

**MAGNOLIA BOARD OF EDUCATION  
420 NORTH WARWICK ROAD  
MAGNOLIA, NJ 08049**

Regular Board of Education Meeting  
**Tuesday, May 7, 2024– 6:00 P.M.**  
Magnolia Elementary School

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting.

**I. PLEDGE ALLEGIANCE TO THE FLAG**

*I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.*

**II. CALL TO ORDER**

*The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Magnolia Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Courier Post, and at the entrance of Magnolia School, and the Magnolia Borough Hall.*

Time: \_\_\_\_\_

**III. ROLL CALL**

<b>Rebecca Ammen</b>	_____	<b>Alyssa Vazquez-Colon</b>	_____
<b>Nick D’Amico</b>	_____	<b>Dale Martin</b>	_____
<b>Mark Godfrey</b>	_____	<b>Karen Sorbello</b>	_____

**Others Present:**

**IV. MISSION STATEMENT**

*The mission of the Magnolia School District is to develop well-rounded, engaged, and confident learners who are proud, respectful, and contributing members of their school and community.*

**V. MINUTES**

It is recommended that the Board of Education approve the following:

- Minutes of the Regular Session and Executive Session Board of Education meeting held on April 16, 2024

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**VI. PRESENTATION OF THE BUDGET**

A PowerPoint presentation will be made outlining the 2024-2025 School Year Budget.

**VII. AUDIENCE PARTICIPATION I – AGENDA ITEMS ONLY**

It is recommended that the Board of Education approve to open the meeting to the public regarding agenda items only.

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_

Members of the public are encouraged to speak during the public portion of the meeting. Concerns stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date. However, if your questions or comments pertain to litigation, student or personnel items, or negotiations, we would ask that you see the superintendent after the meeting, since we do not discuss these items in public.

Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel matters and shall not respond to comments made by members of the public.

Employees of the Magnolia School District retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not entertain such comments. Nor shall the Board be held liable for comments made by member of the public. Further, the Board asks that citizens who choose to speak at a public board meeting be reminded that comments should always be respectful, non-defamatory and should maintain the level of decorum appropriate for a meeting of a public body.

When addressing the Board, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will comment.
4. Wait to be recognized before making your comment(s).
5. Limit your comment(s) to the specific resolution.
6. Per Policy #0167, each statement made by a participant shall be limited to five minute’s duration.

It is recommended that the Board of Education approve to close the Audience Participation I portion of the meeting.

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_

**VIII. BOARD OF EDUCATION BUSINESS**

- A. Unfinished Business**
- B. New Business**
- C. State and Local School Board Association**

**IX. SUPERINTENDENT'S REPORT**

**X. BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT**

**Informational Items:**

-Governance Training – Due December 31, 2024

**Board Actions:**

**Motion to approve items A through F**

**A Warrants**

The attached bill lists:

- May 2024 warrants (**Attachment A1**)

**B Non Fair and Open – White Glove**

To award a non fair and open contract to White Glove for nursing services for student #3963950202 for the 2024-2025 school year in an amount to exceed \$17,500.00.

**C Shared Services Agreement – Clementon BOE – Preschool Coach**

To approve shared service agreement with Clementon Board of Education for a shared Preschool Instructional Coach in the amount of \$50,000.00 for the 2024-2025 school year.

**D Shared Services Agreement – Woodlynne BOE – Business Office**

To approve shared service agreement with Woodlynne Board of Education for Business Office Services in the amount of \$155,350.00 less the refund of \$11,760.00 per attached contract for the 2024-2025 school year (**Attachment D1**).

**E Interlocal Agreement – Woodlynne BOE – Kitchen**

To approve the Interlocal Service Agreement with Woodlynne Board of Education for kitchen facility usage for the 2024-2025 school year in the amount of \$15,000.00 (**Attachment E1**).

**F CCESC – General Services Contract**

To approve the attached general services contract with Camden County Educational Services Commission for the 2024-2025 school year (**Attachment F1**).

