

Addendum 2
BUUSD Board Meeting
May 8, 2024

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

05/02/24

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Savannah Eng Location: Spaulding High School

Submission Date: 5/2/24 Administrator Action/Checklist Complete: ☒ Y ☐ N

Position: Math Teacher Grade (If Applicable): HS

Endorsement (If Applicable): Math 7-12 ☐ Hourly-Non Exempt ☒ Salary-Exempt

Hours Per Day: 7.5 Scheduled Hours: 7:35 a.m. to 3:05 p.m.

Account Code:

Replacement? ☒ Y ☐ N

If Yes, For Whom? Ryan Dunlea (teaching assignment moved to Phoenix Program) Salary Rate: \$ Transfer

Administrator Approval: Mari Goodridge Miller Signature Date: 5/2/24

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH Fy25

Total Years of Experience: 840 Step: 8 Salary Placement: \$ B

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: ☒ Teacher ☐ Para ☐ Replacement ☐ Interim ☐ Offer/Non-Contracted Letters
☐ AFSCME ☐ N/A

Days Per Year: 190 Salary: \$ 57,421.00 Fy25 Contract Days: 190

Teacher: AOE Endorsement: ☒ YES ☐ NO

If No, Required: ☐ Provisional ☐ Emergency ☐ Apprenticeship

Para-Educator: Associates Degree ☐ YES ☐ NO (If NO) → ParaPro ☐ YES has passed ParaPro
☐ NO will need to take ParaPro

Christophe Pennersey
Superintendent and/or HR Director Approval Signature

5-6-24
Date

Certification

Vermont Teacher License (Level II; Grades 7-12)
Illinois Initial Secondary Certificate in Mathematics (Type 09)
-Middle School endorsement in Mathematics

Education

DePaul University, BA
Secondary Education in Mathematics (major) Graduated 03/2011
Dean's List, multiple quarters
GPA: 3.338/4.0

Teaching Experience

Teacher, North Country High School, Newport VT 08/2019- Current

- Collaborated with Math department teachers to improve the efficacy of assessments, lessons, and course curriculum that align to state standards.
- Successfully executed an online classroom through the Google Classroom.
- Created online lessons, hosted sessions for synchronous learning, and utilized online resources for successful student learning.
- Served as a teacher navigator for the Educational Support Team (EST)
- As a teacher navigator, I helped develop and implement different tiers of support for students identified as needing academic, behavioral, or social interventions.
- Used data to preplan, assess student learning, and identify areas to target for re-teaching
- Facilitated Pod activities to foster a positive community, student voice, and restorative practices.
- Executed teacher duties including maintaining parent contact, upholding policies around behavior and school safety
- Worked with students affected by the pandemic to achieve success.

Teacher, Blue Mountain Union High School, Newbury VT 08/2018-07/2019

- Successfully co-taught and executed differentiated lessons and activities for the life skills class
- Trained as middle school math teacher to implement pedagogy supporting students learning to solve problems using multiple modalities
- Used different tools as part of individual PLP's including modified notes, tactile activities, and reference tools such as interactive notebooks.

Teacher, North Lawndale College Prep High School, Chicago IL 08/2016-07/2018

- Used data to adapt teaching to achieve school goals of raising student SAT scores
- Implemented fully standards based curriculum

Teacher, Collins Academy High School, Chicago IL 09/2015-07/2016

Other

- Interested in coaching and leading extracurricular clubs.

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Date Received by Central Office:

05/02/24

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name:	Matthew Bruce	Location:	Spaulding High School
Submission Date:	5/2/24	Administrator Action/Checklist Complete:	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Position:	English	Grade (If Applicable):	HS
Endorsement (If Applicable):	English-7-12 and Social Studies 7-12	<input type="checkbox"/> Hourly-Non Exempt	<input checked="" type="checkbox"/> Salary-Exempt
Hours Per Day:	7.5	Scheduled Hours:	7:35 a.m. to 3:05 p.m.
Account Code:			
Replacement?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N		
If Yes, For Whom?	Alek Fleury	Salary Rate:	\$
Administrator Approval:	Mari Goodridge Miller	Signature Date:	5/2/24

