



REPLY TO
ATTENTION OF

**UNITED STATES ARMY
AYNOR JROTC BATTALION
AYNOR HIGH SCHOOL
201 JORDANVILLE ROAD
AYNOR, SOUTH CAROLINA 29511**



AHS-JROTC-SAI

31 August 2020

MEMORANDUM FOR CADETS AND PARENTS/GUARDIANS

SUBJECT: AYNOR HIGH SCHOOL ARMY JROTC COURSE SYLLABUS (SY) 2020-2021

INSTRUCTOR: Lieutenant Colonel David E. Roberts, USA (Ret.)

OFFICE PHONE: 843-448-7126

E-mail: droberts001@horrycountyschools.net *(Contact via email is preferred.)*

droberts001@g.horrycountyschools.net *(Students use this email to contact LTC Roberts)*

OFFICE HOURS: M-F during 1st Block planning period.

OFFICE: JROTC ROOM 219

I will attempt reply within 24 hours but please allow for up to 48 hours over weekends for a reply (if one is necessary). Please send a proper email with your name, class section etc.

COURSE DESCRIPTION: JROTC 3: Prerequisite – Successful Completion of JROTC 2 with a “C” or better, and at least a Junior (11th Grade).

Learn the primary roles of the cadet Battalion Staff and Command positions. JROTC 3 cadets will master platoon and company level drill and ceremony, and assist during Uniform Inspections. JROTC 3 lessons include diversity and conflict management of their assigned cadets as well as learning to effectively plan and manage Service Learning projects. Cadets will learn individual and team presentation/briefing skills. JROTC 3 Cadets will serve as Team Leaders for Team Building activities and primary trainers for drill and ceremony events.

The purpose of the Aynor High School Army JROTC program is to “motivate young people to be better citizens.” Program goals include instilling in AHS Cadets with the desire and abilities to make a positive difference in the world through taking responsibility for actions and deeds. The AHS JROTC program utilizes the US Army Cadet Command JROTC curriculum and texts to accomplish our academic goals. The Program of Instruction is taught using the latest instructional technologies, and focuses on student centered learning in a structured environment. Cadets are provided the opportunity to master the assigned topics and apply them to their daily lives. AHS JROTC strives to develop successful graduates of sound character and moral judgment. We accomplish these goals through professional studies, leadership theory and application, disciplined training, community service, citizenship, and teamwork.

FOCUS: AHS Army Junior ROTC is focused on helping Cadets develop the knowledge, skills, and abilities to achieve their high school and post-secondary education goals. JROTC instructors are committed to this purpose and are prepared to assist every Cadet in achieving his or her goals.

REQUIRED TEXT: (*Access to digital copies will be provided.*)

LEADERSHIP Education and Training 3 (Unit 3: LET 3 – The Developing Leader), US Army Cadet Command, Fort Knox, Kentucky, 2019

LEADERSHIP Education and Training 3 (Unit 3: LET 3 – The Developing Leader) Cadet Notebook, US Army Cadet Command, Fort Knox, Kentucky, 2019

ASSESSMENT AND ACADEMIC INTEGRITY: Students will demonstrate and apply knowledge of principles, processes, and terminology on periodic multiple choice quizzes, midterm exams, and comprehensive final exams. Other grades will be assigned for uniform wear, physical fitness, Cadet Portfolio and class participation.

Quizzes and midterm exams will be conducted online via Google Classroom. Quizzes and exams are open book/open note (unless otherwise directed.) However, quizzes and exams are to be completed individually. Use of notes, textbooks, websites or any other such material during a quiz or exam is encouraged. I am more concerned that cadets learn the material and not that they simply memorize the subject matter. The final exams will be closed book. Use of the text, notes, internet, etc, is prohibited. Security software may be employed to help ensure honest completion of exams and quizzes.

Examples of cheating and attempted cheating include, but are not limited to, the following:

1. Using or intending to use unauthorized information, materials or assistance of any kind for an assignment, quiz, test or final examination;
2. Knowingly aiding or attempting to aid another student who is engaged in cheating.
3. Furnishing false information to any school official, faculty member or administrative office to obtain academic advantage.
4. Forging, altering or misusing any school or district document or record to obtain academic advantage.

