
BROOKS PTC: BOARD MEETING MINUTES

Thursday, April 18th, 2024

1:30pm – Brooks LGI

- **Welcome / Call to Order – Aundrea Henderson**
- **Approval of Meeting Minutes**
- **Teacher's Update – Lana Lamb**
 - Teachers requested Brain Pop Subscription \$330 approximately for each subscription per teacher. Only requesting for 3rd and 4th if possible for funding for science and social studies. If wants to do whole school \$2, 575.00 – yearly renewal.
 - Dr. McGahee requested additional info from faculty, and this will be tabled before making a formal request from the PTC.
 - Scholastic for 24/25 school year approved to proceed
 - Requested Ms. Lamb to provide details to PTC via email
- **Member Nominations**
 - Jamie Falbo – General Member at Large
 - Elizabeth Abbott – General Member at Large
- **PBIS Update – Kelsey Currie**
 - Confirmation Josh and Gab will be at JH Brooks for an assembly on 5/3/24. Program was given a discount to \$400.
 - Dunk tank scheduled
 - \$135.00 quote, will be at JH Brooks on 5/29/24 with a rain date of 5/31/24
 - 3rd and 4th grade will get to do dunk tank during their availability on that schedule day
 - Invoice was given to Treasurer and payment will be issued to Kelsey Currie so she can pay them directly.
 - Discussion regarding invoice waiting for Ambridge Do It Best
 - 2nd year passing with fidelity with a 90% Tier 1 Sustaining Fidelity
- **New Business**
 - Joanna suggested an event for a school wide assembly – The Esteem Group /Gena Melago <https://theesteemgroup.org>
 - No vote has been completed on any construction plans for 2024/2025 school year.
- **4th Grade Send Off**

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- Secured date and location of sendoff: Kennedy Lanes on 5/29/24
- Sign up geniuses will go out for donations of the swag bags
- Ordering class t-shirts exclusive to the send off and will be distributed/handled by 4th grade committee members
- **Principal's Update – Dr. McGahee**
 - Plans to address special dress days at next faculty meeting
 - PSSA Season in full swing, PSSAs begin next week and the formal training was completed
 - PSSA Pep Rally on goal is to frame the PSSA differently than years prior
 - PSSA schedule is not ideal but will be followed
 - 4/22/24 to 4/26/24 Monday ELA, off 4/23/24, 4/24/24 and 4/25/24 ELA PSSA
 - Take your child to work day, but it is an unexcused absence,
 - Following week is math and science for PSSA
 - Dr. McGahee would like feedback on how the children felt about the assembly for PSSA's
 - Feels there is a need for a better transition for special needs from 4th to 5th. He is teaming up with Middle School principal to bring life skills faculty together to create a transition plan. Today was the first time the life skills students went to the MS to view the school and establish a better experience about understanding that they will be transitioning to the middle school.
- **Field trips**
 - Dr. McGahee advised that any time a student contributes towards a field trip it does not count as a day of school. This will be looked into further for clarification.
 - Discussion held regarding alternative field trip recommendation:
 - Requesting a yearly trip to RMU with activities and a game rather than individual class field trips. The goal is to be equitable across all buildings. It would give alternate opportunities such as assemblies, etc. PTC requested further information as the discussions continues.
 - ▪ K – Science Center 5/15/24
 - ▪ 1 – Pittsburgh Zoo 5/10/24

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- ▪ 2 – Fern Hollow 5/24/24
 - Form is missing for PTC Field Trip
- ▪ 3 – Pittsburgh Bus Tour 5/29/24
- ▪ 4 – Phipps Conservatory 5/23/24
 - Requesting to send PTC forms before issuing slips to parents/guardians. If we have room to budget a cost difference so the student(s) doesn't have to pay, we would like to complete that in the future. Further discussion to be held.
- **Special Dress Days**
 - PTC requested additional days of "Kindness Shirt Days" for next school year
 - PTC requested earlier notice of special dress days
 - Red Kindness shirt day on Monday 4/22/24 to kick off PSSA's
- **▪ Candy/Sidewalk Chalk Committee Update**
 - Will be providing hard candies and chalk the walk.
 - Chalk the walk will be on Sunday 4/21 at Brooks
 - Sign up genius will be going out this week
- **Financial Update – Elizabeth Munto**
 - Dance a thon began - incorporated PayPal this year
 - Approved by Front Door Grants and now can begin to apply for eligible grants.
 - PNC Bank is still being difficult, working on getting banks accounts to be recognized as non-profit.
- **Fun Day Updates**
 - Kona Ice \$1.90 a cup
 - \$2/per student approx.
 - PTC will purchase to utilize tax exempt status rather than Derek ordering.
- **Teacher Appreciation Week (5/6-5/10)**
 - Janelle to Chair - ISO volunteers to assist
 - Sign up genius will be issued
 - Favorite things google form was sent out
- **Yearbooks Committee (Joanna Conti – Chair)**
 - Yearbooks are on sale - \$16 each

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- Requested plan for Melissa Wertz to shadow Joanna next school year to take over the yearbook committee for 2025/2026 school year.
- **Vote in as PTC Member at Large**
 - Majority vote for Jamie Falbo as member at large. Elizabeth's info will be saved and if a position opens up later, we will outreach to confirm interest.
 - JF – Seconded
 - EA – Seconded
- **Next Year Event Dates**
- **Homecoming Carnival 10/3/24**
 - Tentative Plans: Boba, candy bars, prime, and face painting
- **Race For Education**
 - October Date & Event Name TBD - Mr. Blyzwick on board to assist.
- **Fall Fest**
 - Tentative plans: Oct 18th or 25th, 2024. (October 25th is Senior Rec Night for Football)
- **- Holiday Shoppe**
 - Tentative dates: 12/10/24-12/13/24
- **Dance A Thon & Brooks Fun Day**
 - Tentative dates: 5/28 & will potentially be combined for 24/25 with Brooks Fun day -Bon Meade runs a similar format and Dr. McGahee will discuss further before decisions are made.
- **Valentine's Dance**
 - Tentative dates: 2/14/25 Family dance
- **Tentative Fundraising Schedule for Next Year**
- **1 Dine To Donate or Spirit Night each month, 1 Big Fall/1 Big Spring, Halloween Run – Fall 10/11/24 or 10/18/24, Dance A Thon/Fun Day – Spring 5/16/25 or 5/28/25, Spirit Wear All Year with Team Sportswear as the vendor, 1 Fundraiser every 9 weeks for general PTC Funds including: The Dip Ladies, Cards for a Cause, L&K Bundt, Gift Cards, Hoagies, Local Honey, Urban Air, 4th Grade Send Off Exclusive is "That's a Wrap" Rolls, PBIS Exclusive (\$2250 or \$250/month x 9 months) & Pierogies fundraisers, Scholastic Exclusive fundraiser(s), and further fundraisers to be discussed internally with PTC**

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- **Community Events for Next Year: Fall Fest – October, Bowling Night – December, Back to School @ The Park – August (date needed asap), Valentine's Dance – February, Suggestions For April**
- **Open Floor / Adjournment**
 - Fun day PTC will be doing face painting & ISO of volunteers to assist and learn how to do it.
 - Last day of school is a half day that will dismiss at 12 and no lunch
 - Motion to adjourn: Janelle. Seconded: Joanna

NEXT MEETING:

FRIDAY, MAY 10TH @ 1:30PM

GOOGLE MEET JOINING INFO

VIDEO CALL LINK: [HTTPS://MEET.GOOGLE.COM/HDC-RKSS-ZQX](https://meet.google.com/HDC-RKSS-ZQX)