

BURGETTSTOWN AREA SCHOOL DISTRICT
Regular Meeting, Monday, May 14, 2018 – AGENDA – Page 1
7:00 PM – Burgettstown Area Elementary Center Library, 2nd Floor

A G E N D A

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - a. Regular Meeting Minutes – April 9, 2018
- VI. STUDENT ACTIVITIES
- VII. VISITORS
- VIII. CORRESPONDENCE
- IX. SUPERINTENDENT OF SCHOOLS
- X. COMMITTEES
 - a. Budget & Finance
 - b. Education
 - c. Personnel
 - d. Athletics & Recreation
 - e. Transportation
 - f. Buildings & Grounds
 - g. Vo Tech (Western Area Career & Technology Center)
 - h. Food Service
 - i. Student Discipline
 - j. Policy
 - k. Fine Arts
- XI. OLD BUSINESS/NEW BUSINESS
- XII. LEGISLATIVE REPORT
- XIII. SOLICITOR
- XIV. ADMINISTRATION
- XV. ADJOURNMENT

RULES FOR ADDRESSING BOARD: Anyone wishing to address specific topics before the Board and to be placed on the agenda of the Work Session of the Board must submit a written request to this effect, which outlines the concern (s) to be addressed, no later than Wednesday prior to the regular Monday night Work Session. Other persons wishing to address the Board on agenda items, or on other matters of concern which are, or may be, before the Board, will be heard during the VISITORS time, but will be limited to two (2) minutes per person/five (5) minutes per group.

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A] STUDENT ACTIVITIES

1. Varsity Basketball
 – Tim Murray, Coach
 – Garrett Dhans and Ryan Louder, Athletes
2. *Into the Woods*
 – Maria Frantz, Ali Wolos, Co-Musical Directors
 – Amy Froats, Volunteer Asst. Musical Director
 – Abby Angus, Kari Baloga, Madison Banaszak, Aly Barley, Sam Berdine, Ralph Brown, III, Bryce Craig, Ally Fedor, Allyson Fisher, Matthew Gaines, Jim Gallucci, Maura Haskins, Elka Hoelsken, Amber Horne, Virginia Lohn, Camryn Lonchar, Maura May, Annabelle McConnell, Julia Reedy, Olivia Resnik, Conner Roberts, Samantha Roner, Hailey Scopel, Dave Scruppi, Erin Smith, Dominic Stage, Maylyn Torpey, Alexa Tribsch, Fiona Walsh, Kieran Walsh and Brandon Williams, Students
3. Student Council

B] VISITORS

C] CORRESPONDENCE – Dr. James Walsh

1. Senior Awards Assembly: May 25, 2018 at 8:00 AM – 11:00 AM
2. CHAMPS Carnival: June 4, 2018 from 10:00 AM – 2:00 PM
3. Intermediate Unit 1: Thank you MHS Jazz Collective
4. O-R Article: Preschool Programming
5. Remake Learning Days

D] SUPERINTENDENT OF SCHOOLS – Dr. James Walsh

1. Executive Session
2. *At A Glance* – 2018 State of Education
3. Books for adoption on display
4. Budget Facts and Figures
5. General Business Meeting - June 14, 2018 or later
6. 4th Grade Flipgrid

E] BUDGET & FINANCE – Mr. Jon Vallina

1. Motion to approve the list of bills for May 2018 as presented.

General Fund	May 2018	\$1,283,590.76
Athletic Fund	May 2018	\$2,311.00
Activities Fund	May 2018	\$39,751.97

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Cafeteria Fund	May 2018	\$54,937.70
<i>Capital Reserve Fund</i>	May 2018	<i>\$0</i>
Total All Bills	May 2018	Grand Total: \$1,380,591.43

2. Motion to approve the financial statements for period ending April 30, 2018 and place on file for audit.
3. Motion to approve Mr. William Price as Board Treasurer for a one year term beginning July 1, 2018.
4. Motion to approve the 2018-2019 proposed final budget as presented by the Administration.
5. Motion to approve Eric McDonough, DMD as school dental examiner for the 2018-2019 school year at no cost to the district.
6. Motion to approve Cornerstone Care as school physician for the 2018-2019 school year at the proposed charge for services of \$8,400.00.