Instances of cheating and academic dishonesty will be addressed according to procedures described in the Student Handbook and in accordance with school/district policy.

HONOR CODE: Aynor High School Army JROTC's Cadet Honor Code reads simply that

"A cadet will not lie, cheat, steal, or tolerate those who do."

Cadets accused of violating the Honor Code face a standardized process. First, there is a review of the accusation by a board of Cadet Officers of higher rank. If a Cadet is found guilty, the case will be referred to the Army Instructor (AI) for review. The AI may dismiss the charges or forward the case with recommendations to the Senior Army Instructor (SAI) who has the discretion to either impose sanctions or dismiss the charges.

Definitions of the tenets of the Honor Code

LYING: Cadets violate the Honor Code by lying if they deliberately deceive another by stating an untruth or by any direct form of communication to include the telling of a partial truth and the vague or ambiguous use of information or language with the intent to deceive or mislead.

CHEATING: A violation of cheating would occur if a Cadet fraudulently acted out of self-interest or assisted another to do so with the intent to gain or to give an unfair advantage. Cheating includes such acts as plagiarism (presenting someone else's ideas, words, data, or work as one's own without documentation), misrepresentation (failing to document the assistance of another in the preparation, revision, or proofreading of an assignment), and using unauthorized notes.

STEALING: The wrongful taking, obtaining, or withholding by any means from the possession of the owner or any other person any money, personal property, article, or service of value of any kind, with intent to permanently deprive or defraud another person of the use and benefit of the property, or to appropriate it to either their own use or the use of any person other than the owner.

TOLERATION: Cadets violate the Honor Code by tolerating if they fail to report an unresolved incident with honor implications to proper authority within a reasonable length of time. "Proper authority" includes the Commandant, the Assistant Commandant, the Director of Military Training, the Athletic Director, a tactical officer, teacher or coach. A "reasonable length of time" is the time it takes to confront the Cadet candidate suspected of the honor violation and decide whether the incident was a misunderstanding or a possible violation of the Honor Code. A reasonable length of time is usually considered not to exceed 24 hours.

To have violated the honor code, a Cadet must have lied, cheated, stolen, or attempted to do so, or tolerated such action on the part of another Cadet. The procedural element of the Honor System examines the two elements that must be present for a Cadet to have committed an honor violation: the act and the intent to commit that act. The latter does not mean intent to violate the Honor Code, but rather the intent to commit the act itself.

Three rules of thumb

1. Does this action attempt to deceive anyone or allow anyone to be deceived?
2. Does this action gain or allow the gain of privilege or advantage to which I or someone else would not otherwise be entitled?
3. Would I be satisfied by the outcome if I were on the receiving end of this action?

GRADING: The lecture portion of ROTC 2 consists of weekly readings and short lecture videos or online Zoom meetings. Weekly assignments will be published on Friday for the following week. Cadets will participate in classroom lecture/discussion during the week and take an online quiz or exam the following Friday. Final grades are determined by consolidating academics, physical education, inspections and drill, and leadership scores.

The following grade scale will be utilized:

A > 90%

B 80-89%

C 70-79%

D 60-69%

F < 60

a. **Academic.** Academic grading is based on homework, exams (to include quizzes and a final) projects, and essays. Exams will be administered electronically via Google Classrooms or written True/False, multiple-choice, fill in the blanks, matching and essay questions. Cadets are responsible for completing missed exams due to authorized absence in accordance with School policy and the Student Hand Book. Late assignments/assessments will receive a 10 point deduction.

b. **Physical Education (PE).** Cadets MUST participate to the best of their ability on each PE day. Failure to participate or wear the appropriate attire will result in a “Zero” for that day. Each Cadet is expected to give 100% and will be evaluated on effort rather than performance. Cadets are also required to participate in all five events of the Cadet Challenge each semester.

