



BOARD OF EDUCATION MEETING AGENDA
May 7, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

- | |
|---|
| __ Steve King
__ Kristin Hubley
__ Jacqueline Edwards
__ Jeremy Fennell
__ Kimberly Gyore
__ Robert Mahardy, Jr. |
|---|

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	S. King	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President’s Message	S. King		Information	
2.2 BOCES Representative Report	G. Porcelli		Information	

2.3 Committee Reports			Information	
Policy Committee: <i>Jacqueline Edwards/Chair, Kimberly Gyore, Kristin Hubley</i> Facilities Committee: <i>Jeremy Fennell/Chair, Jacqueline Edwards</i> Communications Committee: <i>Robert Mahardy/Chair, Jeremy Fennell</i> Safety Committee: <i>Kristin Hubley/Chair, Robert Mahardy</i> Transportation Committee: <i>Kimberly Gyore/Chair, Robert Mahardy</i> Finance Committee: <i>Kristen Hubley/Chair, Jacqueline Edwards, Kimberly Gyore</i> SBI: <i>Steve King (SBI Alternate: Kristin Hubley)</i>				
3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4	S. King	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.2 Business Office Reports		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.3 CSE Reports		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
3.4 Approval of the Previous Minutes	4.2.2024 4.16.2024	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
4. OLD BUSINESS				
4.1 Capital Updates			Information	
5. NEW BUSINESS				
5.1 Personnel Report		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.2 Approval Community Use of Facilities Request with NYM After Prom Party		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

5.3 Approval Community Use of Facilities Request with NYM Police Benevolent Association & NYM Fire Dept. – Spaghetti Dinner Fundraiser		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.4 Resolution to Approve District Participation in Cooperative Bidding – MORIC		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.5 Resolution to Adopted 2024 SEQRA - Letter		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.6 Resolution to Approve Cooperative Purchasing, Generic, and Cafeteria Supplies and Food Bid – DCMO BOCES		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.7 Resolution to Accept Donations from – Athletic Boosters, PTSO, and New Hartford Post Baseball		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.8 Resolution to Approve the Change in Workers’ Compensation Administrator as of July 1, 2024 – Comp Alliance		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.9 Policy 0017 Student Registration and Pre-Registration to Vote (First Read)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.10 Policy 7100 Concussion Management (First Read)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.11 Policy 7101 Extra Curricular Policy – Revised (Second Read - Adopt)		Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.12 Policy 1001 Community Use of School Facilities (Second Read - Adopt) a. – Regulation 1001.1 (Second Read - Adopt)	Tabled 4.2.24	Yes	Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___

6. K-12 REPORTS				
6.1 Executive Principal K-12	M. Facci		Information	
6.2 Interim Principal K-12	D. DiSpirito		Information	
7. SUPERINTENDENT'S REPORT				
7.1 Enrollment Update	M. LaGase	Yes	Information	
7.2 Superintendent's Update	M. LaGase		Information	
8. COMMUNICATIONS				
8.1 From the Floor -	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
8.2 Board Discussion	BOE		Discussion	
9. EXECUTIVE SESSION ** (If Needed)	BOE		Discussion/Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
9.1 Return to General Session (time)	BOE		Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___
10. ADJOURNMENT				
10.1 Adjournment			Action	1 st _____ 2 nd _____ / Yes ___ No ___ Abstain ___

****§105. Conduct of executive sessions.**

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
- d. discussions regarding proposed, pending or current litigation;**
- e. collective negotiations pursuant to article fourteen of the civil service law;**
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
- g. the preparation, grading or administration of examinations; and**
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**

2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

New York Mills Union Free School District

Internal Claims Audit Report

<u>Fund</u>	<u>Check Dates</u>	<u>Amount</u>	<u>Checks Issued</u>	<u>Check #s</u>
General	3/1/2024	\$251,373.19	2	Debit Charges 1080-1081
	3/1/2024	\$4,081.60	4	60596-60599
	3/1/2024	\$80.00	1	60600
	3/4/2024	\$28.98	1	60643
	3/4/2024	\$199,083.10	42	60601-60642
	3/15/2024	\$239,263.72	2	Debit Charges 1082-1083
	3/15/2024	\$4,043.72	4	60644-60647
	3/15/2024	\$492,050.19	41	60648-60688
	3/29/2024	\$231,511.27	3	Debit Charges 1084-1086
	3/29/2024	\$1,896.60	4	60689-60692
	3/29/2024	\$101,005.84	40	60693-60730
Federal	3/15/2024	\$665.00	1	45117
Capital	3/1/2024	\$10,000.00	1	2185
	3/15/2024	\$1,090.00	1	2186
School Lunch	3/15/2024	\$3,569.30	1	2074
Totals for the month		\$1,539,742.51	148	

I certify that these claims have been audited and paid for the month of March 2024

Christine Hurlbut 4/4/2024

NY Mills UFSD Extra-Curricular Fund
April 1, 2024 - April 30, 2024

Name	Beginning Balance	Received	Payments	Ending Balance
Class of 2024	\$5,689.49		\$2,821.41	\$2,868.08
Class of 2025	\$9,789.76			\$9,789.76
Class of 2026	\$7,015.55	\$5,526.00	\$4,149	\$8,392.55
Class of 2027	\$4,701.49		\$1,658.63	\$3,042.86
Class of 2028	\$3,325.75			\$3,325.75
Class of 2029	\$0.00	\$3,523.00		\$3,523.00
Varsity Club	\$2,475.42	\$1,000.00	\$125.00	\$3,350.42
Student Council	\$9,532.43	\$224.00	\$295.69	\$9,460.74
Nat.Honor Society	\$895.44	\$1,750.00	\$2,318.12	\$327.32
Yearbook Club	\$8,035.59			\$8,035.59
Band Club	\$160.72			\$160.72
Elementary Drama	\$5,050.77			\$5,050.77
HS Drama/Chorus	\$4,211.53	\$10,160.00	\$7,800.00	\$6,571.53
Model UN	\$735.21			\$735.21
Technology Club	\$0.00			\$0.00
After Prom Party	\$2,020.00			\$2,020.00
Taxes paid to NYS				
Total	\$63,639.15	\$22,183.00	\$19,167.85	\$66,654.30

Reconciliation

Ending Book Balance
 Outstanding Checks
 Deposits in Transit
 Reconciled Balance
 Ending M&T Bank Balance

Outstanding Checks

Total
Total

Returned checks

Total

Feb-24

Credit Card Statement

Transaction	Post			
Date	Date	Credit Card	Amount	Comment
2/15/2024	2/16/2024	Warlmart.com	\$28.60	Office Supplies for high school
2/26/2024	2/27/2024	NYS AHPERD	\$25.00	M. Keating event registration for 3/15/24
2/26/2024	2/27/2024	NYS AHPERD	\$25.00	A. Dziekan event registration for 3/15/2024
2/26/2024	2/27/2024	Delmonico Italian Steak	\$302.73	BOE Dinner 7 in attendance
		total	\$381.33	

Mar-24

CLAIMS AUDITORS LOG

Date	Check Number	Amount	Name	Problem	Resolution
3/29/2024	60572	\$749.00	Leaf, Inc.	Double payment	Boces voided one check
3/29/2024	60633	\$320.95	Marissa Rys	lost check	replacement check cut

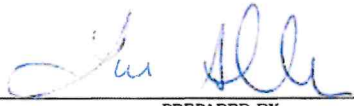
**NEW YORK MILLS UNION FREE SCHOOL DISTRICT
NEW YORKS MILLS, NY**

**TREASURER'S REPORT
March 31, 2024**

GENERAL FUND	A	TREASURER'S REPORT
GENERAL FUND MONEY MARKET		TREASURER'S REPORT
GENERAL FUND RESTRICTED RESERVE		TREASURER'S REPORT
NY MUNI TRUST		TRIAL BALANCE
SCHOOL LUNCH	C	TREASURER'S REPORT
SCHOOL LUNCH SAVINGS		TREASURER'S REPORT
		TRIAL BALANCE
TRUST & AGENCY	TA	TREASURER'S REPORT
PAYROLL		TREASURER'S REPORT
		TRIAL BALANCE
CAPITAL FUND	H	TREASURER'S REPORT
		TRIAL BALANCE
DEBT SERVICE	V	TREASURER'S REPORT
		TRIAL BALANCE
FEDERAL FUND	F	TREASURER'S REPORT
		TRIAL BALANCE
SCHOLARSHIP FUND	TE	TREASURER'S REPORT
	TN	TRIAL BALANCE
ALL REVENUE STATUS REPORTS		
ALL APPROPRIATON STATUS REPORTS		

New York Mills Union Free Schools
March 31, 2024

	General Fund	GF Money Market	Restricted	NY Muni Trust	School Lunch	Sch Lunch Saving	Trust & Agency	Payroll	Capital Fund	Debt Service	Federal
Beginning Balance	\$1,226,458.90	\$2,624,679.79	\$1,773,142.72	\$1,576,586.44	\$26,255.38	\$30,377.58	\$ -	\$ -	\$114,382.31	\$1,385,086.68	\$119,930.16
Receipts	\$ 3,184,280.16	\$ 6,181.98	\$ 5,278.43	\$7,000.28	\$ 21.71	\$ 90.43	\$ 722,148.18	\$ 506,553.22	\$ 91.49	\$ 4,123.24	\$ 218,719.15
Disbursements	\$ (1,743,299.54)	\$ (1,000,000.00)	\$ -	\$0.00	\$ (3,569.30)	\$ -	\$ (722,148.18)	\$ (506,553.22)	\$ (11,090.00)	\$ -	\$ (22,133.62)
Balance	\$ 2,667,439.52	\$ 1,630,861.77	\$ 1,778,421.15	\$ 1,583,586.72	\$ 22,707.79	\$ 30,468.01	\$ -	\$ -	\$ 103,383.80	\$ 1,389,209.92	\$ 316,515.69
Bank Balance	\$ 2,801,911.65	\$ 1,630,861.77	\$ 1,778,421.15	\$ 1,583,586.72	\$ 22,707.79	\$ 30,468.01	\$ 164,751.92	\$ (147,604.57)	\$ 103,383.80	\$ 1,389,209.92	\$ 316,515.69
Outstanding Checks	\$ (137,120.76)			\$ -	\$ -	\$ -		\$ (13,957.65)	\$ -	\$ -	\$ -
Reconciling Items	\$ 2,648.63	\$ -		\$ -	\$ -	\$ -	\$ (164,751.92)	\$ 161,562.22			\$ -
Balance	\$ 2,667,439.52	\$ 1,630,861.77	\$ 1,778,421.15	\$ 1,583,586.72	\$ 22,707.79	\$ 30,468.01	\$ -	\$ -	\$ 103,383.80	\$ 1,389,209.92	\$ 316,515.69



PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
 GENERAL FUND
 ACCOUNT 6526
 TREASURER'S MONTHLY REPORT

FROM: 03/01/24 For the period TO: March 31, 2024

Total available balance as reported at the end of preceding period 1,226,458.90

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
MARCH	31 Interest	1,393.26	
	1 Transfer from Federal Fund, for Payroll	10,734.31	
	4 Title 1-D due to Federal	120,000.00	
	5 Title 1-A due to Federal	50,500.00	
	7 Section 611 due to Federal	48,000.00	
	12 VLT Lottery Grant	21,381.66	
	15 NYS Excess Cost	468,719.85	
	15 CMS Drug Subsidy	2,988.61	
	13 NYS Instructional Material Aid	47,183.00	
	13 Subpoena Fees	15.00	
	13 College Board Rebate	218.88	
	20 STAC 4408 Due to Federal	60,351.17	
	11 Transfer from Federal Fund, for Payroll	10,734.31	
	15 Transfer from Money Market to General	1,000,000.00	
	25 Transfer from Federal Fund, for Payroll	10,734.31	
	26 Transfer from Scholarship Fund-Miga	400.00	
	28 NYS AID -Gaming, Gen, Fiscal Y/E	1,311,623.32	
	29 DOH Medicaid Reimbursement	2,015.39	
	1-31 Retiree Health Insurance Receipts	17,287.09	
	Total Receipts	3,184,280.16	3,184,280.16
	Total Receipts, including balance	3,184,280.16	\$4,410,739.06

DISBURSEMENTS MADE DURING MONTH

BY CHECK	To Check No.			
From Check No.	60596 PR Checks 3-1	60599	\$	4,081.60
	60600 Flex Check 3-1		\$	80.00
	60601 Warrant 67 3-1	60642	\$	199,083.10
	60643 Warrant 68 3-4		\$	28.98
	60644 PR Checks 3-15	60647	\$	4,043.72
	60648 Warrant 64 3-15	60688	\$	492,050.19
	60689 PR Checks 3-29	60692	\$	1,896.60
	60693 Warrant 72 3-29	60730	\$	101,005.84
BY DEBIT CHARGE	OMNI Disbursements			15,458.82
	Transfer for Payrolls			706,689.36
	Credit Card Payment			381.33
	Transfer to Federal			218,500.00
	Total amount of checks issued and debit charges			1,743,299.54
	Cash Balance as shown by records			941,029.51
				<u>\$2,667,439.52</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	2,801,911.65
Less total of outstanding checks - See Attached Nvision Report	(137,120.76)
Bank cleared check .31 cents off	(0.29)
Lost Check, Reissued, Both Cleared Bank	2,650.00
Outstanding ERS Jan	(1.08)
	<u>2,667,439.52</u>
	2,667,439.52

Net balance in bank
 Total available balance \$ 2,667,439.52
 (Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 3/31/2024



Account: M&T GENERAL FUND CHECKING
Cash Account(s): A 200

Ending Bank Balance:		2,801,911.65
Outstanding Checks (See listing below):	-	137,120.76
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance: 2,664,790.89

Cash Account Balance: 1,353,800.81

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
03/24/2023	59608	JIM WEAVER	82.40
12/01/2023	60306	FRED DECK	100.34
12/15/2023	60383	AVA SIMON	16.25
01/19/2024	60461	ALL PEST CONTROL	60.85
02/02/2024	60548	DANIEL WILCZEK	100.34
02/16/2024	60557	ALL PEST CONTROL	62.70
02/16/2024	60590	TOWN OF NEW HARTFORD	4,749.64
03/01/2024	60611	MARK DEMBROW	186.68
03/01/2024	60620	HUNGRY CUTTERS LLC	32.18
03/01/2024	60630	ONEIDA CO. MUSIC EDUC. ASSN.	110.00
03/15/2024	60649	ALL PEST CONTROL	62.70
03/15/2024	60651	AMPLIFY EDUCATION INC	20,744.84
03/15/2024	60656	CONTROLLED WASTE SYSTEMS INC	2,942.49
03/15/2024	60661	ANGELO FARO	86.34
03/15/2024	60668	JOHN JOSEPH	86.34
03/15/2024	60678	OBSERVER DISPATCH	307.59
03/15/2024	60687	TOWN OF NEW HARTFORD	3,416.69
03/29/2024	60689	COMM OF TAXATION & FINANCE	150.08
03/29/2024	60690	CSEA TREASURER/PEARL CARROLL	774.20
03/29/2024	60691	NYS TEACHERS RETIREMENT SYS	749.00
03/29/2024	60692	NYSUT BENEFIT TRUST	223.32
03/29/2024	60693	BUS PARTS WAREHOUSE	73.64
03/29/2024	60694	CDWG	198.47
03/29/2024	60695	CENTER STATE CONFERENCE	88.35
03/29/2024	60696	FINGER LAKES/CASTLE	88.80
03/29/2024	60697	FIRST UNUM LIFE INSURANCE COMPANY	24.05
03/29/2024	60698	FISHER AUTO PARTS	119.09
03/29/2024	60699	DOREEN GACHOWSKI	300.00
03/29/2024	60700	HAUN WELDING SUPPLY	230.00
03/29/2024	60701	HERFF JONES LLC	1,166.59
03/29/2024	60702	HILLYARD/NEWYORK	1,812.89
03/29/2024	60703	JAYK INDEPENDENT LUMBER CORP	83.41
03/29/2024	60704	JCABC	275.00
03/29/2024	60705	LEONARD BUS SALES INC	117.19

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 3/31/2024

Check Date	Check Number	Payee	Amount
03/29/2024	60706	ANDREA MACDIARMID	179.95
03/29/2024	60707	MADISON ONEIDA HERKIMER CONSORTIUM	5,254.36
03/29/2024	60708	MATTHEWS BUSES INC.	54.98
03/29/2024	60709	MCQUADE AND BANNIGAN INC	79.19
03/29/2024	60710	Lamanh Nguyen	200.00
03/29/2024	60711	NORTHERN NURSERIES, INC.	1,395.00
03/29/2024	60712	WILLIAM OBERNESSER JR	74.10
03/29/2024	60713	ONEIDA ALL-SPORT BOOSTERS CLUB	250.00
03/29/2024	60714	ONEIDA HERKIMER MADISON BOCES	24.00
03/29/2024	60715	Emily Pavlus	200.00
03/29/2024	60716	PIONEER ATHLETICS	570.00
03/29/2024	60717	PRICE CHOPPER OPER. CO, INC	68.82
03/29/2024	60718	MARISSA RYS	320.95
03/29/2024	60719	SAUQUOIT VALLEY VARSITY CLUB - TRACK & FIELD	250.00
03/29/2024	60720	STAPLES	956.20
03/29/2024	60721	TWIN PONDS GOLF ASSOCIATES INC	965.00
03/29/2024	60722	UPSTATE CEREBRAL PALSY	37,307.00
03/29/2024	60723	URBANIKS PAINT CO.	146.05
03/29/2024	60724	UTICA SPRAY & CHEMICAL COMPANY	447.64
03/29/2024	60725	VALLEY GYMNASTICS	375.00
03/29/2024	60726	VILLAGE OF NEW YORK MILLS	46,440.00
03/29/2024	60727	VISTA LANES	1,387.75
03/29/2024	60728	VOLO'S AUTO SUPPLY	137.20
03/29/2024	60729	WHITESBORO HIGH SCHOOL	300.00
03/29/2024	60730	YORKVILLE BATTERY INC.	115.12
Outstanding Check Total:			137,120.76

Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
GENERAL FUND MONEY MARKET ACCOUNT
ACCOUNT 3532
TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$2,624,679.79

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
MARCH 31	Interest	6,181.98	
	Transfer from General		
Total Receipts			\$6,181.98
Total Receipts, including balance			\$2,630,861.77

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	To Check No	0.00	
BY DEBIT CHARGE	Transfer to General Fund Checking	1,000,000.00	
(Total amount of checks issued and debit charges)			1,000,000.00
Cash Balance as shown by records			<u>\$1,630,861.77</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month (M&T)	<u>1,630,861.77</u>	
Amount of transfers in transit	0.00	
Net balance in bank	1,630,861.77	
Amount of deposit in transit	0.00	
Total available balance		<u>\$1,630,861.77</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

PREPARED BY

TREASURER OF SCHOOL DISTRICT

NEW YORK MILLS UNION FREE SCHOOLS
RESTRICTED RESERVE ACCOUNT
ACCOUNT 3540
TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$1,773,142.72

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
MARCH 31	Interest	5,278.43	
	Transfer from General		
Total Receipts			\$5,278.43
Total Receipts, including balance			\$1,778,421.15

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	To Check No	0.00	
BY DEBIT CHARGE		0.00	
(Total amount of checks issued and debit charges)			\$0.00
Cash Balance as shown by records			<u>\$1,778,421.15</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,778,421.15	
Less total of outstanding checks	0.00	
Net balance in bank	1,778,421.15	
Amount of deposits in transit	0.00	
Total available balance		<u>\$1,778,421.15</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
NY MUNI TRUST
ACCOUNT 0060
TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$1,576,586.44

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
MARCH 31	Interest	7,000.28

Total Receipts \$7,000.28

Total Receipts, including balance \$1,583,586.72

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No 0.00

BY DEBIT CHARGE

0.00

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$1,583,586.72

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 1,583,586.72

Less total of outstanding checks 0.00

Net balance in bank 1,583,586.72

Amount of deposits in transit 0.00

Total available balance \$1,583,586.72

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 3/31/2024



Account	Description	Debits	Credits
A 200	CASH IN CHECKING	2,667,439.52	0.00
A 201 03	MUNICASH INVESTMENTS-NY	1,583,586.72	0.00
A 201 05	MONEY MARKET INVESTMENT	1,630,861.77	0.00
A 210	PETTY CASH	300.00	0.00
A 231 01	RESTRICTED RESERVES SAVINGS	1,778,421.15	0.00
A 391	DUE FROM OTHER FUNDS	15,135.50	0.00
A 391F	DUE FROM FEDERAL AID FUND	253,733.03	0.00
A 410	STATE & FEDERAL AID RECEIVABLE	1,347.00	0.00
A 510	ESTIMATED REVENUE	14,951,975.00	0.00
A 521	ENCUMBRANCES	1,741,834.45	0.00
A 522	EXPENDITURES	10,015,106.69	0.00
A 599	APPROPRIATED FUND BALANCE	1,936,572.21	0.00
A 600	ACCOUNTS PAYABLE	1.00	0.00
A 630	DUE TO OTHER FUNDS	0.00	60,351.17
A 632	DUE TO STATE TEACHERS RETIREMENT	0.00	41,576.35
A 637	DUE TO EMPLOYEES RETIREMENT SYSTEM	0.00	28,846.75
A 718	NYS EE RETIREMENT	0.00	14.81
A 720	GROUP HEALTH INSURANCE	0.00	423,108.31
A 720F	FLEX HEALTH	0.00	107,369.61
A 721	NYS INCOME TAX	188.67	0.00
A 821	RESERVE FOR ENCUMBRANCES	0.00	1,741,834.45
A 827	RESERVE FOR NYSERS RETIREMENT CREDITS	0.00	167,404.00
A 864	RESERVE FOR TAX CERTIORARI	0.00	145,499.33
A 867	RESERVE FOR EMPLOYEE BENEFITS	0.00	421,620.00
A 878	CAPITAL RESERVE	0.00	672,889.83
A 878 01	CAPITAL RESERVE/TRANSPORTATION	0.00	291,777.46
A 882	RESERVE FOR REPAIRS	0.00	35,000.00
A 909	FUND BALANCE, UNRESERVED	0.00	472,572.21
A 910	APPROPRIATED FUND BALANCE	0.00	1,464,000.00
A 911	UNAPPROPRIATED FUND BALANCE	0.00	656,639.63
A 960	APPROPRIATIONS	0.00	16,888,547.21
A 980	REVENUES	0.00	12,957,451.59
A Fund Totals:		36,576,502.71	36,576,502.71
Grand Totals:		36,576,502.71	36,576,502.71

