



# Ottawa Hills

## Local Schools

**Personnel and Human Resources Committee Meeting**  
**April 25, 2024 1:00 p.m.**  
**Village Green Conference Room**

### **AGENDA/MINUTES**

1. Meeting Called to Order

Present: Kathy Lathrop, Jen Kieliczewski, Adam Fineske, Tom Siloy

2. Items for discussion

A. Update on hiring to fill open positions due to retirement/resignations

- a. Elementary Principal, Jeremy Bauer, joined the meeting to discuss Elementary class sizes. Discussion was had regarding class size and shifting of positions. Jeremy Bauer left the meeting.

B. Discussion on the Administrative Handbooks

- a. The committee went through the administrative handbook in order to clarify and clean up many items that will ultimately be sent to the Board for approval.

3. Items for possible Board approval

A.

4. Additional items, issues or concerns

A.

5. Adjournment

Meeting adjourned at: 2:55 p.m.