c. **Leadership points.** Cadets earn points by participating in community and school support events, and for performance above requirements. Cadets lose points by failing to comply with clear requirements or to follow the Cadet Honor Code. The instructors look for and award teamwork, leadership, and positive attitudes. Each Cadet is expected to give 100% and will be evaluated on effort rather than performance.

d. **Uniform Days.** Cadets are required to wear their JROTC uniforms on Tuesdays for inspection and/or on special event days. Cadets who fail to wear their uniform on the specified days must wear it on their next day at school. Cadets MUST arrive to school or the event in uniform. Cadets MUST wear the uniform for the entire school day or event, and MUST leave the school or event in uniform. At the instructor’s discretion, exceptions may be granted for extenuating circumstances. Cadets lose points for each day the uniform is not worn and the non-compliance noted in the grade book. Non-compliance also applies to hair and grooming standards.

e. **Consolidated grade weighting** is indicated below.

- (1) Academics: High grade
- (2) Uniform/Drill: High grade
- (3) Quizzes: Mid grade
- (3) Leadership/Participation: Low grade
- (4) Cadet Challenge/PE/Team Building: Low grade

CLASS ATTENDANCE: Students are expected to attend every lecture and read every assignment. By District and School policy, failure to participate in online lectures, Google Meets, etc. will constitute an unexcused absence. Valid documentation will have to be submitted to the school in order for an absence to be considered excused. Students with excessive unexcused absences may be contacted for advisement. Only with advance notice and prior consent or a written valid excuse such as a documented illness, family emergency, or required school function may arrangements be made to take a test at a time other than the one scheduled. School policy will be followed in allowing a student more time to complete an assignment or assessment. Any makeup exams or other work that may be allowed should be completed as soon as possible. Exams and work submitted late for any reason (other than for an excused absence) will receive a 10 point deduction.

HEALTH AND WELFARE: Please evaluate your own health status regularly and refrain from attending class and other on-campus events if you are ill. Students who miss class due to illness will be given opportunities to access the course online. You are encouraged to seek appropriate medical attention for treatment of illness. In the event of contagious illness, please do not come to class or to campus to submit work or meet with me. Instead, notify me by email about your absences as soon as possible, so that accommodations can be made. Please note that documentation for excused absences may be required. However, you should not come to class if you are feeling sick, even if you have not seen a doctor.

CHANGE IN STUDENT LOCALITY: During the uncertainty associated with our current environment, we must remain flexible and resilient. If, due to community health concerns, we are forced to change our education model I will adjust our program as needed in order to provide the best education opportunities possible. We must be able to shift from streaming or online instruction to in-person or vice versa. It is the Cadet's responsibility to contact me ASAP if your personal situation changes or you need help completing your assignments.

CLASSROOM SAFETY: No food or drink are allowed in the classroom unless authorized by your instructor. We will follow the administration's guidance at all times. Face coverings are required indoors at all times and outdoors when physical distancing is not possible. **(Note: per District guidance students are not required to wear face masks when in their desks unless a 6 foot separation cannot be maintained.)** Compliance with the face-covering protocol is expected. If you do not comply with a classroom rule, you may be asked to leave class and/or reported to the Guidance Office. If you forget your mask, or if your mask breaks on your way to class, there are disposable masks available for your use.

Individuals whose unique and individual circumstances require an exception to the face covering requirement, as indicated by a medical professional, may request an exception in accordance with District ADA policies. Contact the school Administration for more information.

HELPFUL HINTS FOR SUCCESS:

1. The first rule of success in JROTC is:

- a) **be in the right place,**
- b) **at the right time,**
- c) **with the right attitude**

2. Stud early and study often. Effort put forth for other courses may not be sufficient for success in this course. If you get behind it is very difficult to get caught up.

3. Try to see the big picture. Future topics will build on information introduced from the first day forward. This applies to the second semester of the course as well. A thorough understanding of material covered early will prove invaluable in the future.

4. Read ahead before each lecture. Exposure to the material prior to lecture will greatly improve comprehension and aid in more efficient note taking in class. The course syllabus and text book table of content will inform you of the next topic to be covered in class.