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_

**Motion to approve items G through J**

**G 2024-2025 Budget**

WHEREAS, the Magnolia Board of Education adopted a TENTATIVE Budget on March 19, 2024 and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the TENTATIVE Budget was approved by the Executive County Superintendent of Schools on April 19, 2024, and

WHEREAS, the TENTATIVE Budget was advertised in the legal section of The Retrospect on April 26, 2024, and

WHEREAS, the FINAL BUDGET was presented to the public during a public hearing held at the Magnolia School in Magnolia, NJ on May 7, 2024.

NOW THEREFORE, BE IT RESOLVED that in consideration of the above, the Board of Education hereby adopts the following FINAL Budget for the 2024-2025 school year:

	General Fund	Special Revenues	Debt Service	Total
2024-25 Total Expenditures	\$11,131,729.00	\$925,779.00	\$257,500.00	\$12,315,008.00
Less: Anticipated Revenues	\$6,378,141.00	\$925,779.00	\$53,383.00	\$7,357,303.00
Taxes to be Raised	\$4,753,588.00	--	\$204,117.00	\$4,957,705.00

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – for Excess Cost & Other Capital Projects, is \$500,000.00 for other capital project costs of building renovations and repairs including but not limited to, interior and exterior renovations and trailer. The total cost of this project is \$500,000.00 which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

**H Legal Resolution**

WHEREAS, the Magnolia Board of Education legal expenses exceed 130% of the state average per pupil costs (\$66 per pupil) and;

WHEREAS, N.J.A.C. 6A:23A-5.2 requires districts that exceed 130% of state average per pupil costs to implement procedures to reduce legal expenses;

THEREFORE BE IT RESOLVED, that the Magnolia Board of Education acknowledges the following procedures to be implemented by the Magnolia Administration;

- Employees authorized to contact legal counsel are the Superintendent, Business Administrator/Board Secretary, and Confidential Secretary, unless deemed necessary by the Superintendent.
- Administration will refer to board policy and administrative regulations before contacting legal counsel.
- Requests will be approved by the Superintendent before contacting legal counsel.
- Legal invoices will be reviewed by authorized employees before payment is rendered.

**I Tax Payment Schedule**

It is recommended that the Magnolia Board of Education approve the following monthly schedule of Borough tax payments to the Magnolia Board of Education:

July 2024	\$413,143.00	January 2025	\$413,142.00
August 2024	\$413,142.00	February 2025	\$413,142.00
September 2024	\$413,142.00	March 2025	\$413,142.00
October 2024	\$413,142.00	April 2025	\$413,142.00
November 2024	\$413,142.00	May 2025	\$413,142.00
December 2024	\$413,142.00	June 2025	\$413,142.00

Total 2024-2025 tax levy: \$4,957,705.00

**J Extraordinary Aid**

To approve submission of the extraordinary aid application for the 2023-2024 school year.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**XI. AUDIENCE PARTICIPATION II – PUBLIC COMMENT**

It is recommended that the Board of Education approve to open the meeting to the public regarding other items of interest.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

It is recommended that the Board of Education approve to close the Audience Participation II portion of the meeting.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Approved: \_\_\_\_\_

**XII. RECESS INTO CLOSED SESSION (IF NECESSARY)**

**Time:** \_\_\_\_\_

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Magnolia Borough School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Magnolia Borough School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public

provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: \_\_\_\_\_

\_\_\_\_\_)

(If contract negotiation the nature of the contract and interested party is \_\_\_\_\_

\_\_\_\_\_)

*Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the District's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);*

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_

\_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, \_\_\_\_\_, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Magnolia Borough Board of Education at their meeting held on \_\_\_\_\_.

\_\_\_\_\_.

\_\_\_\_\_  
Board Secretary

**Indicate whether action will or will not be taken after executive session.**

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_

**XIII. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

**Time:** \_\_\_\_\_

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_

**XIV. ADJOURNMENT**

**Time:** \_\_\_\_\_

*Motion by:* \_\_\_\_\_ *Seconded by:* \_\_\_\_\_ *Approved:* \_\_\_\_\_