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400-00-0000</u>	CONTRACTUAL		2,000.00	292.84	2,292.84	210.83	610.72	1,471.29
<u>A 1010.404-00-0000</u>	CONFERENCE FEES		8,000.00	0.00	8,000.00	1,322.44	0.00	6,677.56
<u>A 1010.490-00-0000</u>	BOCES		4,600.00	0.00	4,600.00	886.96	613.04	3,100.00
1010	BOARD OF EDUCATION	*	14,600.00	292.84	14,892.84	2,420.23	1,223.76	11,248.85
<u>A 1040.160-00-0000</u>	NON-INSTRUCT. SALARIES		5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
<u>A 1040.404-00-0000</u>	CONFERENCE FEES		3,850.00	-3,500.00	350.00	292.50	0.00	57.50
<u>A 1040.406-00-0000</u>	ADVERTISING		5,000.00	1,609.26	6,609.26	834.66	3,801.67	1,972.93
<u>A 1040.450-00-0000</u>	OFFICE SUPPLIES		500.00	0.00	500.00	0.00	0.00	500.00
1040	DISTRICT CLERK	*	14,850.00	-1,890.74	12,959.26	1,127.16	3,801.67	8,030.43
<u>A 1060.408-00-0000</u>	PERSONAL SERVICES		2,500.00	0.00	2,500.00	650.00	0.00	1,850.00
1060	DISTRICT MEETING	*	2,500.00	0.00	2,500.00	650.00	0.00	1,850.00
10	Consolidated Payroll	**	31,950.00	-1,597.90	30,352.10	4,197.39	5,025.43	21,129.28
<u>A 1240.150-00-0000</u>	PROFESSIONAL SALARIES		165,000.00	0.00	165,000.00	134,933.30	0.00	30,066.70
<u>A 1240.160-00-0000</u>	NON-INSTRUCT. SALARY		48,000.00	0.00	48,000.00	39,654.83	0.00	8,345.17
<u>A 1240.403-00-0000</u>	TRAVEL-MILEAGE		1,000.00	0.00	1,000.00	118.68	0.00	881.32
<u>A 1240.404-00-0000</u>	CONFERENCE FEES		5,000.00	0.00	5,000.00	1,395.42	0.00	3,604.58
<u>A 1240.409-00-0000</u>	DUES		3,000.00	0.00	3,000.00	849.00	0.00	2,151.00
<u>A 1240.450-00-0000</u>	OFFICE SUPPLIES		1,500.00	0.00	1,500.00	605.61	0.00	894.39
1240	CHIEF SCHOOL OFFICE	*	223,500.00	0.00	223,500.00	177,556.84	0.00	45,943.16
12		**	223,500.00	0.00	223,500.00	177,556.84	0.00	45,943.16
<u>A 1310.160-00-0000</u>	NON-INSTRUCT. SALARIES		85,233.00	0.00	85,233.00	73,922.71	0.00	11,310.29
<u>A 1310.403-00-0000</u>	TRAVEL-MILEAGE		275.00	0.00	275.00	0.00	0.00	275.00
<u>A 1310.404-00-0000</u>	CONFERENCE FEES		250.00	0.00	250.00	20.00	0.00	230.00
<u>A 1310.450-00-0000</u>	OFFICE SUPPLIES		200.00	0.00	200.00	28.28	0.00	171.72
<u>A 1310.490-00-0000</u>	BOCES SERVICES		70,067.00	0.00	70,067.00	45,614.45	19,549.55	4,903.00
1310	BUSINESS ADMINISTRATION	*	156,025.00	0.00	156,025.00	119,585.44	19,549.55	16,890.01
<u>A 1320.408-00-0000</u>	AUDITING SERVICES		28,000.00	0.00	28,000.00	24,471.30	3,528.70	0.00
1320	AUDITING	*	28,000.00	0.00	28,000.00	24,471.30	3,528.70	0.00
<u>A 1380.401-00-0000</u>	SERVICE CONTRACTS		20,000.00	0.00	20,000.00	11,813.50	786.50	7,400.00
1380	FISCAL AGENT FEE	*	20,000.00	0.00	20,000.00	11,813.50	786.50	7,400.00
13		**	204,025.00	0.00	204,025.00	155,870.24	23,864.75	24,290.01
<u>A 1420.408-00-0000</u>	ATTORNEY SERVICES		45,000.00	18,419.16	63,419.16	10,145.31	34,477.85	18,796.00
1420	LEGAL	*	45,000.00	18,419.16	63,419.16	10,145.31	34,477.85	18,796.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1430.400-00-0000</u>	MISC. CONTRACTS		35,000.00	-35,000.00	0.00	0.00	0.00	0.00
<u>A 1430.490-00-0000</u>	PERSONNEL SERVICES		0.00	44,000.00	44,000.00	26,949.58	17,050.42	0.00
1430	PERSONNEL	*	35,000.00	9,000.00	44,000.00	26,949.58	17,050.42	0.00
<u>A 1460.490-00-0000</u>	RECORDS INFORMATION		6,000.00	560.00	6,560.00	4,592.00	1,968.00	0.00
1460	RECORDS MANAGEMENT OFFICER	*	6,000.00	560.00	6,560.00	4,592.00	1,968.00	0.00
<u>A 1480.490-00-0000</u>	PUBLIC INFOR SPEC.		40,000.00	0.00	40,000.00	35,090.47	4,909.53	0.00
1480	PUBLIC INFORMATION & SERVICES	*	40,000.00	0.00	40,000.00	35,090.47	4,909.53	0.00
14		**	126,000.00	27,979.16	153,979.16	76,777.36	58,405.80	18,796.00
<u>A 1620.160-00-0000</u>	NON INSTRUCT SALARIES		129,963.00	0.00	129,963.00	112,805.97	0.00	17,157.03
<u>A 1620.400-00-0000</u>	CONTRACTUAL		54,600.00	33,212.00	87,812.00	70,842.21	2,915.47	14,054.32
<u>A 1620.401-00-0000</u>	SERVICE CONTRACTS		19,095.00	60.85	19,155.85	18,430.75	0.00	725.10
<u>A 1620.416-00-0000</u>	NATURAL GAS		85,000.00	0.00	85,000.00	30,940.00	6,188.00	47,872.00
<u>A 1620.417-00-0000</u>	ELECTRICITY		95,000.00	0.00	95,000.00	70,042.05	14,008.40	10,949.55
<u>A 1620.418-00-0000</u>	WATER		28,000.00	13,771.10	41,771.10	23,770.14	14,760.28	3,240.68
<u>A 1620.450-00-0000</u>	CLEANING SUPPLIES		16,500.00	1,294.11	17,794.11	8,987.18	4,258.02	4,548.91
1620	OPERATION OF PLANT	*	428,158.00	48,338.06	476,496.06	335,818.30	42,130.17	98,547.59
<u>A 1621.160-00-0000</u>	NON INSTRUCT SALARIES		171,600.00	0.00	171,600.00	93,792.62	0.00	77,807.38
<u>A 1621.200-00-0000</u>	NEW EQUIPMENT		55,000.00	17,804.00	72,804.00	72,803.99	0.00	0.01
<u>A 1621.400-00-0000</u>	CONTRACTUAL		39,638.00	1,878.16	41,516.16	17,813.91	3,067.78	20,634.47
<u>A 1621.401-00-0000</u>	SERVICE CONTRACTS		6,500.00	2,070.62	8,570.62	6,483.78	1,550.65	536.19
<u>A 1621.402-00-0000</u>	REPAIRS		15,000.00	0.00	15,000.00	11,244.93	1,867.14	1,887.93
<u>A 1621.450-00-0000</u>	SUPPLIES & MATERIALS		35,000.00	397.53	35,397.53	31,819.56	3,239.65	338.32
<u>A 1621.450-00-0508</u>	GROUNDS		20,000.00	1,500.00	21,500.00	10,672.79	7,013.23	3,813.98
<u>A 1621.490-00-0000</u>	BOCES SERVICES		40,000.00	14,650.00	54,650.00	38,220.00	16,430.00	0.00
1621	MAINTENANCE OF PLANT	*	382,738.00	38,300.31	421,038.31	282,851.58	33,168.45	105,018.28
<u>A 1670.400-00-0000</u>	POSTAGE		10,500.00	7,299.02	17,799.02	12,931.21	3,256.14	1,611.67
<u>A 1670.490-01-0000</u>	PRINTING		65,000.00	5,000.00	70,000.00	48,187.17	16,812.83	5,000.00
1670	CENTRAL PRINTING & MAILING	*	75,500.00	12,299.02	87,799.02	61,118.38	20,068.97	6,611.67
16		**	886,396.00	98,937.39	985,333.39	679,788.26	95,367.59	210,177.54
<u>A 1910.414-00-0000</u>	INSURANCE		55,000.00	-1,440.00	53,560.00	41,055.05	0.00	12,504.95
1910	UNALLOCATED INSURANCE	*	55,000.00	-1,440.00	53,560.00	41,055.05	0.00	12,504.95
<u>A 1920.400-00-0000</u>	ASSOCIATION DUES		2,500.00	0.00	2,500.00	426.93	0.00	2,073.07
1920	SCHOOL ASSOCIATION DUES	*	2,500.00	0.00	2,500.00	426.93	0.00	2,073.07

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1964.400-00-0000</u>	REFUND PROP. TAX		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1964	REFUND ON REAL PROPERTY TAXES	*	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
<u>A 1981.490-00-0000</u>	BOCES SERVICES		149,350.00	0.00	149,350.00	99,911.14	42,819.86	6,619.00
1981	BOCES ADMINISTRATIVE COSTS	*	149,350.00	0.00	149,350.00	99,911.14	42,819.86	6,619.00
19	General Support	**	216,850.00	-1,440.00	215,410.00	141,393.12	42,819.86	31,197.02
1		***	1,688,721.00	123,878.65	1,812,599.65	1,235,583.21	225,483.43	351,533.01
<u>A 2010.150-00-0000</u>	INSTRUCTIONAL SALARIES		25,000.00	0.00	25,000.00	20,607.50	0.00	4,392.50
<u>A 2010.490-00-0000</u>	OTHER BOCES		55,000.00	0.00	55,000.00	34,252.61	20,747.39	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	80,000.00	0.00	80,000.00	54,860.11	20,747.39	4,392.50
<u>A 2020.150-00-0000</u>	INSTRUCTIONAL SALARIES		205,715.00	0.00	205,715.00	157,839.20	0.00	47,875.80
<u>A 2020.160-00-0000</u>	NON INSTRUCT. SALARIES		85,020.00	0.00	85,020.00	57,378.22	0.00	27,641.78
<u>A 2020.403-02-0000</u>	TRAVEL-MILEAGE		500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.403-03-0000</u>	TRAVEL-MILEAGE		500.00	0.00	500.00	218.88	0.00	281.12
<u>A 2020.404-02-0000</u>	CONFERENCE		500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.404-03-0000</u>	CONFERENCE		500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2020.409-00-0000</u>	DUES		1,600.00	0.00	1,600.00	1,755.00	0.00	-155.00
<u>A 2020.450-02-0000</u>	OFFICE SUPPLIES		1,000.00	-200.00	800.00	103.84	0.00	696.16
<u>A 2020.450-03-0000</u>	OFFICE SUPPLIES		1,000.00	1,159.20	2,159.20	2,158.61	0.00	0.59
2020	SUPERVISION-REGULAR SCHOOL	*	296,335.00	959.20	297,294.20	219,453.75	0.00	77,840.45
<u>A 2070.150-00-0000</u>	INSERVICE SALARIES		25,000.00	0.00	25,000.00	26,784.00	0.00	-1,784.00
<u>A 2070.400-00-0000</u>	CONTRACTUAL		3,000.00	0.00	3,000.00	804.00	796.00	1,400.00
<u>A 2070.490-00-0000</u>	BOCES INSERVICE		20,000.00	0.00	20,000.00	13,181.00	6,819.00	0.00
2070	INSERVICE TRAINING-INSTRUCTION	*	48,000.00	0.00	48,000.00	40,769.00	7,615.00	-384.00
20	Group Insurance	**	424,335.00	959.20	425,294.20	315,082.86	28,362.39	81,848.95
<u>A 2110.120-00-0000</u>	INSTRUCTIONAL SALARIES K-3		864,525.00	-9,500.00	855,025.00	462,927.46	0.00	392,097.54
<u>A 2110.120-01-0000</u>	INSTRUCTIONAL SALARIES 4-6		565,033.00	0.00	565,033.00	313,723.09	0.00	251,309.91
<u>A 2110.130-00-0000</u>	INSTRUCTIONAL 7-12		1,500,890.00	-5,000.00	1,495,890.00	802,541.83	0.00	693,348.17
<u>A 2110.130-01-0000</u>	AFTER SCHOOL PROGRAM		20,000.00	0.00	20,000.00	12,148.00	0.00	7,852.00
<u>A 2110.131-00-0000</u>	HEALTH BUY-OUTS		22,000.00	0.00	22,000.00	1,800.00	0.00	20,200.00
<u>A 2110.140-00-0000</u>	SUBSTITUTE SALARIES		107,000.00	15,000.00	122,000.00	127,593.49	0.00	-5,593.49
<u>A 2110.160-00-0000</u>	NON INSTRUCT SALARIES		79,353.00	0.00	79,353.00	39,607.20	0.00	39,745.80
<u>A 2110.200-02-0000</u>	NEW EQUIPMENT		10,000.00	0.00	10,000.00	6,871.31	140.45	2,988.24
<u>A 2110.400-02-0000</u>	CONTRACTUAL		6,000.00	5,320.35	11,320.35	5,464.35	0.00	5,856.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.400-03-0000	CONTRACTUAL	7,500.00	14,966.00	22,466.00	4,608.59	17,857.00	0.41
A 2110.403-02-0000	TRAVEL-MILEAGE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.403-03-0000	TRAVEL-MILEAGE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.404-02-0000	CONFERENCE FEES	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
A 2110.404-03-0000	CONFERENCE FEES	1,000.00	0.00	1,000.00	51.20	0.00	948.80
A 2110.450-02-0001	INST SUPPLY-GRADE 1	600.00	0.00	600.00	495.63	65.82	38.55
A 2110.450-02-0002	INST SUPPLY-GRADE 2	400.00	0.00	400.00	291.73	0.00	108.27
A 2110.450-02-0003	INST SUPPLY-GRADE 3	400.00	0.00	400.00	284.88	0.00	115.12
A 2110.450-02-0004	INST SUPPLY-GRADE 4	400.00	0.00	400.00	356.03	0.00	43.97
A 2110.450-02-0005	INST SUPPLY-GRADE 5	400.00	0.00	400.00	143.59	0.00	256.41
A 2110.450-02-0006	INST SUPPLY-GRADE 6	600.00	0.00	600.00	540.09	0.00	59.91
A 2110.450-02-0007	INST SUPPLY ESL	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-02-0013	INST SUPPLY-KNDG	400.00	0.00	400.00	384.33	0.00	15.67
A 2110.450-02-3000	INST SUPPLY-ART	2,500.00	0.00	2,500.00	383.62	18.97	2,097.41
A 2110.450-02-3050	STEM	200.00	0.00	200.00	198.60	0.00	1.40
A 2110.450-02-4000	INST SUPPLY-MUSIC	2,500.00	0.00	2,500.00	826.03	54.38	1,619.59
A 2110.450-02-4100	INST SUPPLY-PHYS ED.	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-02-4200	INST-SUPPLY-REMEDATION	600.00	0.00	600.00	571.15	16.67	12.18
A 2110.450-02-4700	INST SUPPLY-GENERAL	12,500.00	-4,000.00	8,500.00	4,024.08	152.16	4,323.76
A 2110.450-03-3000	INST SUPPLY-ART	4,000.00	108.00	4,108.00	3,845.23	261.78	0.99
A 2110.450-03-3200	INST SUPPLY-BUSINESS ED.	200.00	0.00	200.00	98.03	5.50	96.47
A 2110.450-03-3400	INST SUPPLY-ENGLISH	1,100.00	505.78	1,605.78	1,392.13	4.70	208.95
A 2110.450-03-3500	INST SUPPLY-FOR LANGUAGE	400.00	20.00	420.00	324.92	24.51	70.57
A 2110.450-03-3600	INST SUPPLY-HEALTH	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-03-3700	INST SUPPLY-HOME EC.	1,100.00	746.00	1,846.00	841.28	0.00	1,004.72
A 2110.450-03-3800	INST SUPPLY-INDUSTRIAL ART	2,000.00	0.00	2,000.00	889.25	173.60	937.15
A 2110.450-03-3900	INST SUPPLY-MATH	1,400.00	-1,400.00	0.00	0.00	0.00	0.00
A 2110.450-03-4000	INST SUPPLY-MUSIC	1,000.00	500.00	1,500.00	1,294.36	205.64	0.00
A 2110.450-03-4100	INST SUPPLY-PHYS ED	400.00	260.00	660.00	659.54	0.00	0.46
A 2110.450-03-4300	INST SUPPLY-SCIENCE	1,000.00	0.00	1,000.00	857.10	29.00	113.90
A 2110.450-03-4400	INST SUPPLY-SOCIAL STUDY	600.00	0.00	600.00	587.05	0.00	12.95
A 2110.450-03-4700	INST SUPPLY-GENERAL	5,000.00	0.00	5,000.00	3,873.92	217.83	908.25
A 2110.473-00-0000	Charter School Tuition	0.00	20,000.00	20,000.00	14,057.00	5,943.00	0.00

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2110.480-01-0000</u>	TEXTBOOKS-OTHER SCHOOLS		1,000.00	-150.00	850.00	748.07	21.73	80.20
<u>A 2110.480-02-0006</u>	TEXTBOOKS-GRADE 6		7,000.00	-2,330.00	4,670.00	2,610.37	0.00	2,059.63
<u>A 2110.480-02-4800</u>	WORKBOOKS-ELEMENTARY		35,000.00	0.00	35,000.00	24,248.28	0.00	10,751.72
<u>A 2110.480-03-2270</u>	CONSUMABLE		8,000.00	0.00	8,000.00	6,541.05	454.80	1,004.15
<u>A 2110.480-03-3200</u>	TEXTBOOKS-BUSINESS ED.		500.00	167.00	667.00	666.25	0.00	0.75
<u>A 2110.480-03-3400</u>	TEXTBOOKS-ENGLISH		5,200.00	0.00	5,200.00	4,110.10	213.03	876.87
<u>A 2110.480-03-3500</u>	TEXTBOOKS-FOR. LANGUAGE		500.00	0.00	500.00	463.80	0.00	36.20
<u>A 2110.480-03-4000</u>	TEXTBOOKS-MUSIC		2,100.00	0.00	2,100.00	2,100.00	0.00	0.00
<u>A 2110.480-03-4700</u>	TEXTBOOKS-GENERAL INST.		2,500.00	0.00	2,500.00	2,000.00	0.00	500.00
<u>A 2110.490-00-0000</u>	BOCES SERVICES		875,000.00	-28,952.00	846,048.00	456,087.77	269,412.23	120,548.00
2110	TEACHING-REGULAR SCHOOL	*	4,164,201.00	6,261.13	4,170,462.13	2,314,131.78	295,272.80	1,561,057.55
21	New York State Income Tax	**	4,164,201.00	6,261.13	4,170,462.13	2,314,131.78	295,272.80	1,561,057.55
<u>A 2250.150-00-0000</u>	INSTRUCTIONAL SALARIES		630,087.00	0.00	630,087.00	319,051.07	0.00	311,035.93
<u>A 2250.160-00-0000</u>	NON INSTRUCT SALARIES		125,615.00	0.00	125,615.00	94,891.85	0.00	30,723.15
<u>A 2250.200-00-0000</u>	NEW EQUIPMENT		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A 2250.400-00-0000</u>	CONTRACTUAL		15,000.00	1,155.00	16,155.00	10,848.98	4,679.02	627.00
<u>A 2250.404-00-0000</u>	CONFERENCE FEES		250.00	0.00	250.00	0.00	0.00	250.00
<u>A 2250.450-00-0000</u>	INSTRUCT. SUPPLIES		3,000.00	0.00	3,000.00	893.37	21.77	2,084.86
<u>A 2250.470-00-0000</u>	TUITION		200,000.00	206,169.20	406,169.20	293,915.73	112,252.85	0.62
<u>A 2250.490-00-0000</u>	BOCES SERVICES		1,725,088.00	0.00	1,725,088.00	1,273,367.01	451,720.99	0.00
2250	PROGRAMS-STUDENTS W/ DISABIL	*	2,701,540.00	207,324.20	2,908,864.20	1,992,968.01	568,674.63	347,221.56
<u>A 2280.150-00-0000</u>	INSTRUCTIONAL SALARIES		104,786.00	0.00	104,786.00	73,248.60	0.00	31,537.40
<u>A 2280.490-00-0000</u>	BOCES SERVICES		255,785.00	99,487.00	355,272.00	248,690.40	106,581.60	0.00
2280	OCCUPATIONAL EDUCATION	*	360,571.00	99,487.00	460,058.00	321,939.00	106,581.60	31,537.40
22	Federal Income Tax	**	3,062,111.00	306,811.20	3,368,922.20	2,314,907.01	675,256.23	378,758.96
<u>A 2330.490-00-0000</u>	BOCES-SPECIAL SCHOOL		65,955.00	0.00	65,955.00	44,068.50	18,886.50	3,000.00
2330	TEACHING-SPECIAL SCHOOLS	*	65,955.00	0.00	65,955.00	44,068.50	18,886.50	3,000.00
23	Income Executions	**	65,955.00	0.00	65,955.00	44,068.50	18,886.50	3,000.00
<u>A 2610.150-00-0000</u>	INSTRUCTIONAL SALARIES		85,399.00	0.00	85,399.00	48,942.75	0.00	36,456.25
<u>A 2610.160-00-0000</u>	NON INSTRUCT SALARIES		31,000.00	0.00	31,000.00	18,323.19	0.00	12,676.81
<u>A 2610.460-00-0000</u>	STATE AIDED LIBRARY MATERIALS		3,412.00	3,000.00	6,412.00	5,610.93	28.98	772.09
<u>A 2610.490-00-0000</u>	BOCES SERVICES		45,000.00	0.00	45,000.00	28,235.06	13,764.94	3,000.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	164,811.00	3,000.00	167,811.00	101,111.93	13,793.92	52,905.15

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Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2630.220-00-0000</u>	STATE AIDED EQUIPMENT		9,509.00	15,602.20	25,111.20	24,861.97	204.04	45.19
<u>A 2630.450-00-0000</u>	SUPPLIES		7,291.00	-3,723.00	3,568.00	2,791.51	590.50	185.99
<u>A 2630.460-00-0000</u>	STATE AIDED SOFTWARE		8,180.00	350.00	8,530.00	8,401.00	0.00	129.00
<u>A 2630.490-00-0000</u>	BOCES		665,340.00	-1,000.00	664,340.00	411,298.51	238,701.49	14,340.00
2630	COMPUTER ASSISTED INSTRUCTION	*	690,320.00	11,229.20	701,549.20	447,352.99	239,496.03	14,700.18
26	Social Security Tax	**	855,131.00	14,229.20	869,360.20	548,464.92	253,289.95	67,605.33
<u>A 2810.150-00-0000</u>	INSTRUCTIONAL SALARIES		101,290.00	0.00	101,290.00	45,615.16	0.00	55,674.84
<u>A 2810.160-00-0000</u>	NON INSTRUCT SALARIES		35,500.00	0.00	35,500.00	16,213.16	0.00	19,286.84
<u>A 2810.404-00-0000</u>	CONFERENCE FEES		500.00	-65.00	435.00	0.00	0.00	435.00
<u>A 2810.450-00-0000</u>	INTRUCTIONAL SUPPLIES		2,650.00	0.00	2,650.00	3,093.98	0.00	-443.98
<u>A 2810.490-00-0000</u>	BOCES SERVICES		82,000.00	18,390.00	100,390.00	70,272.79	30,117.21	0.00
2810	GUIDANCE-REGULAR SCHOOL	*	221,940.00	18,325.00	240,265.00	135,195.09	30,117.21	74,952.70
<u>A 2815.160-00-0000</u>	NON INSTRUCT SALARIES		50,000.00	0.00	50,000.00	37,246.92	0.00	12,753.08
<u>A 2815.400-00-0000</u>	CONTRACTUAL		2,000.00	0.00	2,000.00	1,703.92	0.00	296.08
<u>A 2815.405-02-0000</u>	PRINTING-ELEMENTARY		1,500.00	-1,500.00	0.00	0.00	0.00	0.00
<u>A 2815.405-03-0000</u>	PRINTING-HIGH SCHOOL		3,000.00	-3,000.00	0.00	0.00	0.00	0.00
<u>A 2815.450-02-0000</u>	OFFICE SUPPLIES-ELEM		0.00	1,885.00	1,885.00	348.53	36.38	1,500.09
<u>A 2815.450-03-0000</u>	OFFICE SUPPLIES-H.S.		0.00	3,000.00	3,000.00	625.81	0.00	2,374.19
<u>A 2815.490-00-0000</u>	BOCES SERVICES		24,500.00	0.00	24,500.00	12,275.09	3,446.91	8,778.00
2815	HEALTH SERVICES-REGULAR SCHOOL	*	81,000.00	385.00	81,385.00	52,200.27	3,483.29	25,701.44
<u>A 2820.490-00-0000</u>	BOCES SERVICES		54,000.00	0.00	54,000.00	29,486.80	20,513.20	4,000.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	54,000.00	0.00	54,000.00	29,486.80	20,513.20	4,000.00
<u>A 2825.150-00-0000</u>	SOCIAL WORKER		55,022.00	0.00	55,022.00	30,723.45	0.00	24,298.55
2825	SOCIAL WORK SRVC-REG SCHOOL	*	55,022.00	0.00	55,022.00	30,723.45	0.00	24,298.55
<u>A 2830.400-00-0000</u>	SRO OFFICER		45,000.00	1,940.00	46,940.00	46,602.70	0.00	337.30
2830	PUPIL PERSONNEL SRVC-SPEC SCHL	*	45,000.00	1,940.00	46,940.00	46,602.70	0.00	337.30
<u>A 2850.150-00-0000</u>	INSTRUCTIONAL SALARIES		97,525.00	0.00	97,525.00	29,296.50	0.00	68,228.50
<u>A 2850.160-00-0000</u>	NON INSTRUCT SALARIES		0.00	4,500.00	4,500.00	0.00	0.00	4,500.00
<u>A 2850.400-00-0000</u>	CONTRACTUAL		1,000.00	265.00	1,265.00	1,171.50	0.00	93.50
<u>A 2850.450-00-0000</u>	SUPPLIES		1,000.00	0.00	1,000.00	960.05	0.00	39.95
2850	CO-CURRICULAR ACTIV-REG SCHL	*	99,525.00	4,765.00	104,290.00	31,428.05	0.00	72,861.95
<u>A 2855.150-00-0000</u>	INSTRUCTIONAL SALARIES		152,650.00	0.00	152,650.00	83,051.80	0.00	69,598.20
<u>A 2855.160-00-0000</u>	NON INSTRUCT SALARIES		5,235.00	8,500.00	13,735.00	9,968.75	0.00	3,766.25