F] EDUCATION – Mr. William Price

1. Enrollment Reports
2. Guidance Newsletter
3. Motion to approve James Walsh, Mandi Figlioli, Melissa Mankey, Brian Fadden, Melissa Ferencuha, Chris Navadauskas, Michele Burton and Jacque Goodburn to attend the 2018 Administrative Retreat at Washington & Jefferson College in Washington, PA on June 13-14, 2018. The approximate costs are Meals = \$280.00, Transportation = \$170.00; Total approximate cost is \$450.00. Costs to be paid by Title II.
4. Motion to approve Kristen Fulgenzio to attend 2018 South Fayette STEAM Innovation Summer Institute for Educators at South Fayette School District in McDonald, PA on June 20-21, 2018. The approximate costs are Registration = \$70.00; Total approximate cost is \$70.00. Costs to be paid by Title II.
5. Motion to approve Michele Burton to attend Section 504 of the Rehabilitation Act of 1973: What Administrators Need to Know at PaTTAN in Pittsburgh, PA on May 9, 2018. The approximate costs are Transportation = \$42.80; Total approximate cost is \$42.80. Costs to be paid by Title II.
6. Motion to approve Melissa Ferencuha to attend Networking Breakfast Meet, Greet & Connect at the Kara Alumni House in California, PA on May 18, 2018. The approximate costs are Transportation = \$47.96; Total approximate cost is \$47.96. Costs to be paid by Title II.
7. Motion to approve Betsy Kennedy and Beth Roman to attend Drug Trends & Drug Trafficking at Winfred R. Cameron Wellness Center in Washington, PA on May 18, 2018. The approximate costs are Registration = \$70.00, Transportation = \$23.98, Substitute = \$52.50; Total approximate cost is \$146.48. Costs to be paid by Title II.

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8. Motion to approve Sharon Baillie, Michelle Read and Adrianna Wolos to attend 15th Annual Washington County Literacy Seminar at Trinity Middle School in Washington, PA on August 7-8, 2018. The approximate costs are Registration = \$300.00; Total approximate cost is \$300.00. Costs to be paid by Title II.
9. Motion to approve Rachel Dzik to attend BlocksCAD: Teach Engaging STEAM and Coding with 3D Printers at South Fayette Township Intermediate School in McDonald, PA on June 18-19, 2018. The approximate costs are Registration = \$70.00; Total approximate cost is \$70.00. Costs to be paid by Title II.
10. Motion to approve Rachel Dzik to attend IU1 Summer Institute at IU1 Center for PD in California, PA on June 12 and June 14, 2018. The approximate costs are Registration = \$70.00; Total approximate cost is \$70.00. Costs to be paid by Title II.
11. Motion to approve Jacque Goodburn to attend Yoga & Mindfulness in the Classroom at IU1 PD Center in California, PA on June 12, 2018. The approximate costs are Registration = \$35.00, Transportation = \$47.96; Total approximate cost is \$82.96. Costs to be paid by Title II.
12. Motion to approve a three (3) year agreement with Alma Technologies, Inc. for the Alma student information system at an annual cost of \$15,370.00.
13. Motion to approve Nicole McElroy, student, to attend Fort Cherry High School for the 2018-2019 school year for the Agricultural Vocational Program.
14. Motion to approve MacKenzie Simpson, student, to attend Fort Cherry High School for the 2018-2019 school year for the Agricultural Vocational Program.
15. Motion to approve a Pep Club at the MHS sponsored by Kelly Cadarette, teacher.