TECHNOLOGY: All course content, instruction and assessment will occur online via **Google Classroom**. Communication will occur via announcements on Google Classroom which are also automatically distributed via email when a new announcement is posted. Students should check email and Google Classroom often for new updates.

Students must have a reliable computer or tablet with a dependable internet connection. Each student will have access to a school provided Chromebook. All exams **MUST** be taken on a school provided Chromebook. Plan ahead and ensure you have a reliable way of logging on to Google Classroom and completing your assignments. Also, have a backup plan for internet service in case a problem arises with your connection, whether that means direct connection to cable internet or finding an alternate location to acquire an internet connection. Remember to stay in contact with your instructor. It is important to maintain open and regular communications.

Important: *Loss of wireless internet or other computer issues, real or imagined, are not documented excuses for extensions on assignments or for requests to make up a quiz or exam. Give yourself plenty of time to complete assignments and exams and have a backup plan in case any tech problems arise.*

CURRICULUM: The AHS JROTC curriculum goals include 1) develop good citizenship skills, 2) develop leadership potential, 3) be able to think logically and effectively communicate with others, 4) appreciate the importance of physical fitness in maintaining good health, 5) become familiar with military history and US Military customs, 6) understand the US Military's relationship with citizens, 7) analyze the role of a consumer and how personal finance decisions affect consumers now and in the future.

a. There are four levels of experience within JROTC, organized into Learn, Education, Training (LET) groups by JROTC year group. First year JROTC Cadets are LET 1, second year are LET 2, third year are LET 3 and fourth year are LET 4. Specific descriptions of curriculum and focus for each LET year can be found in the Syllabi for each JROTC class.

b. AHS JROTC conducts four types of instruction.

(1) **Academics.** Academics are performed one to two days a week in a classroom or online settings using the JROTC Curriculum Manager (CM) and US Army Cadet Command provided text books. CM is a state of the art multimedia suite that uses audio, video, and written information to facilitate information learning and retention.

(2) **Physical Education (PE)/Team Building.** In accordance with South Carolina Board of Education guide lines, Cadets will receive a PE credit for successful completion of the JROTC 1 course of instruction. Cadets will participate in a physical fitness activity day about one day per week. PE is focused on achieving and maintaining fitness to maintain good health and team building. Training will also prepare cadets for the Cadet Challenge; a 5 event fitness assessment completed once each semester. Cadets will be required to dress appropriately during physical fitness activities.

(3) **Uniform Day. Inspection and Drill.** Inspection and drill is performed on a weekly basis. Cadets wear their JROTC uniform, are inspected by their cadet leadership, and learn/review basic drill and unit formations. These exercises enable Cadets to master multi-step tasks while learning the importance of attention to detail.

SCHEDULE: Due to COVID 19 we will have to update our daily schedules to comply with CDC, State and local requirements. Please remain flexible as our schedules may change in order to meet this dynamic learning environment.

JROTC 3 Syllabus

Blocks 2 & 4 Semester Course

	Q1	Q2
1	Admin	Chapter 4
2	Chapter 1	
3		
4		
5	Chapter 2	Chapter 5
6		
7	Chapter 3	Chapter 6
8		Chapter 7
9	Final	Final

Block 3A & 3B Year Long Course

	Q1	Q2	Q3	Q4
1	Admin	Chapter 2	Chapter 4	Chapter 6
2	Chapter 1			
3				
4				
5		Chapter 3	Chapter 5	Chapter 7
6				
7		Final	Final	Final
8	Study Week			
9	Final	Final	Final	Final

UNIFORMS: JROTC uniforms are loaned (issued) yearly to all Cadets at no cost. Uniforms include jacket, shirt, pants, shoes, headgear, belt, tie, and earned decorations and awards. White t-shirts and black socks are provided to Cadets the first time that they are issued a uniform, and Cadets are expected to maintain these items for as long as they remain in the AHS JROTC program.

