

# MARSEILLES ELEMENTARY SCHOOL DISTRICT #150

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## BOARD OF EDUCATION MEETING AGENDA

201 Chicago Street

Marseilles, Illinois

Band Room

Thursday May 27, 2021 at 6:30 P.M.

### I. CALL TO ORDER

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**1.01 Roll Call Members: Jim Barnes, Cherise Byone, Christy Carpenter, Lawrence Cowie, Bobby Kaminski, Brad Miller and Julie Morey**

**Type: Action, Procedural**

**1.02 Pledge of Allegiance**

**Type: Procedural**

**1.03 Mission**

**Type: Procedural – Marseilles Elementary School is a collaborative community that ensures success for each student in all aspects of learning.**

**1.04 Retirement Honorees**

### II. PUBLIC HEARING PETITONS, QUESTIONS AND COMMENTS FROM GUESTS AND VISITORS

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**2.01 Public Comment**

**Type: Discussion**

At this point of our agenda, the public may address the Board. Comments are limited to three minutes per speaker. While a speaker may address any topic, we urge you to comment on matters that are on our agenda or which may be coming before the Board in the near future. The Board would like to remind the audience that the Board does not respond to or act on personnel complaints made in open session. The District has an established process for filing a personnel complaint and, consistent with the Open Meetings Act, we consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees in executive session. Similarly, the Board does not accept or respond to new evidence or arguments regarding student discipline matters. Consistent with the provisions of the School Code, and Illinois School Student Records Act, student discipline matters are heard before a hearing officer in a closed meeting, and acts on the hearing officer's report only.

### III. ORGANIZATION/COMMITTEE REPORTS TO THE BOARD

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**3.01 Maintenance: Brent DeFore**

**Type: Informational**

**3.02 Marseilles Education Association**

**Type: Informational**

**3.03 Marseilles Educational Support Staff**  
**Type: Informational**

**IV. ADMINISTRATIVE REPORTS**

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**4.01 Principal: Jeff Owens**  
**Type: Informational**

**4.02 Superintendent: Brenda Donahue**  
**Type: Informational**

**V. FINANCIAL REPORT**

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**5.01 Treasurer's Report: Craig Hepner**  
**Type: Informational**

**VI. CONSENT AGENDA**

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**Type: Action**

**Recommended: Approve the Consent Agenda as presented.**

**6.01 Minutes of the Meeting(s): April 29, 2021**

**6.02 Treasurer's Report**

**6.03 Bills**

**6.04 Receipts**

**6.05 Employee and/or Board Member professional development, travel expenditures  
and/or reimbursements**

**6.06 Payroll**

**6.07 Activity report**

**6.08 Disposal of Closed Session**  
**Audio Recording(s) –**

**6.09 FOIA Requests: None**

**VII. ACTION ITEMS**

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**7.01 Approve the Consent Agenda.**

**Type: Action**

**Recommended: Approve the Consent Agenda as presented.**

- 7.02 Approve the E-Learning Plan as required by the Illinois State Board of Education (ISBE).**  
**Type: Action**  
**Recommended: Approve the plan as presented. The plan is valid for three years and gives us the possibility to use remote learning as a potential option for emergency days. The Regional Office has reviewed the plan already and will formally sign off.**
- 7.03 Approve the resignations of Lilliana Arteaga as ESL teacher and Mollie Benner as Learning Behavior Resource teacher for the 2021-22 school year.**  
**Type: Action**  
**Recommended: Approve as presented.**
- 7.04 Approve the agreement for Newkirk & Associates, Inc. Certified Public Accountants to complete the ISBE-required annual audit.**  
**Type: Action**  
**Recommended: Approve the agreement as presented.**
- 7.05 Consider the acceptance of Mrs. Laura Williamson's intent to retire per the Collective Bargaining Agreement at the completion of the 2024-2025 school year.**  
**Type: Action**  
**Recommended: Approve as presented.**
- 7.06 Approve the employment of Mrs. Sarah Manz as Remedial / Remote Teacher.**  
**Type: Action**  
**Recommended: Approve the hire as presented pending LBS1 endorsement. Sarah currently is a paraprofessional for us and is also a licensed teacher. This is an ESSER grant-funded position and will cover any medical requests for remote learning along with remediation of those returning from remote learning.**
- 7.07 Approve the payment of \$42,305 for the Property/Casualty/Liability Package and \$33,365 for the Workers Compensation Package to the Prairie State Insurance Cooperative.**  
**Type: Action**  
**Recommended: For the 19-20 school year we switched to PSIC which is a self-insured structure, so claims come from the pool first before going to the actual policy. We previously paid \$62,615 for property and \$42,145 for workers compensation with our previous company. Our 19-20 year's premiums were \$52,151 for the Property/Casualty/Liability Package and \$32,732 for the Workers Compensation Package to the Prairie State Insurance Cooperative. We had to pay for an additional flood policy of \$23,940 to be accepted into the program. In 20-21 we paid \$38,924 for the Property/Casualty/Liability Package and \$34,504 for the Workers Compensation Package.**
- 7.08 Approve the substitute teacher rate of \$105 per day and the substitute paraprofessional rate of \$12 per hour.**  
**Type: Action**  
**Recommended: Approve as presented. We currently pay \$100 for teacher substitutes and \$11 for paraprofessional substitutes. \$12 is the minimum wage in Illinois. We are right in line with other districts in the area.**

- 7.09 Approve the employment of Ms. Amy Kelley as Yearbook Coordinator beginning with the 2021-22 school year.**  
**Type: Action**  
**Recommended: Approve the hire as presented.**
- 7.10 Approve the Board meeting dates for the 2022 fiscal year.**  
**Type: Action**  
**Recommended: Approve as presented – referred to school code timelines and calendar events. A meeting in July may be added if necessary.**
- 7.11 Approve the employment of Mrs. Judy Frye, Mrs. Dana Davis, Ms. Savannah Sullivan and Ms. Anna Schiefelbein (pending licensure) as Paraprofessionals beginning with the 2021-22 school year.**  
**Type: Action**  
**Recommended: Approve the hires as presented. They have all been working as substitutes and are replacements to vacancies.**

## **VIII. OLD/NEW BUSINESS**

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- 8.01 Old Business – 2021-2022 Handbook Changes**  
**Type: Informational/Discussion**  
**Recommended: This is the second reading of the handbook changes for next school year.**

- 8.02 New Business –**

## **IX. ADJOURN TO CLOSED SESSION**

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## **X. RETURN TO REGULAR SESSION**

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## **XI. MOTION(S) RESULTING FROM CLOSED SESSION**

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## **XII. ADJOURNMENT**

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- 12.01 Roll Call Members: Jim Barnes, Cherise Byone, Christy Carpenter, Lawrence Cowie, Bobby Kaminski, Brad Miller, and Julie Morey**

**Next meeting:  
Thursday June 17, 2021  
Regular Meeting 6:30 pm**