



April 30, 2024

Mr. Gianleo Duca, Superintendent of Schools
Ballston Spa Central School District
70 Malta Avenue
Ballston Spa, NY 12020

PROJECT: Ballston Spa CSD – Middle School Air Conditioning – ARPA Projects
CSArch Project. # 137-2201
Ballston Spa Middle/High School

SUBJECT: Contract No. 03 - Electrical Construction Contract, Bid Award Recommendation

Dear Mr. Duca,

On April 9, 2024 bids were received for the above referenced project. A total of (4) bids were received for the Electrical Construction contract.

The low bidder for this contract is J. McBain, Inc. with a base bid of \$76,639. Since the bid opening, we have had a conversation with them to review their bid and the project. They have completed various successful projects with CSArch and with the Ballston Spa Central School District.

Based on the information available, we are recommending award of Contract No. 03 – Electrical Construction to J. McBain, Inc. as the low bidder in the amount of \$76,639.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard L. Peckham'.

Richard L. Peckham AIA
CEO/Executive Principal

CSArch
137.2201

Ballston Spa Central School District
Middle School Air Conditioning Project

SECTION 004116.03 - BID FORM CONTRACT NO. 03 – ELECTRICAL CONSTRUCTION (EC)

Ballston Spa Central School District

BIDDER INFORMATION

CONTACT: JACKIE McRAIN

COMPANY: J. McRAIN Inc

ADDRESS: 2742 6th Ave

Troy, NY 12180

TELEPHONE: (518) 272-9326

FACSIMILE: (518) 272-3238

E-MAIL: JACKIE@MCRAINELECTRICAL.COM

BID TO (Owner): Ballston Spa Central School District Offices
70 Malta Avenue
Ballston Spa, New York 12010-1529

PRIME CONTRACT: Contract No. 03 – ELECTRICAL CONSTRUCTION (EC)

PROJECT TITLE: Ballston Spa Central School District
Middle School Air Conditioning Project

ARCHITECT'S
PROJECT NO.: 137-2201

1. **Representations:** By making this Bid, the Bidder represents that:

The Bidder (identified above) hereby certifies that they have examined and fully understands the requirements and intent of the Bidding and Contract Documents, including Drawings, Project Manuals, and Addenda; and proposes to provide all labor, material, and equipment necessary to complete the Work on, or before, the dates specified in the Agreement for the Base Bid of:

2. **Base Bid:** SEVENTY-SIX THOUSAND SIX HUNDRED
(Words)

THIRTY NINE 00/100 (\$ 76,639)
(Figures)

In all locations sums shall be expressed in both words and figures. In case of discrepancy written word governs.

3. **Addenda:** The Bidder acknowledges receipt of the following Addenda:

No. <u>AD1</u>	Dated <u>3/19/2024</u>	No. _____	Dated _____
No. <u>AD2</u>	Dated <u>3/18/2024</u>	No. _____	Dated _____
No. <u>AD3</u>	Dated <u>4/1/2024</u>	No. _____	Dated _____

4. **Alternates:** Not applicable.

5. **Bid Breakdown:** The following is for project accounting information only and is not to be considered an alternate bid or an indication that only part of the project will be awarded. Breakdown the total base bid amount between the work for the classroom air conditioning and for the music room air conditioning.

a. Classroom Air Conditioning.

Bid Breakdown Forty seven THOUSAND ONE HUNDRED (\$ 47,139)
THIRTY NINE 00/100

b. Music Room Air Conditioning.

Bid Breakdown NINE THOUSAND FIVE HUNDRED (\$ 9,500)

6. **Unit Costs:** Not applicable.

7. **Allowances:** The Bidder affirms that all allowances listed in the Bidding Documents have been included in the Base Bid and include the overhead and profit for said Allowance

8. **Bid Security:** Attached hereto is Bid Security in the form of (circle correct form) Bid Bond, Certified Check, Cash in the amount of 5 percent of the written Base Bid amount.

8. **Time of Commencement and Completion:** The Bidder agrees to commence Work on the stipulated starting date(s) and will substantially complete the Work in accordance with the project schedule in the Bidding Documents.

9. **Rejection of Bids:** The Bidder acknowledges that the Owner reserves the right to waive any informality in, or to reject any or all Bids.

10. **Execution of Contract:** If notice of the acceptance of this Bid is mailed, telegraphed, or otherwise delivered to the undersigned within forty-five (45) days after the date of the Bid Opening, or any time thereafter, the undersigned will, within ten (10) working days after the receipt of the form of Agreement, execute and deliver the Contract.

11. **Authorized Signature:** Jackie McBain
(Signature)

Jackie McBain
(Name – Printed)

President 4/5/2021
(Title – Printed) (Date)

12. **Attachments:** As itemized in the "Instructions to Bidders" for a complete Bid Form include the following:

- a. Bid Form.
- b. Resolution.
- c. Non-Collusive Bid Certification.
- d. Bid Security.
- e. Iran Divestment Act Certificate.

13. **Supplementary Bid Information:** If apparent lowest Bidder upon Bid Opening, submit in accordance with the "Instructions to Bidders" within 3 working days the following:

- a. Contractor Statement of Qualifications – AIA Document A305.
- b. Subcontractor List.
- c. Itemized identification of Work to be self-performed.
- d. Substitution List.
- e. Material / Equipment Status Report.
- f. Schedule of Values.

END OF SECTION 004116