I acknowledge that, as an employee of the Regional School District #14, I may be provided with confidential student information in instances where I have a legitimate educational interest in knowing such confidential information. Confidential information may be made known to or learned by me via various sources including, but not limited to, electronic media, interoffice communications, internal publications, and verbal interactions. I further acknowledge that making this information known or available to others who do not have a legal right to that information may violate the Family Educational Rights and Privacy Act of 1974 (FERPA), other Federal and State Laws and Regional School District #14's Board of Education Policies.

Therefore, I agree that I will not reveal, make known, or provide access to confidential information except to those having legal or otherwise permissible right to that information. Furthermore, I agree not to access confidential information for any reason other than the performance of my duties as an employee of Regional School District #14 in instances where I have a legitimate educational interest in the information.

By signing this Confidentiality Agreement, I acknowledge that I have read and understand it. I understand that my failure to comply with this agreement may subject me to discipline in accordance with Regional School District #14's Policies and may affect my future access to confidential information and/or Regional School District #14's information systems or databases.

---

Employee's Signature

---

Date

---

Print Name