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2855.400-00-0000</u>	CONTRACTUAL		10,000.00	0.00	10,000.00	490.00	0.00	9,510.00
<u>A 2855.403-00-0000</u>	TRAVEL-MILEAGE		500.00	2,116.00	2,616.00	1,893.65	0.00	722.35
<u>A 2855.409-00-0000</u>	DUES		5,000.00	0.00	5,000.00	2,450.00	0.00	2,550.00
<u>A 2855.410-00-0000</u>	RENTAL		5,000.00	0.00	5,000.00	1,387.75	712.25	2,900.00
<u>A 2855.411-00-0000</u>	OFFICIALS		35,000.00	0.00	35,000.00	28,062.36	0.00	6,937.64
<u>A 2855.413-00-0000</u>	TOURNAMENT FEES		5,000.00	0.00	5,000.00	2,727.43	0.00	2,272.57
<u>A 2855.450-00-0000</u>	INSTRUCT. SUPPLIES		28,000.00	0.00	28,000.00	22,305.58	2,346.35	3,348.07
<u>A 2855.450-00-0014</u>	UNIFORMS		12,600.00	121.60	12,721.60	11,403.25	2,347.80	-1,029.45
2855	INTERSCHOL ATHLETICS-REG SCHL	*	258,985.00	10,737.60	269,722.60	163,740.57	5,406.40	100,575.63
28	New York City Income Tax	**	815,472.00	36,152.60	851,624.60	489,376.93	59,520.10	302,727.57
2		***	9,387,205.00	364,413.33	9,751,618.33	6,026,032.00	1,330,587.97	2,394,998.36
<u>A 5510.160-00-0000</u>	NON INSTRUCT SALARIES		291,415.00	0.00	291,415.00	189,306.70	0.00	102,108.30
<u>A 5510.161-00-0000</u>	NON INSTRUCT SALARIES		85,000.00	0.00	85,000.00	67,564.97	0.00	17,435.03
<u>A 5510.210-00-0000</u>	NEW BUSES		145,995.00	6,261.00	152,256.00	0.00	145,994.49	6,261.51
<u>A 5510.400-00-0000</u>	CONTRACTUAL		9,800.00	-2,500.00	7,300.00	3,430.14	337.33	3,532.53
<u>A 5510.414-00-0000</u>	INSURANCE		26,500.00	0.00	26,500.00	26,500.00	0.00	0.00
<u>A 5510.450-00-0000</u>	BUS REPAIR SUPPLIES		15,000.00	7,100.00	22,100.00	16,580.07	5,247.27	272.66
<u>A 5510.450-00-0509</u>	DIESEL		50,000.00	3,066.49	53,066.49	18,162.99	13,970.90	20,932.60
<u>A 5510.490-00-0000</u>	BOCES SERVICES		2,000.00	0.00	2,000.00	700.00	1,300.00	0.00
5510	DISTRICT TRANSPORT-MEDICAID	*	625,710.00	13,927.49	639,637.49	322,244.87	166,849.99	150,542.63
<u>A 5530.414-00-0000</u>	INSURANCE		9,500.00	0.00	9,500.00	9,500.00	0.00	0.00
<u>A 5530.416-00-0000</u>	NATURAL GAS		16,850.00	654.00	17,504.00	14,586.00	2,917.20	0.80
<u>A 5530.417-00-0000</u>	ELECTRICITY		25,000.00	-700.00	24,300.00	12,360.35	2,472.08	9,467.57
<u>A 5530.418-00-0000</u>	WATER		10,000.00	6,000.04	16,000.04	5,999.94	8,000.02	2,000.08
<u>A 5530.450-00-0515</u>	SUPPLIES&MATERIALS		1,000.00	1,350.00	2,350.00	1,750.64	271.96	327.40
<u>A 5530.450-00-0516</u>	TOOLS-MECHANICS		100.00	0.00	100.00	100.00	0.00	0.00
5530	GARAGE BUILDING	*	62,450.00	7,304.04	69,754.04	44,296.93	13,661.26	11,795.85
55		**	688,160.00	21,231.53	709,391.53	366,541.80	180,511.25	162,338.48
5		***	688,160.00	21,231.53	709,391.53	366,541.80	180,511.25	162,338.48
<u>A 9010.800-00-0000</u>	EMPLOYEE RETIREMENT		295,187.00	-2,500.00	292,687.00	114,371.00	0.00	178,316.00
9010	STATE RETIREMENT	*	295,187.00	-2,500.00	292,687.00	114,371.00	0.00	178,316.00
<u>A 9020.800-00-0000</u>	TEACHER RETIREMENT		615,888.00	0.00	615,888.00	7,869.73	0.00	608,018.27
9020	TEACHERS' RETIREMENT	*	615,888.00	0.00	615,888.00	7,869.73	0.00	608,018.27

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9030.800-00-0000	SOCIAL SECURITY		514,547.00	0.00	514,547.00	277,995.29	0.00	236,551.71
9030	SOCIAL SECURITY	*	514,547.00	0.00	514,547.00	277,995.29	0.00	236,551.71
A 9040.800-00-0000	WORKERS COMP.		45,000.00	783.00	45,783.00	45,783.00	0.00	0.00
9040	WORKERS' COMPENSATION	*	45,000.00	783.00	45,783.00	45,783.00	0.00	0.00
A 9050.800-00-0000	UNEMPLOYMENT INS.		10,000.00	-1,700.00	8,300.00	0.00	5,000.00	3,300.00
9050	UNEMPLOYMENT INSURANCE	*	10,000.00	-1,700.00	8,300.00	0.00	5,000.00	3,300.00
A 9055.800-00-0000	DISABILITY INSURANCE		1,800.00	154.70	1,954.70	1,168.27	251.80	534.63
9055	DISABILITY INSURANCE	*	1,800.00	154.70	1,954.70	1,168.27	251.80	534.63
A 9060.800-00-0000	HEALTH INSURANCE		1,974,509.00	-33,689.00	1,940,820.00	1,710,608.96	0.00	230,211.04
9060	HOSPITAL, MEDICAL & DENTAL INS	*	1,974,509.00	-33,689.00	1,940,820.00	1,710,608.96	0.00	230,211.04
90		**	3,456,931.00	-36,951.30	3,419,979.70	2,157,796.25	5,251.80	1,256,931.65
A 9711.600-00-0000	SERIAL BOND-PRINCIPAL-CONSTRUCTION		730,000.00	0.00	730,000.00	0.00	0.00	730,000.00
A 9711.700-00-0000	SERIAL BOND-INTEREST-CONSTRUCTION		215,824.00	0.00	215,824.00	57,912.00	0.00	157,912.00
9711	SERIAL BOND	*	945,824.00	0.00	945,824.00	57,912.00	0.00	887,912.00
A 9785.600-00-0000	POWER AUTHORITY-PRINCIPAL		74,771.00	-74,771.00	0.00	0.00	0.00	0.00
A 9785.700-00-0000	POWER AUTHORITY-INTEREST		61,013.00	-61,013.00	0.00	0.00	0.00	0.00
9785	Installment Purchase Debt- State Aided Computer	*	135,784.00	-135,784.00	0.00	0.00	0.00	0.00
A 9789.600-00-0000	OTHER DEBT-EPC PRINCIPAL		0.00	74,771.00	74,771.00	37,107.99	0.00	37,663.01
A 9789.700-00-0000	OTHER DEBT-EPC INTEREST		0.00	61,013.00	61,013.00	20,783.44	0.00	40,229.56
9789	Other Debt (Specify)	*	0.00	135,784.00	135,784.00	57,891.43	0.00	77,892.57
97	Endowment, Scholarship and Gift Fund	**	1,081,608.00	0.00	1,081,608.00	115,803.43	0.00	965,804.57
A 9901.950-00-0000	TRANSFER-SPECIAL AID		13,350.00	0.00	13,350.00	13,350.00	0.00	0.00
9901	TRANSFER TO SPECIAL AID	*	13,350.00	0.00	13,350.00	13,350.00	0.00	0.00
A 9950.900-00-0000	TRANSFER-CAPITAL FUND		100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
9950	TRANSFER TO CAPITAL	*	100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
99		**	113,350.00	0.00	113,350.00	113,350.00	0.00	0.00
9		***	4,651,889.00	-36,951.30	4,614,937.70	2,386,949.68	5,251.80	2,222,736.22
Fund ATotals:			16,415,975.00	472,572.21	16,888,547.21	10,015,106.69	1,741,834.45	5,131,606.07
Grand Totals:			16,415,975.00	472,572.21	16,888,547.21	10,015,106.69	1,741,834.45	5,131,606.07

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 3/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	TAXES RECEIVABLE	7,317,286.00	0.00	7,317,286.00	7,090,249.91	227,036.09
A 1081	PAYMENTS IN LIEU OF TAXES	258,000.00	0.00	258,000.00	267,135.51	-9,135.51
A 1085	STAR PROGRAM	800,000.00	0.00	800,000.00	750,428.02	49,571.98
A 1335	OTHER STUDENT FEES AND CHARGES	1,500.00	0.00	1,500.00	2,530.89	-1,030.89
A 2401	INTEREST AND EARNINGS	75,000.00	0.00	75,000.00	168,346.90	-93,346.90
A 2413	RENTAL OF REAL PROPERTY/BOCES	5,000.00	0.00	5,000.00	10,568.00	-5,568.00
A 2450	COMMISSIONS	2,000.00	0.00	2,000.00	1,632.53	367.47
A 2700	RETIREE DRUG SUBSIDY	35,000.00	0.00	35,000.00	23,554.08	11,445.92
A 2701	REFUNDS FOR BOCES AIDED SERVICES	325,000.00	0.00	325,000.00	413,024.73	-88,024.73
A 2703	REFUND OF PRIORS YRS EXPENSE	75,000.00	0.00	75,000.00	84,283.02	-9,283.02
A 2705	GIFTS AND DONATIONS	0.00	0.00	0.00	2,223.00	-2,223.00
A 2770	UNCLASSIFIED OTHER REVENUE	65,000.00	0.00	65,000.00	54,736.82	10,263.18
A 3101	BASIC FORMULA	2,820,019.00	0.00	2,820,019.00	1,775,133.30	1,044,885.70
A 3101.001	EXCESS COST	950,000.00	0.00	950,000.00	728,567.10	221,432.90
A 3102	LOTTERY AID	875,000.00	0.00	875,000.00	609,193.53	265,806.47
A 3102.00.2	COMMERCIAL GAMING	16,395.00	0.00	16,395.00	276,985.56	-260,590.56
A 3102.001	VLT LOTTERY GRANT	150,000.00	0.00	150,000.00	142,544.12	7,455.88
A 3102.003	CANNIBUS	0.00	0.00	0.00	1,267.65	-1,267.65
A 3103	BOARDS OF COOPERATIVE EDUCATIONAL S	925,000.00	0.00	925,000.00	289,711.51	635,288.49
A 3104	TUITION AID	1,000.00	0.00	1,000.00	0.00	1,000.00
A 3260	TEXTBOOKS	30,000.00	0.00	30,000.00	34,018.00	-4,018.00
A 3262	COMPUTER SOFTWARE AID	8,000.00	0.00	8,000.00	18,275.00	-10,275.00
A 3262.001	HARDWARE AID	8,500.00	0.00	8,500.00	0.00	8,500.00
A 3263	LIBRARY AV LOAN PROGRAM	3,250.00	0.00	3,250.00	3,650.00	-400.00
A 3289	OTHER STATE AID	0.00	0.00	0.00	2,000.00	-2,000.00
A 4089	FEDERAL AID ARP, CARES ACT	203,525.00	0.00	203,525.00	203,525.00	0.00
A 4601	MEDICAID REIMBURSEMENT	2,500.00	0.00	2,500.00	3,867.41	-1,367.41
A Totals:		14,951,975.00	0.00	14,951,975.00	12,957,451.59	1,994,523.41
Grand Totals:		14,951,975.00	0.00	14,951,975.00	12,957,451.59	1,994,523.41

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH
ACCOUNT 6559
TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$26,255.38

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
MARCH 31	Interest	21.71
Total Receipts		21.71
Total Receipts, including balance		\$26,277.09

DISBURSEMENTS MADE DURING MONTH

BY CHECK				
From Check No.	2074	To Check No	2074	3,569.30
BY DEBIT CHARGE				
(Total amount of checks issued and debit charges)				\$3,569.30
Cash Balance as shown by records				<u>\$22,707.79</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	22,707.79
Less total of outstanding checks	0.00
Net balance in bank	22,707.79
Amount of deposits in transit	
Total available balance	<u>\$22,707.79</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 3/31/2024



Account: M&T SCHOOL LUNCH CHECKING
Cash Account(s): C 200

Ending Bank Balance:		22,707.79
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	22,707.79
Cash Account Balance:	22,707.79

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

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NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH SAVINGS
ACCOUNT 3566
TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$30,377.58

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
MARCH 31	Interest	90.43
Total Receipts		90.43
Total Receipts, including balance		\$30,468.01

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No.	To Check No.	0.00
----------------	--------------	------

BY DEBIT CHARGE

	0.00	
(Total amount of checks issued and debit charges)		\$0.00

Cash Balance as shown by records	<u>\$30,468.01</u>
----------------------------------	--------------------

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	30,468.01	
Less total of outstanding checks	0.00	
Net balance in bank	30,468.01	
Amount of Transfers in transit	0.00	
Total available balance		<u>\$30,468.01</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT



PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 3/31/2024



Account	Description	Debits	Credits
C 200	CASH IN CHECKING	22,707.79	0.00
C 201	CASH IN TIME DEPOSITS	30,468.01	0.00
C 210	PETTY CASH	20.00	0.00
C 522	EXPENDITURES	24,985.10	0.00
C 911	UNAPPROPRIATED FUND BALANCE	0.00	58,008.35
C 980	REVENUES	0.00	20,172.55
C Fund Totals:		78,180.90	78,180.90
Grand Totals:		78,180.90	78,180.90

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 3/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C 2401</u>	INTEREST AND EARNINGS	0.00	0.00	0.00	1,018.37	-1,018.37
<u>C 2770</u>	MISCELLANEOUS REVENUE	0.00	0.00	0.00	19,154.18	-19,154.18
C Totals:		0.00	0.00	0.00	20,172.55	-20,172.55
Grand Totals:		0.00	0.00	0.00	20,172.55	-20,172.55

NEW YORK MILLS UNION FREE SCHOOLS
TRUST & AGENCY
ACCOUNT 6567
TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$0.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
MARCH 1	Transfers from General for Payroll	251,373.19	
15	Transfers from General for Payroll	239,263.72	
29	Transfers from General for Payroll	231,511.27	
	Total Receipts		\$722,148.18
	Total Receipts, including balance		\$722,148.18

DISBURSEMENTS MADE DURING MONTH

BY DEBIT CHARGE	Transfers for Payroll Checks and Direct Deposits	506,553.22	
	Federal Taxes	166,561.06	
	State Taxes	30,385.38	
	OMNI	15,458.82	
	March ERS	3,189.70	
	(Total amount of checks issued and debit charges)		722,148.18
	Cash Balance as shown by records		<u>\$0.00</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	164,751.92	
	<hr/>	164,751.92
In Transit 3-29 PR	161,562.22	
ERS in Transit	3,189.70	
	<hr/>	164,751.92
Amount of transfers in transit		
Total available balance		<u>\$0.00</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
PAYROLL ACCOUNT
ACCOUNT 6542
TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$ -

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
MARCH 1	Net Payroll	176,709.57	
15	Net Payroll	168,281.43	
29	Net Payroll	161,562.22	
Total Receipts			506,553.22
Total Receipts, including balance			506,553.22

DISBURSEMENTS MADE DURING MONTH

BY CHECK					
From Check No.	94539	To Check No.	94906	68,774.57	
BY DEBIT CHARGE	Direct Deposits			437,778.65	
(Total amount of checks issued and debit charges)				506,553.22	
Cash Balance as shown by records				<u>(0.00)</u>	

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	(147,604.57)	
Less total of outstanding checks (See attached Nvision report)	13,957.65	
Returned Direct Deposit		
Net balance in bank	(161,562.22)	
Deposit in Transit from 3-29-24 Payroll	161,562.22	
Total available balance		<u>(0.00)</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 3/31/2024



Account: M&T PAYROLL CHECKING
Cash Account(s): A 710

Ending Bank Balance:		0.00
Outstanding Checks (See listing below):	-	13,957.65
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	-13,957.65
Cash Account Balance:	0.00

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
07/01/2022	90187	MARY CLEMENTS	1,146.44
11/23/2022	91009	ELIESA FITZGERALD	21.86
01/06/2023	91396	MARY CLEMENTS	1,173.33
03/29/2024	94784	Joyce Alexander	761.27
03/29/2024	94788	Emily Case	114.13
03/29/2024	94795	JULIANNE FRANKLAND	474.17
03/29/2024	94803	JUSTIN MAHANNA	1,547.64
03/29/2024	94811	Ryan Sharpe	107.22
03/29/2024	94813	Jacob Sperling	160.83
03/29/2024	94838	MICHAEL C. KEATING	1,886.93
03/29/2024	94839	MICHAEL C. KEATING	25.85
03/29/2024	94851	MELINDA P. SCHMELCHER	661.86
03/29/2024	94852	MELINDA P. SCHMELCHER	57.71
03/29/2024	94869	Mary Beth Abbadessa	138.60
03/29/2024	94871	JEANIE CHAMBRONE	3,075.11
03/29/2024	94876	AUDREY E. FOOTE	51.72
03/29/2024	94889	Bonnie Milone	2,552.98
Outstanding Check Total:			13,957.65

Prepared By

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NEW YORK MILLS UNION FREE SCHOOLS
CAPITAL FUND
ACCOUNT 6575
TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$114,382.31

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
MARCH 31	Interest	91.49
Total Receipts		\$91.49
Total Receipts, including balance		\$114,473.80

DISBURSEMENTS MADE DURING MONTH

BY CHECK				
From Check No.	2185	To Check No.	2186	11,090.00
BY DEBIT CHARGE	for Payroll Principal & Interest BAN payment			
(Total amount of checks issued and debit charges)				\$11,090.00
Cash Balance as shown by records				<u>\$103,383.80</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	103,383.80
Less total of outstanding checks	0.00
Net balance in bank	103,383.80
Total available balance	<u>\$103,383.80</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 3/31/2024



Account: M&T CAPITAL FUND CHECKING
Cash Account(s): H 200, H5003 200, HB00 200, HB03 200, HB04 200, HB99 200

Ending Bank Balance:		103,383.80
Outstanding Checks (See listing below):	-	0.00
Deposits in Transit:	+	0.00
Other Credits:	+	0.00
Other Debits:	-	0.00

Adjusted Ending Bank Balance:	103,383.80
Cash Account Balance:	103,383.80

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
Outstanding Check Total:			0.00

Prepared By

Approved By

NEW YORK MILLS UFSD



Trial Balance Report From 7/1/2023 - 3/31/2024

Account	Description	Debits	Credits	Balance	
H 002600	ACCOUNTS PAYABLE - ENERGY PERFORMANCE	0.00	0.50	0.50	CR
	002600 Totals:	0.00	0.50	-0.50	
H 200	CASH IN CHECKING	100,583.62	147,054.01	46,470.39	CR
H5003 200	CASH BUS GARAGE EMERGENCY	149,854.19	0.00	149,854.19	
	200 Totals:	250,437.81	147,054.01	103,383.80	
H 521	ENCUMBRANCES	13,110.00	9,810.00	3,300.00	
	521 Totals:	13,110.00	9,810.00	3,300.00	
H 522	EXPENDITURES	375,625.54	0.00	375,625.54	
	522 Totals:	375,625.54	0.00	375,625.54	
H 630	DUE TO OTHER FUNDS	0.00	15,507.80	15,507.80	CR
	630 Totals:	0.00	15,507.80	-15,507.80	
H 821	RESERVE FOR ENCUMBRANCES	9,810.00	13,110.00	3,300.00	CR
	821 Totals:	9,810.00	13,110.00	-3,300.00	
H5003 909	Fund Balance, Unreserved	0.00	149,854.19	149,854.19	CR
	909 Totals:	0.00	149,854.19	-149,854.19	
H 911	UNAPPROPRIATED FUND BALANCE	0.00	213,646.85	213,646.85	CR
	911 Totals:	0.00	213,646.85	-213,646.85	
H 980	REVENUES	0.00	100,000.00	100,000.00	CR
	980 Totals:	0.00	100,000.00	-100,000.00	
	Grand Totals:	648,983.35	648,983.35	0.00	

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 3/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 5031	INTERFUND TRANSFERS FROM GENERAL	0.00	0.00	0.00	100,000.00	-100,000.00
	H Totals:	0.00	0.00	0.00	100,000.00	-100,000.00
	Grand Totals:	0.00	0.00	0.00	100,000.00	-100,000.00

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>H 0002.016-240</u>	EPC CONTRACTUAL	0.00	0.00	0.00	355,735.60	0.00	-355,735.60
<u>H 0002.019-240</u>	CAPITAL OUTLAY 2023/24 CONTRACTUAL	0.00	0.00	0.00	79.94	0.00	-79.94
<u>H 0002.019-245</u>	CAPITAL OUTLAY 2023/24 ARCHITECT	0.00	0.00	0.00	9,810.00	3,300.00	-13,110.00
<u>H 0002.020-245</u>	23 CAPITAL PROJECT ARCHITECT	0.00	0.00	0.00	10,000.00	0.00	-10,000.00
0002	*	0.00	0.00	0.00	375,625.54	3,300.00	-378,925.54
00	**	0.00	0.00	0.00	375,625.54	3,300.00	-378,925.54
0	***	0.00	0.00	0.00	375,625.54	3,300.00	-378,925.54
	Fund HTotals:	0.00	0.00	0.00	375,625.54	3,300.00	-378,925.54
Grand Totals:		0.00	0.00	0.00	375,625.54	3,300.00	-378,925.54

NEW YORK MILLS UNION FREE SCHOOLS
 DEBT SERVICE ACCOUNT
 ACCOUNT 3558
 TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$1,385,086.68

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
MARCH 31	Interest	4,123.24	
	Total Receipts		\$4,123.24
	Total Receipts, including balance		\$1,389,209.92

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	To Check No		
BY DEBIT CHARGE		0.00	
	(Total amount of checks issued and debit charges)		\$0.00
	Cash Balance as shown by records		<u>\$1,389,209.92</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	1,389,209.92	
Less total of outstanding checks	0.00	
Net balance in bank	1,389,209.92	
Amount of transfers in transit		
Total available balance		<u>\$1,389,209.92</u>
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF THE BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 3/31/2024



Account	Description	Debits	Credits
V 231	CASH IN TIME-SPECIAL RESERVES	1,389,209.92	0.00
V 391	DUE FROM OTHER FUNDS	907.80	0.00
V 911	UNAPPROPRIATED FUND BALANCE	0.00	1,354,067.24
V 980	REVENUES	0.00	36,050.48
V Fund Totals:		1,390,117.72	1,390,117.72
Grand Totals:		1,390,117.72	1,390,117.72

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 3/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401	INTERST AND EARNINGS	0.00	0.00	0.00	36,050.48	-36,050.48
	V Totals:	0.00	0.00	0.00	36,050.48	-36,050.48
	Grand Totals:	0.00	0.00	0.00	36,050.48	-36,050.48

NEW YORK MILLS UNION FREE SCHOOLS
 FEDERAL FUND
 ACCOUNT 6534
 TREASURER'S MONTHLY REPORT

For the period

FROM: 03/01/24 TO: March 31, 2024

Total available balance as reported at the end of preceding period \$119,930.16

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount
MARCH 29	Interest	219.15
11	Fed aid received due from General	218,500.00
Total Receipts		\$218,719.15
Total Receipts, including balance		\$338,649.31

DISBURSEMENTS MADE DURING MONTH

BY CHECK			
From Check No.	45117	To Check No.	45117 665.00
BY DEBIT CHARGE		Payroll 3/11	10,734.31
		Payroll 3/25	10,734.31
(Total amount of checks issued and debit charges)			\$22,133.62
Cash Balance as shown by records			<u>\$316,515.69</u>

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month	316,515.69
Less total of outstanding checks	0.00
Net balance in bank	316,515.69
Reconciling Items:	
Total available balance	<u>\$316,515.69</u>
(Must agree with Cash Balance above if there is a true reconciliation)	

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

**LIST OF OUTSTANDING CHECKS
 FEDERAL FUND**

CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
TOTAL	\$0.00	TOTAL	

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 3/31/2024



Account	Description	Debits	Credits	Balance
F014 200	CASH IN CHECKING	162,199.00	0.00	162,199.00
F014 510	ESTIMATED REVENUE	210,999.00	0.00	210,999.00
F014 960	APPROPRIATIONS	0.00	210,999.00	210,999.00 CR
F014 980	REVENUES	0.00	162,199.00	162,199.00 CR
F014 Fund Totals:		373,198.00	373,198.00	0.00
F022 200	CASH IN CHECKING - TITLE I PT A	706,266.70	451,998.17	254,268.53
F022 630	DUE TO OTHER FUNDS - TITLE I PT A	400,000.00	654,268.53	254,268.53 CR
F022 Fund Totals:		1,106,266.70	1,106,266.70	0.00
F023 200	CASH IN CHECKING - TITLE I PART A	19,433.00	19,432.52	0.48
F023 410	STATE & FEDERAL AID RECEIVABLE-TITLE I PART A	19,432.52	19,433.00	0.48 CR
F023 Fund Totals:		38,865.52	38,865.52	0.00
F024 200	CASH IN CHECKING	74,241.00	80,795.25	6,554.25 CR
F024 510	ESTIMATED REVENUE	118,709.00	0.00	118,709.00
F024 522	EXPENDITURES	80,795.25	0.00	80,795.25
F024 960	APPROPRIATIONS	0.00	118,709.00	118,709.00 CR
F024 980	REVENUES	0.00	74,241.00	74,241.00 CR
F024 Fund Totals:		273,745.25	273,745.25	0.00
F034 200	CASH IN CHECKING - IDEA PART B, SEC #611	78,779.00	90,903.40	12,124.40 CR
F034 510	ESTIMATED REVENUE	153,898.00	0.00	153,898.00
F034 522	EXPENDITURES - IDEA PART B, SEC #611	90,903.40	0.00	90,903.40
F034 960	EST APPROPRIATIONS - IDEA PART B, SEC #611	0.00	153,898.00	153,898.00 CR
F034 980	REVENUES - IDEA PART B, SEC #611	0.00	78,779.00	78,779.00 CR
F034 Fund Totals:		323,580.40	323,580.40	0.00
F044 200	CASH IN CHECKING	3,279.00	0.00	3,279.00
F044 510	ESTIMATED REVENUE	16,399.00	0.00	16,399.00
F044 960	APPROPRIATIONS	0.00	16,399.00	16,399.00 CR
F044 980	REVENUES	0.00	3,279.00	3,279.00 CR
F044 Fund Totals:		19,678.00	19,678.00	0.00
F054 200	CASH IN CHECKING- IDEA PART B, SEC #619	337.00	912.70	575.70 CR
F054 510	ESTIMATED REVENUE	1,685.00	0.00	1,685.00
F054 522	EXPENDITURES - IDEA PART B, SEC #619	912.70	0.00	912.70
F054 960	EST APPROPRIATIONS - IDEA PART B, SEC #619	0.00	1,685.00	1,685.00 CR
F054 980	REVENUES - IDEA PART B, SEC #619	0.00	337.00	337.00 CR
F054 Fund Totals:		2,934.70	2,934.70	0.00
F074 200	CASH	2,018.00	4,371.73	2,353.73 CR
F074 510	ESTIMATED REVENUE	10,000.00	0.00	10,000.00
F074 522	EXPENDITURES	4,353.73	0.00	4,353.73
F074 960	APPROPRIATIONS	0.00	10,000.00	10,000.00 CR
F074 980	REVENUES	0.00	2,000.00	2,000.00 CR
F074 Fund Totals:		16,371.73	16,371.73	0.00
F083 391	DUE FROM OTHER FUNDS	60,351.17	0.00	60,351.17
F083 980	REVENUES - SUMMER HANDICAPPED	0.00	60,351.17	60,351.17 CR
F083 Fund Totals:		60,351.17	60,351.17	0.00
F084 200	CASH IN CHECKING	25,051.61	106,674.85	81,623.24 CR
F084 510	ESTIMATED REVENUE	106,337.00	0.00	106,337.00
F084 522	EXPENDITURES	106,674.85	339.20	106,335.65