GJ] **PERSONNEL – Mrs. Marla Pendeville**

1. Motion to approve the retirement resignation of Ann Marler, teacher, effective at the conclusion of the 2017-18 school year.
2. Motion to approve the following teachers for the Extended School Year (ESY) program from June 18–July 19, 2018, at the contractual rate of pay:
 - a. Gina Hughes
 - b. Amanda Suica
3. Motion to approve Shelby John to the temporary 10 month secretarial position at the MHS.
4. Motion to approve Robert Amrhein as a substitute bus driver as of April 23, 2018, pending receipt of all paperwork.
5. Motion to approve Beth Stewart to the substitute teaching list, pending receipt of all paperwork.
6. Motion to approve E.M. for an FMLA child rearing leave of absence beginning the first day of the 2018-2019 school year; extending for six (6) weeks. E. M. will

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use her remaining sick days from the 2017-2018 school year to cover a portion of her leave with her remaining leave being unpaid.

7. Motion to approve C.O. for an unpaid FMLA child rearing leave of absence from approximately August 27, 2018 through January 25, 2019.
8. Motion to approve Mary Ann Seey, cafeteria worker, for the following unpaid day: May 1, 2018.
9. Motion to approve Kimberly Scopel, cafeteria worker, for the following unpaid days: May 18 and May 25, 2018.

H] ATHLETICS AND RECREATION – Mr. Merle Ayres

1. Athletics and Recreation Report
2. Motion to accept the resignation of Chrissy Hines as Junior High Cheerleading Coach.
3. Motion to accept the resignation of Justin Mashuda as Assistant Varsity Boys Basketball Coach.
4. Motion to accept the resignation of Kelly Ward as Head Varsity Cross Country Coach.
5. Motion to approve Ryan Cunningham as the Drum Line Sponsor beginning the 2018-2019 school year, pending receipt of all paperwork.

I] TRANSPORTATION – Mr. Chris Matalik

1. Transportation Report
2. Motion to approve Kelly Cadarette, Teacher, to transport students to Cuban Art Festival at California University in California, PA on April 17, 2018, with parental/guardian permission.
3. Motion to approve Mandi Figlioli, Assistant to the Superintendent, to transport students to STEAM Inventionland Regional Contest at Inventionland in Pittsburgh, PA on May 4, 2018, with parental/guardian permission.

J] BUILDING AND GROUNDS – Mr. Kevin Kuzior

K] WESTERN AREA CAREER & TECHNOLOGY CENTER – Mrs. Melissa Secco

1. 2018-2019 School Calendar
2. Enrollment Report

L] FOOD SERVICE – Mr. Chris Matalik

1. Motion to accept the proposal from Aramark Corporation for food service management for a period of one year beginning July 1, 2018, contingent upon approval of the proposed contract by PDE, and to direct the Superintendent and Business Manager to obtain approval of the contract. The Superintendent and

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Solicitor are directed to develop the agreement with Aramark and submit to the State by June 1, 2018.

- M] STUDENT DISCIPLINE – Mrs. Melissa Secco
- N] POLICY COMMITTEE – Miss Norma Alrutz
 - 1. Second reading of the following:
 - a. Policy 105 – Curriculum – *Revised*
 - b. Policy 138 – Language Instruction Educational Program for English Learners – *Revised*
 - c. Policy 239 – Foreign Exchange Students – *Revised*
 - d. Policy 906 – Public Complaint Procedures – *Revised*
 - e. Policy 918 – Title I Parent and Family Engagement – *Revised*
- O] FINE ARTS COMMITTEE – Miss Norma Alrutz
- P] OLD BUSINESS/NEW BUSINESS
- Q] LEGISLATIVE REPORT – Mr. Jon Vallina
- R] SOLICITOR – Mrs. Barbara Graham
 - 1. Solicitor Report
- S] ADMINISTRATION
 - 1. Motion to approve all Administrative Reports dated May 2018.
- T] ADJOURNMENT