a. **Responsibilities.** Cadets are required to maintain uniforms and return them at the end of the school year. Uniforms are worn throughout the year and as such it is highly recommended to have them professionally cleaned (at the cadet's expense) throughout the school year. Cadets and their parents/guardians will be held financially liable for lost or damaged items. Issued clothing items are professionally laundered once a year (in the summer) by the JROTC program.

b. **Uniform Wear.** Cadets are required to wear the uniform on uniform day and on drill and ceremony competition days (typically once or twice during each semester). Other ceremonial events (as may be scheduled) may also require wear of the uniform.

c. **Physical Education (PE)/Team Building.** US Army Physical Fitness Uniform (APFU) may be issued to AHS Cadets. Cadets will wear APFU (if issued) for all physical fitness training days. This uniform MUST be washed after each wear. If the APFU is not issued, Cadets will wear appropriate clothing on PE days. Appropriate clothing allows freedom of movement for legs and arms, cover the torso, chest, upper arms and upper legs, and be absorbent. Shoes should be designed for athletics, support the arch and foot, and **cover the toe** (no flip flops, sandals, or open toed or heel shoes of any kind.) Cadets will receive a grade of "Zero" for the day if they do not have the appropriate clothing.

INTEGRATED CURRICULAR ACTIVITIES: AHS JROTC provides Cadets many opportunities to volunteer and participate in after school and weekend activities. Ribbons and/or Merits are awarded to Cadets who volunteer for activities. Cadets must maintain a "C" average in JROTC, with no grade of F or combination of more than two D/F grades in all classes to participate in extra-curricular (Drill Team, Honor Guard, Rifle Team, Archery Team, etc.) activities.

- a. **Community Support Events.** AHS JROTC provides opportunities to perform volunteer community service throughout the school year. Community service hours are recorded for national and JROTC awards, and often extra credit points are awarded for volunteer service.
- b. **School Support Events.** The Horry County School District and community relies on AHS Cadets to render honors to our nation. JROTC Cadets raise and lower the National Colors (U.S. Flag) for half-staff occasions. The JROTC Color Guard renders honors during every home football game. The Corps of Cadets may perform a Half-Time ceremony during the Homecoming Football game. Other support events may be requested from our community as needed.
- c. **Team Events.** Cadets have the opportunity to volunteer for Honor Guard, Color Guard, Drill Team, Marksmanship Team, Archery Team, and the JROTC Leadership & Academic Bowls.
- d. **Leadership.** Leadership activities/positions include battalion, company and platoon command, staff, project officer, team commander, platoon leader and sergeant, and squad leader, and team leader. Positions are filled by the Instructors and Cadet Command Staff based on the needs of the organization and the abilities of potential incumbents.
- e. **Social Events.** AHS Cadets are provided the opportunity to participate in Battalion cadet social events, a Winter ball and other social activities throughout the year. Most events are voluntary and typically have no costs associated with them. Mandatory events are considered as part of the Leadership/Participation grade.
- f. **Junior Cadet Leadership Challenge (JCLC).** Committed and qualified Cadets are provided the opportunity to participate in JCLC (aka "Summer Camp") for a nominal fee.

LESSON PLANS: Weekly Training Schedules are produced by the Cadet Battalion S-3 and is posted on the AHS Army Junior ROTC Home Page. Instructors post lesson plans, electronic versions of student text, assignments, quizzes/tests, and resources on Google Classroom. Links and access codes will be provided to parent/guardians at the beginning of each quarter.

CADET LEADERSHIP POSITIONS / PROMOTIONS: Cadets must maintain a minimum of a "C" in JROTC and a school GPA of 2.0 in the current and immediate past academic quarter to be considered for promotion or selected for any leadership position.

INSTRUCTORS:

Senior Army Instructor:	LTC (R) David E. Roberts	droberts001@horrycountyschools.net
Army Instructor:	MSG (R) Karl Wurzbach	kwurzbach@horrycountyschools.net

David E. Roberts
DAVID E. ROBERTS
Lieutenant Colonel, USA Retired
Senior Army Instructor