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 3/31/2024



Account	Description	Debits	Credits	Balance	
F084 960	APPROPRIATIONS	0.00	106,337.00	106,337.00	CR
F084 980	REVENUES	0.00	24,712.41	24,712.41	CR
F084 Fund Totals:		238,063.46	238,063.46	0.00	
Grand Totals:		2,453,054.93	2,453,054.93	0.00	

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2023 To 3/31/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
F014 2110.150	INSTRUCTIONAL SALARIES	124,768.00	0.00	124,768.00	0.00	0.00	124,768.00
F014 2110.160	NONINSTRUCTIONAL SALARIES	47,918.00	0.00	47,918.00	0.00	0.00	47,918.00
F014 2110.800	BENEFITS	38,313.00	0.00	38,313.00	0.00	0.00	38,313.00
Fund F014Totals:		210,999.00	0.00	210,999.00	0.00	0.00	210,999.00
F024 2110.150	INSTRUCTIONAL SALARIES-TITLE I-A	117,962.00	0.00	117,962.00	80,048.25	0.00	37,913.75
F024 2110.450	SUPPLIES & MATERIALS	747.00	0.00	747.00	747.00	0.00	0.00
Fund F024Totals:		118,709.00	0.00	118,709.00	80,795.25	0.00	37,913.75
F034 2250.150	INSTRUCTIONAL SALARIES-sECTION #611	140,339.00	0.00	140,339.00	80,966.40	0.00	59,372.60
F034 2250.400	PURCHASES SERVICES	13,280.00	0.00	13,280.00	9,658.00	0.00	3,622.00
F034 2250.450	SUPPLIES & MATERIALS	279.00	0.00	279.00	279.00	0.00	0.00
Fund F034Totals:		153,898.00	0.00	153,898.00	90,903.40	0.00	62,994.60
F044 2110.400	CONTRACTUAL	16,399.00	0.00	16,399.00	0.00	0.00	16,399.00
Fund F044Totals:		16,399.00	0.00	16,399.00	0.00	0.00	16,399.00
F054 2250.400	PURCHASE SERVICES - IDEA PART B, SEC #619	1,371.00	0.00	1,371.00	623.00	0.00	748.00
F054 2250.450	SUPPLIES - IDEA PART B, SEC #619	314.00	0.00	314.00	289.70	0.00	24.30
Fund F054Totals:		1,685.00	0.00	1,685.00	912.70	0.00	772.30
F074 2110.160	NON INST SALARIES TITLE IA	3,080.00	0.00	3,080.00	2,558.73	0.00	521.27
F074 2110.400	PURCHASE SERVICES	6,920.00	0.00	6,920.00	1,795.00	0.00	5,125.00
Fund F074Totals:		10,000.00	0.00	10,000.00	4,353.73	0.00	5,646.27
F084 2253.472	TUITION-SSH#4408	88,361.00	0.00	88,361.00	88,361.00	0.00	0.00
F084 5510.160	NONINSTRUCTIONAL SALARIES	7,043.00	0.00	7,043.00	0.00	0.00	7,043.00
F084 5511.160	NONINSTRUCTIONAL SALARIES	0.00	0.00	0.00	7,042.05	0.00	-7,042.05
F084 5511.400	CONTRACTUAL	10,933.00	0.00	10,933.00	10,932.60	0.00	0.40
Fund F084Totals:		106,337.00	0.00	106,337.00	106,335.65	0.00	1.35
Grand Totals:		618,027.00	0.00	618,027.00	283,300.73	0.00	334,726.27

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2023 To 3/31/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F014 4289</u>	TITLE I-Part D	210,999.00	0.00	210,999.00	162,199.00	48,800.00
	F014 Totals:	210,999.00	0.00	210,999.00	162,199.00	48,800.00
<u>F024 4126</u>	TITLE I-Part A	118,709.00	0.00	118,709.00	74,241.00	44,468.00
	F024 Totals:	118,709.00	0.00	118,709.00	74,241.00	44,468.00
<u>F034 4256</u>	SECTION #611	153,898.00	0.00	153,898.00	78,779.00	75,119.00
	F034 Totals:	153,898.00	0.00	153,898.00	78,779.00	75,119.00
<u>F044 4289</u>	TITLE II	16,399.00	0.00	16,399.00	3,279.00	13,120.00
	F044 Totals:	16,399.00	0.00	16,399.00	3,279.00	13,120.00
<u>F054 4256</u>	SECTION #619	1,685.00	0.00	1,685.00	337.00	1,348.00
	F054 Totals:	1,685.00	0.00	1,685.00	337.00	1,348.00
<u>F074 4289</u>	TITLE IV	10,000.00	0.00	10,000.00	2,000.00	8,000.00
	F074 Totals:	10,000.00	0.00	10,000.00	2,000.00	8,000.00
<u>F083 3289</u>	TUITION	0.00	0.00	0.00	60,351.17	-60,351.17
	F083 Totals:	0.00	0.00	0.00	60,351.17	-60,351.17
<u>F084 3289</u>	SSH#4408-State Aid	92,987.00	0.00	92,987.00	11,362.41	81,624.59
<u>F084 5031</u>	SSH#4408-Interfund Transfers	13,350.00	0.00	13,350.00	13,350.00	0.00
	F084 Totals:	106,337.00	0.00	106,337.00	24,712.41	81,624.59
	Grand Totals:	618,027.00	0.00	618,027.00	405,898.58	212,128.42

**NEW YORK MILLS UFSD
2023-2024 SCHOLARSHIPS
PRIVATE PURPOSE TRUST AND PERMANENT FUNDS
PRORATION OF INTEREST EARNINGS**

NAME		OPENING BAL	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ENDING BAL
BEEKMAN	A	2,065.74	2,071.02	2,077.01	2,082.99	2,089.20	2,095.21	2,101.46	2,107.72	2,113.59	2,119.87	2,119.87	2,119.87	2,119.87	2,119.87
HERTHUM FUND	R	5,593.70	5,607.97	5,624.20	5,640.40	5,657.19	5,673.49	5,690.41	5,707.35	5,723.24	5,740.25	5,740.25	5,740.25	5,740.25	5,740.25
KIWANIS CLUB	H	3,949.17	3,959.24	3,970.70	3,982.14	3,993.99	4,005.50	4,017.44	4,029.40	4,040.62	4,052.63	4,052.63	4,052.63	4,052.63	4,052.63
MIGA MENTORING	M	2,345.13	2,351.11	2,357.92	2,364.71	2,371.75	2,378.58	2,385.67	2,392.77	2,399.43	2,006.56	2,006.56	2,006.56	2,006.56	2,006.56
D & G HERTHUM	DGH	6,072.77	6,088.26	6,105.88	6,123.47	6,141.70	6,159.39	6,177.76	6,196.15	6,213.40	6,231.87	6,231.87	6,231.87	6,231.87	6,231.87
ETUDES	X	6.81	6.83	6.85	6.87	6.89	6.91	6.93	6.95	6.97	6.99	6.99	6.99	6.99	6.99
KARUZAS	Y	25,339.81	25,404.45	25,477.98	25,551.37	25,627.43	25,701.25	25,777.89	25,854.63	25,926.63	26,003.68	26,003.68	26,003.68	26,003.68	26,003.68
LAVIER	TL	474.12	475.33	476.71	478.09	479.51	480.90	582.33	584.06	585.69	587.43	587.43	587.43	587.43	587.43
		45,847.25	45,964.21	46,097.25	46,230.04	46,367.66	46,501.23	46,739.89	46,879.03	47,009.57	46,749.28	46,749.28	46,749.28	46,749.28	46,749.28

INTEREST EARNED

			JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
BEEKMAN	A	0.00	5.28	5.99	5.98	6.21	6.01	6.25	6.26	5.87	6.28	-	-	-	54.13
HERTHUM FUND	R	0.00	14.27	16.23	16.20	16.79	16.30	16.92	16.94	15.89	17.01	-	-	-	146.55
KIWANIS CLUB	H	0.00	10.07	11.46	11.44	11.85	11.51	11.94	11.96	11.22	12.01	-	-	-	103.46
MIGA MENTORING	M	0.00	5.98	6.81	6.79	7.04	6.83	7.09	7.10	6.66	7.13	-	-	-	61.43
D & G HERTHUM	DGH	0.00	15.49	17.62	17.59	18.23	17.69	18.37	18.39	17.25	18.47	-	-	-	159.10
ETUDES	X	0.00	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	-	-	-	0.18
KARUZAS	Y	0.00	64.64	73.53	73.39	76.06	73.82	76.64	76.74	72.00	77.05	-	-	-	663.87
LAVIER	TL	0.00	1.21	1.38	1.38	1.42	1.39	1.43	1.73	1.63	1.74	-	-	-	13.31
INTEREST			116.96	133.04	132.79	137.62	133.57	138.66	139.14	130.54	139.71	-	-	-	1,202.03
		0.00	116.96	133.04	132.79	137.62	133.57	138.66	139.14	130.54	139.71	0.00	0.00	0.00	1,202.03

INTEREST JOURNAL ENTRY

			TE201	139.71	
BEEKMAN		TE2401	TE092A		6.28
HERTHUM FUND			TE092R		17.01
KIWANIS			TE092H		12.01
MIGA			TE092M		7.13
D&G HERTHUM			TE092DGH		18.47
ETUDES			TE092X		0.02
KARUZAS			TE092Y		77.05
LAVIER			TE092TL		1.74
					139.71

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2023 - 3/31/2024



Account	Description	Debits	Credits
TE 092A	BEEKMAN SCHOLARSHIP	0.00	119.87
TE 092DGH	DONNA & GEORGE HERTHUM	0.00	6,231.87
TE 092H	KIWANIS CLUB SCHOLARSHIP	0.00	232.63
TE 092M	MIGA MENTORING	0.00	2,006.56
TE 092R	HERTHUM FUND & COMMUNITY FOUNDATION	0.00	740.25
TE 092TL	TIMOTHY LAVIER SCHOLARSHIP	0.00	587.43
TE 092X	ETUDES MUSIC CLUB	0.00	6.99
TE 092Y	KARUZAS SCHOLARSHIP	0.00	26,003.68
TE 201	EXPENDABLE TRUST SAVINGS	35,929.28	0.00
TE Fund Totals:		35,929.28	35,929.28
TN 097A	BEEKMAN SCHOLARSHIP	0.00	2,000.00
TN 097H	KIWANIS CLUB SCHOLARSHIP	0.00	3,820.00
TN 097R	HERTHUM FUND & COMMUNITY FOUNDATION	0.00	5,000.00
TN 201	NON-EXPENDABLE SAVINGS	10,820.00	0.00
TN Fund Totals:		10,820.00	10,820.00
Grand Totals:		46,749.28	46,749.28

**3.4 Approval of the
Previous Minutes**



BOARD OF EDUCATION MEETING MINUTES
April 2, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

<input checked="" type="checkbox"/> Steve King <input checked="" type="checkbox"/> Kristin Hubley <input type="checkbox"/> Jacqueline Edwards <input checked="" type="checkbox"/> Jeremy Fennell <input checked="" type="checkbox"/> Kimberly Gyore <input checked="" type="checkbox"/> Robert Mahardy, Jr.
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Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER				
		6:00 PM		
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	S. King	Yes	Action	1 st K. Hubley 2 nd J. Fennell / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President's Message	S. King		Information	<i>We received two items tonight, our Honor Society Banquet and Honor Society Induction Ceremony. I would like to encourage all to attend. I would also like to thank Denise for her participation in PARP, I imagine students had a great time and it looks like you really, really, had a goodtime yourself. The other item I</i>

have for tonight is the Board self-evaluations. If they are ready, I'll take them and I will gather that up and put something together for next month. And that's all I have for the Presidents Message.

2.2 BOCES Representative Report	G. Porcelli		Information	

2.3 Committee Reports			Information	
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Policy Committee: *Jacqueline Edwards/Chair, Kimberly Gyore, Kristin Hubley:*

K. Hubley – We will probably have to schedule a meeting to discuss the policies. K. Gyore noted that J. Edwards was going to get a meeting together by the end of the month.

Facilities Committee: *Jeremy Fennell/Chair, Jacqueline Edwards:* TBD

Communications Committee: *Robert Mahardy/Chair, Jeremy Fennell:*

R. Mahardy – we met briefly on Monday (3/25/24) before the Board Workshop, we talked about the calendar and website just to make sure everything was up to date. The newsletter and the candidate bio's will be separate. The big thing coming up is looking at a new parent/school communication system and looking at the Parent Square platform. M. LaGase noted that the district had a demo today (4/5/24), it has some nice features. It is different in terms of what we currently have in terms of emergency notifications, so we talked about the timeline for transitioning. We also talked about the training that would have to take place for both the instructional staff and then communication with parents and guardians who will be utilizing that platform. I would really like to see the District go in that direction, it is a common platform the other Districts had taken on and are utilizing. I also, think it will be helpful for the District to have a common platform, right now our teachers are supplementing home/school communication with many different mediums. We are using one system for mass notification for snow days or any emergency response calls and then teachers are using individual platforms; some are using email, some are using clasdojo for their classroom communications to parents, we also have coaches that are using direct communication with the kids via texting and I am not in favor of that, I would much rather have it be a Parent Square driven single platform that all users can benefit from. So, right now we went through that thoroughly, I am just waiting for a cost analysis to see if it is fiscally responsible for us to move in that direction. Many of the other smaller school districts have taken that on, I'm anticipating it's not cost prohibited because other small school are using it so we should be able to make this shift. That is going to be my recommendation as we consider moving to a new system. S.King asked R. Mahardy if there was anything else? R.Mahardy said no, there is not.

Safety Committee: *Kristin Hubley/Chair, Robert Mahardy:*

K.Hubley – We are working on scheduling a meeting with our community members that are a part of Health and Safety so we can talk about the Overall District Safety Plan so that will be approved and ready for the reorganizational meeting. M.LaGase: Yes, so it has to go before the larger District-wide committee and then there has to be a 30-day public comment period and then it has to be approved by the Board. K.Hubley: So, we want to get that public part of the committee together sooner than later.

Transportation Committee: *Kimberly Gyore/Chair, Robert Mahardy:*

K. Gyore: We have not had another meeting yet.

Finance Committee: *Kristen Hubley/Chair, Jacqueline Edwards, Kimberly Gyore:*

K. Hubley, No additional meeting was needed. M.LaGase: Since we are talking about the approved spending plan, obviously you know at the last board meeting we discussed this board meeting needing to make a decision on the tax levy, so that is something that is up for Board action this

evening. If you recall, we discussed in the presentation, just to refresh your memory, there were increased contractual obligations, increases in health insurance premiums, increases in TRS and ERS contributions as well as increases in other annual expenditures. Based on our anticipated revenues, we need \$154,228 dollars in revenue which equates to a 1.9% in the tax levy. We discussed it at the last Board meeting that given the tax levy formula the Board is able able to go up to 2.35% increase within the cap. However, the district only needs 1.9% in revenue, there are obviously options, you could go out at the CAP, you could out at what you really just need in revenue or you can go out at a lower rate up to zero and then we would utilize our reserve funds to accommodate for whatever rate under 1.9% you levy. S.King responded with I'll ask this question of you Lisa (Stamboly) if we decide to go out at less than 1.9% and we hit our reserves, I'm sure that will impact us for being able to do that again next year, it might make a need for a higher increase next year? L. Stamboly : Possibly, and yes, you also would be under the CAP, I mean the restriction on the CAP, to not go to a super majority. You have always hovered somewhere below 2% to slightly above. So, you have to look at what you give up if you don't go to your CAP , if you start to use your reserves. Yes, you do have reserves that you can start tapping into, but I think I know where you are going with this, what happens if we don't get state aid, that is the big unknown. So, of course I am conservative in what I recommend. S.King spoke: you have allowed us to be where we are, so... anywhere between that 1.9% and CAP you should be okay. M.LaGase: – Remember for the last 3 years you have had a 0% tax increase and we talked about balancing the needs of maintaining programming and services with being fiscally responsible and understanding the taxpayer's perspective but obviously as costs go up, our budget has to get adjusted accordingly. We understand the impact of raising taxes especially for a smaller community here, with many of the members who may not have children still in school and now may have a different perspective about the taxes, but obviously we have to have the revenue needed to support the school, support the educational programming. L. Stamboly added: another number that is a sign of the direction the BOE has gone, when I believe when I first came on board with the district the tax on true was \$32/1000, tax on true takes and blends everything together as if everything is one. Your tax on true now sits at \$16/\$1000, this has gone down between assessed values, equalization rates and what the BOE has done with levy's so, that is a pretty significant decrease over time. S.King asked does anyone have a number they would like to throw out? K. Hubley questioned: We just had the Capital Project vote and we are using the \$500,000 reserve for that. L.Stamboly: Yes, funded through the fund balance, and you currently have a reserve that doesn't need to go back up for authorization from the voters until 2026, so another words, if there is fund balance left over you could put any of that left over to start refunding the reserve. In 2026 you will have to go back to that reserve to re-establish it, just by law and then up to a maximum amount that could be funded over a 10 year period. We should go out for a max that we will probably never hit, just to make sure. M. LaGase: You have to plan for long-term expenses, I mean, you have old facilities here, you have to be prepared. As your debt service falls off, so you have reserves to offset. L.Stamboly: Yes, and the only way you do that is by having an excess. S.King: and again, the next project will be off cycle unless we have a fairly good amount of money in our Capital Reserve Fund we are going to have to look at taxes then too. K. Hubley asked isn't that in 9 years? L.Stamboly: Yes, this is why this project was so important because it keeps you steady but after that there is a gap. R.Mahardy: I think coming in anything less than the 1.9% we hurt ourselves in the long run. S.King: I agree with that the question is, is that the number we want or do we want to go more towards the CAP? Bringing it above 2% ? . I'm just throwing it out there. K.Hubley: Is this the time we are we are going to have the discussion? R. Mahardy: Yes. M.LaGase: I just want you to be mindful, the last thing we want is a defeated budget. That is going to be more harmful than I think people realize, it is important that this is communicated to your voters. Sometimes I think there is a misperception to vote a certain way, because they think they are going to get a certain outcome and it is actually more harmful to the District both in the short-term and in the long-term. L.Stamboly: That would definitely be the case here because the first thing that would go off would be your \$100,000 Capital Outlay. Your Capital Outlay directly impacts your ability to raise taxes because the only exclusion behind the tax cap calculation is a capitol exclusion, so once that slides off, it's going to affect your aid. So, what it will do is you probably aren't even going to come near the 2, to raise taxes. You are on a rolling cycle, so for every 100,000 you spend you are driving back all of that in aid (over 70% of aid). It all intertwines, most people don't realize, you're not going to realize as a tax paying citizen, no one wants to hear, my taxes are going up but they don't realize when its voted down what we have to pull out. By law we pull the capital outlay, no small projects at

100,000 that are rolling back at least 70 in aid, the next thing is pulling off the bus purchase, the bus has to go and then a small amount of furniture for elementary and then your kids are going to have to buy their own supplies. There's no more classroom supplies beyond just what a teacher needs. There is going to be a contingency level and it going to take you back down to a zero on you tax levy and that's going to be the end of it. You are not going to push this budget back up for a vote, I can almost guarantee it, because these are the only non-allowable by law items that have to come out and it gets you to almost the amount of money you need. So, by raising the taxes by 1.9% or 2% or somewhere in that range. K.Hubley: That is the dance we have to play, impacting the taxes, we still have that group that still votes "No" even when it's a zero, so we have to watch that. S.King: what is your vote Kim? K.Gyore: I say stay conservative 1.9%, R. Mahardy: Yes, that's where I am. J.Fennell: Yes K. Hubley: I wanted to see us go a little higher but I think at 1.9%, is like when you buy something at 19.99 vs. 20.00, but I'm thinking 1.9% might look better. R.Mahardy asked the business official what would the .1 equal, is it like 100,000? No, No, it is \$811 total, divided across all the community tax payers, so like 7cents. M. LaGase – from my perspective it might be helpful to understand you really are only raising taxes for what you need in revenue. Coming off 3 years of a zero, when justifying the levy at the public hearing. You either raise the revenue or use the reserves which is not fiscally responsible both in the short-term and long-term. For what we are looking at; we aren't looking at double digits, where we say how do we offset this for the community, this is going to be devastating to the tax base, but we are not anywhere near that. S.King: any other discussions? R.Mahardy no, we are at 1.9%. All in favor. 5 Yes 0 No No Abstentions

SBI: Steve King (SBI Alternate: Kristin Hubley):

S.King went to the OHM BOCES SBI event Children First at the Madison-Herkimer BOCES program. There were a lot of interesting and fun stuff there. One of the things I saw was at Hamilton, 6th graders are doing a 10-week classes, more of a hands-on way of meeting the standards that is more practical in real world use, for example how do I irrigate my crops properly so I can get the best yield and things like that (I mean it is Hamilton), they built duck-boxes for their senior living center, they did vacuum sealed meals or donated to residents, and so on, it was kid driven so I enjoyed talking with them. Morrison-Eaton came back with the MACNY Manufacture Association Career Exploration Pathway something that I find interesting it's a supplement to our BOCES Career and Tech, something we might want to look at. Rome talked about Connected Community Schools another thing kind of interest, At VVS they are doing drone soccer as their e-sports, so it was fun too watch. So, these kids build the drone and battle each other. And the one I thought you might like Denise, is at the elementary, some of the students are doing morning announcements with videos. Video announcements, so it's kind of a fun little thing that I enjoyed and then we finished it off with dinner which I always like dinner, ha..ha., so it was definitely something worth going to. I have the BOCES dinner tomorrow (4/3/24) for SBI, whomever is going to that, we will have a good time. Anytime this thing come up, I always encourage people to attend they are definitely fun to go to. K.Hubley – BOCES is the Annual meeting tomorrow and we vote in the candidates for the Board? S.King yes, they introduce them and then we have to vote them at a meeting here, M.LaGase – on the 16th along with the Administrative Budget.

3. CONSENT AGENDA				
3.1 Approval of 3.2 through 3.4	S. King	Yes	Action	1 st K. Hubley 2 nd K. Gyore / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
3.2 Business Office Reports		Yes	Action	1 st K. Hubley 2 nd K. Gyore / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
3.3 CSE Reports		Yes	Action	1 st K. Hubley 2 nd K. Gyore / Yes <u>5</u> No <u>0</u> Abstain <u> </u>

K. Hubley I just want to say I notice with the reports a lot of annual reviews were being done, so I want to thank everyone for that. It's nice to see the annual reviews coming up, and also Lisa how does that effect the budget if there's changes, like should those reviews be done before the budget time or not really?
 M.LaGase- No, those programs and services are actually part of a cost offset built in because we know programs and services may change for students). K. Hubley; Okay, it was just nice to see a lot of annual reviews already being done.

3.4 Approval of the Previous Minutes	3.5.2024; 3.25.2024	Yes	Action	1 st K. Hubley 2 nd K. Gyore / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
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4. OLD BUSINESS

4.1 Capital Updates

Information

M. LaGase – We are still working on the building conditions survey items and they are still trying to finalize some of the specs before they come to the next Facilities Committee meeting .. The Architects have been here doing asbestos testing, some measuring, I've asked for some additional information before they bring it back to the committee level.

5. NEW BUSINESS

5.1 Personnel Report

Yes

Action

1st K. Hubley 2nd R. Mahardy / Yes 5 No 0 Abstain

M.LaGase – If you don't mind, I would like to comment, We are well positioned with the 2024-25 school year with these hires. We started hiring early. I am a big proponent of that because I'm telling you other school districts are going to scoop candidates up. We are 1 of I can't tell you of how many schools in 3 counties that are in need of a Math Teacher, so we have 3 very good candidates coming in on the instructional side and then one on the non-instructional side. As you know we had a replacement for Ms. Ward that is not an easy position to fill. I know I had a lot of dialog with the board members to fill these positions and we are very lucky to have a qualified candidate to fill. We are a very small school district but hiring is very, very competitive. It becomes very difficult for smaller schools like ours as we don't necessarily have the ability to offer high wages that some of our neighboring districts can offer to attract those candidates, so I want to say thank you, because I want to start off the school year fully staffed with quality candidates. K.Hubley – Can I make a comment, I should have made it earlier, I just want to wish Patty well in her new position, it is a great loss because she runs the department well and we were lucky to have her.
 S.King; Yes we really are fortunate.