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date		Offer Letter Complete Date		DOH	
Total Years of Experience:	10	Step:	11	Salary Placement:	B15
Hourly Rate: \$		Salary Rate: \$		Seniority Date:	
Contract Type:	<input checked="" type="checkbox"/> Teacher	<input type="checkbox"/> Para	<input type="checkbox"/> Replacement	<input type="checkbox"/> Interim	<input type="checkbox"/> Offer/Non-Contracted Letters
	<input type="checkbox"/> AFSCME	<input type="checkbox"/> N/A			
Days Per Year:	190	Salary:	\$ 65,276	Contract Days:	190
Teacher: AOE Endorsement:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO			
If No, Required:	<input type="checkbox"/> Provisional	<input type="checkbox"/> Emergency	<input type="checkbox"/> Apprenticeship		
Para-Educator: Associates Degree	<input type="checkbox"/> YES	<input type="checkbox"/> NO	(If NO) → ParaPro	<input type="checkbox"/> YES has passed ParaPro	<input type="checkbox"/> NO will need to take ParaPro


Superintendent and/or HR Director Approval Signature

5/6/24
Date

Matthew Bruce

Certified and Experienced Secondary Education Teacher

I am an English/Language Arts and Social Studies teacher with over a decade of teaching experience, during which I have taught every grade from 6 to 11 while being licensed in ELA and social studies. I am excited and hopeful to obtain a long-term position in order to continue my career with a new school district.

Skills

- effective and diverse lesson planning
 - proficient with technology implementation
 - constant focus on data-driven instruction
 - performed well in team leadership role
 - astute at teaching real-world relevance
 - excellent classroom management
 - experience as district assessment writer
 - ability and willingness to adapt to new grades/subjects
 - superb communication with calm, respectful demeanor
 - specialty in the area of gifted-education
-

Teaching Experience

Washington Central U.U.S.D. – Montpelier, Vermont

English/Language Arts Teacher at U-32 Middle School, August 2021 - present

- *taught 7th and 8th grade general English/Language Arts classes
- *worked to effectively differentiate instructions across ability levels in heterogeneous groupings
- *worked in a core team of teachers with looping students in two-year rotations
- *taught academic support classes – focusing on reading, writing, and executive functioning
- *served as a teacher advisor for a consistent small group of students throughout my tenure

North Adams Community Schools – Decatur, Indiana

English/Language Arts Teacher at Bellmont High School, August 2018 – June 2021

- *taught 9th and 10th grade general English/Language Arts classes
- *took on all 9th grade Honors English students during final two years
- *attended graduate program specifically for high-ability/gifted education teaching
- *co-authored all ninth-grade quarterly exams
- *became a “tribe leader” for “Nine Nation” freshmen integration program during final two years

Fort Wayne Community Schools – Fort Wayne Indiana

Social Studies Teacher at Kekionga Middle School, July 2014 - July 2018

- *taught 7th grade world history for three years and 8th grade U.S. history for one year
- *students of my subject regularly outperformed school averages on state standardized tests
- *8th grade team leader during my final year
- *leader of all student behavior intervention meetings during last two years
- *organizer of PBIS activities and celebrations
- *assistant track and field coach and head of school newspaper club
- *part of district’s summative assessment creation team
- *co-author of school’s “Scope and Sequence” standards-alignment programming for social studies
- *worked for four principals in four years and earned superb principal evaluation ratings from each

Reading and Language Arts Interventionist at Lakeside Middle School, February 2014 - June 2014

- *worked specifically with “watch group” or “bubble” students for remediation purposes
- *utilized data-driven instruction to identify target areas for each particular student
- *taught groups from grades 6, 7, and 8 simultaneously
- *led daily instruction mostly through small group rotations

Education & Credentials

Castleton University – Castleton, Vermont (summer 2024 GPA: 4.00)

enrolled to complete a specific graduate course: “Open Windows, Open Minds: Developing Antiracist, Pro-Human Students”

Ball State University – Muncie, Indiana (2020-2021 GPA: 3.85)

worked toward obtaining High-Ability Certification (two classes remaining – may continue in near future)

Indiana Wesleyan University – Marion, IN (2012-2013 GPA: 3.82)

achieved Indiana Transition to Teaching Licensure

student teaching performed as 9th/10th grade ELA teacher at Northrop High School in Fort Wayne, Indiana

Purdue University — Fort Wayne, IN (2008-2012 GPA: 3.43)

Bachelor of Arts in Interpersonal Communication, minor in journalism

Vermont State Teaching License

Language Arts for Grades 7-12

Social Studies for Grades 7-12

Educator ID: 8065338