

**NEWPORT-MESA UNIFIED SCHOOL DISTRICT
MEASURE F CITIZENS OVERSIGHT COMMITTEE**

**MINUTES AND REPORT OF THE MEETING OF
February 26, 2024**

The Citizens Oversight Committee met on Monday, February 26, 2024, in the NMUSD Roderick H. MacMillan Boardroom, 2985 Bear Street, Bldg. A, Costa Mesa, CA 92626.

MEMBERS PRESENT

Abby McGuire - *Parent, Parent/Teacher or School Site Council*
Bea Volper - *Member at Large*
Brett Woods – *Business/Taxpayer’s Organization, Parent*
Daniel Datcu – *Business/Taxpayer’s Organization, Parent*
Despina Crassa - *Business Organization, Parent*
Jeff Marshall – *Business/Taxpayer’s Organization, Parent, Parent/Teacher or School Site Council*
Jim Erickson - *Business Organization, Parent*
Laura Ursini Marroquin - *Member at Large*
Richard Rutledge - *Member at Large*
Robert Ooten - *Member at Large*
Suzanne Gauntlett - *Member at Large (Chairperson)*
Tyler Holke - *Business Organization, Parent*

MEMBERS ABSENT

Emily Norton – *Business/Taxpayer’s Organization, Parent*
Gary Day - *Business Organization, Parent*

ALSO PRESENT

Jeff Trader - *Assistant Superintendent, Chief Business Official, NMUSD*
Lori Horrell - *Administrative Assistant, Facilities Development, Planning & Design, NMUSD*

HANDOUTS

- Meeting Agenda for February 26, 2024 - *Unadopted*
- Minutes from December 4, 2023 Meeting - *Unadopted*
- Estancia Theater Expenditure Report – As of February 26, 2024
- Resolution 14-10-16
- 2023 Measure F Audit
- Form 700

WELCOME AND INTRODUCTIONS

Committee Chair, Ms. Suzanne Gauntlett, opened the meeting at 6:01 pm. Introductions were made by all new and continuing members.

ADOPTION OF THE AGENDA

Agenda for February 26, 2024 meeting was adopted.

ADOPTION OF THE MINUTES

Minutes from December 4, 2023 meeting were adopted.

FISCAL REPORT

- Ms. Christy White, of Christy White Associates, Inc. reported on the 2023 Measure F Audit.
- Mr. Trader reported on all financial activity in regard to the Theater project since the December 4, 2023 meeting.

PROJECT REPORT

Mr. Trader gave an overview on the Estancia Theater project including the following:

- It was requested that links to presentations, floor plans, renderings, etc. be emailed to the new members.
- Members were given a brief explanation on the lease lease-back contract for the theater, as opposed to the usual hard bid process.

OTHER

- Mr. Trader reviewed Resolution No. 14-10-16.
- Selection of Chairperson for 2024:
 - Despina Crassa was elected the Committee Chairperson for the 2024 calendar year.
- Board Presentation: March 12, 2024, 6 pm:
 - Mr. Trader and Ms. De La Sol will provide Ms. Crassa with the appropriate materials for the Board presentation.
- Form 700 was explained and requested to be returned by March 15, 2024.

- Tour of the Estancia Theater Construction Site:
 - On May 6, 2024, members will tour the theater site and also hold the regular committee meeting in the Estancia High School library.
 - The next site tour will be scheduled for September 16, 2024, which is also the date of the committee meeting.
- The members discussed hybrid meetings in person for the May and September meetings and December's meeting will be on zoom.

ADJOURNMENT

The meeting was adjourned at 7:15 pm.