5.2 – Approval Community Use of Facilities Request with Herkimer Originals – practice schedule change

Yes

Action

1st K. Hubley 2nd J. Fennell / Yes 5 No 0 Abstain

5.3 - Resolution to Approve NYSPHSAA Section III Combine Contract with

Yes

Action

1st R. Mahardy 2nd K. Hubley / Yes 5 No 0 Abstain

Oriskany High School Girls Modified Softball				<i>R. Mahardy – this was tabled at the previous meeting. Off table, R.Mahardy 1st , K.Hubley 2nd .</i>
5.4 – Policy 8400 Field Trips (Second Read - Adopt) a. – Regulation 8400.1 (Rescinded)		Yes	Action	1 st K. Gyore 2 nd R. Mahardy / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
5.5 – Regulation 8500.1 Administrative Practices and Procedures Relative to Program Access (Second Read - Adopt)		Yes	Action	1 st K. Hubley 2 nd K. Gyore / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
5.6 – Policy 8501 Prereferral and Declassification Teams (Second Read - Adopt)		Yes	Action	1 st J. Fennell 2 nd K.Gyore / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
5.7 – Policy 8502 Programs for Students with Disabilities Under Section 504 of the Federal Rehabilitation Act of 1973 (Second Read - Adopt)		Yes	Action	1 st K. Gyore 2 nd R, Mahardy / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
5.8 – Policy 8503 Independent Educational Evaluations (Second Read - Adopt)		Yes	Action	1 st R. Mahardy 2 nd K. Gyore / Yes <u>5</u> No <u>0</u> Abstain <u> </u>
5.9 – Policy 1001 Community Use of School Facilities (Second Read - Adopt) a. – Regulation 1001.1 (Second Read - Adopt)		Yes	Action	Motion to take off table 1 st R. Mahardy 2 nd K. Hubley / Yes <u>5</u> No <u>0</u> Abstain <u> </u> <i>K. Hubley would like to make a motion to table until next the next meeting. (R. Mahardy 2nd). K. Hubley; Can we be mindful of first reads and getting comments and items in during the first reads.</i>

6. K-12 REPORTS

6.1 Executive Principal K-12

M. Facci

Information

M. Facci – we are coming to the end of the 3rd quarter, teachers are giving 30-week tests this week (4/2/24), next week on Wednesday and Thursday (4/9/24 – 4/10/24) our 7th and 8th graders will be take the computer based NYS ELA exam; and you received your invitations, this Thursday at 7pm. In the auditorium we will have the National Junior Honor induction and then next Thursday 4/11/24 the National Honor Society Banquet is at 6pm at Monarch Banquets, Report Cards are going out next week (4/8/24).

6.2 Interim Principal K-12

D. DiSpirito

Information

D. DiSpirito –My report is a little longer. I wasn't here last mtg I believe I was out sick. Tomorrow we had to reschedule our Student of the Month assembly from 3/27 to 4/3, because there were so many students and staff members sick, one of them being Chris who does all the certificates, so we pushed it off until tomorrow. We have 42 students getting the Positivity Project awards and again 7 Principal award winners. We had our eclipse glasses come in, we will be distributing them on Friday, they also came with some lesson plans and activities that the teachers plan to do Monday morning before students leave at 12:30 7-12 and 1 o'clock K-6 . Next week the ELA assessments for grade 3-8 begins, 3 and 4 are taking paper-based assessments and grades 5.6.7.8 are taking the computer-based tests, which leads us to a lot of accommodations and juggling people around for a few days. The team at the elementary level decided that we needed to create some kind of incentive for the students because we felt we were being punitive all the time, taking lunch away, there really is no after school detention. So, we decided to come up with an incentive after-school program for K-6 students using board games, sports, arts and crafts, STEM, cooking classes etc. We would like to do that 2 days a week using our remaining ESSA Funds and I have already spoken to PTSSO about some supply money for us. So, we have been working on how to get kids to come to those and we'll get them home. The Talent Show is Friday, there is rehearsal today and tomorrow, Thanks to Cindy and Jen Steffan we weren't sure if it was going to occur we started with 9 and now there are 21 acts. That's great! Our 4th and 5th graders are going to the World Hockey game on Thursday, leaving here by 10 getting back around 2, they will have lunch there and watch the game... I think China vs. Sweden. (R. Mahardy: Thursday is China - Japan, my class is going), M. LaGase: Students are very excited I think it is going to be a nice opportunity. Your Board packet will have the invitation to the tree planting ceremony, I just wanted to let you know the tree planting ceremony is May 3rd , at 1:30 pm out on the science side of the building.

7. SUPERINTENDENT'S REPORT

7.1 Enrollment Update

M. LaGase

Yes

Information

7.2 Superintendent's Update

M. LaGase

Information

M. LaGase - We discussed the solar eclipse, there will be an early release and no afterschool activities to make sure staff and students travel safely and are home with their families able to participate in the event with their families if they so choose; Release times are 12:30 pm 7-12; 1 o'clock K-6 because we want to make sure students have lunch before they dismiss for the day. There will be an announcement going out 4/3/24

on the school website for the unused Emergency days for 2023-24 school year. As of today if we do not use anymore inclement weather days we will have Thursday, May 23rd, Friday May 24th, Monday is the Holiday, and Tuesday May 28th, a nice long Memorial Day break for everyone. Should an emergency happen requiring the use of an emergency day additional communication would go out on which one of those days or more would be instructional days. Just for planning purposes for people I wanted to make sure that was out there. Area Superintendents will be meeting with the Commissioner of Education in a couple of weeks, looking to have pointed conversations about the Foundation Aid formula, teacher shortage and teacher certification pathway, Blue Ribbon Commission recommendation and what that means for us in terms of graduation standards, implementation, so I will update you after we meet with the Commissioner. 2024-25 capital outlay – as I’m finalizing the budget newsletter to go out, the Capital Outlay is going to include replacing all the fire hydrants (bring all to the same year, model and operational), also including some minor security upgrades, we have some camera’s that need replacement. I met with the Architects its going to include the interior doors that got excluded at the last capitol project that the board was not aware was excluded, we have a cap of \$100,000 so we are going to try to maximize that dollar amount. K.Hublely asked – what about the film? M. LaGase responded: yes, that is part of this year’s outlay that will be done by June 30th (thank you). We are proud recipients again of the Utica National Insurance Safety Award – Safety and Excellence with Honors, that announcement will go up on our website tomorrow.

8. COMMUNICATIONS

8.1 From the Floor -

District Clerk

Information

Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.

Jennifer Goodfriend (representing NYMTA) here to speak about the Extra-Curricular policy, there were amendments made to it, made in the middle of the year there was some confusion, I think many are now aware of what the Policy says and what the student needs to do. I want to tell you from this point for many years the instruction that we loss during covid time, as a teacher we are talking about differentiated instruction, we’re talking about individualized instruction, most importation to me if I ever get a PH.D it’s going to be on Social, Emotional Needs and I feel sports and music is a social, emotional need. I found that in the policy, in the mid-year when I read it and some of the teachers, and realized what it was about it felt very punitive in some sense. We realize it is trying to promote academic success that is why we are here. We get that picture but our students are a different client right now. So I just want to pull up some statistics right now; Mental health is dear to my heart – so, sports , exercise positively impacts levels of serotonin, physical activity releases endorphins which you guys all know, I know you know this but these are statistics from the Journal of Abnormal Psychology published in 2019, I as a teacher you are looking for data so, sports are associated with lower rates of stress, anxiety, depression and suicidal behavior. Participation in sports reduces the rates of teen substance abuse. Team sports enhances resilience, empathy, confidence and empowerment. They also show to increase executive functioning, creativity, cognitive development and self- regulation. Sports improve team work, responsibility. It also improves sleep and is better overall for our whole teams. Now if you know me, you know that I directed the musical way back when, so I’m actually the artist/musical, its my child that introduced me to all the benefits of sports. This also benefits all of our musicians, some students in your school excel in math, the excel in English, they might excel in sports but they might not excel in

everything and I want to just keep that in mind. This year we had the Attendance Policy, but I think it improved academics. That was Great! Your student are coming to school, there not only coming to school they are running down the sidewalk. And I'm cheering for them, "Get in the door! Get in the door!", and they are running to get to the sports. But now we have this changed Policy, and they know if they are failing just one class they can't go anymore for 5 weeks. 3 schools have eliminated this policy and a lot of schools have if the student is attending academic study hall, meeting with their teachers as they should. They can still participate in the sport. I am imploring you to look at that part of you extra-curricular policy. That's what the students need. If in 5 weeks they are still failing, 1 class, they're not running down the sidewalk to get in the door. They are done. And to me that is really sad. I've heard a lot of rumbling from other parents, I have encouraged them to come to meeting, contact Administration. I'm just concerned. If you are that student with a 64. Just picture this if you are a student and you have a 64 average, but you met with the teacher 5 weeks after school and did everything you were supposed to do but math might not be your thing or what ever subject it is, I just want to you picture that now you are watching all your friends on the team and you are in the stands in the ONE area you excel in, you can't play. Why? Because the one area you don't do well in and you worked for 5 weeks on, you just didn't make that one point. So as you are looking at Policies for this spring, next fall please think about these social emotional needs. Our students come to NYMills for the sports, the musical and clubs. They don't always come for math and English, so if we can get them running down Marauder Blvd to get to the sports, you are going to get them learning. So that is something I just want to bring to you, from our teachers, some parents, but mostly teachers if you could just look at those policies that would be appreciated.

8.2 Board Discussion	BOE		Discussion	
9. EXECUTIVE SESSION ** (If Needed)	BOE	6:55 pm	Discussion/Action	1 st R. Mahardy 2 nd K. Gyore / Yes <u>5</u> No <u>0</u> Abstain ___
9.1 Return to General Session (time)	BOE	8:12 pm	Action	1 st K. Gyore 2 nd K. Hubley / Yes <u>5</u> No <u>0</u> Abstain ___
10. ADJOURNMENT				
10.1 Adjournment		8:13 pm	Action	1 st R. Mahardy 2 nd K. Hubley / Yes <u>5</u> No <u>0</u> Abstain ___

**§105. Conduct of executive sessions.

- 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**
- matters which will imperil the public safety if disclosed;
 - any matter which may disclose the identity of a law enforcement agent or informer;
 - information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
 - discussions regarding proposed, pending or current litigation;
 - collective negotiations pursuant to article fourteen of the civil service law;
 - the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
 - the preparation, grading or administration of examinations; and
 - the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public

body, but only when publicity would substantially affect the value thereof.

2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.



BOARD OF EDUCATION MEETING MINUTES
April 16, 2024
6:00 PM - NEW YORK MILLS UFSD LIBRARY

- Steve King
- Kristin Hubley
- Jacqueline Edwards
- Jeremy Fennell
- Kimberly Gyore
- Robert Mahardy, Jr.

Agenda Item	Who	Information Distributed	Action	Notes
1. MEETING CALL TO ORDER		6:00pm		
1.1 Pledge to the Flag			Procedural	
1.2 Reading of the New York Mills UFSD Mission Statement.			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
1.3 Acceptance of Agenda	S. King	Yes	Action	1 st R. Mahardy 2 nd K. Gyore / Yes 5 No 0 Abstain ____
2. PRESENTATIONS AND COMMITTEE REPORTS				
2.1 President's Message	S. King		Information	<i>S. King – No President's message tonight, just thanks you all for coming.</i>

3. NEW BUSINESS				
3.1 Resolution to Adopt the Approval of the 2024-2025 Oneida Herkimer Madison BOCES Administrative Budget		Yes	Action	1 st K. Hubley 2 nd R. Mahardy / Yes 5 No 0 Abstain ____
3.2 Vote to Elect five members of the Board of Cooperative Educational Services for OHM BOCES		Yes	Action	1 st K. Hubley 2 nd K. Gyore / Yes 5 No 0 Abstain ____
3.3 Approval Community Use of Facilities Request with Herkimer Originals – All Star Game - Basketball Camp		Yes	Action	1 st J. Edwards 2 nd K. Hubley / Yes 5 No 0 Abstain ____ S.King - would like to have a little discussion because this did come in time by our timeline but, I think we need to re-examine the Policy because they are just darn lucky we are having a meeting tonight because otherwise we wouldn't have a meeting until the first week, which is a couple weeks out from when they want to hold the event. My thoughts are to propose to the policy committee to look at is any request for the use of facility should come the Monday before, the week before the Board Meeting, that's when it would be due for the following month so for example if they wanted to have an event in may it should come before the last week in March. So that we would have time to look at it and approve it. That is my proposal. Would anyone like to add to the discussion? K. Hubley – yeah, we talked about, they shouldn't be promoting an event before we approve it, which is what caused all this to happen. Um, and if we say the last Monday of the month before the board meeting, so that it gets in. If they need time to promote it, then they do it 2 months before or whatever, its not our...we were talking back and forth a little bit about timing and if that's what the policy states then they have to figure out the timing not us. J. Edwards – that sounds reasonable.
4. COMMUNICATIONS				
4.1 From the Floor -	District Clerk		Information	<i>J.Marley – Teacher, I would just like to piggyback off our comments from the last meeting which was to express some</i>

				<p><i>concern about the eligibility of the extra-curricular policy and just make sure we got, um, all the stakeholders sort of feedback in, I know the Board writes policies I total respect that, but I do know that it has been a little bit of an upheaval in terms of how that has impacted some of our students and student athletes. So I just wanted to bring that to the table, and again just kind of stress the social emotional health of these students. I think that they obviously know that academics is integral and is a priority but I also think that it is really important for our students to be involved in extra-curriculars as much as possible. So, um, I just wanted to put that out there and thank you guys for your time.</i></p>
<p>Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.</p>				
4.2 Board Discussion	BOE		Discussion	<p>K. Hubley – I just wanted to remind the Policy Committee that we do need to meet, um for the policy that was taken off the table at the last board meeting so if we could try to schedule something before we all leave tonight. J. Edwards – How does Thursday look? I don't know what Kim's? M. LaGase – If we can do it around 3:30. K. Gyore – I get out at 3:30 so I can be here by quart of, I could do it then. K. Hubley – Yes ok, thank you.</p>
5. EXECUTIVE SESSION ** (If Needed)	BOE		Discussion/Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
5.1 Return to General Session (time)	BOE		Action	1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___
6. ADJOURNMENT				
5.1 Adjournment		6:05 pm	Action	1 st R. Mahardy 2 nd K. Gyore / Yes 5 No 0 Abstain ___

****§105. Conduct of executive sessions.**

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
- d. discussions regarding proposed, pending or current litigation;**
- e. collective negotiations pursuant to article fourteen of the civil service law;**
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
- g. the preparation, grading or administration of examinations; and**
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**

2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

New York Mills Union Free School District - Personnel Report School Yr. 2023-2024

Board of Education Meeting:

5/7/2024

	NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

I. Leave of Absence								
	James Cushman		Bus Driver		LOA - FMLA		4/19/2024 - 6/19/2024	
	Marissa Rys		Teacher		LOA - FMLA		6/24/2024 - 9/1/2024	

Teacher Key: Certification Listed or 'N' Uncertified
 Teacher Assistant Key: 'C' Certified Teacher, 'CTA I' Certified Teaching Assistant Level I, 'CTA II' Certified Teaching Assistant Level II, 'CTA III' Certified Teaching Assistant Level III,
 TAP' Pre-Professional ^see attachment
 Coaches: 'CPE' Certified Physical Education Teacher 'C' Certified Teacher 'TCL' Temporary Coaching License, 'PCL' Professional Coaching License
 *Represents 80% payment for an individual who is placed in charge of two sports programs in a given season

5.1

**5.2 Approval Community Use
of Facilities Request with
NYM After Prom Party**

New York Mills Union Free School District
Use of Facilities Request Form

Organization: NYM After Prom Party
Event Date 5/11/24
Contact Person: Robert Frankland
Application Date 4/5/24
Phone Number: 315-723-8513
Email Address: Frankland@NYMills.com
Mailing Address: 53 Young Ave NYM 13417

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.
Building/Area Requested Cafeteria
Date(s) requested 5/11/24 Hours: 7pm-3am
The premises will be used for After Prom Party
Admission will/will not be charged. Proceeds will be used for
Anticipated number of participants 75
Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc)
None

Insurance Requirements: A CURRENT Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. Permits will not be issued until the district received the proper insurance form. The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the Community Use of School Facilities Policy 1001 for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) [Signature]

For Office Use Only:

Fees Assigned:

Approvals: Building Maintenance Staff Date:
Athletic Director Date:
Superintendent Date:
Board of Education Approval (if admission charged) Date:

**5.3 Approval Community Use of
Facilities Request with NYM Police
Benevolent Assoc. & NYM Fire Dept.
– Spaghetti Dinner Fundraiser**

COMMUNITY RELATIONS

New York Mills Union Free School District
Use of Facilities Request Form

Organization: New York Mills Police Benevolent Assoc./NYMFD Event Date 05/26/2024
Contact Person: Michael Immen / Jeffrey Chase Application Date 04/02/2024
Phone Number: 315-607-7373 Email Address: immen@nymills.com
Mailing Address: 3 Maple Street New York Mills NY 13417

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.
Building/Area Requested Cafeteria & kitchen
Date(s) requested 05/26/2024 Hours: 7AM - 5PM
The premises will be used for Spaghetti Dinner Fundraiser
Admission will/will not be charged. Proceeds will be used for New York Mills PBA & NYMFD
Anticipated number of participants 200
Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc)
Use of kitchen & cooking equipment.

Insurance Requirements: A CURRENT Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. Permits will not be issued until the district received the proper insurance form. The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the Community Use of School Facilities Policy 1001 for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) [Signature]

For Office Use Only:

Fees Assigned: _____

Approvals: Building Maintenance Staff _____ Date: _____

Athletic Director _____ Date: _____

Superintendent _____ Date: _____

Board of Education Approval (if admission charged) _____ Date: _____

REGULATION

COMMUNITY RELATIONS

1001.1

New York Mills Union Free School District
Use of Facilities Request Form

**COMMUNITY USE OF SCHOOL FACILITIES
APPLICATION GUIDELINES FOR USE OF SCHOOL FACILITIES AND PROPERTY**

School functions will take precedence over all activities by non-school groups. **Facilities should be requested more than ten (10) days in advance of date to be used.**

CONDITIONS AND RULES:

It is understood and agreed that the requester will:

1. Not pay any school employee wages, tips, gratuities, or gifts for work in connection with such use. The school district will compensate for such work.
2. Immediately make a written report of any and all accidents, breakage, or damage and report such to the Superintendent of Schools or designee. It is understood that any damage occurring to school property that results in repair, will be reimbursed to the district.
3. Be admitted by a member of the custodial staff whose basic responsibility will be neither to police or supervise the area.
4. Provide ticket sellers, ticket takers, and ushers, as well as all incidental labor.
5. Not move pianos, furniture, etc. without prior approval and under the supervision of custodial staff.
6. Maintain an orderly behavior in the group and assembled public.
7. Prevent smoking or vaping in/on school property.
8. Prevent the sale or use of intoxicating beverages or drugs in the building or on the premises.
9. Leave school property in an orderly and neat condition. Any furniture or equipment that had been moved will be returned to its original location.
10. Remain only in the area specified by the request and only that portion of the facilities needed to fulfill the request
11. Agree that only authorized members of the group shall be allowed to use facilities. No one else is allowed to use the facilities.

FACILITIES USE CHECKLIST

Requester must check each item and sign at the bottom. The application will not be processed without this completion of form.

- I have submitted and signed a Request for Use of School Facilities by Non-School Group form.
- I have provided a certificate of insurance to the school district.
- I understand that any changes incurred by the school district as a result of my request shall be paid within 15 days of billing.
- I have read School District Policy 1001 and agree to comply with the policy.
- I understand that the use of school facilities is specifically designed for residents of the district.
- I understand that if a fee is charged to participants, a facilities fee will be charged to the organization.
- I understand that if additional work or cleaning is required to be completed by the district to re-establish pre-use conditions, the cost will be borne by my organization.

Date 4/2/2024 Signature [Signature]

New York Mills Union Free School District
Approved by the Superintendent: 02/04/14, 04/25/22

**5.4 Resolution to Approve District
Participation in Cooperative Bidding
– MORIC**



Madison-Oneida

Board of Cooperative Educational Services

Lead • Partner • Innovate • Excel

CENTRAL ADMINISTRATION

Phone: 315.361.5510 • Fax: 315.361.5517

SCOTT A. BUDELMANN, District Superintendent
LISA M. DECKER, Deputy Superintendent for Finance & Operations
MATTHEW C. WILLIAMS, PhD, Assistant Superintendent for Curriculum & Instruction

To: Superintendents of Schools

From: Lisa Decker, Deputy Superintendent for Finance & Operations
Madison-Oneida BOCES *AMB*

Date: April 16, 2024

Re: Participation in RIC Bids with Non-General Fund Dollars

The Mohawk Regional Information Center helps school districts purchase hardware and software to complement school technology plans, regardless of the source of funding or the source of state aid. Additionally, the MORIC provides installation and support services to school districts to ensure consistency with existing technology, follow-through on the function of the equipment, and on-going support and accountability.

When these purchases are made with building aid funds, hardware aid funds, and/or grant funds instead of general funds, they do not qualify for BOCES aid and the district retains ownership of the items purchased. "BOCES" should not be listed as a vendor on Final Cost Reports for building projects.

If you wish to purchase from the MORIC regional bids for technology and software using non-general fund dollars, you may do so by having the Board of Education approve the attached Cooperative Bidding Resolution. Next, your assigned Mohawk Regional Information Center Technology Planning Specialist will assist you in the development of a proposal, the initiation of the purchase, and the coordination of the installation and subsequent support. In order to ensure that such purchases that are processed by MORIC do not generate BOCES aid you must identify those items to your Planning Specialist and your local BOCES.

Building aidable or grant funded equipment installed by the Mohawk Regional Information Center will have a "RIC Installed" tag on the equipment. The equipment is owned and insured by the district and not the Mohawk Regional Information Center because the district used grant and/or building project monies. However, the equipment is connected to district networks and other equipment made available through BOCES aidable CoSers.

If you wish to participate in the regional technology bid with non-general fund dollars, please send the attached yearly Cooperative Bid Resolution to Heather Mahoney, Executive Director of the Mohawk Regional Information Center, by May 30, 2024.

Please do not hesitate to contact us if you have any questions or concerns.

Thank you.

Attachment

C: Heather Mahoney, Executive Director of Mohawk Regional Information Center
Scott Morris, Oneida BOCES, Assistant Superintendent, Administrative Services
James Picolla, Herkimer BOCES, Assistant Superintendent of Business Services
Michele Traynor, Jefferson-Lewis BOCES, Assistant Superintendent for Business

Cooperative Bidding Resolution

WHEREAS, it is the plan of a number of PUBLIC-SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2024-2025 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the _____ School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the _____ School District Board of Education, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____, 2024.

Date: _____

April 11, 2024

Michele LeGase – Superintendent
New York Mills Union Free School District
1 Marauder Boulevard
New York Mills, New York 13417

Re: 2024 Capital Outlay Project SEQRA

Superintendent LeGase,

The following is a summary of our understanding of the proposed 2024 Capital Outlay Project for New York Mills Union Free School District.

As we discussed, this project will consist of the following scope: “Reconstruction of the K-12 Building”. The site size will not be changed. This work will include reconstruction of yard hydrants and required infrastructure as well as interior reconstruction including door, frame, hardware, wall, floor and ceiling finishes, as well as MEP reconstruction and associated building infrastructure. This work will involve general Construction, MEP systems, and associated construction, etc.”

As per NYSED requirements, the District’s Board of Education will have to appoint itself the “Lead Agency” for the SEQR review. This will involve the Board reviewing the scope of the project and making a determination as to what SEQR action is appropriate.

According to the Department of Environmental Conservation document 617: State Environmental Quality Review, there are three types of action: Type 1, Unlisted, and Type 2. A description of Type 1 and Type 2 Actions is also included (Section 617.4 and 617.5). Type 1 and Unlisted are indicated as requiring the preparation of an Environmental Impact Statement, Type 2 is indicated as requiring “no review”.

The proposed project appears to be covered by the following part of the Type 2 Action description. Section 617.5(c)(2) “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;”.

The actual determination of the type of action must be made by the Lead Agency (i.e. the Board of Education). Please let me know if you have any questions, or require any additional information about this matter.

Very truly yours,


Daniel Wilson Fay

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

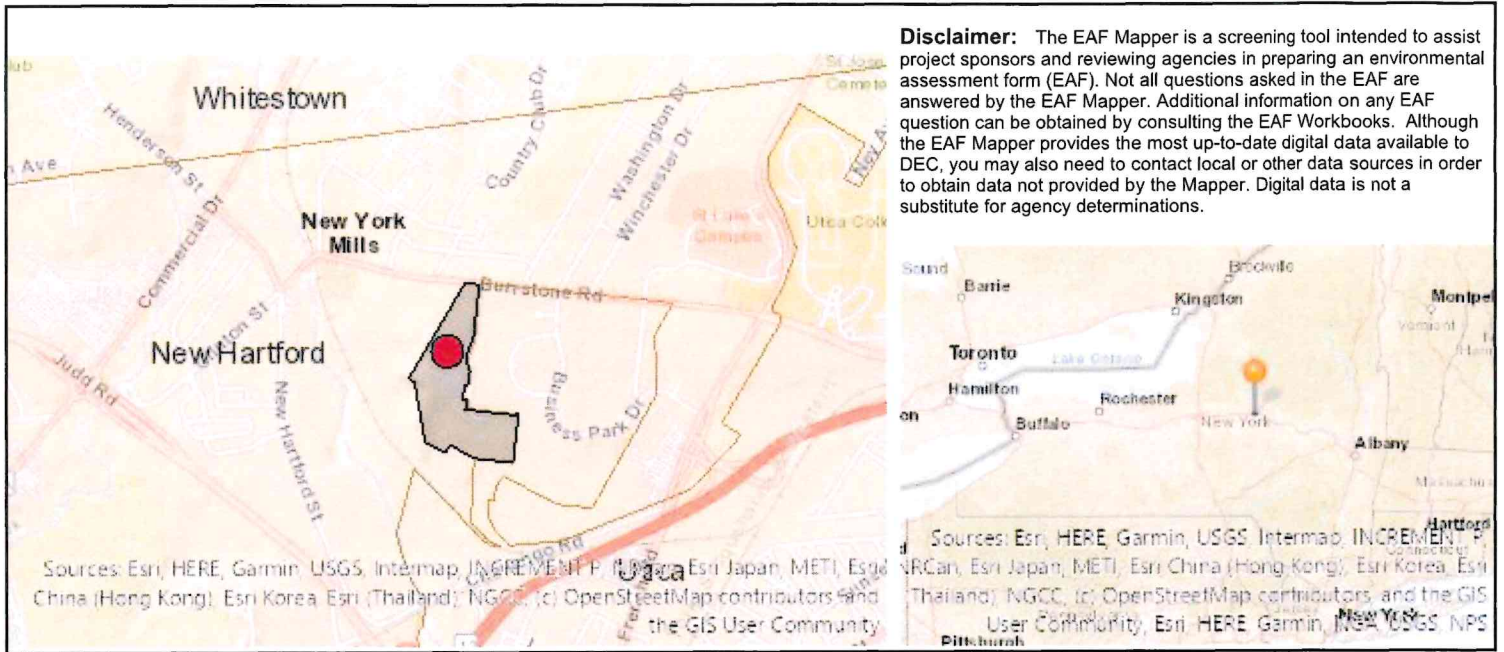
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: New York Mills Union Free School District 2024 Capital Outlay Project (Sitework, Interior Reconstruction)			
Project Location (describe, and attach a location map): 1 Marauder Boulevard, New York Mills, New York 13417			
Brief Description of Proposed Action: Reconstruction of yard hydrants and required infrastructure as well as interior reconstruction including door, frame, hardware, wall, floor and ceiling finishes, as well as MEP reconstruction and associated building infrastructure. This work will involve general Construction, MEP systems, and associated construction, etc.”			
Name of Applicant or Sponsor: New York Mills Union Free School District Board of Education		Telephone: 315-768-8127 E-Mail: mlegase@newyorkmills.org	
Address: 1 Marauder Boulevard			
City/PO: New York Mills		State: New York	Zip Code: 13417
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			NO <input type="checkbox"/>
		<div style="display: flex; justify-content: space-between;"> unchanged acres .001 acres unchanged acres </div>	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?		<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?		<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?		<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?		<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: _____ Date: _____		
Signature: _____ Title: _____		



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW**

WHEREAS, the New York Mills Union Free School District (the “District”) Board of Education has considered the impacts to the environment of the following Scope of Work to be completed:

2024 Capital Outlay Project consisting of reconstruction of entrance doors and storefront framing and required building infrastructure.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its Architects, Teitsch-Kent-Fay Architects, P.C., with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Dated: _____, 2024

District Clerk
New York Mills Union Free School District

**5.6 Resolution to Approve Cooperative
Purchasing, Generic, and Cafeteria
Supplies and Food Bid – DCMO BOCES**



IMPORTANT MEMO

To: Participating Members
From: Beth Heinlein
Cooperative Purchasing Agent
Date: April 3, 2024
Re: Adoption of BOCES Resolutions

Welcome to another year participating in the Cooperative Purchasing Service. As you know our bidding year begins on July 1, 2024, and therefore we must have certain documents in place in order to service your district. Enclosed are the new 2024-2025 Resolutions for the Delaware-Chenango-Madison-Otsego BOCES Cooperative Purchasing Service, along with a Generic Resolution.

Although the Resolutions may, at first glance, appear to be identical, each resolution has a different purpose. In order to eliminate any confusion, a description and explanation for each resolution is listed below:

A. Cooperative Purchasing Resolution:

To be signed by districts participating in the full Cooperative Purchasing Service. This resolution authorizes BOCES to award bids on behalf of the participating school districts.

B. Generic Resolution:

To be signed by all districts. This resolution authorizes BOCES to act on the behalf of the districts in the preparation, advertising, and tabulation of bids but specifies that bids are to be awarded by the individual districts' Board of Education based on the information supplied by BOCES

C. Cafeteria Supplies and Food Bid Resolution:

To be signed by districts participating in the Cooperative Food Bid. This resolution appoints a committee to act on the districts' behalf and for the district to abide by the committee recommendations and award of bids.

The appropriate resolutions must be adopted and signed by your School Board and returned to us before July 1, 2024.

Any questions or concerns please do not hesitate to call me at 607-335-1262.

Thank you,

Beth Heinlein

Beth Heinlein

RESOLUTION OF BOARD OF EDUCATION

COOPERATIVE PURCHASING
SCHOOL YEAR 2024-2025

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore,

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the

_____ Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____.

Signature of District Clerk

Date

**5.7 Resolution to Accept
Donations from Athletic Boosters,
PTSO, and New Hartford Post Baseball**



RESOLUTION TO ACCEPT DONATIONS

BE IT RESOLVED that the New York Mills Board of Education accepts the following donations from Athletic Boosters, PTSO, and New Hartford Post Baseball in the considerations of:

Athletic Boosters: \$160 for softball indoor pitching mat;
Athletic Boosters: \$350 for Varsity Club Student Leadership Conference;
Athletic Boosters: \$1,000 for Varsity Club end of year banquet;
PTSO: \$1,000 for Varsity Club end of year banquet;
New Hartford Post Baseball: \$600 for Varsity Club.

Yes ____ No ____

DATED: May 7, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

**5.8 Resolution to Approve the Change in
Workers' Compensation Administrator
as of July 1, 2024 – Comp Alliance**

Date: April 19, 2024

To: Central New York School Employees Workers' Compensation Plan

Re: Change in Workers' Compensation Administrator as of July 1, 2024

The CNY School Employees Workers Compensation Plan is always examining ways to ensure that it provides our member districts with the highest quality Workers' Compensation Plan at the most reasonable overall cost. To that end, the CNY Plan has decided to change the administrator of the Plan from PMA Management to a statewide program called Comp Alliance.

Comp Alliance will be able to provide the districts with the same Workers Compensation Plan, at the same level of service, at a dramatically lower cost. While the Consortium has already made the decision to join Comp Alliance, it is a requirement of Comp Alliance that each district adopt the Plan Document and the two Exhibits at the school board level. To accomplish this, the Consortium is asking each of the districts to approve the attached Plan Document and Exhibits.

A summary of the Comp Alliance Plan and the benefits for the Consortium is as follows:

- Comp Alliance is a high-quality Workers Compensation Plan that utilizes Wright Risk Management as its administrator. The Plan enjoys an excellent reputation as an administrator and comes with very good referrals from other school districts that have joined the plan.
- Under Comp Alliance the premiums that are paid by each of the districts represent a 56% reduction in actual cost for the district compared to the budgeted premiums that would be paid under the Consortium's current administrator.
- The rates that are proposed by Comp Alliance are guaranteed for at least 24 months with no increase.
- This structure of utilizing the Comp Alliance Plan allows the CNY Workers Compensation Plan to remain intact, as a group, continuing the long-standing cost savings that it has provided for the member districts. Also, by remaining together as a group, each district is protected against any dramatic future cost swings associated with any large claims that may be incurred by a district due to a catastrophic accident/incident involving an employee.

**NEW YORK STATE MUNICIPAL WORKERS COMPENSATION ALLIANCE
PLAN DOCUMENT**

Article I. Purpose

- a. Purpose: The purpose of the Plan is to provide for the efficient and economical evaluation, processing, administration, defense and payment of claims against Plan members for workers' compensation payments and employers' liability payments through self-insurance and otherwise; to effect cost savings insofar as may be possible in Plan members' expenses for such claims and services; to provide for centralized administration, funding, and disbursements for such services; and to provide for risk management to reduce future liability for workers' compensation payments and employers' liability payments. The Plan will function in compliance with the Workers' Compensation Law of the State of New York and all applicable rules, regulations and procedures promulgated by the Workers' Compensation Board of the State of New York.
- b. Fund Year: The Plan shall operate on a July 1 to June 30 fiscal year. The Plan shall continue from year to year until and unless terminated in the manner set forth herein.

Article II. Definitions

- a. "Plan" or "the Comp Alliance" shall mean the New York State Municipal Workers' Compensation Alliance Plan for Workers' Compensation, as provided for herein or as may hereafter be provided for by amendment.
- b. "Municipal Corporation" shall have the meaning as defined in Sections 2 and 6-n of the General Municipal Law.
- c. "Plan member" or "member" shall mean a municipal corporation that has elected to join the New York State Municipal Workers' Compensation Alliance Plan for group self-insurance.
- d. "Board of Trustees" or "Trustees" means the body that shall act as the fiduciary for the benefit of the members and is ultimately responsible for the overall governance of the Plan.
- e. "Plan-member Trustee" means a member of the Board of Trustees that is a public officer of a member municipal corporation.
- f. "At-large trustee" means a member of the Board of Trustees who is not a Plan-member trustee.
- g. "Key agent" means any person, firm or corporation hired by the Board of Trustees to serve as the group administrator, third party administrator, accountant, auditor, investment manager or actuary of the Plan.
- h. "Group Administrator" means an individual or entity licensed by the Workers' Compensation Board pursuant to the Workers Compensation Law which is responsible for assisting the Comp Alliance with complying with the provisions of the Workers Compensation Law and the rules and regulations promulgated there under, and for the coordination of services, including, but not limited to, claims processing, insurance purchasing, loss control, legal, accounting and actuarial services.
- i. "Third Party Administrator" or "Claims Administrator" means an individual or entity licensed by the Workers' Compensation Board pursuant to the Workers' Compensation

**NEW YORK STATE MUNICIPAL WORKERS COMPENSATION ALLIANCE
PLAN DOCUMENT**

Law which is responsible for the administration and defense of workers' compensation claims of members.

- j. "Workers' compensation payments" shall mean all payments which a Plan member may become obligated to make directly to, or for the benefit of, an employee of the Plan member by operation of the Workers' Compensation Law of the State of New York.
- k. "Employers' liability payments" shall mean all payments which a Plan member may become obligated to make to third-parties by reason of such third-parties' liability to an employee of a Plan member by reason of acts or events which also give rise to compensable claims under the Workers' Compensation Law of the State of New York.
- l. "Opening fund balance" shall mean unspent moneys held by the Plan as of the first day of any fiscal year, but shall not include funds which have been reserved or otherwise set aside as against previously reported claims, whether or not formally asserted, for workers' compensation payments or employers' liability payments.
- m. "Plan Sponsor" shall mean the Association of Towns of the State of New York

Article III. Trustees

- a. Number of Trustees: The Plan shall be governed in all respects by the Board of Trustees. The Board of Trustees shall consist of at least seven (7) trustees. A majority of trustees shall be public officers of Plan Members. No person who is a key agent shall serve on the Board of Trustees.
- b. Trustee Responsibilities: Trustees shall be responsible for the governance of the Plan, including oversight of all monies collected or disbursed by the Plan, engaging and coordinating any and all key agents, maintaining the integrity of the Plan's investments, and taking all necessary actions to ensure that the Plan complies with the Workers Compensation Law and all applicable rules and regulations. The Board of Trustees shall cause a certified financial statement to be prepared at the end of each fiscal year by an independent certified public accountant approved by the Board of Trustees, which shall be furnished to all trustees and made available to all Plan Members.
 - i.
- c. Trustees Held Harmless: No trustee or former trustee shall be liable to any other trustee or Plan member for actions taken in good faith and within the scope of such trustee's authority; and the Plan shall indemnify, save and hold harmless each trustee or former trustee from any liability arising from any claim, judgment, lawsuit, action or other proceeding, by virtue of their capacity as trustee or in connection with actions taken in good faith and within the scope of such trustee's authority, including reasonable and necessary attorneys' fees and disbursements incurred in connection therewith.
- d. Bylaws: Except as set forth herein, the operations of the Board of Trustees shall be governed by bylaws adopted by it, as amended from time to time.

Article IV. Members

- a. Eligibility: Membership in the Plan is limited to municipal corporations.

**NEW YORK STATE MUNICIPAL WORKERS COMPENSATION ALLIANCE
PLAN DOCUMENT**

- b. Admission of New Members: Each prospective member of the Plan must execute a Participation Agreement for the group acknowledging that the member understands and agrees to the requirements, obligations and responsibilities associated with membership in the Plan, including, but not limited to joint and several liability and the obligation to pay all funding contributions, WCB assessments and supplemental assessments. The Participation Agreement shall take such form and contain such information as determined by the Board of Trustees. The Board of Trustees shall be under no obligation to admit new members to the Plan.
- c. Member Responsibilities: Members shall comply with all of the responsibilities set forth in the Plan Document and the Participation Agreement.

Each member shall be responsible, jointly and severally, for all liabilities of the Plan under the Workers Compensation Law and all rules and regulations enacted pursuant thereto during its respective period of membership.

- d. Terms and Conditions of Membership: Municipal corporations, including school districts and boards of cooperative educational services, may be permitted to join the Plan at such times and on such terms as may be approved by a majority vote of the Board of Trustees; provided, however, that the Board of Trustees shall be under no obligation to admit new members to the Plan. The Board of Trustees may require applicants for Plan membership to furnish fiscal and loss information, to submit to examinations of their records and operations, and to bear the reasonable expense of such examination. All members must enter into a Participation Agreement, and it is expressly understood and agreed by each Plan member that:
- i. each member understands and accepts that it is responsible pursuant to the Laws of the State of New York for workers' compensation payments to employees and for employers' liability payments to third-parties, and the existence of this Plan shall not relieve or displace any such liability; provided, however, that the Plan shall be liable to its members, and the members shall be liable to the Plan and each other, for the obligations set forth herein.
 - ii. each member will appear before the Workers' Compensation Board, and before any other tribunal having jurisdiction over workers' compensation or employers' liability claims, in the name of the Plan and, further, that the Plan shall furnish representation as provided herein.
 - iii. each member agrees that it will adhere to the requirements of the Plan, will cooperate in such inquiries and furnish such information as may be necessary or appropriate for Plan purposes, and will promptly pay such initial assessments, continuing assessments, and supplementary assessments, as may properly be made pursuant to the Plan.
 - iv. each member consents that the Plan may, in its own name, commence such legal or equitable actions or proceedings in the Supreme Court of the State of New York or in any other competent tribunal having jurisdiction against any member to enforce the obligations of such member pursuant to the Plan.

**NEW YORK STATE MUNICIPAL WORKERS COMPENSATION ALLIANCE
PLAN DOCUMENT**

- v. as a condition precedent to membership to the Plan, each Plan member represents and warrants to the Plan and to every other member that it has in all respects the power and authority to participate in the Plan as a member; and that it has lawfully and properly taken all steps and performed all acts which may be required to participate in the Plan pursuant to the Plan itself and all applicable laws.
- vi. it is understood and agreed by each Plan member that the funding contributions received from each member will be commingled, and that funds received from one member may, in accordance with Plan criteria, be disbursed for the benefit of other members.
- vii. member obligations: All members shall be responsible for:
 - 1. the prompt payment of all assessments;
 - 2. the maintenance of accurate books and records with respect to workers' compensation and employers' liability claims;
 - 3. the prompt furnishing of information regarding actual and anticipated workers' compensation and employers' liability claims, and with respect to matters likely to give rise to such claims;
 - 4. cooperation with and facilitation of all reasonable inquiries which may be made by the Board of Trustees or Key Agents with respect to specific claims and with respect to loss experience in general; and
 - 5. cooperation with all risk management and loss control programs which may be instituted by the Board of Trustees.
- viii. no municipal corporation, including school district or board of cooperative educational services, shall be admitted to plan membership until its governing body has adopted a resolution accepting the terms of this Plan Document and entered into a Participation Agreement. Sample enabling resolutions in the forms set forth in Appendices A & B hereto, or in such other forms as may from time to time be prescribed by the Board of Trustees.
- ix. Once admitted to plan membership, each member shall be obligated to cooperate in the administration of the plan and to perform all requirements of continuing membership set forth in the Participation Agreement.
- x. The Board of Trustees may decide to pay, compromise or contest any claim. A decision by the Board of Trustees to pay, compromise, or contest any claim shall be final and binding.

Article V. Revocation and Termination of Membership

- a. Any member which fails to pay a required fund contribution, WCB assessment or supplemental assessment within 90 days after the date on which such fund contribution or supplemental assessment was payable will be deemed to have given notice of withdrawal from the Plan, effective at the end of the policy year following the 90-day period. The withdrawal of a member for the failure to pay a required

**NEW YORK STATE MUNICIPAL WORKERS COMPENSATION ALLIANCE
PLAN DOCUMENT**

funding contribution or supplemental assessment shall not relieve the member of any funding contribution or supplemental assessment due to the Plan for the full policy year. No forbearance with respect to any Plan member or any payment will be deemed to create a waiver with respect to subsequent defaults by the same or any other member.

- b. The Board of Trustees may terminate the membership of any Plan member with not less than 90 days notice, as follows:
 - i. By majority vote, for failure to comply with any of the provisions of the Plan Document or Participation Agreement; or
 - ii. By two-thirds vote, for any other reason.
- c. A plan member reserves the right to revoke this agreement upon sixty (60) days written notice to the Plan. The effective date of termination will be the end of the member's policy year following the sixtieth day from the mailing of such written notification. Any plan member who withdraws or is terminated pursuant to this paragraph from membership will assume sole responsibility as of the effective date of termination for all workers' compensation and employers' liability claims against it which relate to occurrences which take place after the termination date. As of such termination date, the withdrawing or terminated member shall cease to have any liability with respect to any occurrences which took place prior to the termination date regardless of when the claim is submitted, except that such withdrawing or terminated member shall be responsible for any supplemental assessment resulting from a plan shortfall for those claims which arose prior to the date of such termination or withdrawal, as set forth in Article VI of the Plan Document.
- d. It is expressly understood that any notice to revoke, notice to withdraw, or termination as set forth above shall in effect release the Plan and each of the remaining Plan members from any liability to the withdrawing or expelled member, except as expressly provided herein.

Article VI. Fund Contributions and Supplemental Assessments

- a. Annual Fund Contribution: Upon joining the Comp Alliance, and in each year thereafter that the member remains in the plan, the member shall make a fund contribution in exchange for the coverage for workers' compensation payments and employers' liability payments provided by the Plan. Each members fund contribution shall reflect the: a) exposure and loss experience of the member; b) services to be rendered to the member; and c) any other equitable factor. The Board of Trustees reserves the right to adjust the annual fund contribution of any particular member in the event the initial fund contribution calculation was the result of a material error, omission or misstatement of loss data or any other information necessary to arrive at the appropriate funding level that is furnished by the member, its agents or representatives.
- b. Supplemental assessments: As set forth herein, the Board of Trustees may cause to be levied supplemental assessments against its members. Supplemental assessments shall be determined by the ratio that each individual members fund contribution bears to the

**NEW YORK STATE MUNICIPAL WORKERS COMPENSATION ALLIANCE
PLAN DOCUMENT**

aggregate fund contribution for the plan fiscal year or years to which the supplemental assessment applies. The Board of Trustees may levy supplemental assessments in the following circumstances:

- i. upon winding up or termination of the plan; or
- ii. where there exists a deficiency in the overall funding of the plan, as determined by the audited financial statements for that year or years; or
- iii. where otherwise required by law.

Members who leave the plan shall remain liable any such supplemental assessments levied for the years during which they were a member of the plan. Prior to levying a supplemental assessment, the Board of Trustees shall develop a plan to ensure that such supplemental assessments are charged in a fair and equitable manner, and shall give notice to members and former members of the plan as soon as practicable prior to levying such assessment. The failure to receive such notice shall not relieve the member or former member of their obligation to pay such supplemental assessment.

Article VII. Administration

- a. The Board of Trustees shall at all times be responsible for the governance of the Plan. Day-to-day administration of the Plan shall be vested in such group administrators, third-party administrators and other key agents as determined by the Board of Trustees. The Board of Trustees may contract with a group administrator, third party administrator, and such other persons, firms or corporations as it deems necessary to perform the day-to-day administration of the Plan.
- b. The engagement of a Group Administrator and / or a Third-Party Administrator shall be effected by a written contract, approved by the Board of Trustees and Executed by the Chair. All such contracts shall be for a term not to exceed five years. Such contract(s) shall provide, at a minimum, for:
 - i. investigation, processing and filing of claims with the Workers' Compensation Board;
 - ii. representation, whether directly or through counsel, of Plan members before the Workers' Compensation Board and other appropriate administrative and judicial tribunals;
 - iii. making recommendations for the payment or compromise of claims;
 - iv. making recommendations for the procuring of insurance to effectuate the purposes and preserve the financial stability of the Plan;
 - v. making recommendations with respect to the administrative and fiscal management of the Plan;
 - vi. reviewing and making recommendations with respect to the funding of the Plan from year to year;
 - vii. conducting surveys and studies with respect to individual Plan members and

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- otherwise, and making recommendations with respect to risk management and loss control programs;
- viii. evaluating new applicants for Plan membership and making recommendations with respect to such applications;
 - ix. designing and implementing all necessary re-insurance and excess programs; and performing such other functions as may properly be delegated by the Board of Trustees.
- c. Such group administrator and / or third-party administrator shall be responsible for assisting the Plan by coordinating the services and management of the Plan's affairs, determining and collection of annual fund contributions and supplemental assessments, loss-control, independent medical examinations, claims processing, legal, accounting and bookkeeping services.
- d. Notwithstanding paragraphs a-c of this section, the Board of Trustees may hire and employ such key agents and employees as they deem necessary for the efficient and effective administration of the Plan.
- e. Plan Sponsor: The plan sponsor shall serve as custodian of the funds of the Plan, and at all times have custody of the Plan's funds. The plan sponsor shall:
- i. maintain a separate fund for workers' compensation and, if authorized by the Board of Trustees and shall maintain separate workers' compensation reserve funds.
 - ii. be bonded in an appropriate amount as approved by the Board of Trustees.
 - iii. maintain complete and accurate books of account for all funds in its custody in accordance with generally accepted accounting principles applicable to public bodies in general and Municipal corporations in particular.
 - iv. invest any Plan funds not needed for current operating expenses in accordance with the investment policy adopted by the Board of Trustees.
 - v. designate a depository for the Plan, which will be reviewed from time to time by the Board of Trustees.
 - vi. undertake to accomplish those tasks or assignments received from the Board of Trustees as they relate to the administration or implementation of the Plan.
 - vii. report to the Board of Trustees with respect to the source and application of funds.
- f. The Plan shall indemnify, save and hold harmless the Plan Sponsor from any liability arising from any claim, lawsuit, action or other proceeding, in connection with actions taken in good faith and within the scope of the plan sponsor's authority, including reasonable and necessary attorneys' fees and disbursements incurred in connection therewith.

Article VIII. Investments

- a. The Board of Trustees shall contract with an investment manager for the investment of funds not needed for current operating expenses in accordance with the investment policy

**NEW YORK STATE MUNICIPAL WORKERS COMPENSATION ALLIANCE
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established by the Board of Trustees. The investment policy shall be formally approved and adopted by the Board of Trustees of the Comp Alliance and reviewed annually by the audit and finance committee or its successor, on an annual basis. All amendments to the policy shall be effective upon adoption by the Board of Trustees by resolution.

- b. The Comp Alliance's investment program will be consistent with its overall financial needs and results in the prudent management of invested funds, the availability of operating funds when needed to pay claims, operating and administrative expenses, and to provide an acceptable market-based investment return. The Comp Alliance investment program shall be operated in conformance with all applicable federal and state laws and regulations, and in accordance with the Plan Document.
- c. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Comp Alliance. The "prudent investor" standard of care shall apply to the management of the Comp Alliance portfolio.
- d. The audit and finance committee shall, in advance of the regularly scheduled board meeting, meet with the investment manager, and report to the board on the investments of the Plan.

Article IX. Amendment And Termination Of Plan

- a. The Plan may be amended by a two-thirds vote of the Board of Trustees. Copies of amendments will be filed with the Workers' Compensation Board.
- b. The Plan may be terminated by a two-thirds vote of the Board of Trustees, effective at the end of the then-current fiscal year; provided, however, that the Plan shall remain in existence for the winding up of its affairs as provided in this Article.
- c. In the event that the Plan be terminated, the Board of Trustees shall, no later than the effective date of termination, cause to be prepared a dissolution plan that includes schedules of the Plan's assets and the Plan's current and future liabilities, including all liquidated, contingent and disputed liabilities. The Plan's liabilities shall not include any obligation for workers' compensation or employers' liability claims against Plan members, except for those by members that have arisen prior to the termination date of Plan.
- d. The dissolution plan shall provide for:
 - 1. the payment of all current and acknowledged liabilities;
 - 2. the establishment a reserve fund for the payment of all future and contingent liabilities, as such liabilities are determined by the plan's actuary;
 - 3. the administration and run-off of future and contingent liabilities;

**NEW YORK STATE MUNICIPAL WORKERS COMPENSATION ALLIANCE
PLAN DOCUMENT**

4. the return to members of any funds deemed to be in excess of those necessary to run off future and contingent liabilities within a reasonable period of time. The return of funds to members shall be subject to a finding by the Workers' Compensation Board that, with the understanding that such funds are to be returned to the public fisc of the member, such excess amounts are not necessary for the payment of future or contingent liabilities;
 5. the levying of a special assessment in the event the Plan's assets are insufficient to pay all of the Plan's current and future liabilities.
- e. Supplemental assessments levied against, or distribution of surplus funds to, Comp Alliance members as a result of the dissolution of the Plan shall be determined in a fair and equitable manner and may consider each members longevity with the Comp Alliance, its proportionate share of funding contributions and its proportionate share of liabilities.
- f. Funds in excess of what is necessary to pay for the liabilities of the plan shall be returned to members within a reasonable period of time following the dissolution of the Plan, subject to:
1. a determination by the Workers' Compensation Board that such funds are no longer necessary to pay for the liabilities of the Plan;
 2. each then-current Plan member executing a release in suitable form relieving the Plan, and each other then-current member from any liability arising from the Plan.

Article X. Reformation & Supervening Law

To the extent that any provision of the Plan be determined by a court of competent jurisdiction to be invalid in whole or in part under existing or hereafter-enacted law, the remaining provisions of this instrument shall remain in full force and effect, and any disputed provision shall, to the extent possible, be interpreted in such manner as to conform to applicable legal requirements. In the event that the Board of Trustees determines that the complete or partial invalidity of any provision of this instrument would materially prevent or impede the accomplishment of the essential purposes of the Plan, then the Plan shall be terminated in accordance with the Plan.

ON THE BASIS OF THE FORGOING, the undersigned Member applies for membership in the Plan, and agrees to be bound hereby if accepted as a Member of the Plan.

New York Mills Union Free School District

(Name of Member)

(Signature & Date)

By: Steve King

(Name)

Its: Board President

(Title)

**Municipal Seal*

Attest _____
(Secretary/Clerk)

FOR PLAN USE ONLY

This Membership is accepted and the foregoing is agreed to

This _____ day of _____, 20_____

**By: _____
Wright Risk Management Company, Inc.
Plan Manager for the Alliance**

APPENDIX A

(Resolution approving membership in the Alliance)

WHEREAS there has been proposed a "NEW YORK STATE MUNICIPAL WORKERS' COMPENSATION ALLIANCE PLAN DOCUMENT" pursuant to Section 50 3-a of the Workers' Compensation Law (hereinafter "the Plan"); and

WHEREAS the New York Mills Union Free School District is eligible for membership in the Plan; and

WHEREAS the New York Mills Union Free School District has made an independent investigation of the Plan and reviewed the Plan document, and has concluded that it would be in the interests of the New York Mills Union Free School District to participate therein; now, therefore, be it

RESOLVED that the New York Mills Union Free School District enter into membership in the Plan pursuant to Section 50 Subdivision 3-a of the Workers' Compensation Law; and be it further

RESOLVED, that Steve King be and hereby is authorized and instructed to execute the Plan's charter document on behalf of the New York Mills Union Free School District; and be it further

RESOLVED, that the custody of all joint Plan moneys by the Plan Administrator under the Plan be and the same hereby is approved.

A MOTION was made by _____ and seconded by _____ to adopt the above resolution by the Governing Board of the New York Mills Union Free School District at its _____ meeting.

_____ (signature)

****Member Seal***

Steve King, Board President
_____ (name/title)

_____ (date)

APPENDIX B

(Election of self-insurance to satisfy workers' compensation obligation)

The following is an exact copy of a portion of the Minutes of the Governing Board meeting dated _____.

"WORKERS' COMPENSATION - SELF INSURANCE"

"A MOTION was made by _____ and seconded by _____ to adopt the following resolution:

"RESOLVED, that the New York Mills Union Free School District hereby elects, pursuant to Subdivision 3-a of Section 50 of the Workers' Compensation Law, to become a self-insurer as to Workers' Compensation claims against this Municipality; and be it further

"RESOLVED, that pursuant to Section 50 Subdivision 3-a of said Workers' Compensation Law, notice of such election shall be filed forthwith with the Chairman of the Workers' Compensation Board, Self-Insurance Section; and be it further

July 1, 2024 "RESOLVED, that this election shall become effective on _____.

"MOTION carried".

_____ (signature)

**Member Seal*

_____ (name/title)

_____ (date)



New York State
Municipal Workers'
Compensation Alliance

Member Participation Agreement

Member: New York Mills Union Free School District Agent:

Participation Period: July 1, 2024-June 30, 2026

The New York State Municipal Workers' Compensation Alliance (Comp Alliance) is a group self-insurance program – a network of municipal employers that have joined together for the purpose of providing the workers' compensation and employers' liability coverages required by New York State Law. By participating in the Comp Alliance, you are pooling your resources with other municipalities in New York State to obtain workers' compensation coverage for your employees, leading to lower administrative costs, diligent claims management and loss control services specifically tailored to the unique risks faced by municipalities. As a member of the Comp Alliance, there are certain legal responsibilities that you must be aware of and which remain enforceable even in the event of withdrawal from the Comp Alliance. Please review this participation agreement carefully and contact the Comp Alliance with any questions.

How Group Self-Insurance Works: Each member of the Comp Alliance makes an annual funding contribution that is used to pay for claims incurred during the year over the lifetime of the claim. To help ensure that the funding contributions remain fair, they are designed to reflect each member's projected ultimate costs of claims based on their loss experience and payroll. Funds that are not used to pay claims during the year are placed in reserve to pay the future costs of the claims. These future funds are invested so that the interest received can help offset the future costs of the claims. In the event that there are surplus funds after all future liabilities are determined, the excess may be used to offset future rates or be paid back to the member. Conversely, in the event that the funds are not sufficient to pay future liabilities, members may be called upon to pay a supplemental assessment. To protect against this possibility, the Comp Alliance makes every effort to accurately determine the future liabilities of the program to ensure that its assets are sufficient to pay its total liabilities.

Joint and Several Liability

Each member shall be responsible, jointly and severally, for all liabilities of the Plan under the Workers' Compensation Law and all rules and regulations enacted pursuant thereto incurred during its respective period of membership in the Comp Alliance.

A supplemental assessment may be levied in the event that the Comp Alliance does not have sufficient assets to meet its anticipated liabilities. The Comp Alliance works diligently to protect against this possibility by ensuring the annual funding contribution collected from members is sufficient to meet its anticipated liabilities each year. It also strives to maintain a modest surplus that may be used to offset any assessment that is required. In the event that supplemental assessments shall ever be required for any given year, the assessments will be distributed equitably among members for that year in accordance with a plan adopted by the Board of Trustees. The proportionate share of the members funding contribution and ultimate loss for the year in question will be considered in distributing the assessment.

Executive Director: Michael Kenneally
518-465-0128

Claims: Maria Luciano
516-750-9376

Member Services: Aaron Reader
866-697-7665

A. Coverages Provided by the Comp Alliance

Workers' Compensation Coverage: provides medical and indemnity (lost time) benefits to employees who are injured in the course of their employment with the municipality.

Employers' Liability Coverage: provides coverage for third party actions that are brought against the municipalities arising out of an injury to a municipal employee that occurred in course of his or her employment.

The Comp Alliance provides both Workers' Compensation Coverage and Employers' Liability Coverage pursuant to the New York State Workers' Compensation Law.

- The Comp Alliance will pay the medical and indemnity benefits required of its members by the Workers' Compensation Law for injuries to employees that arise out of the employment of its employees.
- The Comp Alliance will defend any claim or proceeding against its members for benefits payable under the Workers' Compensation Law.
- The Comp Alliance will pay amounts that its members are obligated to pay to third parties that arise from an injury to an employee caused by an event that occurred in the course of this agreement (Employer Liability payments).
- The Comp Alliance will not pay any amounts that the employer is not obligated to pay under the Workers' Compensation Law, or the rules and regulations adopted pursuant thereto. This includes any payments, or portion thereof, that a member may make that are covered by other insurance that the member may maintain, or that the employer may extend to its employees.
- The Comp Alliance will only make indemnity payments up to the amounts awarded by the Workers' Compensation Board. Any member who has in place a "full pay" or similar policy that grants a greater benefit to its employees will be solely liable for the difference between the amounts so paid and the amounts awarded by the Workers' Compensation Board.

B. Member Responsibilities

The responsibilities of each member are set forth in detail in the Plan Document. Each member is responsible for knowing its obligations to the Comp Alliance. As a member of the Comp Alliance, you agree to accept and be bound by the terms, conditions and provisions of the Plan Document and Bylaws of the Comp Alliance, and by the New York State Workers' Compensation Law and the regulations promulgated pursuant thereto.

Pursuant to the Plan Document, each member:

- agrees to cooperate with the plan and furnish information necessary for the administration of the plan.
- will timely pay all necessary funding contributions, supplemental assessments and NYS assessments.
- will keep accurate records of all workers' compensation and employers' liability claims.
- is responsible for the prompt reporting of the claims.
- will timely and accurately report its quarterly payroll to the Comp Alliance for NYS assessments.
- will assist the Comp Alliance with the reconciliation of payroll reported on form GA-4 each quarter.

Executive Director: Michael Kenneally
518-465-0128

Claims: Maria Luciano

516-750-9376

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866-697-7665

C. Services Provided by the Comp Alliance

The Comp Alliance is a full service, workers' compensation program that provides not only for the payment of claims, but a host of other services to help its members understand the workers' compensation law, their responsibilities, and how to minimize losses in the workplace. Among the services provided by the Comp Alliance are:

Claims Administration:

- Assist members with the implementation of an internal claims reporting system and, as necessary, train members' personnel to ensure the ongoing effectiveness of the reporting system.
- Review and, as necessary, investigate all reported claims to determine compensability
- Prepare and distribute checks for appropriate payment of medical, lost time benefits and expenses.
- Monitor medical treatment and review all medical bills in an effort to minimize medical costs.
- Pursue subrogation whenever it is reasonably anticipated that the Plan may be reimbursed for payments made.
- Provide each member with loss run on quarterly basis, which shall include, at a minimum, the: file/claim number; date of accident; name and occupation of injured employee/claimant; description of accident; type of injury/body part; status of claim and classification/severity code; and total medical, indemnity and expense incurred, including payments plus outstanding reserves established by the Plan Manager.
- Represent municipality before the workers' compensation board

Loss Control Services

- Loss control inspections to all of members on a regular, recurring basis
- Distribution of information on the establishment and maintenance of safety committees
- Development and training on best practice policies and procedures

Member Services

- Educate members on the changes to Workers' Compensation Law
- Interactive Website with information and resources on Workers' Compensation Law, municipal risk management,
- Online claims portal to allow members access to their claims information (in development).

D. Purpose of Agreement:

The purpose of this Participation Agreement ("the Agreement") is to set forth the respective responsibilities of the Comp Alliance and its members for the efficient and economical evaluation, processing, administration, defense and payment of claims for workers' compensation payments and employers' liability payments through self-insurance and otherwise. The rights and responsibilities set forth in this agreement shall at all times be subject to, and read in conjunction with, the rights, duties and responsibilities of set forth in the Plan Document, the New York State

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New York State
Municipal Workers'
Compensation Alliance

Workers' Compensation Law and all applicable rules, regulations and procedures promulgated by the Workers' Compensation Board of the State of New York.

E. Assessments payable to the Workers' Compensation Board

All members are required to pay an assessment to the New York State Workers' Compensation Board to fund its administration and operations. Until such time as the Workers' Compensation Board implements a system of direct employer charges, the Comp Alliance is required to collect and pay this amount on behalf of its members.

The assessment is charged on a quarterly basis, and is based upon the member's reported payroll for each quarter. This charge is separate from your funding contribution to the Comp Alliance, and an estimated, annual assessment fee is collected from each member with its yearly funding contribution. The collection of an estimated amount up front is necessary to comply with the strict payment schedule set by the Workers' Compensation Board and to help protect members from costly penalties resulting from late reporting and payment.

The assessment that is charged by the Workers' Compensation Board each quarter is based upon the member's actual payroll for the quarter, as reported to the Comp Alliance on form GA-4. Since the actual payroll reported each quarter may deviate from the payroll used to estimate the member's annual assessment charge, the Comp Alliance will reconcile the assessment charges paid on your behalf with the amount that we have collected. The reconciliation will show whether the member's estimated assessment is adequate to cover the *actual* assessment. Where the amount collected (estimated assessment) is more than the actual amount paid out, the member will receive a credit towards the following year's estimated assessment. Where the amount collected is less than the actual amount paid out, the member will receive a debit on the following year's assessment.

The payroll submitted by each member on form GA-4 will be reconciled against the payroll it submits to the NYS Department of Taxation and Finance by the Workers' Compensation Board each quarter. The Comp Alliance will receive this reconciliation and members will be called upon to assist the Comp Alliance in clarifying any discrepancies. The Comp Alliance will then submit a reconciliation report to the Workers' Compensation Board explaining any discrepancies along with a payment, if necessary, for the difference owed to the Workers' Compensation Board from the particular member's assessment funds.

Members who withdraw from the Comp Alliance program remain responsible for any assessments due and owing to the Workers' Compensation Board for the period of time that they were a member. Members who withdraw from the Comp Alliance will receive any overpayments after the assessment for the last quarter of their membership has been paid.

In witness whereof, the parties have executed this participation agreement intending to fully bound by its terms and conditions.

Member:
Date: _____
By: _____
Name: Steve King
Title: Board President
Term: _____

Comp Alliance
Date: October 1, 2022
By: *Michael Kenneally*
Name: Michael Kenneally
Title: Executive Director

Executive Director: Michael Kenneally
518-465-0128

Claims: Maria Luciano
516-750-9376

Member Services: Aaron Reader
866-697-7665

GENERAL COMMITMENTS

Policy is Required

STUDENT REGISTRATION AND PRE-REGISTRATION TO VOTE

I. Statement of Policy

The participation of all citizens in civic decision-making is fundamentally important to maintaining democratic government. As part of the New York Mills Union Free School District's (the District) civics instruction program, the Board of Education encourages all students to exercise their right to register to vote, if age eighteen (18) or over, and to pre-register to vote, if ages sixteen (16) or seventeen (17).

II. Implementation of Policy

A. The Superintendent shall confer with administrators and secondary-level educators to determine how the promotion of voter registration and pre-registration can be supported as part of the District's civics instruction program and co-curricular activities. The activities shall include:

1. providing access to the applications during the school year;
2. providing assistance with filing the applications; and
3. informing students of the requirements for voter registration and pre-registration.

~~B. Optional: If the Superintendent determines that conducting actual voter registration or pre-registration can be done on school premises, during the school day or at other times (such as during extracurricular activities), the Superintendent or the Superintendent's designee may actively collaborate with the county board of election to plan and conduct such activities.~~

C. ~~However,~~ Completion or submission of voter registration or pre-registration forms shall not be made a course requirement or a factor in determining any student's grade for a course.

New York Mills Union Free District

Legal Ref: NYS Election Law §§ 5-507(2)

Adopted: 03/15/22

Revised: _____

STUDENTS

CONCUSSION MANAGEMENT

I. Statement of Policy

The Board of Education (the Board) of the New York Mills Union Free School District (the District) recognizes the importance of raising awareness about concussion throughout the school community and to educate staff, students, parents, and others about how to prevent, recognize and respond to concussions. In addition, the District commits to implementing strategies that reduce the risk of head injuries in the school setting and during District sponsored events.

II. Definitions

- A. Concussion - a type of traumatic brain injury, or TBI, caused by a bump, blow, or jolt to the head or by a hit to the body that causes the head or brain to move rapidly back and forth.
- B. Athletic Activities (Interscholastic Sports) - participation in sessions for instruction and practice in skills, attitudes, and knowledge through participation in individual, group and team activities organized on an intramural, extramural, interschool athletic, or inclusive athletic basis to supplement regular physical education class instruction, otherwise known as extra class periods in physical education or extra class activities.

III. Staff Qualification & Training

- A. Each school coach, physical education teacher, nurse, certified athletic trainer, and coaches who works with or provides instruction to students engaged in school-sponsored athletic activities, shall complete, on a biennial basis, a NYSED-approved, required training course relating to recognizing the symptoms of mild traumatic brain injuries and monitoring and seeking proper medical treatment for students who suffer mild traumatic brain injuries. This course must be one that the approved by the State Education Department.
- B. Coaches may also meet the mandatory biennial training years by taking the approved course Concussion in Sports-V2.0 from the National Federation of State High School Associations or Center for Disease Control and Prevention.
- C. [OPTIONAL] In collaboration with the District medical director, the District allows appropriately licensed or certified staff to use validated neurocognitive computerized testing concussion assessment tools to obtain baseline and post-concussion performance data per NYSED guidelines.

IV. Concussion Management Plan

STUDENTS

CONCUSSION MANAGEMENT

The District shall develop protocols and treatment plan for the Concussion Management Plan (the Plan) and the Plan shall be developed in collaboration with the District medical director and other licensed healthcare professionals employed by the District. This Plan shall be used by District staff when responding to a person with a head injury. The Plan will include procedures for:

- A. identifying possible concussions;
- B. communication amongst staff to ensure healthcare provider information is received and followed; and
- C. students to resume participation with the approval of the District medical director.

V. ~~[OPTIONAL] Concussion Management Team~~

~~A. — The Board authorizes the Superintendent or designee to establish a Concussion Management Team to oversee the implementation of this Policy in accordance with Section 136.5 of the Commissioner's Regulations. The Concussion Management Team shall make recommendations to the Superintendent for the dissemination of information or the establishment of a program about mild traumatic brain injury to parents/guardians.~~

VI. District and Staff Responsibilities

The District shall ensure that nurses, athletic directors, certified trainers, Physical Education teachers, and coaches are informed of their responsibilities under NYSED law, regulations, and any accompanying guidance with respect to this Policy and the District Plan. A copy of the most recent NYSED guidance will be provided to affected staff members for review.

VII. Notification and Posting

- A. All students participating in athletic activities must be provided with a pre-season consent form containing information on concussions and how to obtain information from NYSED and NYSDOH as well as this Policy and District's concussion management protocols. The student must provide a signed consent form to the District prior to any participation in the Athletic Activity.
- B. The District's website shall include a link to the State Education Department's website page relating to mild traumatic brain injury.

VIII. Review and Implementation of Policy

- A. The Board shall review, and revise, as necessary, this Policy at least every three (3) years or when NYSED guidance is updated.

POLICY

Draft 5/1/2024
7100

STUDENTS

CONCUSSION MANAGEMENT

New York Mills Union Free School District

Legal Ref: NYS Education Law § 305(42); 8 NYCRR 136.5; NYS Public Health Law §2595;
Center for Disease Control and Prevention,
<http://www.cdc.gov/concussion/sports/index.html>

Adopted: 04/03/12

Revised: 11/05/13, 11/03/15, 02/05/19, _____

STUDENTS

EXTRA CURRICULAR POLICY

I. Policy Statement

The New York Mills School District (the District) is committed to providing extracurricular activities to the student population. Engaging in such activities provides students with essential experiences and skills to become positive contributing members of their community. Although extracurricular activities are encouraged, they are a privilege, not a right and therefore must be earned. To earn that privilege, all students must abide by the School Code of Conduct, Policy #1030, and maintain academic eligibility. Every effort by school personnel will be made to help our students meet these goals.

II. Extracurricular Activities

Extracurricular activities are defined as, but not limited to any interscholastic athletics, the school musicals, clubs, and student government. Any aforementioned activity where the student is representing the District, which falls outside of the regular school day, will be deemed extracurricular.

III. Eligibility

The primary purpose for attending school is academic achievement. The following process will be used to determine a student's eligibility for participation in extra-curricular activities as defined above. Eligibility will be determined ~~on a bi-weekly basis using the following procedure~~ **every five weeks**. ~~with the exception of the first grade pull for the Fall season which will occur after two full weeks (10 days) of instruction, establishing a baseline for eligibility review. The grade pulls following that one, will be completed utilizing five week progress report grades and ten week report card grades.~~ **Eligibility for extra-curricular activity participation in the Fall will be based on the end of year grade pull and final grades from summer school participation where applicable as well as building principal review.**

- A. The Principal, ~~or his/her designee~~ **Guidance Counselor and Athletic Director** will maintain a list of students participating in extra-curricular activities throughout the school year.
- ~~B.~~ **At the end of each five-week period, which will vary based upon the school calendar, the Guidance Counselor will generate a list of students failing courses in grades 7-12 and will notify students failing one or two courses of their Academic Probation and the requirement to attend Academic/Athletic Study hall in order to participate in an extra-curricular activity. In addition, the Guidance Counselor will send home a parent notification letter for any student with one or more failing grades. The Principal or his/her designee will generate a list (Grade Pull) of the students who currently have failing grades in any of their courses and who are participating in extra-curricular**

EXTRA CURRICULAR POLICY

activities. The Principal will contact parents and students who are deemed ineligible (failing three or more courses). The Principal will share the Grade Pull List with the Athletic Director, Teachers and Extra-Curricular Advisors. The Athletic Director will oversee implementation of this policy with coaching staff and the Principal will oversee policy implementation with the extra-curricular advisors.

- C. Students failing three or more courses will automatically become ineligible until the next Grade Pull and will be placed on Academic Probation. A student failing one or two classes will also be placed on Academic Probation until the next Grade Pull. Students failing one or two classes, who are placed on Academic Probation, remain eligible to participate in extra-curricular activities if they attend the required Academic/Athletic Study Hall every day of the probationary period to complete delinquent assignments. Students may be excused to work with an individual teacher during this time if the individual teacher provides the Academic/Athletic Study Hall teacher with a written communication. ~~meet with the teachers from those course(s) to develop an Academic Intervention Plan for submission to the Principal. The Academic Intervention Plan must include goals, as well as a specific meeting schedule with the teacher to improve the student's performance. It is highly recommended that the student use teacher recommendations to develop their goals, as well as schedule an after-school meeting time with that teacher, at least once a week from 2:10—2:40 p.m.~~

At the next five-week Grade Pull, a new list will be generated. If the student on Academic Probation is failing any **two or more courses** he/she will become ineligible until the next five-week Grade Pull. ~~unless the teacher consents in writing (or e-mail) to the Principal, that the student has adhered to his/her Academic Intervention Plan and there hasn't been enough opportunity to improve his/her grade.~~

~~Once the Ineligible and Academic Probation lists are created, the Principal or his/her designee will notify the Athletic Director, Advisor/Director and/or coach and provide him/her with both lists. The Principal will also make these lists available to teachers via Google Drive. Students who are deemed to be "ineligible" (**failing three or more courses**) will not be allowed to tryout, practice, compete, rehearse, perform, participate in meetings, etc. until the next list is created.~~

- D. A student who is academically eligible may nevertheless be declared ineligible for disciplinary reasons by the Extracurricular Committee, using the criteria outlined under Section IV. Part B. The committee may also decide that incidents so egregious may also lead to a suspension spanning the remainder of the sports season. Repeat or

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subsequent violations can also carry heightened or an elevated suspension for up to one calendar year.

IV. Standards for Student Conduct

Each student who chooses to participate in an extracurricular program shall first acknowledge in writing (by signing the Code of Conduct) their responsibility to abide by the following standards of conduct during the time period that the program is active. Day-to-day decisions regarding the interpretation of this policy are the responsibility of the Principal. The student's parent(s)/guardian(s) is also responsible for signing the Code of Conduct acknowledging their understanding of the expectations of not only the student but also of the parent/guardian.

Students and coaches/advisors are representatives of the District. They are to respect all staff members, students, property, District policy and procedures, and laws. Additionally, in the instance of interscholastic activities, the students competing/participating will show respect to teams, school staff, officials and spectators.

Violation of any of these rules will result in the students being suspended from their extracurricular activity. The student and his/her parent(s)/guardian(s) shall be given an opportunity to informally discuss the factual situation with the coach/advisors, Director of Athletics (if applicable), and Principal.

A. Participation Rules and Qualifications

1. During each sport season or club activity, students are loaned uniform(s), materials (instruments and scripts), and equipment that are purchased by the District. Students must return uniforms, equipment and materials at the end of each season, or performance. If uniform(s) and/or equipment are not returned, the student will pay the cost of a replacement uniform(s), materials and/or equipment.
2. A student who is absent or tardy ~~because of personal illness during the afternoon session of a school day~~ may not practice or participate in any games/~~contests~~ ~~scheduled~~, rehearsals, performances or activities for that day or night ~~unless they student, in order to participate in practice, rehearsal, activity or athletic contest scheduled for that day or night, must be in attendance for the full day of the scheduled event in order to participate.~~ ~~Exceptions for this will only be m~~ a documented legal excuse such as: a medical note, court appointment, college visit, etc. ~~is provided.~~ A Friday absence because of illness may exclude a student from playing on Saturday ~~unless they have a documented legal excuse. However, there remains the~~

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~~possibility that the student may sufficiently recover. Parent(s)/Guardian(s) permission in this instance is required for the student to play on Saturday.~~

3. The student must report any injury to the coach/trainer/advisor immediately. The school does not carry student accident insurance. If parent(s)/guardian(s) desire this coverage, they may wish to contact their individual carrier. The student must also report to the nurse as soon as possible to fill out a report if medical treatment is necessary.
4. A student shall not engage in prohibited conduct as defined by Section I, B below.

B. Prohibited conduct under the District-adopted Code of Conduct may be subject to an Athletic Hearing. [Violations of the Athletic Code will result in an Athletic Hearing.](#)

[Athletic Code:](#)

1. Students will refrain from using or possessing any tobacco products, including vapes, juul, etc. on or off school grounds.
2. Students will refrain from using or possessing alcoholic beverages on or off school grounds.
3. Students will refrain from using or possessing any mind or performance altering drugs or controlled substances on or off school grounds.
4. Students are prohibited from engaging in hazing (recklessly endangers the mental health, physical health or safety of a student), harassment (slurs, jokes, or other verbal, graphic, or physical conduct relating to an individual's protected status including, but not limited to, race, color, religion, ancestry, sex, sexual preference, national origin, age, or disability), illegal gambling, violations of other rules or laws (maintenance of public order on school property, school functions, or any violations of local, state, federal law).
5. Students will refrain from any activities that result in an out-of-school suspension.
6. Students will conduct themselves in a manner that avoids being insubordinate or disorderly and/or endangers the health, emotional well-being, safety or morals of others on or off school grounds.

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7. Students will attend all scheduled practices and games, unless student is absent from school or has prior permission from the coach.
8. ~~Students will attend school and classes each day school is in session unless legally excused by a Parent(s)/Guardian(s), guardian or school official. A student must be in school for the full day of the scheduled event in order to participate. Failure to attend school or event/arriving late the day following an activity without a valid legal excuse will make the student ineligible for the next event/activity.~~

~~C. Curfew~~

~~Each coach/advisor may set a curfew on any or all days of the time during which the program is active. The curfew will regulate the time a student will be in his/her own home. If extenuating situations occur, the coach/advisor and student shall meet and resolve the same. The Principal will be made aware of the curfew.~~

D. Participation (Practice, rehearsal, meetings & contests)

The coach/advisor/director will govern practice/meeting/rehearsals including the days of practice/meetings, their beginning time and length. Students shall not be tardy or absent from any practice/meeting/rehearsal or contest without a legal excuse.

- ~~1. Attending teacher tutoring or extra help sessions after school is recognized as a valid excuse for tardiness or even on some occasion's absence.~~
- ~~2. Any curricular requirement that directly impacts a student's grade (concert) is a valid excuse.~~
- ~~3. Conflicting athletics with other extra-curricular schedules i.e. Field Hockey and Student Council. It is the expectation that the student will make both the coach and advisor aware of the conflict and arrive at an agreeable solution with both parties. In the instance that an agreeable resolution cannot be reached, the student will fulfill the requirement of the activity he/she began first, within that school year. In the above example, it would be Field Hockey as it most likely began before Student Council.~~
4. ~~Conflicting schedules with any other athletics organization or 'out-of-season' athletics commitment or other extracurricular activity i.e. Cross Country with Indoor soccer/Boy Scouts or Basketball with Youth Hockey/CYO Basketball. All school commitments will take precedence over outside activities.~~

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5. ~~Exemptions for religious commitments is also a valid excuse and should be discussed with the coach/advisor in advance of that commitment.~~
6. ~~A student's part-time work schedule is not considered a valid excuse, unless deemed so by the coach of that sport or advisor of activity. It will vary from activity to activity but all students are expected to prioritize their commitments to their respective teams/clubs above work obligations.~~

E. Suspension-Detention

Students who receive either suspension (in or out of school) or an after-school detention will be ineligible to participate in any practices or events until that disciplinary action has been satisfied. Any student in ISS or OSS for the day will not be allowed at practice, contests, meetings, or other activities after school that day.

F. Injury

In any case of injury, students should report the injury to their coach/advisor, parent(s)/guardian(s), who will then notify the school nurse as soon as possible. The coach, advisor, or nurse will file an injury report.

G. Team Travel

All students will leave and return with the team and are not allowed to travel in a private vehicle. The only exception to this rule is the student who is transported by a custodial parent(s) or guardian(s) and who has previously provided a written excuse to his or her coach/advisor/director.

H. Traveling Attire

As representatives of our District, students will dress in compliance with our dress code and will conduct themselves appropriately. The coach/advisor has the right to require specific attire (i.e. shirt & tie) of their team or group members. In addition, no student shall be required to purchase any additional clothing items i.e. warm-ups.

V. Terminating the Season Ahead of Time (Quitting)

Quitting cannot and will not be an acceptable practice. Extracurricular participants are encouraged to always finish what they start. Students will be granted a grace period, beginning with their first day of practice/rehearsal and concluding at the end of the designated "try-out" period of 3-5 days. At the conclusion of the grace period, the

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student will either be placed on a team/role or released, regardless of whether it was the team he/she tried out for, the student is committed to that team/sport/club/role for the duration of the season.

1. Any participant that has decided to quit must schedule a meeting with the head coach/director/advisor of the sport/activity and the student's parent(s)/guardian(s) (optional during try-out period).
2. If the participant decides to leave during the tryout period, there is no consequence or further action required. The student will also be permitted to try out for another team/club/activity, if both the coaches and/advisors mutually agree the change would be the best decision for the student.
3. Any student that quits any sport/activity, outside of the grace period, will not be allowed to compete in any other sports/activities during that season or in the following sports season, regardless if it carries over into the next school year.
4. If unusual circumstances occur (such as medical or family emergency), a common agreement between the student, coach/advisor, Director of Athletics (if applicable), and/or Principal may make termination of a season valid.
5. A student may also appeal any consequence to the Extracurricular Activities Committee for any other mitigating circumstance he/she may wish to be considered.

VI. In Case of Alleged Violations of the Rules

A. Investigation

Alleged violations shall be reported to the Director of Athletics or Principal. The Principal or Director of Athletics, or their respective designee(s) shall investigate regarding the alleged violation within three (3) school days of the reported incident or as soon thereafter as is practicable.

If the investigation indicates that a violation of the Extracurricular Eligibility Policy may have occurred due to competent and substantial evidence, then the Principal, Director of Athletics, or their respective designee(s) will notify the student and his/her parent(s)/guardian(s). In addition, the Extracurricular Eligibility Committee will be convened within three school days of the determination or as soon thereafter

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as possible (Extracurricular Hearing).

When an investigation warrants a hearing, the Principal will contact parent(s)/guardian(s). After explaining the situation, the Principal will provide a brief description of the Extracurricular Eligibility hearing process and will provide the parent(s) or guardian(s) with a copy of or access to the Extracurricular Eligibility Policy. The Principal will be available to answer any questions related to the process.

The Extracurricular Eligibility Committee shall consist of four members: 1) Director of Athletics/School Counselor, 2) Principal, or their designee (the one who did not conduct the investigation), 3) coach/director/advisor of the student's sport, and 4) a teacher representative appointed by the Principal.

The investigating official will present the information to the Extracurricular Eligibility Committee. The student and his/her parent(s)/guardian(s) shall have the opportunity, upon hearing the information presented by the investigating official, to provide the student's explanation of events.

B. Consequences for Violation

The consequences for a violation of the set forth expectations shall be determined by the Extracurricular Eligibility Committee incongruence with the District's Code of Conduct.

First time violations of expectations Sections III. A and B. 1-5, for seasonal activities (athletics) will carry a penalty of ineligibility for up to 25 percent of the contests according to policy. First time violations of expectations Sections III. B. 6-8, will carry a penalty of ineligibility for up to 10 percent of the contests according to policy. Full Year Activities (School Newspaper, Student Council, National Honor Society, Etc.) shall carry alternative suspension timelines such as 1st Offense - 1 month (4 weeks), 2nd Offense - 3 months (12 weeks), 3rd Offense - 1 calendar year.

The committee will also consider special considerations for the High School Musical because of the unique circumstances surrounding the logistics of that extracurricular group.

These penalties are intended as a guideline to ensure fairness; however, members of the Extracurricular Eligibility Committee shall have the authority to consider extenuating or exacerbating circumstances in assigning a consequence/penalty and act accordingly.

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The committee will also have the authority to recommend school-based counseling, education and/or the use of a behavior contract in any appropriate situation. In the event of a subsequent offense of any of the aforementioned violations, the student will incur a heightened penalty up to and including a full calendar year suspension from athletic/extracurricular participation.

The number of ineligible contests will be determined by using the number of contests scheduled, including scrimmages. All Playoff Contests are included in said penalty in order to fulfill the suspension. If a student is not participating in extracurricular activities at the time of the hearing, the penalty will carry over to the next season in which the student will participate. The maximum penalty shall be ineligibility for extracurricular activities for one full year from the day of violation.

C. Self-Referral and Reporting

We expect our students to be honest and encourage them to report their own prohibited conduct to a coach, athletic director, principal, advisor or other school personnel. Students who have violated the set forth expectations but have been exceptionally forthcoming, responsible, and truthful, or have voluntarily reported themselves to be in violation of the set forth expectations may, at the discretion of the Extracurricular Eligibility Committee, have their penalties/consequences reduced.

D. Committee Decision

The Extracurricular Eligibility Committee's decisions shall be sent in writing to the Principal and Superintendent, the Principal will notify the student and the parent(s) or guardian(s) and the Board of Education. The Principal/Director of Athletics shall report all cases of ineligibility to all affected coaches.

E. Appeal

1. There will be two separate appeal committees: 1) Academic Appeal Committee and 2) Extracurricular Eligibility Committee.
2. The Academic Appeal Committee will be comprised of two teachers and one school counselor. The principal will Chair the committee but is not a voting member. Student may appeal their eligibility to this committee as outlined below in Section VIII.
3. The Extracurricular Eligibility Committee shall consist of four members: 1) Director of Athletics or Guidance Counselor (if not sports related), 2) Principal, or their designee (the one who did not conduct the investigation), 3) coach/advisor of

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the student's sport/club/activity, and 4) a teacher representative appointed by the Principal.

4. The student and/or parent(s) or guardian(s) may appeal the decision of the Extracurricular Eligibility Committee in writing to the Superintendent. Any appeal must be within five (5) school days following receipt of the Extracurricular Eligibility Committee's decision. The Superintendent or designee shall review the decision of the Extracurricular Eligibility Committee to ensure that the decision was neither arbitrary, capricious, nor unreasonable. The Superintendent or designee findings will be submitted in writing to the student, parent(s) or guardian(s), Extracurricular Eligibility Committee and The Board of Education. This decision will be final.

VII. Administration of the Extra Curricular Code of Conduct

Each student participating in extracurricular activities will be given a copy of the Extracurricular Eligibility procedures at the beginning of each season/school year he/she participates. A copy shall be in the student handbook. Coaches/Advisors/Directors are required to read aloud the entire Extracurricular Eligibility procedures prior to the first practice/rehearsal/meeting and a copy of the code of conduct will be sent home to the parent(s)/guardian(s). By participating in the sport/club/activity, the student is demonstrating his/her willingness to comply with all the expectations of a student at District for one (1) calendar year, the date of receipt by student signature on the Extracurricular Eligibility procedures regardless of whether participating in a sport/club/activity at the time or not.

In addition, the Principal or the Athletic Director will present the set forth expectations contained in the Extracurricular Eligibility procedures as well as expectations for the behavior of student spectators and parent(s)/guardian(s) during competitions/performances, to students and parent(s)/guardian(s) at the prior to the start of the sport/club/activity.

VIII. Parent Code of Conduct

District seeks to instill positive character-building traits in our students through the demonstration of good sportsmanship, respect for others, responsibility, fairness, caring and good citizenship. We ask that parent(s)/guardians(s) and their guests attending District-sponsored events help us by reflecting these character traits at games. When attending sponsored events, I therefore agree:

- A. Parent(s)/Guardian(s) will be a positive role model for their child and encourage sportsmanship/etiquette by showing respect and courtesy, and by demonstrating positive support for all participants, coaches/advisors, officials and spectators at every competition, practice, meeting, rehearsal, activity or other event.

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- B. Parent(s)/Guardian(s) will not engage in any kind of inappropriate conduct with any official, coach/advisor, player or parent/guardian such as booing, taunting or using profane language or gestures, etc.
- C. Parent(s)/Guardian(s) will not encourage any behaviors or practices that would endanger the health and wellbeing of the students or other spectators.
- D. Parent(s)/Guardian(s) will never ridicule or yell at a child or other participants for making mistakes or losing a competition.
- E. Parent(s)/Guardian(s) will respect the officials/school support staff and their authority during games/performances and will never question, discuss, or confront coaches/advisors, and referees at the time of performance or competition, Rather, they will take time to speak with the coach/advisor at an agreed upon time and place.
- F. Parent(s)/Guardian(s) will refrain from coaching/cueing his/her child or other players/performers during games, practices, performances unless he/she is the official coach/advisor of the team/activity.
- G. Parent(s)/Guardian(s) agree that if he/she fails to abide by the aforementioned rules and guidelines, he/she will be subject to disciplinary action that could include, but is not limited to the following:
 - 1. Verbal warning by the head coach/advisor, official, site supervisor, member of league organization or school administration.
 - 2. Written warning by school administration
 - 3. Parental game suspension with written documentation of incident
 - 4. Parental season suspension

IX. Extra-Curricular Concern Procedure:

If you have any questions or concerns about extracurricular activities, you should contact District personnel in the following order:

- 1. Coach/Advisor/Director
- 2. Director of Athletics (if applicable)
- 3. Principal

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4. Superintendent of Schools

X. Appeal Process/Due Process

- A. Any student who is declared ineligible or placed on probation has the right to appeal his/her status. The student must submit a written appeal to the principal no later than three school days after the eligibility list is created.
- B. Upon receipt of the appeal, the Academic Appeals Committee will meet as soon as possible in order to determine the status of the individual. The Appeals Committee will consist of the following professional staff:
 - 1. Building Principal -The principal will serve as chairperson and will not be a voting member of the committee.
 - 2. Two teachers and one school counselor from the professional staff. These members will serve voluntarily. No teacher who is currently the student’s advisor or coach may serve on their appeals committee. If no volunteers, 3 members of the Board of Education will serve as the appeals committee.

The committee will review the facts and gather pertinent data. Involved parties, including the student in question, will present information relative to the student’s situation. The majority vote of the Appeals Committee will determine the student’s eligibility. The student will be notified of the decision to uphold or deny the appeal within two school days.

- C. If the student is not satisfied with the decision of the committee, he/she may appeal the decision in writing to the Principal within three school days. The Principal will review the decision of the committee and respond within three school days.
- D. If the student is not satisfied with the decision of the Principal, he/she may file a written appeal with the superintendent within three school days. The superintendent will review the ruling of the Principal and affirm or deny the appeal within three school days.

New York Mills Union Free School District

Legal Ref: Matter of Clark, 21 EDR Rep. 542 (1982) Appeal of Wright 38 EDR 7565; NYS Education Law 1709(2), (3);

Adopted: 08/20/01, 04/27/04

Revised: 8/24/10, 08/20/13, 08/03/21*, _____

**5.12 Policy 1001 Community Use of
School Facilities (Second Read - Adopt)
a. Regulation 1001.1 (Second Read - Adopt**

COMMUNITY RELATIONS

COMMUNITY USE OF SCHOOL FACILITIES

I. Policy Statement

It is the policy of the New York Mills Union Free School District's (the District) Board of Education (the Board) that the use of school facilities by residents for activities that are educational, cultural, social, recreational or civic in nature and conducted primarily for the benefit of district residents will be permitted and encouraged. However, if there is a conflict between a requested community use and a school-sponsored activity, the school-sponsored activity will be granted use of the requested facility.

Requests for the use of school facilities must be made in writing on the Community Use of School Facilities Request Form. Such requests must be made at least thirty (30) days ~~in advance of the date of requested use~~ **before the next scheduled Board of Education meeting.** At its discretion, the ~~school~~ District may grant so much of the request as to allow the use of a school facility, but reserves the right to designate which school facility may be used. All uses must be non-exclusive and open to the general public.

II. The Authority of the Board of Education

The authority of the Board ~~of Education~~ to permit the use of schoolhouses, grounds and facilities is subject to Article XI, Section 3, of the New York State Constitution and Sections 414 of the Education Law of New York.

The Board's authority to permit the use of school facilities by community groups is delegated to the Superintendent ~~of Schools~~, who will seek counsel as necessary.

A. Section 414: Use of Schoolhouse and Grounds Out-of-School Hours.

Schoolhouses and the ground connected therewith and all property belonging to the District shall be in the custody and under the control and supervision of the Board ~~of Education of the district~~. The Board ~~of Education~~ may adopt reasonable regulations for the use of such schoolhouses, grounds or other property, when not in use for school purposes, or when the school is in use for school purposes if, in the opinion of the Board, use will not be disruptive of normal school operations, for such other public purposes as herein provided. Such regulations shall provide for the safety and security of the ~~pupils~~ students and shall not conflict with the provisions of this chapter and shall conform to the purposes and intent of this section, and shall be subject to review on appeal to the Commissioner of Education, as provided by law. The Board ~~of Education of each district~~ may, subject to regulations adopted as above provided, permit the use of the schoolhouse and rooms therein, and the grounds and other property of the District, when not in use for school purposes, or when the District is in use for school purposes, if in the opinion of the Board ~~of Education~~, use will not be disruptive of normal school operations, for any of the following purposes:

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1. For the purpose of instruction in any branch of education, learning or the arts.
2. For public library purposes, subject to the provisions of the Education Law, or as stations of public libraries.
3. For holding social, civic and recreational meetings and entertainment, and other uses pertaining to the welfare of the community. Such meetings, entertainment and uses shall be non-exclusive and shall be open to the general public. Civic meetings shall include, but not be limited to, meetings of parent associations and parent-teacher associations.
4. For meetings, entertainment and occasions where admission fees are charged, where the proceeds thereof are to be expended for an educational or charitable purpose; but such use shall not be permitted if such meetings, entertainment and occasions are under the exclusive control, and the said proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination, or of a fraternal, secret or exclusive society or organization other than organizations of veterans of the military, naval and marine service of the United States and organizations of volunteer firemen and auxiliaries.
5. For polling places for holding primaries and elections and for the registration of voters and for holding political meetings. No meetings sponsored by political organizations shall be permitted unless authorized by a vote of a district meeting, held as provided by law, or in cities by the Board of Education thereof. It shall be the duty of the Board of Education to call a special meeting for such purposes upon the petition of at least ten percent of the qualified electors of the District. Authority so granted shall continue until revoked in like manner and by the same body as granted.
6. For civic forums and community centers upon the petition of at least twenty-five (25) citizens residing within the District, the Board of Education ~~in each school district~~ shall organize and conduct community centers for civic purposes, and civic forums in the ~~several school~~ District to promote and advance principles of Americanism among the residents of the state. The Board of Education ~~in each school district~~, when organizing such community centers or civic forums, shall provide funds for the maintenance and support of such community centers and civic forums, and shall prescribe regulations for their conduct and supervision, providing that nothing herein contained shall prohibit the Board of Education to prescribe and adopt rules and regulations to make such community centers or civic forums self-supporting as far as practicable. Such community centers and civic forums shall be at all times under the control of the Board of Education ~~in each school district~~, and shall be non-exclusive and open to the general public.

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7. For classes of instruction for individuals with disabilities operated by a private organization approved by the Commissioner of Education, rent for the use of such facilities may be demanded by said Board of Education.
8. For recreation, physical training and athletics, including competitive athletic contests of children attending a private nonprofit school.
9. For graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious services are performed.
10. To provide child care services during non-school hours, or to provide childcare services during school hours for children of students attending the schools of the District, if there is additional space, for children of employees of the District. Such determination shall be made by the Board provided that the cost of such care shall not be a ~~school~~ District charge but shall be paid by the person responsible for the support of such child; the local social services district as authorized by law; or by any other public or private voluntary source or any combination thereof.
11. For licensed school-based health, dental or mental health clinics that is located in a school facility of the district, is operated by an entity other than the District or Board of Cooperative Educational Services (BOCES) and will provide health, dental or mental health services during school hours and/or non-school hours to school-age and preschool children.

B. Use of Schoolhouse by News Media

The Board of ~~Education~~ may permit, subject to terms and conditions satisfactory to such Board, the admission of persons and equipment of any news medium to school grounds, school houses, school buildings and other locations for the dissemination of information by print, broadcast recording or other means, of athletic events, concerts, lectures and similar activities taking place that are of interest to the general public; provided that nothing herein contained shall prevent the broadcasting or televising of any such events or activities with or without commercial sponsorship.

III. General Guidelines

- A. The Superintendent or designee shall be responsible for maintaining proper use relationships with those organizations that apply to use the school facilities.
- B. A member of the ~~school~~ District's custodial staff must be present at all times that a community group uses the school facilities. A charge will be applied to the community group when said group uses facilities and there is no member of the school staff scheduled to work during the period when the community group uses the facility. If no member of the school's maintenance/custodial staff is willing or

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available to work, the use of the school facility by a community organization shall not be permitted.

- C. When use of the District's facilities involves a specialized area, the presence of authorized school personnel is required as appropriate and said individuals will be paid by requesting group.
- D. School equipment may be used by responsible community groups in conjunction with the approval to use school facilities provided that:
 - 1. The equipment is in good condition;
 - 2. The group using the equipment agrees in writing to accept responsibility for repairing or replacing any equipment which is damaged or lost; and
 - 3. The group provides a competent operator for any equipment used.

The Superintendent ~~of Schools~~ or their designee shall be the sole judge as to what equipment is available for use.

- E. The organization (community group) agrees to indemnify and save-harmless the Board ~~of Education~~ and/or the ~~School~~ District, and/or any of its employees, from any and all claims that may arise through negligence or otherwise, or that may cause damage, loss, injury or death to the property of the ~~School~~ District, its employees or their property, or to other persons or property resulting from such use directly or indirectly.
- F. The ~~school~~ District shall not insure, protect or safeguard the organization against any claim that may arise from any accident or injury to any person or persons through the use of school facilities by an organization.
- G. The community organizations utilizing school facilities must provide adequate supervision for the activity. The community organizations utilizing school facilities or ~~his/her~~ their representative in charge of the activity shall be responsible for the fulfillment of the regulations governing the use of facilities.
- H. Persons attending or participating in the activity shall be limited to the use of the areas designated by the Superintendent or designee.
- I. Community organizations utilizing school facilities must, in any written communications seeking attendance at any function, clearly state that the activity is not an activity sponsored by, supported by or endorsed by the Board ~~of Education~~ of the District. Further, a similar disclaimer must be placed at the primary entrance where people participating in such event are likely to enter the school facility.
- J. Follow all relevant District policies such as, but not limited to, Drug-Free Workplace; Code of Conduct; Tobacco, Nicotine and E-Cigarette Use Prohibited, etc.

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IV. Insurance and Release From Liability are required as follows:

- A. Prior to approval, any community group that charges admission or any community group that does not charge admission but does have insurance must:
 1. Submit ten (10) working days prior to the event a Certificate of Liability Insurance in the amount of one million dollars (\$1,000,000) guaranteeing financial coverage for any liability or loss in the event of injury to any involved person or equipment. The certificate of insurance shall name the District as an additional named insured.
 2. Have an authorized representative complete a "School Use Release From Liability" form ten (10) working days prior the event.
- B. Any community group that does not charge admission and does not have insurance must follow these steps:
 1. If a low risk of liability and loss is determined by the Superintendent, the group must authorize a representative to sign the "School Use Release From Liability" form on behalf of the group. The form must be signed ten (10) working days prior to the event. The school's insurance will prevail.
 2. If a moderate or high risk of liability and loss is determined by the Superintendent, all group members must within ten (10) working days of the event:
 - a. Sign the "School Use Release From Liability" form, and
 - b. Submit a form of identification for the school to copy and file with the Release form.

V. Prohibited Uses of School Buildings and Property

State Education Law and the New York State Constitution specifically prohibit the following uses of school buildings and property:

- A. For any purpose that will in any way interfere with the use of school buildings, grounds, or other school property by the school;
- B. By any person or profit-making organization for personal or private gain, financial or otherwise;
- C. For a meeting, entertainment, or occasion where admission fees are charged, unless the proceeds thereof are to be expended for an educational or charitable purpose approved by the Board.

COMMUNITY RELATIONS

COMMUNITY USE OF SCHOOL FACILITIES

- D. Meetings sponsored by political organizations unless authorized by a vote of the Board of Education.
- E. [School sponsored activities involving students are prohibited on Sundays due to staffing.](#)
- F. Any use not permitted by this policy is prohibited.

VI. Classification of School Groups

- A. Class I. Use of Facilities by School Groups (including school staff members):

School facilities may be used without a rental charge and without a charge for custodial service by any regularly sponsored school activity.

- B. Class II. Civic, Cultural, Religious and Service Groups

School facilities may be used by civic groups, service clubs, music, religious organizations, dramatic and literary organizations or other nonexclusive groups, organizations or activities as provided by regulations established by the Board of Education providing the school District: is reimbursed as scheduled, when reimbursement is called for under these regulations. The Board of Education, at its sole discretion, reserves the right to waive the charges scheduled in favor of fees for custodial services only when the proceeds of activities sponsored by organizations in this classification are used exclusively for the benefit of the school or charitable purpose.

- C. By resolution, the Board of Education shall classify each community group requesting the use of facilities according to the criteria stated above.

VII. Restriction Under Contingent Budget

In the event that the District is operating under a contingent budget, the use of school facilities will be restricted in accordance with New York State Law and decisions of the Commissioner of Education.

New York Mills Union Free School District

Legal Ref: NYS Education Law §414 and 2801; NYS Arts and Cultural Affairs Law §61.09

Cross Ref: 0020, Drug-Free Workplace Policy

1030, Code of Conduct

5006, Tobacco, Nicotine and E-Cigarette Use Prohibited

Adopted: 10/09/73

Revised: 08/13/74, 07/13/82, 01/10/89, 02/01/94, 11/04/03, 03/23/10, 06/01/10, 02/04/14, 11/03/2020, _____

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
		BOCES							OUTSIDE PLACEMENT BOCES at Middle Settlement						Total					
Grade	NYM	New Visions	CTE AM	CTE PM	tutored	MSA	PTECH	grade	UCP	HGS	Settlement	NH	Sauquoit	Waterville	Tutored	Special Ed.	grade	Notre Dame	UAS	Homeschooled
K	37							K			1		1	1		3	K			1
1	48							1					1			1	1			3
2	40							2	1							1	2			1
3	36							3	1		1					2	3		2	1
4	41							4						2		2	4	1		
5	48							5	1		1					2	5	3		1
6	59							6			1		1			2	6		1	1
Total	309							Total	3	1	4	1	3	3		13	Total	4	3	8
7	56							7	2		1		1			4	7			1
8	35							8			1					1	8	1		1
9	44				1		3	9	1		1		1			3	9			
10	36			3			5	10			2			1		3	10			1
11	38			13		1	1	11		1	3					4	11	1		2
12	39		15	2		2		12			2	1				3	12			1
Total	248	15	18	1	3	9	Total	3	1	10	1	2	1		18	Total	2	3	6	
Grand Total	557					3	9	Grand Total	6	1	14	1	5	4		31	Grand Total	6	3	14

Column C,D,E,F are included in Column B

Columns J,K,L,M,N,O,P total column Q

4/25/2024

	July 23	Aug 23	Sept 23	Oct 23	Nov. 23	Dec.23	Jan.24	Feb.24	Mar. 24	April 24	May 24
K	30	32	38	38	38	38	38	39	38	37	37
1	48	47	49	49	49	50	49	50	50	49	48
2	37	36	39	39	39	40	39	39	39	40	40
3	36	36	37	37	37	37	36	36	36	36	36
4	45	45	43	42	42	41	41	41	41	42	41
5	48	47	51	51	51	51	49	48	49	49	48
6	58	58	58	61	61	60	59	59	59	59	59
Elem Total	302	301	315	317	317	317	311	312	312	312	309
7	49	48	54	54	56	56	56	57	57	56	56
8	39	39	40	37	37	37	37	37	38	36	35
9	45	47	44	42	42	45	43	44	44	44	44
10	37	36	37	36	36	36	36	36	36	36	36
11	40	40	41	40	39	39	39	38	38	38	38
12	41	41	43	41	41	41	41	40	40	39	39
Sec Total	251	251	259	250	251	254	252	252	253	249	248
This is 2023-24 enrollment											
Grand Total	553	552	574	567	568	571	563	564	565	561	557
	6/29	7/25	9/5	9/26	10/31	11/27	1/2	1/26	2/27	3/27	4/25

BOCES: Career Tech: Special Education

AM: 15 Elem: 13
 PM: 18 Sec: 18
 MSA: 3
 PTECH: 9